

# Williamson County

## Asset Status Change Form

Print Form

**The following asset(s) is(are) considered for: (select one)**

- ☐ TRANSFER between county departments  
☒ SALE at the earliest auction \*  
☐ TRADE-IN for new assets of similar type for the county
- ☐ DONATION to a non-county entity  
☐ DESTRUCTION due to Public Health / Safety  
☐ SALE to a government entity / civil or charitable organization in the county at fair market value

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	DELL LATITUDE E6540 <i>A# 83244</i>	334MD12		Working
1	DELL LATITUDE E5530 <i>65908</i>	3P1YKX1	1007	Working
1	DELL LATITUDE E6530 <i>67993</i>	7MT0LX1		Working
1	DELL LATITUDE E6530 <i>67986</i>	JJ0LX1	1004	Working
1	DELL LATITUDE E5540 <i>88209</i>	D54XH12	2507	Working

**Parties involved:**

FROM (Transferor Department): 0581 EMERGENCY COMMUNICATIONS

**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:***Carolyn Draper*

TREY HEWTT/ CAROLYN DRAPER

Print Name

Print Name

*CR Draper*

Signature

*11/29/18*

Date

+1 (512) 864-8234  
Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): AUCTION

**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

RECEIVED

NOV 30 2018

AUDITOR'S OFFICE

WILLIAMSON COUNTY, TEXAS

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	DELL LATITUDE E5530 <i>A # 65946</i>	FV0YKX1	2222	Working
1	DELL OPTIPLEX 7010 <i>65879</i>	HWP2HX1	1012	Working
1	DELL PRECISION T1650 <i>65935</i>	FFJYGX1	1645	Working
1	DELL PRECISION T1650 <i>65937</i>	FFJZGX1	1646	Working

**Parties involved:**

FROM (Transferor Department): 0581 EMERGENCY COMMUNICATIONS

Transferor - Elected Official/Department Head/

Authorized Staff:

*Carolyn Draper*

Print Name

*CR Draper*

Signature

*11/29/18*

Date

Contact Person:

TREY HEWTTY/ CAROLYN DRAPER

Print Name

+1 (512) 864-8234

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): AUCTION

Transferee - Elected Official/Department Head/

Authorized Staff OR Donor - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Contact Person:

Print Name

Date

Phone Number

RECEIVED

NOV 30 2018

AUDITOR'S OFFICE

WILLIAMSON COUNTY, TEXAS

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### Asset List:

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1	DELL LATITUDE E6540	83259	34ZLD12		Working
1	DELL LATITUDE E6540	83250	D4ZLD12		Working
1	DELL LATITUDE E6540	83257	74ZLD12		Working
					Working

### Parties involved:

FROM (Transferor Department): 0581 EMERGENCY COMMUNICATIONS

Transferor - Elected Official/Department Head/

Authorized Staff:

Carolyn Draper

Print Name

CR Draper

Signature

Contact Person:

TREY HEWTT/ CAROLYN DRAPER

Print Name

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Phone Number

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Contact Person:

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Date

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NOV 30 2018

Phone Number

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

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