

Williamson County Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

<input checked="" type="radio"/> TRANSFER bet ween county departments <input type="radio"/> SALE at the earliest auction * <input type="radio"/> TRADE-IN for new assets of similar type for the county	<input type="radio"/> DONATION to a non-county entity <input type="radio"/> DESTRUCTION due to Public Health / Safety <input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value
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Asset List:

Quantity	Description (year, make, model, etc.)	A #	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Latitude 5580	202709	5ZBR4M2	202709	Working
1	Dell Latitude E6530	71015	F2MCNX1	71015	Working
1	Dell Latitude E6530	71014	33LCNX1	71014	Working

Parties involved:

FROM (Transferor Department): Justice of the Peace Pct 3

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Contact Person:

Judge Evelyn McLean

Cherle Vasquez

Print Name

Print Name

[Signature]

+1 (512) 943-1508
Date Phone Number

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TO (Transferee Department/Auction/Trade-In/Donee): County Judge

FEB 20 2019

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person: AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

Judge Bill Gravell Jr.

Melissa Goins

Print Name

Print Name

Bill Gravell Jr.

+1 (512) 943-1577
Date Phone Number

[Signature]

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda Item # _____ In Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

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1	Dell Latitude 5289	207774	F83BPN2	207774	Working
1					

Parties involved:

FROM (Transferor Department): Justice of the Peace Pct 3

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Judge Evelyn McLean

Print Name

[Signature]
Signature

Contact Person:

Cherle Vasquez

Print Name

+1 (512) 943-1508

Date Phone Number

RECEIVED

TO (Transferee Department/Auction/Trade-in/Donee): County Judge

FEB 20 2019

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Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-In, no signature is necessary.)

Judge Bill Gravel Jr.

Print Name

[Signature]
Signature

Contact Person:

Melissa Goins

Print Name

+1 (512) 943-1577

Date Phone Number

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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1	Dell OptiPlex 7010 A# 115275	7FS1P22		Working

Parties involved:

FROM (Transferor Department): County Clerk

Transferor - Elected Official/Department Head/ Authorized Staff:

Nancy E. Rister **Contact Person:** Brad Weems (512-943-1151)

Print Name Print Name

Nancy E Rister +1 (512) 943-1520 **RECEIVED**

Signature Date Phone Number

DEC 10 2018

TO (Transferee Department/Auction/Trade-in/Donee): 395th District Court

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-In, no signature is necessary.)

Ryan D. Larson **Contact Person:** *Glenda Paulos*

Print Name Print Name

[Signature] 512/943-1395

Signature Date Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	A #	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	Dell Latitude 5590	—	F11WJR2, JWCWJR2		Working
					Working
					Working
					Working
					Working

Parties involved:

FROM (Transferor Department): TECHNOLOGY SERVICES

**Transferor - Elected Official/Department Head/
Authorized Staff:**

TAMMY MCCULLEY

Print Name

Tammy McCulley
Signature

Date

Contact Person:

HOLLY SHELL

Print Name

+1 (512) 943-1426

Phone Number

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TO (Transferee Department/Auction/Trade-in/Donee): DISTRICT ATTORNEY

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

DEC - 3 2018

Grace Frias

Print Name

Grace Frias
Signature

Date

Contact Person:

GRACE FRIAS

Print Name

512-943-1234

Phone Number

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

Grace Frias

11/27/18

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2	Dell Latitudes	—	9H94SQ2 and 9B94SQ2		Working

Parties involved:

FROM (Transferor Department): DISTRICT ATTORNEY

Transferor - Elected Official/Department Head/

Authorized Staff:

Grace Frias
Print Name

Grace Frias
Signature

Contact Person:

Grace Frias
Print Name

11/27/18 512-943-1234
Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): TECHNOLOGY SERVICES

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

TAMMY MCULLEY

Print Name

Tammy McEuley
Signature

Contact Person:

HOLLY SHELL

Print Name

+1 (512) 943-1426

Date Phone Number

RECEIVED

DEC - 3 2018

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchaser or Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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