

# Williamson County

## Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments  
☒ SALE at the earliest auction \*  
☐ TRADE-IN for new assets of similar type for the county
- ☐ DONATION to a non-county entity  
☐ DESTRUCTION due to Public Health / Safety  
☐ SALE to a government entity / civil or charitable organization in the county at fair market value

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	DELL OPTIPLEX 780 COMPUTER 55417	8LR2MN AS 8LR2MN1	1601	Working

### Parties involved:

FROM (Transferor Department): 0581 Emergency Communications

Transferor - Elected Official/Department Head/  
Authorized Staff:

Carolyn Draper/ Trey Hewtty

Print Name

*CR Draper* 6/4/19

Signature

Date

Contact Person:

Trey Hewtty

Print Name

+1 (512) 864-8234

Phone Number

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TO (Transferee Department/Auction/Trade-in/Donee): AUCTION

Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative: (If being  
approved for Sale or Trade-in, no signature is necessary.)

JUN - 4 2019

Contact Person: AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

Print Name

Print Name

Signature

Date

Phone Number

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

# Williamson County

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☒ SALE at the earliest auction \*  
☐ TRADE-IN for new assets of similar type for the county
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☐ SALE to a government entity / civil or charitable organization in the county at fair market value

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	DELL TOWER OPTIPLEX 740	SERVICE TAG: 1KMJ9K1 EXPRESS SERVICE C	PROPERTY	Working
1	DELL TOWER OPTIPLEX 780	SERVICE TAG: CGB5M1 EXPRESS SERVICE		Working

**Parties involved:**

FROM (Transferor Department): Williamson County Magistrates Office

**Transferor - Elected Official/Department Head/  
Authorized Staff:**

Alexandra M. Gauthier

Print Name

Signature

**Contact Person:**

Alexandra M. Gauthier

Print Name

+1 (512) 943-1377

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative:** (If being  
approved for Sale or Trade-in, no signature is necessary.)
**Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

RECEIVED

MAY 31 2019

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

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☐ DONATION to a non-county entity

☒ SALE at the earliest auction \*

☐ DESTRUCTION due to Public Health / Safety

☐ TRADE-IN for new assets of similar type for the county

☐ SALE to a government entity / civil or charitable organization in the county at fair market value

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# A# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	DELL OPTIPLEX 7020	122307	JQSYD42	Working
1	DELL LATITUDE E6530	65534	76M78W1	Working
1	DELL LATITUDE E6400 ATG	49919	4NBM3K1	Non-Working
1	DELL LATITUDE E5410	55464	DNPVXM1	Working

### Parties involved:

**FROM** (Transferor Department): FACILITIES

**Transferor - Elected Official/Department Head/  
Authorized Staff:**

GINA WREHSNIG

Print Name



Signature

June 5, 2019

Date

**Contact Person:**

GINA WREHSNIG

Print Name

+1 (512) 943-1599

Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donor): AUCTION

**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative:** (If being  
approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date

**Contact Person:**

Print Name

Phone Number

RECEIVED

JUN - 5 2019

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

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