



Williamson County Purchasing Department
901 South Austin Avenue
Georgetown, Texas 78626
(512) 943-3553
www.wilco.org/purchasing
purchase@wilco.org

Sole Source Justification Request

Definition of a Sole Source Purchase

Sole Source Item – goods and/or services which can only be obtained from ONLY ONE source, including:

- Items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies
- Films, manuscripts, or books
- Electric power, gas, water, and other utility services,
- Captive replacement parts or components for equipment which there is no commercially available substitute, and which can be obtained only from the manufacturer and/or manufacturer's distributor; item where compatibility is the overriding consideration, such as computer operating software enhancements for an existing system, continuation of an existing contract when work is so closely related to that of the uncompleted basic contract that it would not be feasible to consider another potential contractor.

This Sole Source justification requires additional documentation and requirements as listed below. **One of these steps** may require placing a public notice in BidSync for 14 days, in order to allow any possible competitors to come forward with equivalent goods or services. This step will be completed by the Purchasing Team that supports your office or county department after all required documents have been submitted. In addition, all Sole Source Justifications must be approved in Commissioners Court.

Required Documentation that must accompany this request before this purchase can be considered (any missing documentation will result in delays). *Check all included documents:*

- This request form completed and signed
- A written quote from the supplier, listing the goods, services and pricing
- Letter of justification from the supplier (on company letterhead and signed by an authorized representative) establishing why they are the only Sole Source provider of the service or item needed.
- Notarized Sole Source affidavit completed by the supplier
- Signed letter of recommendation from the Elected Official or County Department Head. Must provide a detailed written explanation as to why competitively bidding the product or service would be impracticable and that the cost charged by the supplier is reasonable and customary.

Requestor Name and County Office/Department:

Requestor Title and Phone Number: Crime Scene Supervisor Jennifer Smith
(512) 943-1331

Requested Single Sole Source Supplier:

Company Name: Virtual Pictures Corp
Contact Name: Bart Wilson
Address: 590 Hwy 105 suite 276
City, State, Zip: Monument, Co 80132
Phone Number: (719) 481-3160
Email: AR@VPIX360.com
Website: www.vplx360.com

Is the recommended supplier the manufacturer? Yes? No?

Does the manufacturer sell the item(s) through distributors? Yes? No?

Description of the Product or Service: (If additional space is needed, include in a separate page)
Describe the full scope of work, including installation if required; items should include brand, model and part number if applicable.

This product is a tool used for reconstruction of crime scenes. Using the camera kit, panoramic views of the scene are captured. Using the software, the panoramic views are embedded into the crime scene diagram. A user or viewer may then click on any camera in the diagram and be virtually standing in the crime scene and able to look around as if they were there. The software also allows us to import evidence numbers, close up pictures or notes into the diagram as well.

The cameras and peripherals will be sent to us and the software / CSI360 server will be installed on our server at the office. We will be trained in the use of the hardware and software but also full support is included in the quote if we have any issues / trouble shooting needs.

Items included: 2 CSI360 kits including: Sigma 8mm f/3.5 lens, Precision rotator w/ wireless shutter release, Panasonic LED bar, card reader, white balance cards, 3 way leveling head, stitching software. CSI360 server and install, all warranties

Schedule: *Identify the date items are needed to be delivered, or month work is to be performed. Please be specific and do not use "ASAP";* by the end of April 2019 would be preferred

Estimated Cost: \$ 12,233

SOLE SOURCE RATIONALE

Complete the following checklist:

The requested supplier is the only source of required item(s) or service(s) because:

Check all that apply:

- The required item or service is proprietary to the supplier
- The recommended supplier holds the patent on the requested item(s)
- The recommended supplier is the only supplier capable of performing the requested service
- A specific item is needed:**
 - To be compatible or interchangeable with existing hardware
 - As a spare or replacement hardware
 - For the repair or modification of existing hardware
 - For technical evaluation or testing

Have there been any prior attempts to obtain competitive bids or proposals for the items or services that failed? If so, please list and describe such attempts: Have been researching
this type of product for a couple of months now and have not found anything even close with the features and results.

There is a substantial risk in selecting another product or service provider. If so, please describe: N/A

It is not possible to obtain competitive bids for consideration. If so, why: This is a proprietary software and is not offered by any other companies.

Are there any other companies who can provide the services or needed items? If so, please list and provide explanation of why they were unable to meet the requirements: N/A

List any other sources, suppliers, products or service providers that you reviewed in your selection process: _____

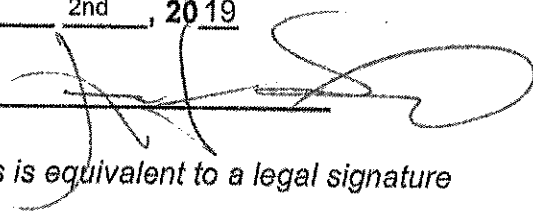
List all research methods that you reviewed in your selection process (i.e.: specific internet searches, trade publications, references, etc.): internet searches, phone calls to other forensic labs

ACKNOWLEDGEMENT

- I affirm and acknowledge Williamson County's requirements, justification and criteria for Sole Source purchases. I have gathered the required technical information, provided all required documentation, have made a concerted effort to review comparable / equal equipment or services to the best of my ability, and further affirm that there is no conflict of interest in my recommendation of the selected item(s), service(s) or supplier.
- I also acknowledge and understand that I may be subject to criminal prosecution for the willful falsification of information in this document. I, by the act of signing or typing my name below, hereby certify under penalty of perjury, under the laws of the State of Texas, the foregoing is true and correct.

