

Grant Title/Project Name:	State Farm Foundation Good Neighbor Citizenship Company Grant
Department:	Williamson County Sheriff's Office
Requestor:	Dana Foster
Contact Email:	dfoster@wilco.org
Contact Phone Number:	512-943-1168
Start Date:	11/1/2019
End Date:	9/30/2020
Please select request category:	Asset
Describe the request category in detail to include all requirements.	Funds from this grant will be used to purchase an electronic highway reader board.
Select the type of grant your department is applying for:	Local
What is the amount of the grant?	\$17,000.00
Please provide a breakdown of the total cost above.	\$17,000.00 is for a 8 ft x 4 1/2 ft Mini Matrix Message Sign with Hydraulic Lift, including freight charges.
Is there a match requirement?	No
If yes, describe the type and source of match.	
Does the grant cover the cost of the request 100%?	Yes
If not, how much is left unpaid?	
What is the plan to obtain grants/funds for the remaining amount?	
List other similar assets in the County and/or region and if they are available for use?	Road and Bridge has a similar sign, but it is not regularly available.
How is this asset request different from any similar assets currently in the County and/or region?	The Sheriff's Office does not have ready access to similar items owned by the county.
What types of events/purpose would this asset be used for that cannot be accomplished with a current County asset?	This reader board would be used to notify the public of various events, such as extended road closures, major traffic delays, special events, school zones, special traffic initiatives, and general departmental information.
How often do these events occur?	Two to four times per month
Identify the number of personnel required to operate this asset and/or be available for the function where it is to be used? How much time is required of those personnel? What is the cost of the personnel?	One to two people will be needed to move the sign and set it up The total length of time needed to to set up and take down the sign will be approximately one to two hours and can be completed by employees already on duty.
Where will the asset be stored?	The sign will be stored at the Fleet/Maintenance/Impound area. No structure will need to be altered or built.
What is the useful life of the asset?	10 to 20 years
Will a replacement be requested from general funds when useful life has been exhausted?	No
Will other agencies be billed for the use of this asset (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	N/A, the Sheriff's Office will be the only agency using the sign
Does this asset require insurance coverage?	Yes
If yes, what is the estimate of asset insurance coverage?	\$82.44

Will this asset require on-going maintenance? Please describe the maintenance required along with an estimate for these costs.	The only regular maintenance required will be to verify the batteries maintain a minimum level of distilled water. The largest maintenance costs associated with the sign are replacement batteries and tires. There are four batteries that need to be replaced approximately every five years, totaling approximately \$800.00. Tires are approximately \$70.00 each and will be replaced as needed. The display module will need to be replaced after 10 years and is approximately \$200.00.
How will this asset be funded when the grant ends?	We will seek grant funds.
What is the impact if the grant is not received?	The department will continue communicating these events with residents as it currently does.
New Personnel position is:	
Where will this position office?	
Who will this position report to?	
What tasks will this position perform? Include the five primary functions and the percentage of time spent to be spent on each function.	
Will this position take over tasks from current County employee?	
If yes, please explain the impact to current employee.	
How will this position be funded when the grant ends?	
Does this position or a similar position currently exist within the department?	
If "yes" how many of these similar positions exist	
Describe any alternatives considered to achieve desired outcome in lieu of a position (i.e. equipment, software, technology or change in business practice).	
Describe how workload will be accomplished/re-allocated should grant not be approved.	
List other similar items in the County and/or region and if they available for use?	
How is this item request different from any similar assets currently in the County and/or region?	
What types of events/purpose would this item be used for that cannot be accomplished with a current County asset?	
Identify the number of personnel required to operate this item and/or be available for the function where it is to be used?	
Please explain how this item will create the need for more or less personnel (or mark n/a for no change)?	
Where will the item be stored?	
What is the useful life of the item?	
Will other agencies be billed for the use of this item (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	
Does this item require insurance coverage?	

Will this item require any form of licensing?	
Will this item require on-going maintenance? Please describe the maintenance required along with an estimate for these costs?	
How will this item be funded when the grant ends?	
What is the overall budgetary impact? (i.e. revenue generation, expense reduction, etc.)	The only budgetary impact will be the maintenance expenses previously listed.
Please identify any additional equipment needed/required (now or in the future) should the grant/asset is awarded.	N/A
What is the cost and frequency to maintain/update the additional equipment?	N/A
What is the impact of this grant application on other internal/county departments?	Required reporting and tracking of finances traditionally needed for grants.
If yes, what is the estimate of that license fee?	
If yes, what is the estimate of insurance coverage?	
Will a replacement be requested from general funds when useful life has been exhausted? (OR)	Yes
ID	30
Version	7.0
Attachments	False
Created	9/26/2019 8:36 AM
Created By	Dana Foster
Modified	10/16/2019 10:39 AM
Modified By	Dana Foster