



**BJA FY 19 Edward Byrne Memorial Justice Assistance  
Grant (JAG) Program - Local Solicitation**

2019-H4222-TX-DJ



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Application:  

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This handbook allows you to complete the application process for applying to the BJA FY 19 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation. At the end of the application process you will have the opportunity to view and print the SF-424 form.

*Type of Submission	Application Non-Construction
*Type of Application	New If Revision,select appropriate option If Other, specify
*Is application subject to review by state executive order 12372 process?	N/A Program has not been selected by state for review

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* Is the applicant delinquent on any federal debt	No
* Employer Identification Number (EIN)	74-6000978
* Type of Applicant	County
Type of Applicant (other):	
* Organizational Unit	Sheriff's Office
* Legal Name (Legal Jurisdiction Name)	County of Williamson
* Vendor Address 1	701 South Main Street, Ste 301
Vendor Address 2	
* Vendor City	Georgetown
Vendor County/Parish	
* Vendor State	Texas
* Vendor ZIP	78626-5700
<b>Point of Contact Information for matters involving this application</b>	
Contact Prefix:	Ms.
Contact Prefix (Other):	
Contact First Name:	Dana
Contact Middle Initial:	
Contact Last Name:	Foster
Contact Suffix:	
Contact Suffix (Other):	
Contact Title:	Office Specialist, St.
Contact Address Line 1:	701 South Main Street, Ste 301
Contact Address Line 2:	
Contact City:	Georgetown
Contact State:	Texas

Contact Zip Code:	78626-5700
Contact Phone Number:	(512) 943-1168
Contact Fax Number:	
Contact E-mail Address:	dfoster@wilco.org

Continue



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Descriptive Title of Applicant's Project		
The Williamson County Sheriff's Office Community Liaison Unit oversees community projects including the Drug Abuse Resistance Education (DARE), Explorers, Citizens Academy and Junior Deputy Academy.		
Areas Affected by Project		
Williamson County		
Proposed Project		
	* Start Date	October/ 01/ 2019
	* End Date	September/ 30/ 2020
* Congressional Districts of		
	Project	Congressional District 31, TX
* Estimated Funding		
Federal		\$12001.00
Applicant		\$0.00
State		\$0.00
Local		\$0.00
Other		\$0.00
Program Income		\$0.00
TOTAL		\$12001.00



# BJA FY 19 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

2019-H4222-TX-DJ



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Application:

## Application Handbook

This page allows you to upload the Budget Detail Worksheet, Financial Management and System of Internal Controls Questionnaire (FCQ) form, Program Narrative, and other Program attachments. Click the attach button to continue.

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## FCQ Attachment

In accordance with the Part 200 Uniform Requirements as set out at 2 C.F.R. 200.205, Federal agencies must have in place a framework for evaluating the risks posed by applicants before they receive a Federal award. To facilitate part of this risk evaluation, all applicants are to download, complete, and submit the Financial Management and System of Internal Controls Questionnaire.

For your convenience your most recently submitted FCQ Form is attached below. Please review it for accuracy. If you need to make changes, please submit an updated [FCQ form](#), that will replace your most recently submitted FCQ Form.

<a href="#">Most Recently Submitted FCQ form</a>	
<a href="#">FCQ Form.pdf</a>	

## Budget and other Program Attachments

<a href="#">DHS and ICE Information.pdf</a>
<a href="#">Disclosure of Pending Applications.pdf</a>
<a href="#">NIBRS Certification.pdf</a>
<a href="#">Tax Payer ID and Tax Txempt Form.pdf</a>
<a href="#">Budget Detail Worksheet FY2019.xlsm</a>
<a href="#">Project Identifiers.pdf</a>
<a href="#">Project Narrative.pdf</a>
<a href="#">Lobbying Form.pdf</a>

Please download the latest version of [Adobe Acrobat Reader®](#).

