



Purchasing Department

07/24/19

Williamson County Commissioners Court

Re: Sole Source recommendation for Texas Community Supervision Alternatives

Dear County Judge and Commissioners,

Recently our County Attorney's Office made a request for a contract with Texas Community Supervision Alternatives (TCSA) for Pre-Trial Intervention Services. These actions require qualification as a **sole source provider of monitoring services for Pre-Trial Intervention (PTI) Participants who have entered into a PTI agreement with the Williamson County Attorney's Office. These services are supplied by Texas Community Supervision Alternatives who is the only provider of this service.**

After reviewing all documentation requested and submitted, I **recommend qualifying this request as a sole source purchase and exempting these goods from competitive bidding requirements per Texas Local Government Code sections 262.003 (a) and 262.024 (a) (7),**

The process has included the following:

- Public posting of an RFI in BidSync for 14 days, with zero (0) responses received from another competitor.
- A signed Sole Source Justification Request from Doyle "Dee" Hobbs, County Attorney
- A signed letter of justification from the supplier, establishing why their product / service is only available from their company
- A notarized Sole Source Affidavit completed by the supplier
- A price quote of requested services and agreement

The term of this Sole Source exemption will be effective for 36 months from the date of approval.

If you have any questions or concerns, please contact me at any time.

Sincerely,

Randy Barker
Purchasing Agent/Director
Williamson County Purchasing Department