

NOTICE TO THE PUBLIC
WILLIAMSON COUNTY COMMISSIONERS COURT
February 11, 2020
9:30 A.M.

The Commissioners Court of Williamson County, Texas will meet in regular session in the Commissioners Courtroom, 710 Main Street, in Georgetown, Texas to consider the following items:

1. Review and approval of minutes.
2. Hear County Auditor concerning invoices, bills, Quick Check Report, wire transfers and electronic payments submitted for payment and take appropriate action including, but not limited to approval for payment provided said items are found by the County Auditor to be legal obligations of the county.
3. Public Comment Period. The Commissioners Court will conduct a Public Comment Period to allow members of the public to address the Court regarding matters pertaining to or affecting Williamson County but that do not appear as an Agenda Item on a meeting's Agenda. During such Public Comment Period, speakers shall be limited to a maximum of two (2) minutes to make his/her remarks and the maximum overall discussion time allowed for the Public Comment Period, regardless of the number of members of the public wishing to address the Court during such period, shall be limited to ten (10) minutes. Speaking time, to the extent possible, will be evenly allocated among speakers should more than five (5) speakers desire to speak during the Public Comment Period. Please note that the members of the Court may not comment at the meeting about matters that are not on the agenda.

CONSENT AGENDA

The Consent Agenda includes non-controversial and routine items that the Court may act on with one single vote. The Judge or a Commissioner may pull any item from the consent agenda in order that the court discuss and act upon it individually as part of the Regular Agenda.
(Items 4 – 28)

4. Discuss, consider and take appropriate action on authorizing the disposal of various county vehicle and equipment assets through Auction including one (1) Chevy Tahoe and one (1) Pioneer 1200 UTV, pursuant to Tx. Local Gov't Code 263.152.
5. Discuss, consider and take appropriate action on approving property tax refunds over \$2,500.00 thru 02/06/2020 for the Williamson County Tax Assessor/Collector.
6. Discuss, consider and take action on approving the Investment Report for the Quarter ending December 31, 2019, which was approved by the Investment Committee on January 29, 2019.
7. Discuss, consider and take action on approving the Williamson County Investment Policy, which was approved by the Investment Committee on January 29, 2020.

8. Discuss, consider and take appropriate action on approving compensation changes, position titles changes, position grade changes and any corresponding line item transfers.
9. Discuss, consider and take appropriate action to approve Justice of the Peace, Pct. 3, January 2020 Monthly Report in compliance with Code of Criminal Procedure § 103.005.
10. Discuss, consider and take appropriate action on appointment of Edward H. Trent to fill the unexpired term of Place #2 on the Emergency Services District (ESD) #12 Board of Directors, with the term beginning effective immediately and ending on December 31, 2021.
11. Discuss, consider and take appropriate action on resignation of Kurt M. Prossner from Place #2 of the Emergency Services District (ESD) board of directors.
12. Discuss, consider, and take appropriate action on the Brushy Creek Marlins Swim Meet Parking Plan and Instructions for Sendero Springs Pool located adjacent to Sendero Springs Drive, Round Rock, Texas, for the 2020 Swim Season.
13. Discuss, consider and take appropriate action on approving a blanket purchase order for 2019 microfilm imaging services to the Texas State Library in the amount of \$75,000, pursuant to the provisions of the Interagency Cooperation Act, Texas Government Code, Title 7, Chapter 771.
14. Discuss, consider and take appropriate action on approving Quote #148119-5 between Priefert Manufacturing and Williamson County for the Installation of New Expo Stalls for the Williamson County Expo Center in the amount of \$89,066.60 per the terms of TIPS Contract #170501 and authorizing the purchase.
15. Discuss, consider and take appropriate action on an Agreement with the Central Texas Regional Mobility Authority Regarding Off-Duty Contracting of County Constable Deputies.
16. Discuss, consider and take appropriate action on approving the letter of agreement to reinstate current vendor agreement and disregard the termination previously sent.
17. Discuss, consider and take appropriate action on approving the purchase of tasers and accessories from Axon in the amount of \$110,745, pursuant to TXMAS Contract #680-A1, and authorizing execution of the quotes and addenda.
18. Discuss, consider and take appropriate action on approving the filing of an application for a Hazard Mitigation Grant available through the Federal Emergency Management Agency that will provide up to \$120,000 for funding a contractor to update the FY21 Hazard Mitigation Plan; and authorize the County Judge to execute any application, resolution and documentation necessary to submit and process such grant application.

19. Discuss, consider, and take appropriate action on approving a service contract between Randal's Tower Tech, INC and Williamson County pursuant to Quote 161978 in the amount \$1,500.00 and authorizing execution of the agreement.
20. Discuss, consider and take appropriate action on the Jail Renovations Project P411, Change Order No. 7 from JT Vaughn Construction in the amount of \$18,304.00 to approve Electrical/LED Lighting Upgrade Services which was executed by Tom Stanfield, Williamson County Facilities Project Manager, pursuant to the previous grant of authority under Section 262.031 of the Local Government Code. This change order is being funded by the Project Contingency.
21. Discuss, consider and take appropriate action on authorizing the Purchasing Agent to advertise and receive sealed statements of qualifications for Planning of Ronald Reagan Corridor under RFQ #3602.
22. Discuss, consider and take appropriate action on authorizing the Purchasing Agent to advertise and receive sealed bids for Spring 2020 Cul-De-Sac Fog Seal (Anderson Mill West) under IFB #3624.
23. Discuss, consider and take appropriate action on authorizing the Purchasing Agent to advertise and receive sealed bids for Chandler Road Milling, Sealing and Overlay under IFB #3625.
24. Discuss, consider and take appropriate action on Contract Amendment No 2 under Williamson County Contract for Surveying Services between Diamond Surveying, Inc. and Williamson County dated February 18, 2015 for On Call Survey - Various County Roads.
25. Discuss, consider and take appropriate action on Change Order No. 2, to contract number IFB 1904-312, in the amount of \$12,080.89 for the Bluebonnet Drive Reconstruction Project.
26. Discuss, consider and take appropriate action on approval of the final plat for the Sanchez Acres subdivision – Precinct 4.
27. Discuss, consider and take appropriate action on approval of the revised preliminary plat (revision #2) for the Liberty Hill 90 subdivision – Precinct 2.
28. Discuss, consider and take appropriate action authorizing the County Judge to execute a letter agreement with George S. Hare and Carolyn S. Hare for a temporary construction easement needed on the Forest North project. Funding Source: Road Bonds P225

REGULAR AGENDA

29. Discuss, consider, and take appropriate action on a proclamation recognizing the month of February as Teen Dating Violence Awareness month.

30. Discuss, consider, and take appropriate action on the DPS Interlocal Contract regarding the Failure to Appear reports by Justice of the Peace courts.
31. Discuss, consider and take appropriate action to authorize the Williamson County Sheriff's Office to apply for the Criminal Justice Division General Victim Assistance Program grant.
32. Discuss, consider and take appropriate action on approving a grant funded clerk position for the Mobile Outreach Team.
33. Discuss, consider and take appropriate action on approving a 2015 Certificates of Obligation budget transfer to move \$175,000 from Jester Annex Ambulance Bay (P527) to M11 Ambulance Station (P512).
34. Discuss, consider and take appropriate action to approve the projects and budgets for 2020 Capital Improvement Program and the 2015 Certificate of Obligation.
35. Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional revenue for the General Fund.