Date: April 2nd, 2019

Signature*: Jennifer Smith



** By typing your name, this is equivalent to a legal signature*

NOTE: After a passage of time, an item or service may no longer qualify as a sole source purchase due to other similar items or services becoming available from other suppliers. Thus, all prior sole source determinations must be reapproved by the Williamson County Purchasing Department following completion of a new Sole Source Justification Request Process and satisfactory completion of such process must be noted on requisitions and purchase orders. The sole source term is generally aligned with the contract term. In certain cases, the Purchasing Agent may determine that the 14-day public posting in BidSync is not necessary. This depends on the circumstance of the particular item/service and the type of sole source.



INVOICE

Ship To: Williamson County Sheriff's Office
 attn: Janet Boring
 508 South Rock Street
 Georgetown, TX 78626

Bill To: Williamson County Sheriff's Office
 attn: Janet Boring
 508 South Rock Street
 Georgetown, TX 78626

Date: March 27, 2019
Quote # BW-031919-b
 Customer ID: [J.BORING]
Quote Expires: n/a
 VPiX Tax ID # 45-3169266
 VPiX CAGE # 6K9H6

CONTACT
 Janet Boring
 Tel: (512) 943-1484
 Email: JBoring@wilco.org

Account Manager	Job	Payment Terms	Due Date
Bart Wilson	CSI360 Upgrade Kit - 1 YR CSI Server SLA	NET 30	5 May 2019 (est)

Qty	Description	List Price	Your Price
2	CSI:360 Upgrade kit - Nikon DSLR. Comes with:	\$4,940	\$7,958
1	Sigma 8mm f/3.5 w/4-year warranty		
1	VPiX Precision Rotator 360 w/10-yr warranty, wireless shutter release for Canon or Nikon		
1	Panasonic LED Bar for hot shoe (video lights)		
1	1 USB HiSpeed Card Reader and Opteka "white balance" cards		
1	3-Way Leveling Head		
1	Stitching Software for Mac or PC with (2) Seat License (can be used on 2 different computers)		
1	Camera Training with Jon Eady. Phone/webinar based.		
1	VPiX CSI360 training with Bart Wilson. Sample tour creation, processing, editing, publishing		
1	CSI:360 Server Install at your Police IT Data Center. One time install charge / config.	\$1,295	\$950
	Annual Service Level Agreement (SLA). Unlimited users, unlimited crime scenes.	\$3,679	\$2,995
1	MACK CAM Warranty. Drops, spills, accidental or on-purpose damage. Fixed/Replaced.	\$359	\$330
	When kit arrives, please inspect all elements and plug in battery so it can charge.		
	THEN --> CALL 866-902-3600 and schedule your training classes. Thank you for your business!!!		
	James for training.		
			\$12,233
		Tax	0.00
		FREE UPS Ground	
		YOUR PRICE	\$12,233

APPROVED BY (signature) PRINTED NAME DATE SIGNED

360° Cloud by VPiX® • The Virtual Reality Companies
 Virtual Pictures Corporation • 590 Hwy # 105 Suite # 276 • Monument, CO 80132 • Tel: 866-902-3600
VPiX360.com • VPiXVR.com • MotorStreet360.com • CSI360.net • VPiX3D.com





590 HWY 105 SUITE 276 MONUMENT, CO 80132 • 866-902-3600 • CSI360.net • VPiX360.com

19 March, 2019

To Whom It May Concern:

CSI360 is a division of Virtual Pictures Corp. (VPiX®). We are based in Monument, Colorado and are the sole source provider for the following forensic and crime scene reconstruction equipment and software:

CSI360 upgrade kit for Nikon/Canon DSLR cameras
CSI360 complete forensic kits bundled with CSI360 software, training and support
CSI360 crime scene reconstruction software / servers
CSI360 fire-arson scene reconstruction software / servers
CSI360 drones with 360 panoramic capabilities and infra-red surveillance (search & rescue)

VPiX has been issued a Commercial and Government Entity (CAGE) number (# 6K9H6) and VPiX is authorized to sell to the FBI, Homeland Security and local law enforcement agencies.

The 360 camera equipment bundles listed above for the rapid on-site capture and digital reconstruction of crime scenes and fire-arson investigations are unique to VPiX. Only VPiX and our affiliate offices are authorized to stock, sell, train and support law enforcement agencies on these 360° equipment bundles.

