

# Williamson County

## Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

☐ TRANSFER bet ween county departments

☐ SALE at the earliest auction \*

☐ TRADE-IN for new assets of similar type for the county

☒ ASSET NOT FOUND

☐ DONATION to a non-county entity

☐ DESTRUCTION due to Public Health / Safety

☐ SALE to a government entity / civil or charitable organization in the county at fair market value

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
3	XTS/XTL motorola Radio	721CJF1915, 721CJF4864, 514CGF0419 <sup>47401</sup>		Non-Working
1	XTS/XTL Motorola Radio	<sup>47464</sup> 514CGM0413		Non-Working
	See attached e-mail from Catherine Roberts re:Lost/Stolen assets			
1	XTS/XTL Motorola Radio (0570 - Corrections)	721CJZ0053		Non-Working

### Parties involved:

**FROM** (Transferor Department): 0560 - Sheriff's Office/ 0570 Corrections

**Transferor - Elected Official/Department Head/  
Authorized Staff:**

Tim Ryle

Print Name

Signature

May 22, 2018

Date

**Contact Person:**

Peggy Braun

Print Name

+1 (512) 943-1312

Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): ASSET NOT FOUND

**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative:** (If being

approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:** RECEIVED

Print Name

Print Name

MAY 29 2018

Signature

Date

Phone Number

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

## **Peggy Braun**

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**To:** Catherine Roberts  
**Subject:** RE: 2017-2018 WCSO COMM SHOP INVENTORY

**From:** Catherine Roberts

**Sent:** Tuesday, May 01, 2018 1:23 AM

**To:** Robert Chody <[rchody@wilco.org](mailto:rchody@wilco.org)>; Tim Ryle <[tim.ryle@wilco.org](mailto:tim.ryle@wilco.org)>; Roy Fikac <[rfikac@wilco.org](mailto:rfikac@wilco.org)>; Randolph Doyer <[RDoyer@wilco.org](mailto:RDoyer@wilco.org)>; Rebecca Rodriguez <[rebecca.rodriguez@wilco.org](mailto:rebecca.rodriguez@wilco.org)>; Peggy Braun <[PBraun@wilco.org](mailto:PBraun@wilco.org)>; Shana Lincoln <[slincoln@wilco.org](mailto:slincoln@wilco.org)>; Danielle White <[dwhite@wilco.org](mailto:dwhite@wilco.org)>

**Cc:** Ashlie Koenig <[akoenig@wilco.org](mailto:akoenig@wilco.org)>; Sarah Crain <[sarah.crain@wilco.org](mailto:sarah.crain@wilco.org)>; Jennifer Templeton <[jtempleton@wilco.org](mailto:jtempleton@wilco.org)>; radioshop <[radioshop@wilco.org](mailto:radioshop@wilco.org)>; Lisa Moore <[lmoore@wilco.org](mailto:lmoore@wilco.org)>; Kelsey Rollins <[krollins@wilco.org](mailto:krollins@wilco.org)>

**Subject:** 2017-2018 WCSO COMM SHOP INVENTORY

### **Notifications for 2018**

Internal agencies with LOST/STLN assets still remaining on County records regarding XTS/XTL Motorola radios are being asked to complete asset status change forms in order to purge these records from the CS360 database. Your agency has been identified to have LOST/STLN assets assigned in historical records. Please complete Asset Status disposal forms for the following radios, email the signed copy to Lisa Moore in the Auditor's office as well as cc [radioshop@wilco.org](mailto:radioshop@wilco.org) :

WCSO -0570 721CJZ0053  
WCSO - 0560 721CJF1915  
WCSO - 0560 721CJF4864  
WCSO - 0560 514CGF0419  
WCSO - 0560 514CGM0413

Best Regards,

*Catherine L. Roberts*

Williamson County RCS &  
Director of Wireless Communications  
508 Holly Street  
Georgetown, TX 78626  
512-943-3575

RECEIVED

MAY 29 2018

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS