



**OFFICE OF WILLIAMSON
COUNTY JUDGE**

710 MAIN STREET, SUITE 200
GEORGETOWN, TEXAS 78626
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June 12, 2018

Literacy Council of Williamson County
Attn: Gloria Cueba
2411 Williams Dr., Ste. 1
Georgetown, TX 78628

In re: Notice of Contract Termination for Educational Services

To Whom It May Concern:

As you are aware, the Williamson County Sheriff's Office has used your organization in the past to provide educational services to inmates in the county jail. The original agreement was for fiscal year 2010, and it has automatically renewed since that time. At the request of the Sheriff's Office, this agreement has been reviewed for non-renewal. The Williamson County Commissioners Court, as the legislative body for the county, has accepted the Sheriff's recommendation for non-renewal in this category of services, including the present contract. Pursuant to the contract, there is a termination provision stating in relevant part:

The County may terminate this Contract for convenience and without cause or further liability upon thirty (30) days written notice to Provider.

Therefore, the purpose of this letter is to give you official notice that Williamson County elects to terminate the agreement between the parties, and such termination will be effective **July 31, 2018**.

Thank you for your prompt attention, assistance, and usual courtesies in this regard.

Sincerely,

Hon. Dan Gattis
Williamson County Judge

cc: Williamson County Auditor's Office
Williamson County Sheriff's Office

DG/sos