Fiscal Impact

From/To	Acct No.	Description	Amount
	0100.0000.370502	SCAAP Funds	\$8,351.49

36. Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional expenditures for the General Fund Non-Departmental.

Fiscal Impact

From/To	Acct No.	Description	Amount
	0100.0409.003312	Justice Benefits	\$8,351.49

37. Receive updates on the Department of Infrastructure projects and issues.
38. Discuss, consider and take appropriate action on Supplemental Work Authorization No 1 to Work Authorization No. 10 under Williamson County Contract between Diamond Surveying, Inc. and Williamson County dated February 18, 2015 for On Call Survey - Various County Roads.

39. Discuss, consider and take appropriate action on Contract Amendment No 3 under Williamson County Contract for Engineering Services between Freese and Nichols, Inc. and Williamson County dated April 7, 2016 for Engineering Design Services for the repair of San Gabriel Ranch Road.
40. Discuss, consider, and take appropriate action regarding Change Order No. 2 in the amount of \$5,811.00 for the San Gabriel Ranch Road (A Greater Austin Development), a Road Bond project in Commissioner Pct. 2. P: 439; Funding Source: Road & Bridge.
41. Discuss, consider and take appropriate action to authorize the County Judge to execute a Quitclaim Deed releasing 1.67 acres of land to David Nemir, et al. and to accept a Right of Way Easement for 0.97 acres from David Nemir, et al., both actions being necessary to resolve title issues involving a portion of CR 277.

EXECUTIVE SESSION

"The Commissioners Court for Williamson County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices) and 551.087 (Deliberations regarding Economic Development Negotiations)."

42. Discuss real estate matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.072 Deliberation Regarding Real Estate Property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with third person.)
- A. Real Estate Owned by Third Parties
- Preliminary discussions relating to proposed or potential purchase or lease of property owned by third parties
- a) Discuss the acquisition of real property for SW 183 and SH 29 Loop.
 - b) Discuss the acquisition of real property for CR 176 at RM 2243
 - c) Discuss the acquisition of real property: CR 101
 - d) Discuss the acquisition of real property: CR 200
 - e) Discuss the acquisition of real property for County Facilities.
 - f) Discuss the acquisition of real property for Seward Junction SE and SW Loop.
 - g) Discuss the acquisition of real property for SH 29 @ DB Wood.
 - h) Discuss the acquisition of real property for Hairy Man Rd.
 - i) Discuss the acquisition of real property for N. Mays.
 - j) Discuss Somerset Road Districts No. 3 & 4 reimbursements for acquisition & construction of Reagan Blvd.
 - k) Discuss the acquisition of real property for CR 111.
 - l) Discuss the acquisition of real property for Corridor H
 - m) Discuss the acquisition of drainage easements on the Forest North Drainage Project.
 - n) Discuss the acquisition of real property for the expansion of Ronald Reagan at IH 35.
 - o) Discuss the acquisition of right-of-way for Corridor C.
 - p) Discuss the acquisition of right-of-way for Corridor F.

- q) Discuss the acquisition of right-of-way for Corridor D.
- r) Discuss the acquisition of right-of-way for SE Loop.
- s) Discuss the acquisition of right-of-way for Reagan extension.
- t) Discuss the acquisition of property near the County landfill.
- u) Discuss the acquisition of real property for the Brushy Creek Trail Project.
- v) Discuss the acquisition of real property in conjunction with WCCF for potential parkland/bird habitat.
- x) Discuss the acquisition of drainage/detention easements for real property North of WMCO Juvenile Detention Center
- y) Discuss the acquisition of the MKT Right of Way
- B. Property or Real Estate owned by Williamson County
 - Preliminary discussions relating to proposed or potential sale or lease of property owned by the County
 - a) Discuss County owned real estate containing underground water rights and interests.
 - b) Discuss possible sale of +/- 10 acres located on Chandler Road near the County Sheriff's Office Training Facility
 - c) Potential governmental uses for 8th Street downtown parking lot
 - d) Discuss possible uses of property owned by Williamson County on Main St. between 3rd and 4th Streets. (formerly occupied by WCCHD)
 - e) Discuss property usage at Longhorn Junction
 - f) Discuss sale of excess 183A right of way to abutting property owner.
 - g) Discuss the sale of excess ROW at San Gabriel Parkway and Mel Mathis Ave.
 - h) Discuss Blue Springs Boulevard
 - i) Discuss county owned property located at Ed Schmidt Boulevard Hutto, Texas
- C. Consider intervention in lawsuit regarding de-listing of Bone Cave harvestman.
- D. Discuss the possible placement of agricultural-related monuments at the Williamson County Exposition Center with the participation of third parties.
- E. Discuss the Williamson County Reimbursement Agreement for Construction of San Gabriel Blvd. and New Hope Road with the City of Leander and TIRZ #1

- 43.** Discussion regarding economic development negotiations pursuant to Texas Government Code, Section 551.087:
- a) Business prospect(s) that may locate or expand within Williamson County.
 - b) Wolf Lakes
 - c) Flint Hill Resources-Taylor Fuel Storage Terminal on CR 366
 - d) Project Deliver
 - e) Project Advantage
 - f) Project Cedar
 - g) Project Expansion
 - h) Project Arcos
 - i) Project Woods
 - j) Project Co-Op

- 44.** Discuss pending or contemplated litigation, settlement matters and other confidential attorney-client legal matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.071 consultation with attorney.), including the following:
- a) Litigation or claims or potential litigation or claims against the County or by the County

