

# Williamson County Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

TRANSFER between county departments       DONATION to a non-county entity  
 SALE at the earliest auction \*       DESTRUCTION due to Public Health / Safety  
 TRADE-IN for new assets of similar type for the county       SALE to a government entity / civil or charitable organization in the county at fair market value

**Asset List:**

Quantity	Description (year, make, model, etc.)	A#	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Computer Dell	65785	6X9PDX1 A36XPPDX1	4583	Working

**Parties involved:**

FROM (Transferor Department): County Court at Law one

Transferor - Elected Official/Department Head/  
Authorized Staff:

Brandy Hallford      Contact Person: Fernanda Muñoz  
 Print Name      Print Name  
Brandy Hallford      Date 5-12-2019  
 Signature      Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): ITX Auction

Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person: **RECEIVED**  
 Print Name      Print Name  
 Signature      Date      Phone Number  
**MAR - 1 2019**  
**AUDITORS OFFICE  
WILLIAMSON COUNTY, TEXAS**

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

# Williamson County Asset Status Change Form

**The following asset(s) is(are) considered for: (select one)**

- |  |   |
|--|---|
| <input type="radio"/> TRANSFER bet ween county departments                   | <input type="radio"/> DONATION to a non-county entity   |
| <input checked="" type="radio"/> SALE at the earliest auction *              | <input type="radio"/> DESTRUCTION due to Public Health / Safety   |
| <input type="radio"/> TRADE-IN for new assets of similar type for the county | <input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value |

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN) <i>A #</i>	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Vostro Laptop 3500	Service Tag #C07M7L1		Working
1	Dell Vostro Laptop 3500	Service Tag #3Z1VWM1		Working
1	Dell Vostro Laptop 3500	Service Tag #907M7L1		Working
1	Dell Latitude Laptop E6520	Service Tag #2Q93LV1		Working
1	Dell Latitude Laptop E6520	Service Tag #82D3LV1		Working

**Parties involved:** *Auction Proceeds do NOT NEED TO BE RETURNED TO WCCHD*

**FROM** (Transferor Department): Williamson County and Cities Health District

**Transferor - Elected Official/Department Head/ Authorized Staff:**

Michelle Broddrick

Print Name

*Michelle Broddrick*  
Signature

Date

**Contact Person:**

Susan Carranco

Print Name

+1 (512) 943-3600

Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-In, no signature is necessary.)

Print Name

Signature

Date

**Contact Person:**

Print Name

Phone Number

RECEIVED

MAR - 5 2019

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

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This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

*Room 122 Texas Avenue RR*

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**The following asset(s) is(are) considered for: (select one)**

- |   |   |
|---|---|
| <input type="radio"/> TRANSFER bet ween county departments<br><input checked="" type="radio"/> SALE at the earliest auction *<br><input type="radio"/> TRADE-IN for new assets of similar type for the county | <input type="radio"/> DONATION to a non-county entity<br><input type="radio"/> DESTRUCTION due to Public Health / Safety<br><input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value |
|---|---|

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN) <i>A#</i>	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Latitude Laptop E6520	Service Tag #7KBSBS1		Working

**Parties involved:** \*AUCTION PROCEEDS DO NOT NEED TO BE RETURNED TO WCCHD\*

**FROM** (Transferor Department): Williamson County and Cities Health District

**Transferor - Elected Official/Department Head/ Authorized Staff:**

**Contact Person:**

Michelle Broddrick

Susan Carranco

Print Name

Print Name

*Michelle Broddrick*  
Signature

+1 (512) 943-3600

Date Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-In, no signature is necessary.)

