

**From:** [Dale Butler](#)  
**To:** [Kerstin Hancock](#)  
**Subject:** RE: Cedar Park Chiller Agenda Language  
**Date:** Wednesday, April 3, 2019 1:17:16 PM

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Kerstin,

The unit went down on 3/27. We had the temporary unit (backup) set up on 3/29.

**Dale Butler**

Facilities Director  
Williamson County  
3101 SE Inner Loop  
Georgetown, TX 78626  
512-943-1609

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**From:** Kerstin Hancock <[khancock@wilco.org](mailto:khancock@wilco.org)>  
**Sent:** Wednesday, April 3, 2019 10:43 AM  
**To:** Dale Butler <[dbutler@wilco.org](mailto:dbutler@wilco.org)>  
**Subject:** RE: Cedar Park Chiller Agenda Language

Dale,

We are about to process your PO.

Could you please also let me know the date when the chiller went down, when the backup was activated and when the temporary rental unit was put in place?

Thank you.

*Kerstin Hancock*, CPPM, CPP  
Deputy Purchasing Agent

Williamson County Purchasing Department  
100 Wilco Way, Suite P101  
Georgetown, TX 78626  
Phone 512-943-1546  
Fax 512-943-1575

**Williamson County Purchasing Department**



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**From:** Dale Butler <[dbutler@wilco.org](mailto:dbutler@wilco.org)>  
**Sent:** Tuesday, April 2, 2019 5:00 PM  
**To:** Kerstin Hancock <[khancock@wilco.org](mailto:khancock@wilco.org)>  
**Subject:** Cedar Park Chiller Agenda Language

Kerstin,

For the Cedar Park chiller rental:

The HVAC Chiller at the Cedar Park Annex which serves the entire facility has gone down and a new one has been ordered as a replacement. In the interim, it is necessary that a temporary leased chiller be put in place to continue to condition and serve the building.

Please let me know if you need anything else.

Thank You,

**Dale Butler**  
Facilities Director  
Williamson County  
3101 SE Inner Loop  
Georgetown, TX 78626  
512-943-1609

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