

DRAFT
MEETING MINUTES
NOTICE OF POSSIBLE QUORUM / MEETING
OF THE
WILLIAMSON COUNTY COMMISSIONER'S COURT

Notice is hereby given that members of the Commissioner's Court of Williamson County, Texas, may assemble in numbers that constitute a quorum at a public meeting to be conducted / hosted by a quorum of the Williamson County Benefits Committee at the following location, date and time:

Date & Time: January 29, 2020, 9:00 a.m.
Williamson County Georgetown Annex
Human Resources
100 Wilco Way, Suite 101
Georgetown, Texas 78626

NOTICE OF POSSIBLE QUORUM
OF
WILLIAMSON COUNTY COMMISSIONERS COURT

Although the Williamson County Commissioners Court will take no action at the meeting, notice is hereby given, in accordance with the Texas Open Meetings Act, that a quorum of such members of the Williamson County Commissioners Court may be present at the meeting and such members may receive information from, give information to, ask questions of, or receive questions from any member of the Williamson County Benefits Committee or any third person, including an employee of Williamson County, about the public business or public policy over which the Williamson County Commissioners Court has supervision or control.

The Williamson County Benefits Committee will be conducting the Monthly Benefits Committee Meeting to discuss, deliberate, and take action upon the Williamson County Benefits Committee matters listed herein-below.

Agenda Items:

1. Roll Call.

Present: Jay Schade, Committee Chair
Bill Gravell, Jr., County Judge
Terron Evertson, Committee Member
Cynthia Long, Committee Member
Cathy Mendoza, Committee Member
John Pelczar, Committee Member
Lori Palazzo MD, Committee Member

Others Present: Stan O. Springerley, Assistant General Counsel to Williamson County Commissioners' Court
Shelley Loughrey, Director of Benefits Administration
Julie Kiley, First Assistant County Auditor
Suzanne Diaz, Benefits Specialist
Tanya Haught, United Health Care Consultant
Matt Nolte, United Health Care Consultant
Laurie Macina, United Health Care Consultant
Kaitylin Beard, Holmes Murphy, Benefit Broker Consultant
David Gibson, Holmes Murphy, Benefit Broker Consultant
Jamar Cottee, United Healthcare Consultant
Myranda Carlson, Sr Benefits Specialist
Rebecca Clemons, Sr Director of Human Resources

2. Review and approval of minutes from the October 4, 2019, 9:00 a.m. Benefits Committee Meeting.

Motion by: Committee Chair Jay Schade
Second: Committee Member Cynthia Long

Motion to approve minutes from 10/04/2019 Benefits Committee meeting

Aye: Committee Chair Jay Schade
County Judge Bill Gravell, Jr.
Committee Member Terron Evertson
Committee Member Cynthia Long
Committee Member Cathy Mendoza
Committee Member John Pelczar
Committee Member Lori Palazzo MD

3. Discuss, consider and take appropriate action regarding Holmes Murphy & United Health Care Strategy:

a. United Health Care

- Renewal 2021
- Network - Access to Care
- RX Updates

b. Financials

- Trend Update
- Large Claims

c. Wellness Update

- Biometric Results
- Top 5 Conditions

d. Request for Proposals

- Group Term Life-Employer Paid
- Voluntary Benefits - Employee Paid
 - Accident, Critical Illness, Disability, Identity Theft, & Pre-paid Legal
- Benefit Enrollment Web-Based System
- Stop Loss

4. Discuss, consider and take appropriate action regarding United Health Care Renewal for the 2021 Benefit Plan Year.

Motion by: Committee Member Cynthia Long
Second: Committee Member Terron Evertson

Motion to approve UHC renewal for 1 year at 3% increase

Aye: Committee Chair Jay Schade
County Judge Bill Gravell, Jr.
Committee Member Terron Evertson
Committee Member Cynthia Long

Committee Member Cathy Mendoza
Committee Member John Pelczar
Committee Member Lori Palazzo MD

5. Discuss, consider and take appropriate action regarding the Request for Proposal for Employer Paid Group Term Life/Accidental Death Benefits, Employee Paid Voluntary Benefits to include the following: Voluntary Life, Accident, Critical Illness, Short Term/Long Term Disability, Identity Theft, and Pre-Paid Legal benefits.

Motion by: Committee Member Terron Evertson

Second: County Judge Bill Gravell, Jr.

Motion to authorize proceeding with RFP on Group Life and Voluntary Benefits

Selection Committee

Shelley Loughrey

Rebecca Clemons

Jay Schade

John Pelczar

Stan Springerley

Aye: Committee Chair Jay Schade

County Judge Bill Gravell, Jr.

Committee Member Terron Evertson

Committee Member Cynthia Long

Committee Member Cathy Mendoza

Committee Member John Pelczar

Committee Member Lori Palazzo MD

6. Discuss, consider and take appropriate action regarding the Benefit Enrollment Web-Based System Request for Proposal.

Motion by: Committee Member Cynthia Long

Second: County Judge Bill Gravell, Jr.

Motion to authorize proceeding with RFP for Web-Based Enrollment System

Selection Committee:

Jay Schade

Minnie Beteille

Alison Gleason

Shelley Loughrey

Rebecca Clemons

Commissioner Long

Aye: Committee Chair Jay Schade

County Judge Bill Gravell, Jr.

Committee Member Terron Evertson

Committee Member Cynthia Long

Committee Member Cathy Mendoza

Committee Member John Pelczar

7. Discuss, consider and take appropriate action regarding the Stop Loss Request for Proposal.

Motion by: Committee Member Terron Evertson

Second: Committee Member Cynthia Long

Motion to authorize proceeding with RFP for Stop Loss

Selection Committee:

Terron Evertson

Cathy Mendoza

Shelley Loughrey

Rebecca Clemons

Stan Springerley

Aye: Committee Chair Jay Schade

County Judge Bill Gravell, Jr.

Committee Member Terron Evertson

Committee Member Cynthia Long

Committee Member Cathy Mendoza

Committee Member John Pelczar

Committee Member Lori Palazzo MD

8. Review the Human Resources Department Reports.

a. Financial Reports

b. Budget Preparation 2021

c. 2020 Reasonable Alternative Program Timeline

d. Benefit Committee 2020 Calendar Year Plan

Next Meeting: May 11, 2020.

EXECUTIVE SESSION "The Williamson County Employee Benefits Committee reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel matters) and Section 551.0785 (Deliberations Involving Medical or Psychiatric Records of Individuals for a benefit from the plan; or a matter that includes a consideration of information in the medical or psychiatric records of any individual applicant for a benefit from the plan)."

Adjourn.

Minutes recorded by:

Suzanne Diaz

Date

Minutes reviewed by:

Shelley Loughrey

Date