

# **DRAFT**

## **MEETING MINUTES**

### **NOTICE OF POSSIBLE QUORUM / MEETING OF THE WILLIAMSON COUNTY COMMISSIONER'S COURT**

Notice is hereby given that members of the Commissioner's Court of Williamson County, Texas, may assemble in numbers that constitute a quorum at a public meeting to be conducted / hosted by a quorum of the Williamson County Benefits Committee at the following location, date and time:

**Date & Time: October 31, 2018, 9:00 a.m.**  
**Williamson County Inner Loop Annex**  
**Human Resources Training Room**  
**301 SE Inner Loop, Suite 108**  
**Georgetown, Texas 78626**

### **NOTICE OF POSSIBLE QUORUM OF WILLIAMSON COUNTY COMMISSIONERS COURT**

Although the Williamson County Commissioners Court will take no action at the meeting, notice is hereby given, in accordance with the Texas Open Meetings Act, that a quorum of such members of the Williamson County Commissioners Court may be present at the meeting and such members may receive information from, give information to, ask questions of, or receive questions from any member of the Williamson County Benefits Committee or any third person, including an employee of Williamson County, about the public business or public policy over which the Williamson County Commissioners Court has supervision or control.

The Williamson County Benefits Committee will be conducting the Monthly Benefits Committee Meeting to discuss, deliberate, and take action upon the Williamson County Benefits Committee matters listed herein-below.

## **Agenda Items:**

### **1. Roll Call.**

Present: Jay Schade, Committee Chair  
Dan A. Gattis, Committee Member  
Cynthia Long, Committee Member  
Cathy Mendoza, Committee Member  
Scott Parker, Committee Member

Absent: Terron Evertson, Committee Member

Others Present: Stan O. Springerley, Assistant General Counsel to Williamson County Commissioners' Court

Shelley Loughrey, Director of Benefits Administration  
Julie Kiley, First Assistant County Auditor  
Suzanne Diaz, Sr Benefits Specialist  
Myranda Carlson, Sr Benefits Specialist  
David Gibson, Holmes Murphy VP Client Services  
Matt Nolte, Director of Account Mgmt UHC  
Laurie Macina, Sr Field Acct Manager UHC  
Tanya Haught, Director of Strategic Services UHC  
Blake Skiles, Purchasing  
Rebecca Clemons, Director of Administration

2. Review and approval of minutes from the July 18, 2018, 9:00 a.m. Benefits Committee Meeting.

Motion by: Committee Chair Jay Schade  
Second: Committee Member Dan A. Gattis

Motion to approve minutes from 7/18/18 Benefits committee meeting after correction to minutes noting approval of 6/7/18 minutes

Aye: Committee Chair Jay Schade  
Committee Member Dan A. Gattis  
Committee Member Cynthia Long  
Committee Member Cathy Mendoza  
Committee Member Scott Parker

3. Discuss, consider and take appropriate action regarding Holmes Murphy & United Health Care Strategy:
  - a. Current State Assessment  
Trends/Projections  
Large Claims
  - b. Pharmacy Changes 2019 Plan Year  
Diabetic Tier One Changes  
Formulary Changes  
Quantity Limits
  - c. Stop Loss RFP  
Stop Loss Deductible Level
  - d. UHC Contract Updates

4. Discuss, consider and take appropriate action regarding the 2019 Pharmacy recommended changes for: Diabetic Tier One Medications, Formulary Changes, and Quantity Limits.

Motion by: Committee Member Cynthia Long  
Second: Committee Member Scott Parker

Motion to immediately implement Strategic Exclusion program. Implement Medical Necessity, Step Therapy and Notifications for plan year 2019 which will apply to new prescriptions. Employees with current prescriptions will be grandfathered for 1 year to plan year 2020. In plan year 2020 will make the decision to turn off the grandfathered status.

Aye: Committee Chair Jay Schade  
Committee Member Dan A. Gattis  
Committee Member Cynthia Long  
Committee Member Cathy Mendoza  
Committee Member Scott Parker

Motion by: Committee Member Cynthia Long  
Second: Committee Member Cathy Mendoza

Motion to continue diabetic medications to be covered at 100% for all tiers through Plan Year 2019. Beginning Plan Year 2020 only Tier 1 generic diabetic medications will be covered at 100%. Tier 2 and Tier 3 Diabetic medications will follow the pharmacy schedule. Notifications will begin immediately for those employees who will be affected and continue throughout Plan Year 2019. Notifications will be sent to individuals and county wide.

Aye: Committee Chair Jay Schade  
Committee Member Dan A. Gattis  
Committee Member Cynthia Long  
Committee Member Cathy Mendoza  
Committee Member Scott Parker

5. Discuss, consider and take appropriate action regarding the selection of the RFP#1809-257, Specific & Aggregate Stop Loss Insurance and make a recommendation for approval by Commissioners Court to increase the deductible level and to award contract.

Motion by: Committee Member Cynthia Long  
Second: Committee Chair Jay Schade

Motion to recommend United Healthcare as the Stop Loss provider to Commissioners Court and to increase deductible to \$300,000.

Aye: Committee Chair Jay Schade  
Committee Member Dan A. Gattis  
Committee Member Cynthia Long  
Committee Member Cathy Mendoza  
Committee Member Scott Parker

6. Discuss, consider and take appropriate action regarding finalizing the United Health Care 2019 Contract Addendum as related to the Vision Administrative Fee, addition of Rally Engaged, addition of Real Appeal services in which Holmes Murphy, United Health Care, are to finalize these Contract Addendum changes in coordination with the Williamson County Benefit Administrator and the Williamson County Legal Counsel for approval by Commissioners Court.

Motion by: Committee Member Cathy Mendoza  
Second: Committee Member Scott Parker

Motion to continue finalizing UHC contract in regards to vision. Authorize Benefits, Holmes/Murphy and Legal to continue working to amend UHC contract to be presented to Commissioners Court at the end of the year to be effective 1/1/19.

Aye: Committee Chair Jay Schade  
Committee Member Dan A. Gattis

Committee Member Cynthia Long  
Committee Member Cathy Mendoza  
Committee Member Scott Parker

- 7. Review the Human Resources Department Reports.
  - a. Financial Reports
  - b. Open Enrollment Completion Report
  - c. 2018 Benefit Open House and Onsite Flu Shot Report
- 8. Other Business as necessary:
  - a. IFEBP Attendance Certifications - Committee Members forward Training Certifications for recording

Next Meeting: January 23, 2019, 9:00 a.m.

**EXECUTIVE SESSION *"The Williamson County Employee Benefits Committee reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel matters) and Section 551.0785 (Deliberations Involving Medical or Psychiatric Records of Individuals for a benefit from the plan; or a matter that includes a consideration of information in the medical or psychiatric records of any individual applicant for a benefit from the plan)."***

Adjourn.

Minutes recorded by: \_\_\_\_\_  
Suzanne Diaz

\_\_\_\_\_  
Date

Minutes reviewed by: \_\_\_\_\_  
Shelley Loughrey

\_\_\_\_\_  
Date