

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

TRANSFER bet ween county departments
 SALE at the earliest auction *
 TRADE-IN for new assets of similar type for the county

DONATION to a non-county entity
 DESTRUCTION due to Public Health / Safety
 SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell computer towers <i>65119</i>	5kwdxv1	4454	Working
1	Dell computer towers <i>63464</i>	88ys4v1	4461	Working

Parties involved:

FROM (Transferor Department): Magistrate Office

Transferor - Elected Official/Department Head/Authorized Staff:

Alexandra Gauthier
 Print Name *[Signature]*
 Signature March 26, 2019
 Date *512-943-1377*
 Phone Number

Contact Person:

Roland Luna Jr.
 Print Name *512-943-1496*
 Phone Number

TO (Transferee Department/Auction/Trade-In/Donee): Auction

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-In, no signature is necessary.)

RECEIVED
 MAR 27 2019
 AUDITOR'S OFFICE
 WILLIAMSON COUNTY, TEXAS

Print Name _____ Print Name _____
 Signature _____ Date _____ Phone Number _____

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ In Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____