

# Williamson County

## Asset Status Change Form

Print Form

**The following asset(s) is(are) considered for: (select one)**

TRANSFER bet ween county departments
  DONATION to a non-county entity  
 SALE at the earliest auction \*
  DESTRUCTION due to Public Health / Safety  
 TRADE-IN for new assets of similar type for the county
  SALE to a government entity / civil or charitable organization in the county at fair market value

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	See Attached List			▼
				▼
				▼
				▼
				▼

**Parties involved:** \* ACTION PROCEEDS NOT TO BE REIMBURSED TO WCCHD \*

**FROM** (Transferor Department): WCCHD

**Transferor - Elected Official/Department Head/**

**Authorized Staff:**

*Michelle Broddrick*

**Contact Person:**

Michelle Broddrick

Print Name

*Michelle Broddrick*

Print Name

512-248-3246

Signature

Date Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/**

**Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Tony Hill

Tony Hill

Print Name

Print Name

FEB 15 2019

943-3314

Signature

Date Phone Number

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda Item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

Wilco #	Service Tag/SN	Item	A-#	Dept
1181	152KMS1	Dell Optiplex 790	59119	WCCHD
	6NZGW52	Dell Optiplex 7020	140328	WCCHD ALREADY RETIRED
	152JMS1	Dell Optiplex 790	59118	WCCHD ALREADY RETIRED
3620	5YRG8Y1	Dell Optiplex 7010	---	WCCHD

\* AUCTION PROCEEDS NOT TO BE REIMBURSED TO WCCHD \*

RECEIVED

FEB 15 2019

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

# Williamson County Asset Status Change Form

Print Form

**The following asset(s) is(are) considered for: (select one)**

- |  |   |
|--|---|
| <input type="radio"/> TRANSFER between county departments                    | <input type="radio"/> DONATION to a non-county entity   |
| <input checked="" type="radio"/> SALE at the earliest auction *              | <input type="radio"/> DESTRUCTION due to Public Health / Safety   |
| <input type="radio"/> TRADE-IN for new assets of similar type for the county | <input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value |

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN) <i>A#:</i>	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Vostro Laptop 3500	Service Tag #C07M7L1		Working
1	Dell Vostro Laptop 3500	Service Tag #3Z1VWM1		Working
1	Dell Vostro Laptop 3500	Service Tag #907M7L1		Working
1	Dell Latitude Laptop E8520	Service Tag #2Q93LV1		Working
1	Dell Latitude Laptop E6520	Service Tag #82D3LV1		Working

**Parties Involved:** \* Auction Proceeds do NOT need to be returned to WCCHD.

**FROM** (Transferor Department): Williamson County and Cities Health District

**Transferor - Elected Official/Department Head/Authorized Staff:**

Michelle Broddrick

Print Name

*Michelle Broddrick*  
Signature

**Contact Person:**

Susan Carranco

Print Name

+1 (512) 943-3600

Date Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:**

RECEIVED

Print Name

Print Name

FEB 19 2019

Signature

Date

Phone Number

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

*Room 122 Travis Avenue RR*

# Williamson County Asset Status Change Form

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TRANSFER bet ween county departments                       DONATION to a non-county entity  
 SALE at the earliest auction \*                                       DESTRUCTION due to Public Health / Safety  
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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN) <i>A#</i>	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Latitude Laptop E6520	Service Tag #7KBSBS1		Working

**Parties involved:** \* Agenda Proceeds to NOT NEED TO BE RETURNED TO WCCHD \*

**FROM** (Transferor Department): Williamson County and Cities Health District

**Transferor - Elected Official/Department Head/ Authorized Staff:**

Michelle Broddrick  
Print Name

*Michelle Broddrick*  
Signature

**Contact Person:**

Susan Carranco  
Print Name  
+1 (512) 943-3600  
Date Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-In, no signature is necessary.)

Print Name

Signature

**Contact Person:**

Print Name **RECEIVED**  
FEB 19 2019

Date Phone Number **AUDITOR'S OFFICE**  
**WILLIAMSON COUNTY, TEXAS**

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ In Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

*Room 122 Texas Avenue RC*

# Williamson County

## Asset Status Change Form

**The following asset(s) is(are) considered for: (select one)**

TRANSFER between county departments                       DONATION to a non-county entity  
 SALE at the earliest auction \*                                       DESTRUCTION due to Public Health / Safety  
 TRADE-IN for new assets of similar type for the county                       SALE to a government entity / civil or charitable organization in the county at fair market value

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	Please see attached list of items			

**Parties involved:**

**FROM** (Transferor Department): HR

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**Transferor - Elected Official/Department Head/ Authorized Staff:** *Rebecca Clemos*                      **Contact Person:** \_\_\_\_\_