Information Regarding Communication with the Department of Homeland Security (DHS)  
and/or Immigration and Customs Enforcement (ICE)

- (1) Does your jurisdiction have any laws, policies, or practices related to whether, when, or how employees may communicate with DHS or ICE? **No, we do not.**
- (2) Is your jurisdiction subject to any laws from a superior political entity (e.g., a state law that binds a city) that meet the description in question 1? **No, we do not.**

**The Williamson County Sheriff's Office currently has a Memorandum of Agreement (MOA) with the Department of Homeland Security (DHS) according to the 287(g) program allowing us to perform the functions of federal immigration agents.**

#### Disclosure of Pending Applications

Williamson County does not have (and is not proposed as a subrecipient under) any pending applications submitted within the last 12 months for federally funded grants or cooperative agreements (or for subawards under federal grants or cooperative agreements) that request funding to support the same project being proposed in this application to OJP and that would cover identical cost items outlined in the budget submitted as part of this application.

# TEXAS DEPARTMENT OF PUBLIC SAFETY

5805 N LAMAR BLVD • BOX 4087 • AUSTIN, TEXAS 78773-0001

512/424-2000

[www.dps.texas.gov](http://www.dps.texas.gov)



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JASON K. PULLIAM  
RANDY WATSON

October 9, 2018

**Sheriff Robert Chody**  
**508 S. Rock Street**  
**Georgetown, TX 78626**

Dear **Sheriff Robert Chody**,

This correspondence is to inform you that the National Incident Based Reporting System (NIBRS) test data submitted by your agency has passed the edit criteria established and utilized by the Texas Department of Public Safety. **Williamson County Sheriff's Office** is, therefore, certified as an IBR agency effective with the **October 2018** submission.

As a result of your certification, you may now begin submitting monthly data in the IBR format.

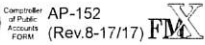
You are to be commended for your efforts in the NIBRS endeavor and we thank you for your participation, patience and cooperation during the certification process.

If you have any questions regarding IBR submissions, please feel free to contact me.

Sincerely,

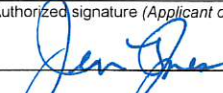
A handwritten signature in blue ink that reads "Elisa Hood-Waddle".

Elisa Hood-Waddle  
IBR Supervisor  
Incident Based Reporting-Uniform Crime Reporting  
[Elisa.Hood-Waddle@dps.texas.gov](mailto:Elisa.Hood-Waddle@dps.texas.gov)  
Phone: 512-424-2522