VPiX has been recognized two years in a row by Entrepreneur Magazine and we rank 238th Best Company in America. VPiX is also an authorized HP OEM Partner.

If you have further questions regarding this sole source letter, please contact us at your convenience.

Respectfully submitted, I am
Sincerely,

A handwritten signature in blue ink, appearing to read "BA Wilson".

BART Wilson, Sr. Forensics Instructor
VPiX®





Williamson County Purchasing Department
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Georgetown, Texas 78626 (512) 943-3553
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NOTARIZED SOLE-SOURCE PURCHASE AFFIDAVIT

STATE OF TEXAS
COUNTY OF WILLIAMSON

KNOW ALL MEN BY THESE PRESENTS THAT:

Before me, the undersigned authority duly authorized to take acknowledgments and administer oaths, on this day personally appeared VIRTUAL PICTURES, who after being duly sworn on oath stated the following:

My name is BART WILSON. My title is CIO.
I am aware that the Williamson County Purchasing Department is required to comply with competitive bidding requirements of Chapter 262 of the Texas Local Government Code. I am aware that the statutory competitive bidding provisions do not apply to the purchase of an item that can be obtained from only one source. See, Texas Local Government Code section 262.003.

Sole-source items include:

Items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies, films, manuscripts, or books, electric power, gas, water, and other utility services, and captive replacement parts or components for equipment.

I have represented to the Purchasing Department of Williamson County and I hereby warrant that as of the date below, I am the sole-source supplier of the following item: CSI³⁶⁰ RECONSTRUCTING LOW SERVER. I am the sole-source supplier of this item because: WE ARE THE SOLE DEVELOPER AND OWNERS OF THE TECHNOLOGY. I agree that if I ever cease being the sole-source supplier of this item, I shall immediately make a full disclosure in writing to the Williamson County Purchasing Department of all relevant facts and circumstances.

IN WITNESS WHEREOF, the undersigned has executed this Affidavit on the 29th day of MARCH, 2019.

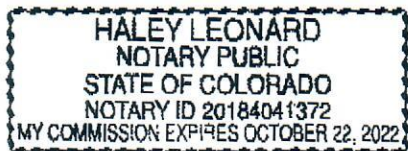
[Signature]
[Signature]

Bart Wilson, CIO
[Printed Name] [Title]

SWORN TO AND SUBSCRIBED before me on March 29, 2019, by Bart Wilson
[Printed Name]

Alder Leonard
[Signature] Notary Public

State of Colorado
My Commission expires on 10/22/2022





Tim Ryle
Chief Deputy

Robert Chody
WILLIAMSON COUNTY SHERIFF

Roy Fikac
Asst. Chief Deputy - Law Enforcement

Randolph Doyer
Asst. Chief Deputy - Corrections

508 South Rock Street
Georgetown, Texas 78626
Phone (512) 943-1300 Fax (512) 943-1393

To: Williamson County Purchasing
From: Sheriff Robert Chody
Subject: Sole Source Purchase VPIX CSI360
Date: April 2, 2019

I am writing this in support and recommendation of purchasing the CSI360 upgrade kit and software. This is a tool that will allow us to create a virtual walk through of crime scenes for investigative use as well as courtroom presentation. The upgrade kit contains a super wide lens and rotator that works on our current CSI cameras. This will allow for the user to determine the quality of the panoramas by changing depth of field and controlling the amount of light needed. The unique software will then allow our crime scene techs to stitch together the panoramas and embed them into a sketch / floor plan; you can then click on any area or room showing a camera and instantly be immersed in that room, using you mouse to move around for a first person look from the camera's perspective.

The CSI360 reconstruction software / server will be installed on our own server with 100% controlled access.

VPIX is the sole developer of this cutting-edge software that brings the virtual walkthrough to life for law enforcement use.

Bidding out this item is not necessary as it is only manufactured by this company.

I truly believe this kit will be a great asset to Williamson County and bring us closer to current trends/goals in forensic advancements nationwide.

Bid #1904-310 - Intent to deem VPIX as the Sole Source for CSI:360 Upgrade

Creation Date **Apr 15, 2019**

End Date **May 17, 2019 10:00:00 AM CDT**

Start Date **May 2, 2019 3:23:43 PM CDT**

Awarded Date **Not Yet Awarded**

1904-310--01-01 Please attach any supporting documentation to this line					
Supplier	Unit Price	Qty/Unit	Total Price	Attch.	Docs
			No Bids		
Agency Product Code:		Supplier Notes:			
Agency Notes:					

****** All bids/proposals submitted for the designated project are reflected on this tabulation sheet. However, the listing of the bid/proposal on this tabulation sheet shall not be construed as a comment on the responsiveness of such bid/proposal or as any indication that the agency accepts such bid/proposal as being responsive. The agency will make a determination as to the responsiveness of the vendor responses submitted based upon compliance with all applicable laws, purchasing guidelines and project documents, including but not limited to the project specifications and contract documents. The agency will notify the successful vendor upon award of the contract and, as according to the law, all bid/proposal responses received may be available for inspection at that time.