- b) Status Update-Pending Cases or Claims;
- c) Employee/personnel related matters
- d) Other confidential attorney-client matters, including contracts and certain matters related to county defense issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.
- e) Civil Action; American Stewards of Liberty, et al. v. Sally Jewell, et al., In the Western District Court, Western District of Texas, Austin Division
- f) Case No. 1:17-cv-00290, Rodney A. Hurdsmen v. Williamson County Sheriff Deputies Pokluda et al, In The United States District Court For The Western District of Texas – Austin Division.
- g) Application to Obtain New Municipal Solid Waste Permit – Proposed Permit No. 2398 (Applicant - Lealco, Inc.)
- h) Civil Action No. 1:18-CV-49, Troy Mansfield v. Williamson County, In The United States District Court for the Western District of Texas, Austin Division.
- i) Cause No. 18-0903-C425/Court of Appeals Number: 01-19-00025-CV; Dee Hobbs, Williamson County Attorney v. Bill Gravell, Jr., Williamson County Judge, and Terry Cook, Cynthia Long, Valerie Covey and Russ Boles, County Commissioners; In the 425th District Court of Williamson County, Texas
- j) Cause No. 19-0850-C368; County of Williamson vs. Purdue Pharma, LP et al., In the District Court of Williamson County, Texas.
- k) Valerie Adams - EEOC Charge No. 450-2018-03807
- l) Civil Action No. 1:17-cv-01114-LY, Elizabeth Saucedo and Tettus Davis v. Jonathon Hodgkiss, In The United States District Court for the Western District of Texas, Austin Division.
- m) Case No. 19-0466-CC1; Billy Baskett v. Williamson County Sheriff's Office et. al; In the County Court at Law No. 1 of Williamson County, Texas.
- n) BANGL Pipeline Project
- o) Cause No. 1:18-CV-0198; Officer Mary Teague v. Williamson County, Travis County and City of Giddings, In the United States District Court for the Western District of Texas, Austin Division
- p) D-1-GN-19-005511; Brian Johns v. Williamson County, Texas; In the 53rd Judicial District Court of Travis County, Texas
- q) Anthony "Tony" Carter: EEOC Charge No. 451-2019-03927
- r) Case No. 1:19-CV-938-RP; Langham v. Fuentes, et al., in the United States District Court, Western District of Texas, Austin Division.
- s) Discuss Williamson County Subdivision Regulations and Texas Local Government Code Chapter 232.
- t) Civil Action No. 1:19-CV-1163; Amanda McCoy v. Williamson County, Texas et al., In the United States District Court for the Western District of Texas Austin Division.
- u) Claim of Regina Wright.
- v) Law on use of County facilities.
- w) Cause No. 19-0406-C368; Anthony Garcia and Victoria Garcia et al. v. Stephen Wade Freeman et al. v. Wayne Finch et al.; In the 368th District Court of Williamson County, Texas.

45. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of Williamson County officers, directors, employees and/or positions, including but not limited to conducting deliberation and discussion pertaining to annual reviews of department heads and appointed officials (Executive Session as per Tex. Gov. Code Section 551.074 – Personnel Matters).

REGULAR AGENDA (continued)

46. Discuss and take appropriate action concerning economic development.
47. Discuss and take appropriate action concerning real estate.
48. Discuss and take appropriate action on pending or contemplated litigation, settlement matters and other confidential attorney-client legal matters, including the following:
- a) Litigation or claims or potential litigation or claims against the County or by the County
 - b) Status Update-Pending Cases or Claims;
 - c) Employee/personnel related matters
 - d) Other confidential attorney-client matters, including contracts and certain matters related to county defense issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.
 - e) Civil Action; American Stewards of Liberty, et al. v. Sally Jewell, et al., In the Western District Court, Western District of Texas, Austin Division
 - f) Case No. 1:17-cv-00290, Rodney A. Hurdsmen v. Williamson County Sheriff Deputies Pokluda et al, In The United States District Court For The Western District of Texas – Austin Division.
 - g) Application to Obtain New Municipal Solid Waste Permit – Proposed Permit No. 2398 (Applicant - Lealco, Inc.)
 - h) Civil Action No. 1:18-CV-49, Troy Mansfield v. Williamson County, In The United States District Court for the Western District of Texas, Austin Division.
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 - j) Cause No. 19-0850-C368; County of Williamson vs. Purdue Pharma, LP et al., In the District Court of Williamson County, Texas.
 - k) Valerie Adams - EEOC Charge No. 450-2018-03807
 - l) Civil Action No. 1:17-cv-01114-LY, Elizabeth Saucedo and Tettus Davis v. Jonathon Hodgkiss, In The United States District Court for the Western District of Texas, Austin Division.
 - m) Case No. 19-0466-CC1; Billy Baskett v. Williamson County Sheriff's Office et. al; In the County Court at Law No. 1 of Williamson County, Texas.
 - n) BANGL Pipeline Project
 - o) Cause No. 1:18-CV-0198; Officer Mary Teague v. Williamson County, Travis County and City of Giddings, In the United States District Court for the Western District of Texas, Austin Division
 - p) D-1-GN-19-005511; Brian Johns v. Williamson County, Texas; In the 53rd

Judicial District Court of Travis County, Texas

q) Anthony "Tony" Carter: EEOC Charge No. 451-2019-03927

r) Case No. 1:19-CV-938-RP; Langham v. Fuentes, et al., in the United States District Court, Western District of Texas, Austin Division.

s) Discuss Williamson County Subdivision Regulations and Texas Local Government Code Chapter 232.

t) Civil Action No. 1:19-CV-1163; Amanda McCoy v. Williamson County, Texas et al., In the United States District Court for the Western District of Texas Austin Division.

u) Claim of Regina Wright.

v) Law on use of County facilities.

w) Cause No. 19-0406-C368; Anthony Garcia and Victoria Garcia et al. v. Stephen Wade Freeman et al. v. Wayne Finch et al.; In the 368th District Court of Williamson County, Texas.

- 49.** Discuss, consider and take appropriate action regarding the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of Williamson County officers, directors or employees, including but not limited to any necessary action pertaining to conducting annual reviews of department heads and appointed officials.

- 50.** Comments from Commissioners.

Bill Gravell, Jr., County Judge

This notice of meeting was posted in the locked box located on the south side of the Williamson County Courthouse, a place readily accessible to the general public at all times, on the 7th day of February, 2020 at 5:00 PM and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Commissioners Court - Regular Session**4.****Meeting Date:** 02/11/2020

V/E Assets for Auction 2.11.20

Submitted For: Randy Barker**Submitted By:** Randy Barker,
Purchasing**Department:** Purchasing**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action on authorizing the disposal of various county vehicle and equipment assets through Auction including one (1) Chevy Tahoe and one (1) Pioneer 1200 UTV, pursuant to Tx. Local Gov't Code 263.152.

Background

Please see attached list for details.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

V/E Assets for Auction 2.11.20

Form Review**Inbox**

Purchasing (Originator)

County Judge Exec Asst.

Form Started By: Randy Barker

Final Approval Date: 02/06/2020

Reviewed By

Randy Barker

Andrea Schiele

Date

02/06/2020 09:35 AM

02/06/2020 10:01 AM

Started On: 02/05/2020 01:37 PM

Reason for Status Change	REACHED OPERATIONAL LIFE EXPECTANCY
Department	552 - Constable Pct 2
County VIN/Serial Number	1GNLC2E05BR275541
Equipment/Door Number	2B1136
License Plate	1110305
Year	2011
Make	Chevrolet
Model	Tahoe
Comments (mileage, mechanical issues, other info)	Propane Equipped, Operational, 45300-miles
Elected Official/Department Head/Authorized Staff Digital Signature	✔ James Thomas 1/14/2020 3:10 PM
Receiving Department Signature	✘
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Authorized Fleet Staff Digital Signature	✔ Kevin Teller 1/17/2020 10:16 AM
Authorizing HR Employee Digital Signature	✔ Heather Kirkwood 1/23/2020 5:20 PM
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✔ Anabel Macias 2/3/2020 9:54 AM
Purchasing Department Signature Acknowledgement	✔ Mary Watson 2/3/2020 10:34 AM

