

# Williamson County

## Asset Status Change Form

Print Form

**The following asset(s) is(are) considered for: (select one)**

<input type="radio"/> TRANSFER bet ween county departments <input type="radio"/> SALE at the earliest auction * <input type="radio"/> TRADE-IN for new assets of similar type for the county	<input checked="" type="radio"/> DONATION to a non-county entity <input type="radio"/> DESTRUCTION due to Public Health / Safety <input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value
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**Asset List:**

Quantity	Description (year, make, model, etc.)	A #	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	Legal file cabinets	<u>        </u>			

**Parties involved:**

**FROM** (Transferor Department): Auction

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**Transferor - Elected Official/Department Head/ Authorized Staff:**

Tammy McCulley <small>Print Name</small>	Contact Person: <span style="float: right; color: blue; font-weight: bold; font-size: 1.2em;">RECEIVED</span> Tammy McCulley <small>Print Name</small>
 <small>Signature</small>	+1 (512) 943-1455 <small>Phone Number</small>

MAR - 1 2019

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

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**TO** (Transferee Department/Auction/Trade-In/Donee): Granger VFD

**Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

James Cervenka <small>Print Name</small>	Contact Person: James Cervenka <small>Print Name</small>
James Cervenka <u>GRANGER VFD</u> <small>Signature</small>	512-940-4438 <small>Phone Number</small>

February 27, 2019      February 27, 2019  
Date                                      Date

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

## Lisa Moore

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**From:** Tammy McCulley  
**Sent:** Friday, March 01, 2019 8:19 AM  
**To:** Lisa Moore  
**Cc:** Randy Barker  
**Subject:** FW: upright 4 drawer file cabinets -Granger VFD

Here is the email from James Cervenka requesting them for the VFD, if you want to attach it to the ASCF.

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**From:** James Cervenka <JCervenka@wilco.org>  
**Sent:** Friday, February 15, 2019 11:40 AM  
**To:** Tammy McCulley <tmcculley@wilco.org>  
**Subject:** upright 4 drawer file cabinets -Granger VFD

I'm not sure if you can give them away to a VFD but we could use a couple of the upright 4 drawer file cabinets here at the Granger VFD.

Thanks,

James Cervenka

Williamson County EMS  
[jcervenka@wilco.org](mailto:jcervenka@wilco.org)

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**From:** Tammy McCulley  
**Sent:** Friday, February 15, 2019 6:49:44 AM  
**To:** All Users  
**Subject:** Office supplies, file cabinets, printer

**All will be going to auction soon, so feel free to email me back if you see something you need! **IT'S FREE!!** First to claim takes it. Some items we have multiple's of. You may also come by to take a look at the stuff as well. Thanks,  
Tammy**