**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

RECEIVED

MAR - 5 2019

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

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If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

*Roun 122 Texas Avenue RR*

# Williamson County

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TRANSFER bet ween county departments  
 SALE at the earliest auction \*  
 TRADE-IN for new assets of similar type for the county

DONATION to a non-county ently  
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**Asset List:**

Quantity	Description (year, make, model, etc.)	A #	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	DELL LAPTOP	120288	7123514654 AS S/N 39T5N32	2853	Working

**Parties Involved:**

**FROM** (Transferor Department): HR

**Transferor - Elected Official/Department Head/Authorized Staff:**

Signature: Rebecca Clemons      Date: 2/28/19  
 Print Name: Rebecca Clemons      Phone Number: \_\_\_\_\_

**Contact Person:**

Print Name: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_

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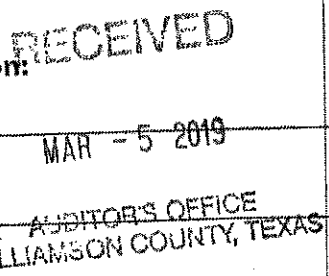
**TO** (Transferee Department/Auction/Trade-In/Donee): WAREHOUSE / AUCTION

**Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-In, no signature is necessary.)

Signature: \_\_\_\_\_      Date: \_\_\_\_\_  
 Print Name: \_\_\_\_\_      Phone Number: \_\_\_\_\_

**Contact Person:**

Print Name: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_



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If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_



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<input type="radio"/> TRANSFER bet ween county departments <input checked="" type="radio"/> SALE at the earliest auction * <input type="radio"/> TRADE-IN for new assets of similar type for the county	<input type="radio"/> DONATION to a non-county entity <input type="radio"/> DESTRUCTION due to Public Health / Safety <input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value
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**Asset List:**

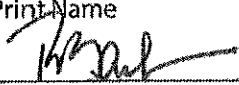
Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN) <i>A#</i>	County Tag#	Condition of Assets (Working, Non-Working)
2	Dell Latitude Laptops (1-E6530, 1-E6520)	88CB4X1, 3F8F2Q1 <i>65715, 56968</i>	4102, C03058	Working

**Parties involved:**

**FROM** (Transferor Department): Purchasing

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**Transferor - Elected Official/Department Head/ Authorized Staff:**

Randy Barker  
 Print Name  
  
 Signature

*3/12/19*  
Date

**Contact Person:**

Blake Skiles  
 Print Name  
 +1 (512) 943-1478  
 Phone Number

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**TO** (Transferee Department/Auction/Trade-In/Donee): Auction

**Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-In, no signature is necessary.)

RECEIVED

MAR 13 2019

Print Name  
 Signature

Print Name  
 Date  
 Phone Number

AUDITOR'S OFFICE  
 WILLIAMSON COUNTY, TEXAS

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## Vehicle Status Change

Reason for Status Change	REACHED OPERATIONAL LIFE EXPECTANCY
Department	560 - Sheriffs Office
County VIN/Serial Number	USNUS0759TI515
Equipment/Door Number	SV1504
License Plate	TX5546DE
Year	2015
Make	HOVERCRAFT
Model	UD
Comments (mileage, mechanical issues, other info)	vehicle is not utilized by dept. to it's maximun potential
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Roy Fikac 11/12/2018 7:44 AM
<b>Department Transfer</b>	
Receiving Department Signature	✗
Budget Office Signature Acknowledgement	✗
<b>To be completed by Fleet Services Manager</b>	
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 12/13/2018 9:49 AM
<b>To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations</b>	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 12/14/2018 10:53 AM
<b>To be completed by Auditor's Office</b>	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✓ Angela Schmidt 12/14/2018 10:56 AM
<b>To be completed by Purchasing Department</b>	
Purchasing Department Signature Acknowledgement	✓ Jayme Jasso 12/18/2018 9:00 AM

