

Vehicle Status Change

Reason for Status Change	ACCIDENT
Department	341 - Mobile Outreach
County VIN/Serial Number	1FM5K8AR2JGC17436
Equipment/Door Number	MB1891
License Plate	1370522
Year	2018
Make	FORD
Model	EXPLORER
Elected Official/Department Head/Authorized Staff Digital Signature	✔ Jeanne Williby 9/24/2019 12:16 PM
Department Transfer	
Receiving Department Signature	✘
Budget Office Signature Acknowledgement	✘
To be completed by Fleet Services Manager	
Method of Status change: This vehicle is to be considered for: (select one)	Sale to insurance
Fleet Comments	Total loss declared by insurance. Sale to insurance
Authorized Fleet Staff Digital Signature	✔ Kevin Teller 9/26/2019 10:26 AM
To be completed by HR - Signature acknowledges that there all paperwork has been received and there are no pending litigations	
Authorizing HR Employee Digital Signature	✔ Heather Kirkwood 10/10/2019 3:27 PM
To be completed by Auditor's Office	
Electronic Signature indicates the Vehicle Status Change has been reviewed and approved.	
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✔ Anabel Macias 11/5/2019 11:57 AM
To be completed by Purchasing Department	
Purchasing Department Signature Acknowledgement	✔ Randy Barker 11/12/2019 11:03 AM

Human Resources

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