Reason for Status Change	REACHED OPERATIONAL LIFE EXPECTANCY
Department	510 - Parks
County VIN/Serial Number	AD0211-127718
Equipment/Door Number	XE 0203
License Plate	N/A
Year	2002
Make	PIONEER
Model	1200
Elected Official/Department Head/Authorized Staff Digital Signature	✔ Keith Geer 12/18/2019 12:49 PM
Receiving Department Signature	✘
Method of Status change: This vehicle is to be considered for: (select one)	Sale at the earliest auction
Authorized Fleet Staff Digital Signature	✔ Kevin Teller 1/8/2020 2:31 PM
Authorizing HR Employee Digital Signature	✘
Title Approved for (Audit)	No change needed; current title is still valid
Auditor's Authorized Employee Digital Signature	✔ Anabel Macias 1/30/2020 1:58 PM
Purchasing Department Signature Acknowledgement	✔ Mary Watson 2/3/2020 10:30 AM

Commissioners Court - Regular Session**5.****Meeting Date:** 02/11/2020

Property Tax Refunds – Over 2500 – Thru 02/06/2020

Submitted For: Larry Gaddes**Submitted By:** Renee Clark, County Tax
Assessor Collector**Department:** County Tax Assessor Collector**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action on approving property tax refunds over \$2,500.00 thru 02/06/2020 for the Williamson County Tax Assessor/Collector.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

013120-020620 Refunds Over 2500

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Renee Clark

Final Approval Date: 02/06/2020

Reviewed By

Andrea Schiele

Date

02/06/2020 11:30 AM

Started On: 02/06/2020 11:25 AM



Date: February 6, 2020

To: Members of the Commissioners Court

From: Larry Gaddes PCAC, CTA

Subject: Property Tax Refunds

Larry Gaddes PCAC, C T A
Tax Assessor/Collector

In accordance with Section 31.11 of the Property Tax Code, the court needs to approve all refunds in excess of \$2,500.00. We are presenting the attached list which includes these property tax refunds for your approval.

Please contact me at (512) 943-1954, if you have any questions.

Thank you.

Main Office and Mailing Address:

904 South Main Street
Georgetown, Texas 78626
Motor Vehicle Telephone: 512.943.1602
Property Tax Telephone: 512.943.1603
www.wilco.org/tax

1801 E. Old Settler's Blvd., Ste 115
Round Rock, Texas 78664
Telephone: 512.244.8644

Annex Locations:

350 Discovery Blvd., Ste. 101
Cedar Park, Texas 78613
Telephone: 512.260.4290

412 Vance St., Ste. 1
Taylor, Texas 76574
Telephone: 512.352.4140

PropertyTax
Account QuickReport
As of February 6, 2020

Date	Num	Name	Memo	Amount
Refunds Payable - Taxpayers				
02/04/2020	ACH	AMELIA FREZZA	R032324 - Erroneous payment	-9,757.88
02/04/2020	73527	RYAN LLC	Multiple Accounts - Double payment	-77,540.30
02/04/2020	73528	M/I HOMES OF AUSTIN LLC	Multiple Accounts - Double payments	-4,845.96
02/04/2020	73529	ARATOW OPERATING	R065165 - Double payment	-7,006.59
02/04/2020	73530	CAROLYN S MORGAN	R438328 - Double payment	-3,642.87
02/04/2020	73532	MARQUEE INVESTMENTS LLC	Multiple Accounts - Double payment	-50,260.46
02/04/2020	73533	LENNAR HOMES OF TEXAS, LAND & CONST LTD.	Multiple Accounts - Double payments	-4,962.36
02/04/2020	73534	KB HOME	Multiple Accounts - Double payments	-3,442.81
02/04/2020	73535	PERRY HOMES	Multiple Accounts - Double payment	-3,966.47
02/04/2020	73536	CHANCE LEIGH CUSTOM HOMES LLC	Multiple Accounts - Double payment	-6,463.63
02/05/2020	73657	RYAN TAX COMPLIANCE SERVICES LLC	R397144 - Double payment	-14,183.09
02/05/2020	73658	KOHL'S	Multiple Accounts - Overpayment	-135,977.05
02/05/2020	73659	HIGHLAND HOMES AUSTIN LLC	Multiple Accounts - Double payment	-18,174.93
02/05/2020	73660	LENNAR HOMES OF TEXAS, LAND & CONST LTD.	Multiple Accounts - Double payments	-39,144.97
02/05/2020	73661	ULTRA ELECTRONICS NSPI	P084576 - Overpayment	-179,799.69
02/05/2020	73662	BILLY DAVENPORT	R064890 - Double payment	-7,330.67
02/05/2020	73668	CALEDONIA BUILDERS LLC	Multiple Accounts - Double payment	-5,561.87
02/06/2020	73735	SOUTHFORK PARTNERS	R086581 - Overpayment	-13,358.58
02/06/2020	73736	NOVAK BROTHERS TEXAS BROWNSTONES LLC	Multiple Accounts - Double payments	-17,744.80
02/06/2020	73737	SCOTT FELDER HOMES LLC	Multiple Accounts - Double payments	-8,831.50
02/06/2020	73738	TR LAKELINE MARKET RETAIL CORP	R574856 - Double payment	-12,119.55
02/06/2020	73739	AT&T	P484402 - Double payment	-4,879.43
02/06/2020	73740	COLLINS PARTNERS LTD	R485414 - Double payment	-2,856.07
02/06/2020	73741	EQUIPMENTSHARE.COM INC	P492763 - Overpayment	-2,814.17
02/06/2020	73742	JOSH GODWIN	P475481 - Overpayment	-12,452.27
02/06/2020	73744	PHH MORTGAGE SERVICES	Multiple Accounts - Overpayment	-5,278.63
02/06/2020	73745	INTAX INC	R413943 - Double payment	-37,954.58
02/06/2020	73746	EHT OF TEXAS LP	Multiple Accounts - Double payment	-24,792.71
02/06/2020	73751	JEFFREY W PHILLIPS	R080113 - Double payment	-4,609.11
02/06/2020	73760	MARY KIRBY	R072305 - Double payment	-5,597.22
02/06/2020	73761	DAN AND NATALIE SPENCER	R362965 - Double payment	-3,545.38
02/06/2020	73762	TIMOTHY J BULKLEY	R066353 - Double payment	-8,398.48
02/06/2020	73763	KEITH A & STEPHANIE E RUSSOM	R459462 - Double payment	-5,230.62
02/06/2020	73764	SOUTHSTAR BANK	Multiple Accounts - Overpayment	-21,407.34
02/06/2020	73765	INTAX INC	Multiple Accounts - Double payment	-8,117.65
02/06/2020	73766	DR HORTON	R496162 - Double payment	-27,291.45
02/06/2020	73767	REALTEX VENTURES LP	R566066 - Double payment	-26,471.86
02/06/2020	73768	PULTE GROUP	Multiple Accounts - Double payments	-9,816.39
02/06/2020	73769	ALBERTSONS COMPANIES INC	Multiple Accounts - Overpayment	-20,533.63
02/06/2020	73770	PATIN CONSTRUCTION LLC	Multiple Accounts - Overpayment	-9,501.94
02/06/2020	73771	SANDEFER MITCHELL	R519681 - Overpayment	-2,743.59
02/06/2020	73773	SITTERLE HOMES - AUSTIN LLC	Multiple Accounts - Double payment	-21,570.95
02/06/2020	73774	RICHARD F GRABI	R401834 - Double payment	-7,247.66
02/06/2020	73775	LEIF JOHNSON SUPERSTORE	P376340 - Double payment	-18,395.72
02/06/2020	73776	ROJAS, DIOCELINA	R360885 - Overpayment	-5,077.85
02/06/2020	73777	WEI ZHAO	R411740 - Overpayment	-4,737.77
02/06/2020	73778	WEI GAO	R411481 - Overpayment	-14,748.70
02/06/2020	73779	LYNN HYELIM KIM	R488484 - Overpayment	-8,551.83
02/06/2020	73780	NARAYANAN CHIDAMBARAM	R423751 - Overpayment	-5,543.00
02/06/2020	73781	SALITA M PERRY	R529895 - Double payment	-11,889.77
Total Refunds Payable - Taxpayers				-966,171.80
TOTAL				-966,171.80