• See instructions on back

For Comptroller's use only

		1. Is this a new account? <input type="checkbox"/> YES    Mail Code 000 <input checked="" type="checkbox"/> NO    Enter Mail Code <u>0 5 2</u> Agency number <u>3 0 0</u> Complete Sections 1 - 5    Complete Sections 1, 2 & 5			
Section 1	2. Texas Identification Number (TIN) - Indicate the type of number you are providing to be used for your TIN <input checked="" type="checkbox"/> Employer Identification Number (EIN) (9 digits) <input type="checkbox"/> Social Security number (SSN) (9 digits)    Enter the number indicated <u>7 4 6 0 0 0 9 7 8</u> <input type="checkbox"/> Individual Taxpayer Identification Number (ITIN) (9 digits) <input type="checkbox"/> Comptroller's assigned number (FOR STATE AGENCY USE ONLY) (11 digits) <input type="checkbox"/> Current Texas Identification Number (FOR STATE AGENCY USE ONLY) (11 digits)				
	3. Are you currently reporting any Texas tax to the Comptroller's office such as sales tax or franchise tax? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO    If "YES," enter Texas Taxpayer Number <u>1 7 4 6 0 0 0 9 7 8 4</u>				
Section 2	Payee Information (Please type or print)				
	4. Name of payee (Individual or business to be paid) <u>Williamson County</u>				
	5. Mailing address where you want to receive payments <u>710 S. Main Street #301</u>				
	6. (Optional) _____ 7. (Optional) _____ 8. (Optional) _____				
Section 3	9. City <u>Georgetown</u> State <u>T x</u> ZIP code <u>7 8 6 2 6 - 5 7 0 1</u>				
	10. Payee telephone number (Area code and number) <u>5 1 2 9 4 3 - 1 5 0 0</u> SIC code _____    Security type code <u>( 0, 1, 2 )</u> Zone code _____				
Section 4	11. Ownership Codes - Check only one code by the appropriate ownership type that applies to you or your business.				
	<input type="checkbox"/> I - Individual Recipient (not owning a business) <input type="checkbox"/> L - Texas Limited Partnership: If checked, enter the Texas File Number _____				
	<input type="checkbox"/> S - Sole Ownership (Individual owning a business): If checked, enter the owner's name and Social Security number (SSN) Owner's name _____ SSN / ITIN (9 digits) _____				
	<input type="checkbox"/> T - Texas Corporation: If checked, enter the Texas File Number _____				
Section 5	<input type="checkbox"/> P - Partnership: If checked, enter two partner's names and Social Security numbers (SSN). If a partner is a corporation, use the corporation's Employer Identification Number (EIN). Name _____ SSN / ITIN / EIN (9 digits) _____ Name _____ SSN / ITIN / EIN (9 digits) _____				
	<input type="checkbox"/> A - Professional Association: If checked, enter the Texas File Number _____				
	<input type="checkbox"/> C - Professional Corporation: If checked, enter the Texas File Number _____				
	<input type="checkbox"/> O - Out-of-State Corporation				
Section 6	<input type="checkbox"/> G - Governmental Entity				
	<input type="checkbox"/> U - State agency / University				
Section 7	<input type="checkbox"/> F - Financial Institution				
	<input type="checkbox"/> R - Foreign (out of U.S.A.)				
Section 8	<input type="checkbox"/> N - Other: If checked, explain. _____				
	12. Payment Assignment? <input type="checkbox"/> YES <input type="checkbox"/> NO    Note: A copy of the assignment agreement between payees must be attached. Assignee name _____ Assignee TIN _____    Assignment date _____				
Section 9	13. Comments _____				
	14. sign here  Authorized signature (Applicant or authorized agent)    Date <u>7-30-19</u>				
Section 10	15. Agency name <u>Williamson County</u> Prepared by <u>Jerri L Jones</u> Phone (Area code and number) <u>512-943-1500</u>				

## Budget Detail - Year 1

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N  
[\(DOJ Financial Guide, Section 3.10\)](#)

### A. Personnel

Name	Position	Computation						
List each name, if known.	List each position, if known.	Show annual salary rate & amount of time devoted to the project for each name/position.						
		Salary	Rate	Time Worked (# of hours, days, months, years)	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
						\$0		\$0
<b>Total(s)</b>						<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Narrative

Purpose Area #4

<b>B. Fringe Benefits</b>					
<b>Name</b>	<b>Computation</b>				
<i>List each grant-supported position receiving fringe benefits.</i>	<i>Show the basis for computation.</i>				
	<b>Base</b>	<b>Rate</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
			\$0		\$0
<b>Total(s)</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Narrative</b>					

Purpose Area #4

C. Travel										
Purpose of Travel	Location	Type of Expense	Basis	Computation						
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Lodging, Meals, Etc.</i>	<i>Per day, mile, trip, Etc.</i>	<i>Compute the cost of each type of expense X the number of people traveling.</i>						
				Cost	Quantity	# of Staff	# of Trips	Total Cost	Non-Federal Contribution	Federal Request
			N/A					\$0		\$0
<b>Total(s)</b>								<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Narrative</b>										

Purpose Area #4

<b>D. Equipment</b>					
<b>Item</b>	<b>Computation</b>				
<i>List and describe each item of equipment that will be purchased</i>	<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>				
	<b># of Items</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
Pushcart Dolly	1	\$90.00	\$90		\$90
Folding Hand Cart	1	\$55.00	\$55		\$55
Bluetooth Speaker with PA System	1	\$160.00	\$160		\$160
Watercooler (2 pack)	1	\$100.00	\$100		\$100
Handcuffs	20	\$20.00	\$400		\$400
Folding Chairs	5	\$65.00	\$325		\$325
DARE Banner	1	\$42.00	\$42		\$42
Drug Replica Board	1	\$420.00	\$420		\$420
Red Gun	10	\$35.00	\$350		\$350
Flashlight	15	\$20.00	\$300		\$300
Radios (3 pack)	1	\$650.00	\$650		\$650
Airsoft Guns	20	\$85.00	\$1,700		\$1,700