Print Name \_\_\_\_\_                      Print Name \_\_\_\_\_

Signature *Rebecca Clemos*                      Date \_\_\_\_\_ Phone Number \_\_\_\_\_

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**TO** (Transferee Department/Auction/Trade-In/Donee): WAREHOUSE

**Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-In, no signature is necessary.)                      **Contact Person:** **RECEIVED**

Print Name \_\_\_\_\_                      Print Name **FEB - 7 2019**

Signature \_\_\_\_\_                      Date \_\_\_\_\_ Phone Number **AUDITOR'S OFFICE**  
**WILLIAMSON COUNTY, TEXAS**

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### Forward to County Auditor's Office

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If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

A#	QTY	Item	Inventory Number	Condition
	15	Dell CPU	Peeled Service Tag - Unknown	Unknown
49160		"	3145YH1	Unknown
53111		"	9GRGOL1	Unknown
53113		"	BGRGOL1	Unknown
65193		"	9B1DPW1	Unknown
65194		"	9B2BPW1	Unknown
82237		"	FHWNL02	Unknown
82236		"	FHWPL02	Unknown
41554		"	3JHSN81	Unknown
43288		"	JHT41C1	Unknown
55648		"	HVFX8P1	Unknown
53112		"	8TSGOL1	Unknown
55568		"	CS9H8P1	Unknown
53110		"	8GRGOL1	Unknown
57166	4	Dell Laptops	77G55R1	Unknown
52229		"	GZNWJK1	Unknown
65234		"	683VEW1 AS 683V9W1	Unknown
53750		"	71TV4L1	Unknown
	2	HP laptops	J6686-X9W8V-GH3CD-RRQWR-V94RK	Unknown
		"	GDGRR-7RM6Y-D4THV-GV3K6-FCGMB	Unknown
53109		DELL CPU	7GRGOL1	

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DONATION to a non-county entity  
 DESTRUCTION due to Public Health / Safety  
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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County tag #	Condition of Assets (Working, Non-Working)
	see attached			

**Parties Involved:**

**FROM** (Transferor Department): URS

**Transferor - Elected Official/Department Head/ Authorized Staff:**

**Contact Person:**

Lydia Linden  
Print Name

Lydia Linden  
Print Name

Lydia Linden  
Signature

Date 5-12-943 Phone Number -3369

**TO** (Transferee Department/Auction/Trade-in/Donor): Auction

**Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-In, no signature is necessary.)

**Contact Person:** RECEIVED

Print Name

Print Name FEB 12 2019

Signature

Date Phone Number  
AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

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If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

Wilco #	Service Tag/SN	Item	A#	Dept
1497	6NZ8W52	Dell Optiplex 7020	140335	URS
1458	JHNTG42	Dell Optiplex-7020	121298	URS
3384	5GNTG42	Dell Optiplex 7020	121296	URS
1469	7NNTG42	Dell Optiplex 7020	121297	URS

RECEIVED

FEB 12 2019

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

# Williamson County

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<input type="radio"/> TRANSFER bet ween county departments <input checked="" type="radio"/> SALE at the earliest auction * <input type="radio"/> TRADE-IN for new assets of similar type for the county	<input type="radio"/> DONATION to a non-county entity <input type="radio"/> DESTRUCTION due to Public Health / Safety <input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value
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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	see attached			▼
				▼
				▼
				▼
				▼

**Parties involved:**

**FROM** (Transferor Department): Justice of the Peace - Pct 4 (Dept 454)

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**Transferor - Elected Official/Department Head/ Authorized Staff:**

Jessica Tiedt **Contact Person:** Jessica Tiedt

Print Name Print Name

J Tiedt 2/18/2019 512 900 1622

Signature Date Phone Number

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**TO** (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:** **RECEIVED**

Print Name Print Name FEB 12 2019

Signature Date Phone Number AUDITOR'S OFFICE

WILLIAMSON COUNTY, TEXAS

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Wilco #	Service Tag/SN	Item	A-#	Dept
3283	F5TVBZ1	Dell Optiplex 7010	77266	JP4

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AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	See Attached Llist			▼
				▼
				▼
				▼
				▼

**Parties involved:**

**FROM** (Transferor Department): Ag Ext Service - Dept 665

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**Transferor - Elected Official/Department Head/ Authorized Staff:**

**Contact Person:**  
Chelsea Stevens  
 Print Name Chelsea Stevens  
 Signature Date Phone Number  
Chelsea Stevens 2/11/19 512 943 3300

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**TO** (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:** **RECEIVED**  
Tony Hill  
 Print Name Tony Hill  
 Signature Date Phone Number  
FEB 12 2019  
943-3314  
AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

