

Williamson County Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

TRANSFER bet ween county departments DONATION to a non-county entity
 SALE at the earliest auction * DESTRUCTION due to Public Health / Safety
 TRADE-IN for new assets of similar type for the county SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)															
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 15%;">Wilco #</th> <th style="width: 20%;">Service Tag/SN</th> <th style="width: 25%;">Item</th> <th style="width: 15%;">Dept</th> <th style="width: 25%;">A#</th> </tr> <tr> <td>C02893</td> <td>F1QPZN1</td> <td>Dell Latitude E6510</td> <td>CJUD</td> <td>55376 AS F1QPZN1</td> </tr> <tr> <td>3501</td> <td>FCMSQ22</td> <td>Optiplex 7010</td> <td>CJUD</td> <td>119264</td> </tr> </table>	Wilco #	Service Tag/SN	Item	Dept	A#	C02893	F1QPZN1	Dell Latitude E6510	CJUD	55376 AS F1QPZN1	3501	FCMSQ22	Optiplex 7010	CJUD	119264			<div style="border: 1px solid black; width: 20px; height: 20px; margin: 0 auto;"></div> <div style="border: 1px solid black; width: 20px; height: 20px; margin: 0 auto;"></div> <div style="border: 1px solid black; width: 20px; height: 20px; margin: 0 auto;"></div> <div style="border: 1px solid black; width: 20px; height: 20px; margin: 0 auto;"></div> <div style="border: 1px solid black; width: 20px; height: 20px; margin: 0 auto;"></div>
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Parties Involved:

FROM (Transferor Department): County Judge (Dept 400)

Transferor - Elected Official/Department Head/

Authorized Staff:

Bill Gravelle Jr.

Print Name

Bill Gravelle Jr.

Signature

Contact Person:

Melissa Gains

Print Name

(512) 943-1577

Date Phone Number

2/26/19

TO (Transferee Department/Auction/Trade-In/Donee): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

RECEIVED

Print Name

Print Name

FEB 27 2019

Signature

Date Phone Number

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	DELL Desktop Computer 49023	OptiPlex740	5HYGTH1	Working

Parties involved:

FROM (Transferor Department): 0545 Animal Services

Transferor - Elected Official/Department Head/ Authorized Staff:

Cheryl Schneider
 Print Name
Cheryl Schneider
 Signature

Contact Person:

Linda Gunter
 Print Name
 +1 (512) 943-3567
 Date Phone Number

TO (Transferee Department/Auction/Trade-In/Donee): ~~0545 Animal Services~~ Auction

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-In, no signature is necessary.)

Contact Person:

Print Name
 Print Name
 Date Phone Number

RECEIVED
FEB 21 2019
AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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1	DELL LATITUDE E6540	67ZLD12	A-1 83245 1003	Working

Parties involved:

FROM (Transferor Department): 0581 EMERGENCY COMMUNICATIONS

Transferor - Elected Official/Department Head/ Authorized Staff:

CAROLYN DRAPER/ TREY HEWTTY
 Print Name

CR Draper
 Signature

Contact Person:

CAROLYN DRAPER/ TREY HEWTTY
 Print Name

+1 (512) 864-8244
 Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): AUCTION

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-In, no signature is necessary.)

Contact Person:

DEC 14 2018
 Print Name

AUDITOR'S OFFICE
 WILLIAMSON COUNTY, TEXAS
 Date Phone Number

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Optiplex 7010	6Y4RR22		115266
1	Dell Optiplex 7010	6Y4ZR22		115264
1	Dell Optiplex 7010	6Y4QR22		115265
1	Dell Optiplex 7010	6Y4PR22		115263
1	Dell Optiplex 7010	6Y5YDZ1		77324
1	Dell Latitude E6520	JM255R1		57318
1	Dell Latitude E6540	596WL32		120286
1	Dell Latitude E6540	HB6WL32		120287
1	Dell Latitude E7440	5G0WL32		120283

Parties involved:

FROM (Transferor Department): County Auditor's Office

Transferor - Elected Official/Department Head/ Authorized Staff:

Contact Person:

