

# Williamson County Asset Status Change Form

Print Form

**The following asset(s) is(are) considered for: (select one)**

<input type="radio"/> TRANSFER bet ween county departments <input checked="" type="radio"/> SALE at the earliest auction * <input type="radio"/> TRADE-IN for new assets of similar type for the county	<input type="radio"/> DONATION to a non-county entity <input type="radio"/> DESTRUCTION due to Public Health / Safety <input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value
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**Asset List:**

Quantity	Description (year, make, model, etc.)	A #	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Latitude 10 - surface	71027	ST-84FWRT1		▼
					▼
					▼
					▼
					▼

**Parties involved:**

**FROM** (Transferor Department): Information Technology (Dept 503)

**Transferor - Elected Official/Department Head/ Authorized Staff:**

**Contact Person:**

Tammy McCulley

Tammy McCulley

Print Name

Print Name

*Tammy McCulley*

4/11/2019

943-1455

Signature

Date

Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): AUCTION

**Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:**

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APR 11 2019

Print Name

Print Name

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

Signature

Date

Phone Number

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

# Williamson County

## Asset Status Change Form

Print Form

**The following asset(s) is(are) considered for: (select one)**

TRANSFER bet ween county departments
  DONATION to a non-county entity  
 SALE at the earliest auction \*
  DESTRUCTION due to Public Health / Safety  
 TRADE-IN for new assets of similar type for the county
  SALE to a government entity / civil or charitable organization in the county at fair market value

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	See attached list			▼
				▼
				▼
				▼
				▼

**Parties involved:**

**FROM** (Transferor Department): Sheriff's Office - Dept 560

**Transferor - Elected Official/Department Head/**

**Authorized Staff:**

Chief Tim Ryle

Print Name

**Contact Person:**

CMDR Gary Haston

Print Name

T. Ryle      4-16-19

Signature

Date      Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): AUCTION

**Transferee - Elected Official/Department Head/**

**Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:**

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Print Name

Print Name

APR 17 2019

Signature

Date      Phone Number

AUDITOR'S OFFICE

\* If the above asset(s) is (are) disposed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

3/29/2019

Willco #	Service Tag/SN	Item	Dept
	1ATYA90254	Panasonic CF-52 GUNBE2B	SO

A #

*Toughbook*

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APR 17 2019

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WILLIAMSON COUNTY, TEXAS