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If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

Wilco #	Service Tag/SN	Item	A-#	Dept
56992	CND41707MR	HP Desktop		Ag Ext

RECEIVED

FEB 12 2019

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

# Williamson County

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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	see attached			▼
				▼
				▼
				▼
				▼

**Parties involved:**

**FROM** (Transferor Department): Information Technology - Dept 503

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**Transferor - Elected Official/Department Head/ Authorized Staff:**

Tammy McCulley	<b>Contact Person:</b> Tammy McCulley
Print Name	Print Name
<i>Tammy McCulley</i> 2/8/19	943-1455
Signature	Date      Phone Number

---

**TO** (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

	<b>Contact Person:</b> <b>RECEIVED</b> <b>FEB 11 2019</b>
Print Name	Print Name
Signature	Date      Phone Number

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

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If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

Wilco #	Service Tag/SN	Item	A #	Dept
1232	DJYFZ12	Dell Optiplex 7010	92245	ITS
1226	FPMFHH1	Dell Latitude D630	48212	ITS
2725	12JSLF1	Dell Optiplex 740	45919	ITS ALREADY RETIRED
4568	F8C78Z1	Dell Optiplex 7010	76126	ITS ALREADY RETIRED

RECEIVED

FEB 11 2019

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

# Williamson County

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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	see attached list			

**Parties Involved:**

**FROM** (Transferor Department): ITS - Dept 503

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**Transferor - Elected Official/Department Head/ Authorized Staff:**

Tammy McCulley	<b>Contact Person:</b> Tammy McCulley
Print Name	Print Name
2/13/19	943-1455
Signature	Date Phone Number

---

**TO** (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

	<b>Contact Person:</b> <b>RECEIVED</b> <b>FEB 14 2019</b>
Print Name	Print Name AUDITOR'S OFFICE WILLIAMSON COUNTY, TEXAS
Signature	Date Phone Number

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If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

Wilco #	Service Tag/SN	Item	A #	Dept
P02153	DFQX3A14XB	Panasonic Toughbook	—	ITS
P01549	DFQX3993XB	Panasonic Toughbook	—	ITS
4804	G73GTY1	Dell Latitude E5430	77154	ITS
1119	DR6NK12	Dell Latitude E5540	116296	ITS
3935	323YKX1	Dell Latitude E5530	65912	ITS
	5FHDTY1	Dell Latitude E6530	77169	ITS
1127	2C3Z182	Dell Precision T1700	144330	ITS
1126	H3SMH72	Dell Latitude E7450	150327	ITS

ALREADY RETIRED

RECEIVED

FEB 14 2019

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

## Vehicle Status Change

Reason for Status Change	REACHED OPERATIONAL LIFE EXPECTANCY
Department	210 - Unified Road Systems
County VIN/Serial Number	3XR00467
Equipment/Door Number	UG0118
License Plate	n/a
Year	2001
Make	CATERPILLAR
Model	PS150B PNEUMATIC ROLLER
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Jeff Ivey 12/6/2018 8:02 AM
<b>Department Transfer</b>	
Receiving Department Signature	✗
Budget Office Signature Acknowledgement	✗
<b>To be completed by Fleet Services Manager</b>	
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 12/6/2018 8:47 AM
<b>To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations</b>	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 12/10/2018 3:16 PM
<b>To be completed by Auditor's Office</b>	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✓ Angela Schmidt 1/15/2019 4:40 PM
<b>To be completed by Purchasing Department</b>	
Purchasing Department Signature Acknowledgement	✓ Lyn Mazey 2/19/2019 3:26 PM

Human Resources

Created by Williamson County Technology Services

## Vehicle Status Change

Reason for Status Change	ACCIDENT
Department	341 - Mobile Outreach
County VIN/Serial Number	2G1WD5EM3A1169726
Equipment/Door Number	MA1028
License Plate	1091776
Year	2010
Make	Chevrolet
Model	Impala
Comments (mileage, mechanical issues, other info)	Not economically feasible to repair.
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Jeanne Williby 2/13/2019 8:56 AM
<b>Department Transfer</b>	
Receiving Department Signature	✗
Budget Office Signature Acknowledgement	✗
<b>To be completed by Fleet Services Manager</b>	
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Fleet Comments	Repairs exceed value
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 2/13/2019 2:39 PM
<b>To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations</b>	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 2/13/2019 3:18 PM
<b>To be completed by Auditor's Office</b>	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✓ Angela Schmidt 2/14/2019 2:17 PM
<b>To be completed by Purchasing Department</b>	
Purchasing Department Signature Acknowledgement	✓ Lyn Mazey 2/19/2019 4:08 PM

Human Resources

Created by Williamson County Technology Services