Julie M. Kiley

Lisa Moore

Print Name

Print Name

Julie M Kiley
Signature

December 13, 2018

+1 (512) 943-1623

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

RECEIVED

Print Name

Print Name

DEC 13 2018

Signature

Date

Phone Number

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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<input type="radio"/> TRANSFER bet ween county departments <input checked="" type="radio"/> SALE at the earliest auction * <input type="radio"/> TRADE-IN for new assets of similar type for the county	<input type="radio"/> DONATION to a non-county entity <input type="radio"/> DESTRUCTION due to Public Health / Safety <input checked="" type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value
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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN) <i>A.#</i>	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Laptop	SN: GGB26R1		57326
1	Dell Laptop	BN P9F61	C00893	40398

Parties involved:

FROM (Transferor Department): County Sheriff (560)

Transferor - Elected Official/Department Head/Authorized Staff:

Chief <u>Tim Kyle</u> Print Name Signature <i>Tim Kyle</i>	Contact Person: CMDR Jereme Brinkmann Print Name Signature <i>Jereme Brinkmann</i> Date <u>12/19/15</u> Phone Number
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TO (Transferee Department/Auction/Trade-In/Donee): AUCTION

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-In, no signature is necessary.)

Print Name Signature	Contact Person: <div style="text-align: center; border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">RECEIVED</div> Print Name Date <u>DEC 19 2018</u> Phone Number AUDITOR'S OFFICE WILLIAMSON COUNTY, TEXAS
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This Change Status was approved as agenda item # _____ in Commssioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Vehicle Status Change

Reason for Status Change	REACHED OPERATIONAL LIFE EXPECTANCY
Department	341 - Mobile Outreach
County VIN/Serial Number	1G1ZS58N07F304492
Equipment/Door Number	MA0743
License Plate	1194166
Year	2007
Make	Chevrolet
Model	Malibu
Comments (mileage, mechanical issues, other info)	Vehicle replaced.
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Jeanne Williby 2/13/2019 10:48 AM
Department Transfer	
Receiving Department Signature	✗
Budget Office Signature Acknowledgement	✗
To be completed by Fleet Services Manager	
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 2/14/2019 9:06 AM
To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 2/14/2019 9:01 AM
To be completed by Auditor's Office	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✓ Angela Schmidt 2/25/2019 2:37 PM
To be completed by Purchasing Department	
Purchasing Department Signature Acknowledgement	✓ Lyn Mazey 2/27/2019 2:51 PM

Human Resources

Created by Williamson County Technology Services

Vehicle Status Change

Reason for Status Change	HIGH MILEAGE
Department	554 - Constable Pct 4
County VIN/Serial Number	1GNLC2E04BR234382
Equipment/Door Number	4B1133
License Plate	1110259
Year	2011
Make	CHEVY
Model	TAHOE
Comments (mileage, mechanical issues, other info)	132417
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Brian Olson 2/6/2019 9:11 AM
Department Transfer	
Receiving Department Signature	✗
Budget Office Signature Acknowledgement	✗
To be completed by Fleet Services Manager	
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 2/21/2019 10:29 AM
To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 2/21/2019 10:43 AM
To be completed by Auditor's Office	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✓ Angela Schmidt 2/25/2019 2:42 PM
To be completed by Purchasing Department	
Purchasing Department Signature Acknowledgement	✓ Lyn Mazey 2/27/2019 2:59 PM

Human Resources

Created by Williamson County Technology Services

Vehicle Status Change

Reason for Status Change	REACHED OPERATIONAL LIFE EXPECTANCY
Department	440 - District Attorney
County VIN/Serial Number	2B3KA43R07H714418
Equipment/Door Number	da0743
License Plate	DBW 1876
Year	2007
Make	Dodge
Model	Charger
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Grace Frias 12/11/2018 3:47 PM
Department Transfer	
Receiving Department Signature	✗
Budget Office Signature Acknowledgement	✗
To be completed by Fleet Services Manager	
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 2/8/2019 10:19 AM
To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 2/14/2019 9:21 AM
To be completed by Auditor's Office	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✓ Angela Schmidt 2/25/2019 3:43 PM
To be completed by Purchasing Department	
Purchasing Department Signature Acknowledgement	✓ Lyn Mazey 2/27/2019 3:08 PM

Human Resources

Created by Williamson County Technology Services