Purpose Area #4

Airsoft Gun Magazine	20	\$35.00	\$700		\$700
Total(s)			\$5,292	\$0	\$5,292
Narrative					
The following items will be used by staff at various community programs/presentations/events throughout the year: pushcart dolly, folding hand cart, Bluetooth speaker with PA system, watercoolers and folding chairs.					
The following items will be used by the Explorers: handcuffs, red guns, flashlights, radios, Airsoft guns and Airsoft gun magazines.					
The DARE banner and drug replica board will be used by the DARE program.					

Purpose Area #4

<b>E. Supplies</b>					
<b>Supply Items</b>	<b>Computation</b>				
<i>Provide a list of the types of items to be purchased with grant funds.</i>	<i>Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item.</i>				
	<b># of Items</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
Reusable Water Bottles	130	\$2.60	\$338		\$338
Reusable Water Bottles Shipping	1	\$132.00	\$132		\$132
Informational Magnets	500	\$0.65	\$325		\$325
Informational Magnets Shipping	1	\$30.00	\$30		\$30
Junior Deputy Academy Signs (including set up fees)	2	\$125.00	\$250		\$250
Pens	3	\$8.00	\$24		\$24
T-Shirts	140	\$5.50	\$770		\$770
Wristbands	200	\$0.40	\$80		\$80
Hats	130	\$4.15	\$540		\$540
Mini Patches	115	\$2.00	\$230		\$230
Nametag Kits	1	\$55.00	\$55		\$55
Certificate Paper	3	\$14.00	\$42		\$42
Permanent Markers	1	\$16.00	\$16		\$16
Disposable Gloves (Box)	4	\$11.00	\$44		\$44
Inked Fingerprint Pad	5	\$19.00	\$95		\$95
Fingerprint 10-print cards (50 pack)	4	\$16.00	\$64		\$64
Craft Paper Roll	1	\$60.00	\$60		\$60
ID Cards	2	\$18.00	\$36		\$36

Purpose Area #4

Water Balloons	4	\$25.00	\$100		\$100
Certificate Holders	10	\$15.00	\$150		\$150
Activity and Coloring Books	1500	\$0.60	\$900		\$900
Tug-of-War Rope	1	\$31.00	\$31		\$31
Safe Traffic Stops Brochures (including set-up fee)	1	\$200.00	\$200		\$200
Emergency Guide Post Up	300	\$0.55	\$165		\$165
DARE Graduation Certificates	10	\$31.00	\$310		\$310
Airsoft Gun Co2 Catridges	5	\$50.00	\$250		\$250
Airsoft Gun Ammo	5	\$12.00	\$60		\$60
Class C Shirts	12	\$70.00	\$840		\$840
Class C Pants	12	\$50.00	\$600		\$600
Polo Shirts	10	\$15.00	\$150		\$150
Shirt w/Logo	20	\$10.00	\$200		\$200
Total(s)			\$7,087	\$0	\$7,087
Narrative					
The following supplies will be used for the Junior Deputy Academy program: Junior Academy Signs (to direct parents during drop-off and pick-up), pens, t-shirts, wristbands, hats, mini patches, nametag kits, certificate paper, permanent markers, disposable gloves, inked fingerprint pads, fingerprint 10-print cards, craft paper roll, reusable water bottles, ID cards, water balloons, certificate holders, and tug-of-war rope.					
Safe Traffic Stop brochures, emergency guide post up, information magnets, and activity and coloring books will be used throughout the Community Liaison Unit in crime prevention programs.					
The DARE Graduation Certificates will be given to students upon completion of the program.					
The Airsoft Co2 cartridges and ammo will be used for training purposes within the Explorers program. The polo shirts, shirts with logo, and Class C shirts and pants will be provided for the students in the Explorer program. The polo shirts will be used for training and the shirts with logos will be used during physical training.					

