

Grant Title/Project Name:	HazMat Monitor Maintenance
Department:	541 - Emergency Management
Requestor:	Jarred Thomas
Contact Email:	jthomas@wilco.org
Contact Phone Number:	512-864-8269
Start Date:	10/1/2019
End Date:	9/30/2020
Please select request category:	Maintenance Contract
Describe the request category in detail to include all requirements.	Homeland Security Grant for a 1 year monitor maintenance contract to calibrate/maintain all Hazmat Monitoring equipment for the Williamson County Regional Hazmat team.
Select the type of grant your department is applying for:	Federal
What is the amount of the grant?	\$20,658.73
Please provide a breakdown of the total cost above.	<p>This Grant will provide a monitor maintenance contract that will cover all of the Hazmat detection monitors listed in the maintenance contract and provides the following. Please see the attached Contract for more information.</p> <ul style="list-style-type: none"> <li>• 90 Day On-Site Service and Calibration</li> <li>• Event Monitoring Support, as needed</li> <li>• Annual Gas monitoring and equipment training class</li> <li>• 24/7 Live support with RAE Certified Technician and Certified Hazmat Technician</li> <li>• Loaner Equipment provided for down equipment</li> </ul>
Is there a match requirement?	No
If yes, describe the type and source of match.	
Does the grant cover the cost of the request 100%?	Yes

If not, how much is left unpaid?	
What is the plan to obtain grants/funds for the remaining amount?	
List other similar assets in the County and/or region and if they are available for use?	
How is this asset request different from any similar assets currently in the County and/or region?	
What types of events/purpose would this asset be used for that cannot be accomplished with a current County asset?	
How often do these events occur?	
Identify the number of personnel required to operate this asset and/or be available for the function where it is to be used? How much time is required of those personnel? What is the cost of the personnel?	
Where will the asset be stored?	
What is the useful life of the asset?	
Will a replacement be requested from general funds when useful life has been exhausted?	
Will other agencies be billed for the use of this asset (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	
Does this asset require insurance coverage?	
If yes, what is the estimate of asset insurance coverage?	
Will this asset require on-going maintenance? Please describe the maintenance required along with an estimate for these costs.	
How will this asset be funded when the grant ends?	
What is the impact if the grant is not received?	

New Personnel position is:	
Where will this position office?	
Who will this position report to?	
What tasks will this position perform? Include the five primary functions and the percentage of time spent to be spent on each function.	
Will this position take over tasks from current County employee?	
If yes, please explain the impact to current employee.	
How will this position be funded when the grant ends?	
Does this position or a similar position currently exist within the department?	
If "yes" how many of these similar positions exist	
Describe any alternatives considered to achieve desired outcome in lieu of a position (i.e. equipment, software, technology or change in business practice).	
Describe how workload will be accomplished/re-allocated should grant not be approved.	
List other similar items in the County and/or region and if they available for use?	N/A
How is this item request different from any similar assets currently in the County and/or region?	This will ensure that the Williamson County Regional Hazmat team has well maintained and response ready equipment 24/7.
What types of events/purpose would this item be used for that cannot be accomplished with a current County asset?	N/A
Identify the number of personnel required to operate this item and/or be available for the function where it is to be used?	1
Please explain how this item will create the need for more or less personnel (or mark n/a for no change)?	One existing employee of Williamson County Hazmat will accompany FarrWest to all locations while performing maintenance/calibrations on our equipment.

Where will the item be stored?	N/A
What is the useful life of the item?	12 Months
Will other agencies be billed for the use of this item (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	
Does this item require insurance coverage?	No
Will this item require any form of licensing?	No
Will this item require on-going maintenance? Please describe the maintenance required along with an estimate for these costs?	This is an annual maintenance/calibration contract to maintain equipment.
How will this item be funded when the grant ends?	We will continue to seek annual grant funding for monitor maintenance, which is a priority on and state and regional level.
What is the overall budgetary impact? (i.e. revenue generation, expense reduction, etc.)	With acceptance of this grant, the Williamson County Fire Marshal's Office and Special Operations would not need to seek general funds to maintain equipment, resulting in a potential budgetary reduction of \$20658.73.
Please identify any additional equipment needed/required (now or in the future) should the grant/asset is awarded.	N/A
What is the cost and frequency to maintain/update the additional equipment?	N/A
What is the impact of this grant application on other internal/county departments?	It will allow us to have well maintained and operational equipment to use across the county for Hazmat Monitoring.
If yes, what is the estimate of that license fee?	
If yes, what is the estimate of insurance coverage?	
Will a replacement be requested from general funds when useful life has been exhausted? (OR)	No
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