

Williamson County Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

TRANSFER bet ween county departments DONATION to a non-county entity
 SALE at the earliest auction * DESTRUCTION due to Public Health / Safety
 TRADE-IN for new assets of similar type for the county SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	A#	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	MICROSOFT SURFACE PRO 3	116263	15165344653 As s)N #15165344653	116263	Working
1	DELL OPTIPLEX 9020	86228	JGS5ND2	86228	Working
1	DELL OPTIPLEX 9020	86229	6HS5ND2	86229	Working

Parties involved:

FROM (Transferor Department): JUSTICE OF THE PEACE, PCT. 3

Transferor - Elected Official/Department Head/ Authorized Staff:

JUDGE EVELYN MCLEAN

Print Name

Evelyn McLean

Signature

March 4, 2019

Date

Contact Person:

CHERIE VASQUEZ

Print Name

+1 (512) 943-1508

Phone Number

RECEIVED

MAR 18 2019

TO (Transferee Department/Auction/Trade-In/Donee): CONSTABLES OFFICE, PCT. 3

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-In, no signature is necessary.)

Kevin Stofle

Print Name

Kevin Stofle

Signature

Contact Person:

CONSTABLE KEVIN STOFLE

Print Name

+1 (512) 943-3702

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____