Purpose Area #4

F. Construction						
Purpose <i>Provide the purpose of the construction</i>	Description of Work <i>Describe the construction project(s)</i>	Computation <i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>				
		# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
				\$0		\$0
<b>Total(s)</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Narrative						

Purpose Area #4

G. Subawards (Subgrants)								
Description	Purpose		Consultant?					
<i>Provide a description of the activities to be carried out by subrecipients.</i>	<i>Describe the purpose of the subaward (subgrant)</i>		<i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>					
					<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>	
							\$0	
<b>Total(s)</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
Consultant Travel (if necessary)								
Purpose of Travel	Location	Type of Expense	Computation					
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Hotel, airfare, per diem</i>	<i>Compute the cost of each type of expense X the number of people traveling.</i>					
			<b>Cost</b>	<b>Duration or Distance</b>	<b># of Staff</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
						\$0		\$0
<b>Total</b>						<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Narrative</b>								
H. Procurement Contracts								
Description	Purpose		Consultant?					

Purpose Area #4

<i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i>		<i>Describe the purpose of the contract</i>	<i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>					
				<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>		
						\$0		
<b>Total(s)</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		
<b>Consultant Travel (if necessary)</b>								
<b>Purpose of Travel</b> <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<b>Location</b> <i>Indicate the travel destination.</i>	<b>Type of Expense</b> <i>Hotel, airfare, per diem</i>	<b>Computation</b> <i>Compute the cost of each type of expense X the number of people traveling.</i>					
			<b>Cost</b>	<b>Duration or Distance</b>	<b># of Staff</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
						\$0		\$0
<b>Total</b>						\$0	\$0	\$0
<b>Narrative</b>								
<b>I. Other Costs</b>								
<b>Description</b> <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i>		<b>Computation</b> <i>Show the basis for computation</i>						

Purpose Area #4

		<i>Quantity</i>	<i>Basis</i>	<i>Cost</i>	<i>Length of Time</i>	<i>Total Cost</i>	<i>Non-Federal Contribution</i>	<i>Federal Request</i>
						\$0		\$0
<i>Total(s)</i>						<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<i>Narrative</i>								

Purpose Area #4

J. Indirect Costs						
Description		Computation				
Describe what the approved rate is and how it is applied.		Compute the indirect costs for those portions of the program which allow such costs.				
		Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
				\$0		\$0
Total(s)				\$0	\$0	\$0
Narrative						

# Budget Summary

## Budget Summary

*Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.*

	Year 1		Year 2 (if needed)		Year 3 (if needed)		Year 4 (if needed)		Year 5 (if needed)		
Budget Category	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Total(s)
A. Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B. Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. Equipment	\$5,292	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,292
E. Supplies	\$7,087	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,087
F. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Subawards (Subgrants)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
H. Procurement Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
I. Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Direct Costs</b>	\$12,379	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,379
J. Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Project Costs</b>	\$12,379	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,379
Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N										No	

**Williamson County Sheriff's Office  
Edward Byrne Memorial Justice Assistance Grant Program  
FY2019 Local Solicitation**

**Project Identifiers**

The following are the Project Identifiers associated with the project activities:

- Community Based Programs
- Education
- Vocational Training

**Williamson County Sheriff's Office**  
**Edward Byrne Memorial Justice Assistance Grant Program**  
**FY2019 Local Solicitation**

**Project Narrative**

**Description of the Issues**

The Williamson County Sheriff's Office focus for funds obtained through the FY2019 JAG, Local Solicitation is to build relationships with and educate the community by funding programs offered by our Community Liaison Unit, including the Drug Abuse Resistance Education (DARE), Explorers, Citizens Academy and Junior Deputy Academy. All activities funded through this grant will take place between October 1, 2019 and September 30, 2020.

**Project Design and Implementation**

While our FY2020 departmental budget has not been approved, many of the items needed for our Community Liaison Unit are not included in the recommended budget and, historically, this budget is reduced during the approval process. Funds requested through this grant are being used for items not listed in the recommended budget.