Commissioners Court - Regular Session**6.****Meeting Date:** 02/11/2020

Investment Report for 1st Qtr FY 2020

Submitted For: David Heselmeyer**Submitted By:** David
Heselmeyer,
County
Treasurer**Department:** County Treasurer**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take action on approving the Investment Report for the Quarter ending December 31, 2019, which was approved by the Investment Committee on January 29, 2019.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

Investment Report 1-20

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: David Heselmeyer

Final Approval Date: 02/06/2020

Reviewed By

Andrea Schiele

Date

02/06/2020 08:11 AM

Started On: 02/05/2020 04:31 PM



Investment Portfolio Summary

Williamson County



For the Quarter Ended

December 31, 2019

Prepared by
HilltopSecurities Asset Management

Report Name

Certification Page
Executive Summary
Benchmark Comparison
Detail of Security Holdings
Change in Value
Earned Income
Investment Transactions
Amortization and Accretion
Projected Fixed Income Cash Flows

MARKET RECAP - DECEMBER 2019:

As December began, there were an unusually high number of potential disruptions capable of derailing an already fragile U.S. economy. The December Fed meeting and a U.K. general election, both key events, took a backseat to impending tariff escalation and the possibility of another government shutdown. But one-by-one, all the concerns eased. The December FOMC meeting matched expectations as Fed officials voted to hold monetary policy steady and signaled their intent to maintain the current 1.50% - 1.75% target rate for all of 2020. The U.K. elections produced expected results with Boris Johnson's Conservative party claiming a majority in the British Parliament, which should open the door for the United Kingdom to leave the European Union in 2020. On the U.S. budget front, funding was secured early and with little drama, ensuring the Federal government will continue operating. Recalling the extreme damage caused by last year's 35-day shutdown, both parties were more than willing to kick discussions out into 2021. The December game-changer came on the trade front as the administration announced "Phase 1" of a long anticipated trade deal with China just hours before new tariffs were set to kick in. Investors had apparently expected this painful escalation to be postponed, but the details of the agreement were more upbeat than expected and the announcement of de-escalation was welcomed relief. That relief was bolstered by news that Congress had signed-off on an amended version of the USMCA trade agreement, and representatives from Canada, Mexico and the United States promptly signed the deal.

Turning our attention to the economic data, the ISM manufacturing data retained its crown as the weakest piece of data, slipping from 48.3 to 48.1 in November, a fourth straight month of contraction. ISM's non-manufacturing index fell from 54.7 to 53.9, but remains above 50, indicating continued expansion, albeit at a slower pace. The employment report surprised to the upside as a whopping +266k new jobs were added to payrolls in November, handily beating the +180k median forecast. Upward revisions to the prior two months added another +41k to the tally, taking the monthly average for the last six months to a robust +196k. The unemployment rate dropped from 3.6% to 3.5%, matching a 50-year low. November retail sales rose a slight +0.2%, well shy of the expected +0.5%, however, since Thanksgiving fell so late this year, the tail end of the Black Friday weekend and Cyber Monday both fell into December, suggesting that December sales could get a boost at the expense of November. Inflation remains well contained with CPI running at +2.1% and core PCE well below the Fed's target at +1.5%. Home sales continue to be restrained by lean inventories, but gains in building permits, housing starts, and a 20-year high in the NAHB's builder confidence index all suggest that housing will continue to benefit from a strong labor market and sub-4% mortgage rates. In the year ahead, housing could become an important counter-balance to the recent weakness we have seen in the manufacturing sector.

All in all, December was a positive month with several key risks to the outlook fading, stable economic data, and interest rates holding well within recent ranges. With that backdrop, equity markets extended their rally as all of the major U.S. averages set new highs in the waning days of 2019.

For the Quarter Ended December 31, 2019

This report is prepared for the Williamson County (the "Entity") in accordance with Chapter 2256 of the Texas Public Funds Investment Act ("PFIA"). Section 2256.023(a) of the PFIA states that: "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the preceding reporting period." This report is signed by the Entity's investment officers and includes the disclosures required in the PFIA. To the extent possible, market prices have been obtained from independent pricing sources.

The investment portfolio complied with the PFIA and the Entity's approved Investment Policy and Strategy throughout the period. All investment transactions made in the portfolio during this period were made on behalf of the Entity and were made in full compliance with the PFIA and the approved Investment Policy.

Officer Names and Titles:



Name: D. Scott Heselmeier

Title: County Treasurer

Account Summary

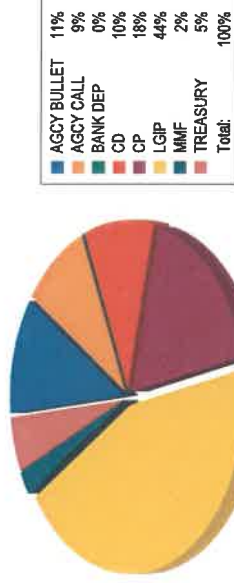
Beginning Values as of 09/30/19

Par Value	399,593,752.68	
Market Value	399,699,035.10	
Book Value	399,178,668.00	
Unrealized Gain/(Loss)	520,367.10	
Market Value %	100.13%	
Weighted Avg. YTW	2.440%	2.057%
Weighted Avg. YTM	2.440%	2.057%

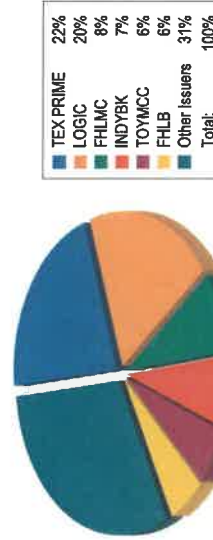
Ending Values as of 12/31/19

Par Value	530,773,176.53	
Market Value	530,433,982.82	
Book Value	530,066,172.17	
Unrealized Gain/(Loss)	367,810.65	
Market Value %	100.07%	
Weighted Avg. YTW	2.057%	2.057%
Weighted Avg. YTM	2.057%	2.057%

