

# Williamson County

## Asset Status Change Form

Print Form

**The following asset(s) is(are) considered for: (select one)**

- ☐ TRANSFER bet ween county departments
 ☐ DONATION to a non-county entity  
☒ SALE at the earliest auction \*
 ☐ DESTRUCTION due to Public Health / Safety  
☐ TRADE-IN for new assets of similar type for the county
 ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Latitude E6530 Laptop	F1QHR1 71028	1779	<input type="checkbox"/>
1	Microsoft Surface Pro 3 Laptop	52769650553 120281		<input type="checkbox"/>
1	Dell XPS 13 L321X Laptop	HQ0QFT1 63882		<input type="checkbox"/>
1	Dell Optiplex 7010 Laptop	DJYHZ12 92243		<input type="checkbox"/>
1	Lenovo G50-20351 Laptop	YB09887449	1169	<input type="checkbox"/>

**Parties involved:****FROM** (Transferor Department): ITS (Dept 503)
**Transferor - Elected Official/Department Head/  
Authorized Staff:**

Tammy McCulley

Print Name

Signature

**Contact Person:**

Tammy McCulley

Print Name

943-1455

Date Phone Number

6/24/19

**TO** (Transferee Department/Auction/Trade-in/Donee):

Auction

**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative:** (If being  
approved for Sale or Trade-in, no signature is necessary.)
**Contact Person:**

RECEIVED

Print Name

Print Name

JUN 25 2019

Signature

Date

Phone Number

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

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### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Latitude E6530 Laptop	BPLWWT BPJLWW1 65243	1786	<input type="checkbox"/>
1	Dell Latitude E6530 Laptop	FJX0BW1 65525		<input type="checkbox"/>
1	Dell Latitude 3540	GN7VSE1 87191	1161	<input type="checkbox"/>
				<input type="checkbox"/>

### Parties involved:

**FROM** (Transferor Department): ITS (Dept 503)

**Transferor - Elected Official/Department Head/  
Authorized Staff:**

Tammy McCulley

Print Name

*Tammy McCulley*

Signature

**Contact Person:**

Tammy McCulley

Print Name

943-1455

Phone Number

Date

6/24/19

**TO** (Transferee Department/Auction/Trade-in/Donee):

*Auction*

**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:**

RECEIVED

Print Name

Print Name

JUN 25 2019

Signature

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AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

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Quantity	Description (year, make, model, etc.)	A#	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Precision T1700	144330	2C3Z182 amy (ALREADY RETIRED)		<input type="checkbox"/>
1	Dell Latitude E7450 Laptop	150327	H3SMH72 amy (ALREADY RETIRED)		<input type="checkbox"/>
1	Dell Optiplex 790	58111	7D4VLS1 joe		<input type="checkbox"/>
1	Dell Optiplex 740	45919	12JSLF1 Mike (ALREADY RETIRED)		<input type="checkbox"/>
1	Dell Latitude E7440	77246	97K1XY1 Paul H (ALREADY RETIRED)		<input type="checkbox"/>

**Parties involved:**

FROM (Transferor Department): ITS (Dept 503)

**Transferor - Elected Official/Department Head/  
Authorized Staff:**

Tammy McCulley

Print Name

Signature *Tammy McCulley* 6/24/19

Signature

**Contact Person:**

Tammy McCulley

Print Name

943-1455

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)
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WILLIAMSON COUNTY, TEXAS

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