

Grant Title/Project Name:	Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY2019, Local Solicitation
Department:	Sheriff's Office
Requestor:	Dana Foster
Contact Email:	dfoster@wilco.org
Contact Phone Number:	512-943-1168
Start Date:	10/1/2019
End Date:	9/30/2020
Please select request category:	Community Liaison Unit Projects
Describe the request category in detail to include all requirements.	The Community Liaison Unit manages several programs throughout the year, including the Drug Abuse Resistance Education (DARE), Explorers, Citizens Academy and 2020 Junior Deputy Academy. This grant will assist in funding these programs.
Select the type of grant your department is applying for:	Federal
What is the amount of the grant?	\$12,379.00
Please provide a breakdown of the total cost above.	The amount requested will provide items used within the Community Liaison Unit's Drug Abuse Resistance Education (DARE), Explorers, Citizens Academy and 2020 Junior Deputy Academy. We are finalizing quotes, but items purchased will include: activity and coloring books, t-shirts, medals, graduation certificates, a banner, an educational board displaying replicas of drugs, uniforms and training items, t-shirts, wristbands, caps, reusable water bottles, balloons and crime scene presentation items, general office supplies, folding tables, coolers, and folding chairs.
Is there a match requirement?	No
If yes, describe the type and source of match.	
Does the grant cover the cost of the request 100%?	Yes
If not, how much is left unpaid?	
What is the plan to obtain grants/funds for the remaining amount?	
List other similar assets in the County and/or region and if they are available for use?	
How is this asset request different from any similar assets currently in the County and/or region?	
What types of events/purpose would this asset be used for that cannot be accomplished with a current County asset?	
How often do these events occur?	
Identify the number of personnel required to operate this asset and/or be available for the function where it is to be used? How much time is required of those personnel? What is the cost of the personnel?	
Where will the asset be stored?	
What is the useful life of the asset?	
Will a replacement be requested from general funds when useful life has been exhausted?	

Will other agencies be billed for the use of this asset (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	
Does this asset require insurance coverage?	
If yes, what is the estimate of asset insurance coverage?	
Will this asset require on-going maintenance? Please describe the maintenance required along with an estimate for these costs.	
How will this asset be funded when the grant ends?	
What is the impact if the grant is not received?	
New Personnel position is:	
Where will this position office?	
Who will this position report to?	
What tasks will this position perform? Include the five primary functions and the percentage of time spent to be spent on each function.	
Will this position take over tasks from current County employee?	
If yes, please explain the impact to current employee.	
How will this position be funded when the grant ends?	
Does this position or a similar position currently exist within the department?	
If "yes" how many of these similar positions exist	
Describe any alternatives considered to achieve desired outcome in lieu of a position (i.e. equipment, software, technology or change in business practice).	
Describe how workload will be accomplished/re-allocated should grant not be approved.	
List other similar items in the County and/or region and if they available for use?	N/A
How is this item request different from any similar assets currently in the County and/or region?	N/A
What types of events/purpose would this item be used for that cannot be accomplished with a current County asset?	Many of the items we will be requesting are consumables used in the department and need to be replenished each year. Those that are for longer term use will provide items the Community Liaison Unit does not currently have.
Identify the number of personnel required to operate this item and/or be available for the function where it is to be used?	There are five employees within the Community Liaison Unit. They are the primary employees required for all programs. The annual Citizens Academy and Junior Deputy academy will have approximately 15 other employees making short presentations.
Please explain how this item will create the need for more or less personnel (or mark n/a for no change)?	N/A
Where will the item be stored?	All items will be stored in the Community Liaison Unit's offices.
What is the useful life of the item?	Most of the items are consumables and will be expended during

	the grant period. The remaining supplies should last 2-4 years.
Will other agencies be billed for the use of this item (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	
Does this item require insurance coverage?	No
Will this item require any form of licensing?	No
Will this item require on-going maintenance? Please describe the maintenance required along with an estimate for these costs?	No on-going maintenance will be required.
How will this item be funded when the grant ends?	Funds will be requested through the normal budget process and, if denied, grants will be pursued.
What is the overall budgetary impact? (i.e. revenue generation, expense reduction, etc.)	These programs are regular events held by the Sheriff's Office, so there will be no negative effect on the budget. The items being requested are above what has been requested in the FY2020 county budget, so should have no effect.
Please identify any additional equipment needed/required (now or in the future) should the grant/asset is awarded.	N/A
What is the cost and frequency to maintain/update the additional equipment?	N/A
What is the impact of this grant application on other internal/county departments?	Required reporting and tracking of finances traditionally needed for grants.
If yes, what is the estimate of that license fee?	
If yes, what is the estimate of insurance coverage?	
Will a replacement be requested from general funds when useful life has been exhausted? (OR)	Yes
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