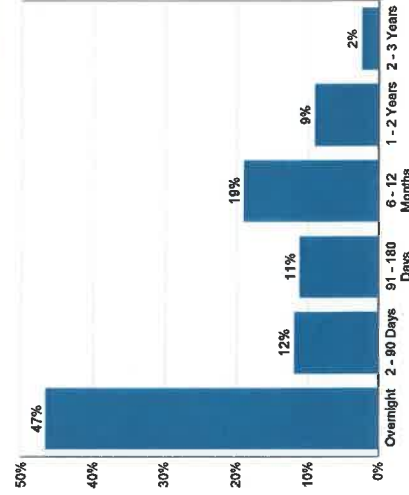
Allocation by Security Type



Allocation by Issuer

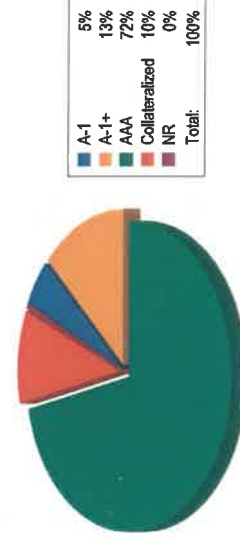


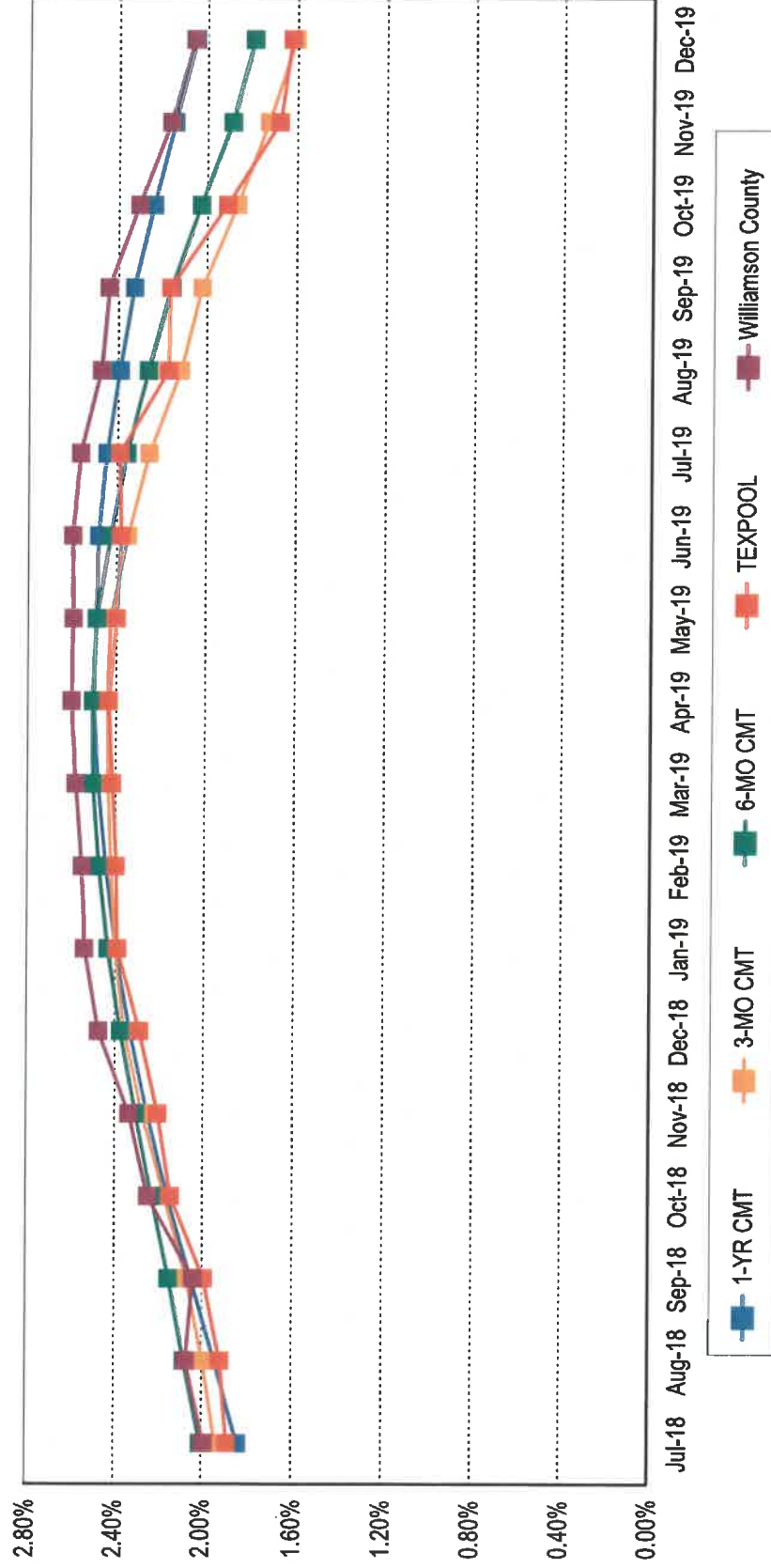
Maturity Distribution %



Weighted Average Days to Maturity: 134

Credit Quality





Note 1: CMT stands for Constant Maturity Treasury. This data is published in Federal Reserve Statistical Release H.15 and represents an average of all actively traded Treasury securities having that time remaining until maturity. This is a standard industry benchmark for Treasury securities. The CMT benchmarks are moving averages. The 3-month CMT is the daily average for the previous 3 months, the 6-month CMT is the daily average for the previous 6 months, and the 1-year and 2-year CMTs are the daily averages for the previous 12 months.

Note 2: Benchmark data for TexPool is the monthly average yield.



HilltopSecurities
Asset Management.