Human Resources

Created by Williamson County Technology Services

## Vehicle Status Change

Reason for Status Change	REACHED OPERATIONAL LIFE EXPECTANCY
Department	560 - Sheriffs Office
County VIN/Serial Number	1N9BB1517DT204177
Equipment/Door Number	SF1503
License Plate	318422J
Year	2015
Make	HOVERCRAFT TRAILER
Model	UD
Comments (mileage, mechanical issues, other info)	vehicle is not utilized to it's maximum potential
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Roy Fikac 11/12/2018 7:44 AM
<b>Department Transfer</b>	
Receiving Department Signature	✗
Budget Office Signature Acknowledgement	✗
<b>To be completed by Fleet Services Manager</b>	
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 11/28/2018 1:35 PM
<b>To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations</b>	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 11/19/2018 11:27 AM
<b>To be completed by Auditor's Office</b>	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✓ Angela Schmidt 12/13/2018 9:44 AM
<b>To be completed by Purchasing Department</b>	
Purchasing Department Signature Acknowledgement	✓ Jayme Jasso 12/18/2018 8:57 AM

Human Resources

Created by Williamson County Technology Services

## Vehicle Status Change

Reason for Status Change	ACCIDENT
Department	560 - Sheriffs Office
County VIN/Serial Number	2G1WS551869420454
Equipment/Door Number	SA0632
License Plate	CCX1510
Year	2006
Make	Chevrolet
Model	Impala
Comments (mileage, mechanical issues, other info)	vehicle rear ended, body repairs exceed vehicle value
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Roy Fikac 12/18/2018 10:02 PM
<b>Department Transfer</b>	
Receiving Department Signature	✗
Budget Office Signature Acknowledgement	✗
<b>To be completed by Fleet Services Manager</b>	
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Fleet Comments	Repairs exceed value
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 12/20/2018 1:43 PM
<b>To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations</b>	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 12/21/2018 2:24 PM
<b>To be completed by Auditor's Office</b>	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✓ Angela Schmidt 12/21/2018 3:36 PM
<b>To be completed by Purchasing Department</b>	
Purchasing Department Signature Acknowledgement	✓ Lyn Mazey 3/12/2019 9:54 AM

Human Resources

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## Vehicle Status Change

Reason for Status Change	REACHED OPERATIONAL LIFE EXPECTANCY
Department	210 - Unified Road Systems
County VIN/Serial Number	6YN00051
Equipment/Door Number	UMG0102
License Plate	N/A
Year	2001
Make	CATERPILLAR
Model	120H Motorgrader
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Jeff Ivey 11/15/2018 4:40 PM
<b>Department Transfer</b>	
Receiving Department Signature	✗
Budget Office Signature Acknowledgement	✗
<b>To be completed by Fleet Services Manager</b>	
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 11/16/2018 7:35 AM
<b>To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations</b>	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 11/14/2018 11:15 AM
<b>To be completed by Auditor's Office</b>	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✓ Angela Schmidt 2/25/2019 3:11 PM
<b>To be completed by Purchasing Department</b>	
Purchasing Department Signature Acknowledgement	✓ Lyn Mazey 3/12/2019 11:29 AM

Human Resources

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## Vehicle Status Change

Reason for Status Change	REACHED OPERATIONAL LIFE EXPECTANCY
Department	210 - Unified Road Systems
County VIN/Serial Number	CAT0953CK2ZN04491
Equipment/Door Number	UG0210
License Plate	n/a
Year	2002
Make	Caterpillar
Model	953C Track Loader
Comments (mileage, mechanical issues, other info)	4856 hours
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Jeff Ivey 11/15/2018 4:43 PM
<b>Department Transfer</b>	
Receiving Department Signature	✗
Budget Office Signature Acknowledgement	✗
<b>To be completed by Fleet Services Manager</b>	
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 11/16/2018 7:39 AM
<b>To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations</b>	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 12/5/2018 3:18 PM
<b>To be completed by Auditor's Office</b>	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✓ Angela Schmidt 2/25/2019 3:07 PM
<b>To be completed by Purchasing Department</b>	
Purchasing Department Signature Acknowledgement	✓ Lyn Mazey 3/12/2019 11:28 AM

Human Resources

Created by Williamson County Technology Services