The DARE program is taught to children in kindergarten through 12<sup>th</sup> grade. Children going through this program are taught skills on how to resist peer pressure, helping them live violence and drug-free lives. While the number of schools and students vary each year, in the 2019/2020 school year, we have implemented the program in 16 schools, teaching approximately 1,500 students.

Our agency is involved in the nationwide Exploring law enforcement program. This program is a career development and education program offered to those who have completed 8<sup>th</sup> grade through the age of 20. Those in the Williamson County Sheriff's Office Explorers meet for two hours each week and are given the opportunity to learn the basics of law enforcement. There are currently 12 students in our agency's program, and we are working towards increasing this to 20 in FY2020.

Annually we offer a 10-week long Citizens Academy for 50 people within the county, educating them on various aspects of the Sheriff's Office. Areas covered in the academy include ethics in law enforcement; patrol procedures; traffic stops; defensive tactics; Shoot/Don't Shoot; corrections overview and tour; communication overview and tour; drone demo and FCC regulations; K-9 presentation and demo; social media use in law enforcement; and Cold Case investigation overview. The 2020 academy will be held in March.

The Junior Deputy Academy is a program offered during the summer to children between the ages of 9 and 14. In 2020, we will host two four-day academies for a total of 100 children. The

children hear presentations from various departments, receive first-aid training, investigate mock crime scenes, collect evidence, and learn how to dust for and lift latent fingerprints. They are also given a tour of the Administrative, Criminal Investigation Division, Crime Scene and Patrol offices as well as the historic and current county Jail. Each attendee will receive a t-shirt, cap, reusable water bottle and name tag to use during the academy. During one session the children will be joined by the command staff for a water balloon fight. On the final day each child will receive a certificate of completion.

#### Capabilities and Competencies

The Williamson County Sheriff's Office works with Learning for Life for the Explorers program. While this organization offers guidance and support for the program, our office is directly responsible for all planning and implementation of the program. No funds received from this grant will be used by, or given to, the Learning for Life organization.

All other programs are exclusively organized and held by the Williamson County Sheriff's Office.

#### Plan for Collecting the Data Required for this Solicitation's Performance Measures

The DARE program will track the name of each school and number of children participating within each school. The Explorers and Junior Deputy Academy will track the number of those participating in the programs.

## DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

<b>1. Type of Federal Action:</b> <input checked="" type="checkbox"/> <b>B</b> a. contract b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance		<b>2. Status of Federal Action:</b> <input checked="" type="checkbox"/> <b>A</b> a. bid/offer/application b. initial award c. post-award		<b>3. Report Type:</b> <input checked="" type="checkbox"/> <b>A</b> a. initial filing b. material change <b>For Material Change Only:</b> year <u>          </u> quarter <u>          </u> date of last report <u>          </u>	
<b>4. Name and Address of Reporting Entity:</b> <input checked="" type="checkbox"/> <b>Prime</b> <input type="checkbox"/> <b>Subawardee</b> Tier <u>          </u> , if known: Williamson County 710 S Main St Georgetown, TX 78626-5700  <b>Congressional District, if known:</b> 31st			<b>5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:</b>   <b>Congressional District, if known:</b>		
<b>6. Federal Department/Agency:</b> U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance			<b>7. Federal Program Name/Description:</b>  CFDA Number, if applicable: 16.738		
<b>8. Federal Action Number, if known:</b> BJA-2019-15141			<b>9. Award Amount, if known:</b> \$		
<b>10. a. Name and Address of Lobbying Registrant</b> (if individual, last name, first name, MI): N/A			<b>b. Individuals Performing Services</b> (including address if different from No. 10a) (last name, first name, MI): N/A		
<b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.			Signature: <u>Bill Gravell, Jr.</u> Print Name: <u>Bill Gravell, Jr.</u> Title: <u>Williamson County Judge</u> Telephone No.: <u>(512) 943-1550</u> Date: <u>8/20/19</u>		
<b>Federal Use Only:</b>			Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)		