Williamson County
Detail of Security Holdings
As of 12/31/2019

CUSIP	Settle Date	Sec. Type	Sec. Description	CPN	Mty Date	Next Call	Call Type	Par Value	Purch Price	Orig Cost	Book Value	Mkt Price	Market Value	Days to Mty	Days to Call	YTM	YTW
2013 Park Bond																	
LOGIC		LGIP	LOGIC					10,728,858.95	100.000	10,728,858.95	10,728,858.95	100.000	10,728,858.95	1		1.817	1.817
98459RA75	10/15/19	CP-DISC	Yale Univ		01/07/20			5,000,000.00	99.559	4,977,950.00	4,998,425.00	99.970	4,998,503.00	7		1.898	1.898
Total for 2013 Park Bond										15,706,808.95	15,727,283.95	99.990	15,727,361.95	3		1.843	1.843
2013 Road Bond																	
LOGIC		LGIP	LOGIC					16,525,316.58	100.000	16,525,316.58	16,525,316.58	100.000	16,525,316.58	1		1.817	1.817
3130ADXU1	04/11/18	AGCY BULET	FHLB	2.320	01/09/20			7,500,000.00	99.929	7,494,675.00	7,499,929.58	100.013	7,501,001.25	9		2.363	2.363
3130ADN32	10/18/18	AGCY BULET	FHLB	2.125	02/11/20			5,000,000.00	99.118	4,955,900.00	4,996,235.60	100.053	5,002,634.00	42		2.812	2.812
CD-5860	03/18/19	CD	Independent Bk CD	2.680	06/18/20			2,040,655.97	100.000	2,040,655.97	2,040,655.97	100.000	2,040,655.97	170		2.680	2.680
3134GBXV9	02/19/19	AGCY CALL	FHLMC	1.850	07/13/20	1/13/2020	QRTLY	10,000,000.00	98.983	9,899,300.00	9,961,261.30	99.990	9,998,000.00	195	13	2.586	2.586
91282BY46	03/06/19	TREAS NOTE	U.S. Treasury	2.625	07/31/20			7,000,000.00	100.059	7,004,101.56	7,001,750.49	100.566	7,038,587.10	213		2.581	2.581
91282BL32	12/04/18	TREAS NOTE	U.S. Treasury	1.375	08/31/20			10,000,000.00	97.543	9,754,296.88	9,905,113.50	99.830	9,983,005.00	244		2.833	2.833
CD-7987	06/28/19	CD	Independent Bk CD	2.420	09/28/20			15,182,549.29	100.000	15,182,549.29	15,182,549.29	100.000	15,182,549.29	272		2.420	2.420
91282B5Q9	09/16/19	TREAS NOTE	U.S. Treasury	2.750	11/30/20			5,000,000.00	101.023	5,051,171.88	5,038,907.10	100.981	5,049,074.00	335		1.886	1.886
3130AGYU3	08/29/19	AGCY CALL	FHLB	1.905	02/26/21	2/26/2020	QRTLY	10,000,000.00	100.000	10,000,000.00	10,000,000.00	99.828	9,982,796.00	423	57	1.905	1.905
3134GTYF4	07/02/19	AGCY CALL	FHLMC	2.125	07/02/21	1/2/2020	QRTLY	10,000,000.00	100.000	10,000,000.00	10,000,000.00	99.885	9,998,500.00	549	2	2.125	2.125
Total for 2013 Road Bond										97,907,967.16	98,151,719.41	100.057	98,304,119.19	224		2.300	2.300
2015 CO Bonds																	
LOGIC		LGIP	LOGIC					9,624,241.57	100.000	9,624,241.57	9,624,241.57	100.000	9,624,241.57	1		1.817	1.817
Total for 2015 CO Bonds										9,624,241.57	9,624,241.57	100.000	9,624,241.57	1		1.817	1.817

CUSIP	Settle Date	Sec. Type	Sec. Description	CPN	Mty Date	Next Call	Call Type	Par Value	Purch Price	Orig Cost	Book Value	Mkt Price	Market Value	Days to Mty	Days to Call	YTM	YTW
Conservation Fund																	
TEXPRIME		LGIP	TexPool Prime														
912828X21	11/20/18	TREAS NOTE	U.S. Treasury	1.500	04/15/20			202,348.42	100.000	202,348.42	202,348.42	100.000	202,348.42	1		1.832	1.832
742851DV1	10/02/19	AGCY BULET	PEFCO	2.300	09/15/20			1,000,000.00	98.246	982,460.94	996,365.63	99.973	999,726.60	106		2.784	2.784
3130ADMJ8	10/15/19	AGCY BULET	FHLB	2.375	02/08/21			1,096,000.00	100.333	1,098,708.76	1,098,708.76	100.470	1,101,152.84	259		1.945	1.945
								1,475,000.00	100.818	1,487,065.50	1,485,152.73	100.752	1,486,089.79	405		1.742	1.742
Total for Conservation Fund									3,773,348.42	3,771,524.54	3,782,575.54	100.425	3,789,317.65	262		2.080	2.080
County Benefits Program																	
TEXPRIME		LGIP	TexPool Prime					2,144,864.96	100.000	2,144,864.96	2,144,864.96	100.000	2,144,864.96	1		1.832	1.832
Total for County Benefits Program									2,144,864.96	2,144,864.96	2,144,864.96	100.000	2,144,864.96	1		1.832	1.832
City Clerk Record Mgmt & Preservation																	
TEXPOOL		LGIP	TexPool					2,975,840.36	100.000	2,975,840.36	2,975,840.36	100.000	2,975,840.36	1		1.623	1.623
CD-3669	03/27/19	CD	R Bank CD	2.710	03/27/20			510,313.44	100.000	510,313.44	510,313.44	100.000	510,313.44	87		2.710	2.710
Total for City Clerk Record Mgmt & Preservation									3,486,153.80	3,486,153.80	3,486,153.80	100.000	3,486,153.80	14		1.782	1.782
City Clerk Records Archive																	
TEXPOOL		LGIP	TexPool					1,503,765.12	100.000	1,503,765.12	1,503,765.12	100.000	1,503,765.12	1		1.623	1.623
CD-3669	03/27/19	CD	R Bank CD	2.710	03/27/20			510,313.45	100.000	510,313.45	510,313.45	100.000	510,313.45	87		2.710	2.710
Total for City Clerk Records Archive									2,014,078.57	2,014,078.57	2,014,078.57	100.000	2,014,078.57	23		1.898	1.898
Debt Service Fund																	
TEXPRIME		LGIP	TexPool Prime					68,269,847.59	100.000	68,269,847.59	68,269,847.59	100.000	68,269,847.59	1		1.832	1.832
Total for Debt Service Fund									68,269,847.59	68,269,847.59	68,269,847.59	100.000	68,269,847.59	1		1.832	1.832



HilltopSecurities
Asset Management.

