



Purchasing Department

05/21/19

Williamson County Commissioners Court

Re: Sole Source recommendation for Virtual Pictures Corporation

Dear County Judge and Commissioners,

Recently our Sheriff's Office made a request for a contract with **Virtual Pictures Corporation (VPIX) for CSI360 forensic and crime scene reconstruction equipment and software**. These actions require qualification as a **sole source purchase of CSI360 hardware and software**. **These services are supplied only by VPIX who is the owner, and the only provider of this service.**

After reviewing all documentation requested and submitted, **I recommend qualifying this request as a sole source purchase and exempting these goods from competitive bidding requirements per Texas Local Government Code sections 262.003 (a) and 262.024 (a) (7),**

The process has included the following:

- Public posting of an RFI in BidSync for 14 days, with zero (0) responses received from another competitor.
- A signed Sole Source Justification Request from Robert Chody, Williamson County Sheriff
- A signed letter of justification from the supplier, establishing why their product / service is only available from their company
- A notarized Sole Source Affidavit completed by the supplier
- A price quote of requested items/services and amendment

The term of this Sole Source exemption will be effective for 36 months from the date of approval.

If you have any questions or concerns, please contact me at any time.

Sincerely,

A handwritten signature in blue ink, appearing to read 'R. Barker'.

Randy Barker
Purchasing Agent/Director
Williamson County Purchasing Department