

Grant Title/Project Name:	Cold Case Task Force and Coalition
Department:	Sheriff's Office
Requestor:	Dana Foster
Contact Email:	dfoster@wilco.org
Contact Phone Number:	512-943-1168
Start Date:	10/1/2019
End Date:	9/30/2020
Please select request category:	one detective position, one crime analyst position, travel expenses, specialize software, document scanner and supplies for M-Vac equipment.
Describe the request category in detail to include all requirements.	In this project, the Cold Case Unit will receive funds to: form a regional Cold Case Task Force Coalition and a Cold Case Family Conference; purchase specialized software; a document scanner; DNA collection supplies; and add two grant-funded positions, a detective and crime analyst.
Select the type of grant your department is applying for:	Federal Pass-thru
What is the amount of the grant?	\$185,791.00
Please provide a breakdown of the total cost above.	The following items are included in the grant budget: \$157,221.00 for salary and fringe costs associated with two grant-funded positions, a detective and a crime analyst; \$12,070.00 for M-Vac supplies; \$500.00 for a document scanner; \$5,000.00 for specialized software; \$8,000.00 for case-related travel; and \$3,000.00 to assist other law enforcement agencies with travel expenses associated with Cold Case Task Force Coalition meetings.
Is there a match requirement?	No
If yes, describe the type and source of match.	
Does the grant cover the cost of the request 100%?	No
If not, how much is left unpaid?	The only additional funding needed for this project is approximately \$2,487.85 for the detective's uniforms.
What is the plan to obtain grants/funds for the remaining amount?	A request will be made through the normal budget process.
List other similar assets in the County and/or region and if they are available for use?	
How is this asset request different from any similar assets currently in the County and/or region?	
What types of events/purpose would this asset be used for that cannot be accomplished with a current County asset?	
How often do these events occur?	
Identify the number of personnel required to operate this asset and/or be available for the	

function where it is to be used? How much time is required of those personnel? What is the cost of the personnel?	
Where will the asset be stored?	
What is the useful life of the asset?	
Will a replacement be requested from general funds when useful life has been exhausted?	
Will other agencies be billed for the use of this asset (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	
Does this asset require insurance coverage?	
If yes, what is the estimate of asset insurance coverage?	
Will this asset require on-going maintenance? Please describe the maintenance required along with an estimate for these costs.	
How will this asset be funded when the grant ends?	
What is the impact if the grant is not received?	
New Personnel position is:	
Where will this position office?	
Who will this position report to?	
What tasks will this position perform? Include the five primary functions and the percentage of time spent to be spent on each function.	
Will this position take over tasks from current County employee?	
If yes, please explain the impact to current employee.	
How will this position be funded when the grant ends?	
Does this position or a similar position currently exist within the department?	
If "yes" how many of these similar positions exist	
Describe any alternatives considered to achieve desired outcome in lieu of a position (i.e. equipment, software, technology or change in business practice).	
Describe how workload will be accomplished/re-allocated should grant not be approved.	
List other similar items in the County and/or region and if they available for use?	NA
How is this item request different from any similar assets currently in the County and/or region?	Williamson County Sheriff's Office is the only law enforcement agency in the state that owns the M-Vac equipment.
What types of events/purpose would this item be used for that cannot be accomplished with a current County asset?	The additional M-Vac supplies will enhance felony investigations of Williamson County cold case homicides, as well as allow Williamson County to assist other law enforcement agencies within

	the Cold Case Task Force Coalition.
Identify the number of personnel required to operate this item and/or be available for the function where it is to be used?	one
Please explain how this item will create the need for more or less personnel (or mark n/a for no change)?	NA
Where will the item be stored?	All items will be stored in existing facilities within the Sheriff's Office.
What is the useful life of the item?	The supplies being requested are approximately a one-year's supply. The software is license-based and has an annual renewal. The document scanner is expected to be in working condition at least four years.
Will other agencies be billed for the use of this item (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	
Does this item require insurance coverage?	No
Will this item require any form of licensing?	No
Will this item require on-going maintenance? Please describe the maintenance required along with an estimate for these costs?	NA
How will this item be funded when the grant ends?	Funds for items within the grant will be requested through the normal budget process.
What is the overall budgetary impact? (i.e. revenue generation, expense reduction, etc.)	The only budgetary impact for the fiscal year during this project will be the cost of the detective's uniforms, approximately \$2,487.85.
Please identify any additional equipment needed/required (now or in the future) should the grant/asset is awarded.	NA
What is the cost and frequency to maintain/update the additional equipment?	NA
What is the impact of this grant application on other internal/county departments?	Required reporting and tracking of finances traditionally needed for grants.
If yes, what is the estimate of that license fee?	
If yes, what is the estimate of insurance coverage?	
Will a replacement be requested from general funds when useful life has been exhausted? (OR)	Yes
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