

Vehicle Status Change

Reason for Status Change	TRANSFER (complete Receiving Department section)
Department	882 - Fleet Services
County VIN/Serial Number	1WC200D14V2032468
Equipment/Door Number	8720
License Plate	9065102
Year	1997
Make	Wells Cargo
Model	Tote Wagon
Comments (mileage, mechanical issues, other info)	Transferring from Auction to Animal Shelter
Elected Official/Department Head/Authorized Staff Digital Signature	✓ Kevin Teller 10/17/2019 9:04 AM
Department Transfer	
Receiving Department	545- Animal Services
Receiving Department Signature	✓ Cheryl Schneider 9/17/2019 2:41 PM
Budget Office Signature Acknowledgement	✓ Ashlie Koenig 10/17/2019 8:52 AM
To be completed by Fleet Services Manager	
Method of Status change: This vehicle is to be considered for: (select one)	Transfer
Fleet Comments	Unit to be transferred from auction to the animal shelter per Pct 3 commissioner request
Authorized Fleet Staff Digital Signature	✓ Kevin Teller 10/10/2019 4:35 PM
To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations	
Authorizing HR Employee Digital Signature	✓ Heather Kirkwood 10/17/2019 9:11 AM
To be completed by Auditor's Office	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Auditor's Authorized Employee Digital Signature	✓ Anabel Macias 10/28/2019 9:32 AM
To be completed by Purchasing Department	
Purchasing Department Signature Acknowledgement	✓ Randy Barker 10/28/2019 2:12 PM

Human Resources

Vehicle Status Change

Receiving Department

545- Animal Services

Human Resources

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