

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ DONATION to a non-county entity
☒ SALE at the earliest auction *
 ☐ DESTRUCTION due to Public Health / Safety
☐ TRADE-IN for new assets of similar type for the county
 ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Venue 8 Tablet <u>A#</u>		78SV7Z1	Non-Working
1	Dell Venue 8 Tablet		77SV7Z1	Non-Working
1	Dell Venue 8 Tablet		18SV7Z1	Non-Working

Parties involved:

FROM (Transferor Department): FACILITIES

Transferor - Elected Official/Department Head/
Authorized Staff:

GINA WREHSNIG

Print Name

Gina Wrehnsnig

Signature

Digitally signed by Gina Wrehnsnig
DN: cn=Gina Wrehnsnig, o=Williamson County
Facilities, ou, email=gwrehnsnig@wilco.org, c=US
Date: 2018.09.24 10:25:38 -0500

September 24, 2018

Date

Contact Person:

GINA WREHSNIG

Print Name

+1 (512) 943-1599

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): AUCTION

Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person: RECEIVED

Print Name

Print Name

SEP 24 2018

Signature

Date

Phone Number

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____