Williamson County
Detail of Security Holdings
As of 12/31/2019

CUSIP	Settle Date	Sec. Type	Sec. Description	CPN	Mty Date	Next Call	Call Type	Par Value	Purch Price	Orig Cost	Book Value	Mkt Price	Market Value	Days to Mty	Days to Call	YTM	YTW
Future Environmental Liability																	
TEXPRIME		LGIP	TexPool Prime					427,888.62	100.000	427,888.62	427,888.62	100.000	427,888.62	1		1.832	1.832
91282BPX2	11/13/19	TREAS NOTE	U.S. Treasury	3.625	02/15/21			1,800,000.00	102.395	1,843,101.56	1,838,562.77	102.176	1,839,174.48	412		1.988	1.988
Total for Future Environmental Liability									101.942	2,270,990.18	2,266,471.39	101.765	2,267,063.10	334		1.715	1.715
General Fund - Core Investments																	
CD-5440	02/21/19	CD	Independent Bk CD	2.700	02/21/20			5,101,653.74	100.000	5,101,653.74	5,101,653.74	100.000	5,101,653.74	52		2.700	2.700
880591EVO	05/11/18	AGCY BULET	TVA	2.250	03/15/20			5,000,000.00	99.411	4,970,550.00	4,996,672.15	100.124	5,006,215.00	75		2.578	2.578
3137EAEW7	10/05/18	AGCY BULET	FHLMC	2.500	04/23/20			7,000,000.00	99.486	6,964,020.00	6,992,682.90	100.267	7,018,662.70	114		2.841	2.841
3133EJQ61	11/05/18	AGCY BULET	FFCB	2.760	05/05/20			7,000,000.00	99.900	6,993,000.00	6,998,369.98	100.423	7,029,582.70	126		2.829	2.829
CD-4179	03/27/19	CD	Extraco Bks CD	2.750	06/27/20			5,105,076.84	100.000	5,105,076.84	5,105,076.84	100.000	5,105,076.84	179		2.750	2.750
313370US5	10/31/18	AGCY BULET	FHLE	2.875	09/11/20			5,000,000.00	99.939	4,986,950.00	4,998,883.55	100.726	5,036,303.50	255		2.908	2.908
CD-4278	04/24/19	CD	Extraco Bks CD	2.760	10/24/20			7,097,199.75	100.000	7,097,199.75	7,097,199.75	100.000	7,097,199.75	298		2.760	2.760
CD-7739	06/14/19	CD	Independent Bk CD	2.560	06/14/21			5,064,381.26	100.000	5,064,381.26	5,064,381.26	100.000	5,064,381.26	531		2.560	2.560
3134GT6T5	09/09/19	AGCY CALL	FHLMC	2.000	09/09/22	3/9/2020	QRTLY	5,500,000.00	100.000	5,500,000.00	5,500,000.00	99.862	5,492,385.25	983	69	2.000	2.000
3134GUMN7	11/15/19	AGCY CALL	FHLMC	1.800	10/28/22	4/28/2020	ONE TIME	2,000,000.00	100.000	2,000,000.00	2,000,000.00	99.891	1,997,814.80	1,032	119	1.800	1.798
3134GUSB7	11/18/19	AGCY CALL	FHLMC	1.875	11/18/22	5/18/2020	QRTLY	5,000,000.00	100.000	5,000,000.00	5,000,000.00	99.790	4,989,512.50	1,053	139	1.875	1.875
Total for General Fund - Core Investments									99.872	56,792,831.59	58,854,920.17	100.120	58,938,788.04	375		2.573	2.573



HilltopSecurities
Asset Management.

Williamson County
Detail of Security Holdings
As of 12/31/2019

CUSIP	Settle Date	Sec. Type	Sec. Description	CPN	Mty Date	Next Call	Call Type	Par Value	Purch Price	Orig Cost	Book Value	Mkt Price	Market Value	Days to Mty	Days to Call	YTM	YTW
General Fund - Liquid Investments																	
LOGIC		LGIP	LOGIC					49,305,256.39	100.000	49,305,256.39	49,305,256.39	100.000	49,305,256.39	1	1.817	1.817	1.817
TEXPOOL		LGIP	TexPool					55,787.92	100.000	55,787.92	55,787.92	100.000	55,787.92	1	1.623	1.623	1.623
TEXPRIME		LGIP	TexPool Prime					7,811,115.90	100.000	7,811,115.90	7,811,115.90	100.000	7,811,115.90	1	1.832	1.832	1.832
WF-CASH		BANK DEP	Wells Fargo					45,649.00	100.000	45,649.00	45,649.00	100.000	45,649.00	1	0.000	0.000	0.000
WFWILLSWP		MMF	Wells Fargo MM Sweep					12,352,612.06	100.000	12,352,612.06	12,352,612.06	100.000	12,352,612.06	1	1.481	1.481	1.481
29157F5X8	08/27/19	CP - INT	Emory Univ	2.020	03/03/20			10,000,000.00	100.000	10,000,000.00	10,000,000.00	100.021	10,002,100.00	63	2.020	2.020	2.020
02665JCQ1	12/20/19	CP - DISC	American Honda Finance		03/24/20			8,000,000.00	99.514	7,961,155.56	7,966,062.24	99.593	7,967,445.60	84	1.849	1.849	1.849
62479LD36	12/27/19	CP - DISC	MUFG Bank		04/03/20			10,000,000.00	99.488	9,948,822.22	9,951,433.30	99.514	9,951,433.00	94	1.890	1.890	1.890
46840PDW0	10/29/19	CP - DISC	J.P. Morgan Sec		04/30/20			10,000,000.00	99.044	9,904,422.22	9,937,666.70	99.421	9,942,122.00	121	1.888	1.888	1.888
89233GEJ1	11/06/19	CP - DISC	Toyota Mtr Cr		05/18/20			8,000,000.00	98.981	7,918,520.00	7,942,040.00	99.274	7,941,928.80	139	1.909	1.909	1.909
78009AFF6	12/13/19	CP - DISC	Royal Bank of Canada		06/15/20			8,000,000.00	99.075	7,926,000.00	7,933,600.00	99.123	7,929,860.00	167	1.817	1.817	1.817
89233GDD2	12/20/19	CP - DISC	Toyota Mtr Cr		07/13/20			8,000,000.00	98.924	7,913,937.78	7,918,951.12	98.982	7,918,533.60	195	1.900	1.900	1.900
23505BA45	11/06/19	CP - INT	DFW Intl Airport	1.850	07/23/20			7,000,000.00	100.000	7,000,000.00	7,000,000.00	99.984	6,998,880.00	205	1.850	1.850	1.850
89233SH47	11/19/19	CP - DISC	Toyota Mtr Cr		08/10/20			10,000,000.00	98.646	9,864,555.56	9,866,533.30	98.833	9,863,297.00	223	1.865	1.865	1.865
Total for General Fund - Liquid Investments									148,570,421.27	148,007,834.61	148,106,707.93	99.689	148,106,021.27	75		1.829	1.829
LPPF																	
TEXPRIME		LGIP	TexPool Prime					2,792,696.40	100.000	2,792,696.40	2,792,696.40	100.000	2,792,696.40	1	1.832	1.832	1.832
Total for LPPF									2,792,696.40	2,792,696.40	2,792,696.40	100.000	2,792,696.40	1		1.832	1.832
Northwoods Rd Debt Service Fund																	
LOGIC		LGIP	LOGIC					452,537.53	100.000	452,537.53	452,537.53	100.000	452,537.53	1	1.817	1.817	1.817
Total for Northwoods Rd Debt Service Fund									452,537.53	452,537.53	452,537.53	100.000	452,537.53	1		1.817	1.817
Northwoods Rd Operating Fund																	
LOGIC		LGIP	LOGIC					250,475.45	100.000	250,475.45	250,475.45	100.000	250,475.45	1	1.817	1.817	1.817
Total for Northwoods Rd Operating Fund									250,475.45	250,475.45	250,475.45	100.000	250,475.45	1		1.817	1.817

CUSIP	Settle Date	Sec. Type	Sec. Description	CPN	Mty Date	Next Call	Call Type	Par Value	Purch Price	Orig Cost	Book Value	Mkt Price	Market Value	Days to Mty	Days to Call	YTM	YTW
Pass Toll Series 2009																	
TEXPRIME		LGIP	TexPool Prime					414,095.24	100.000	414,095.24	414,095.24	100.000	414,095.24	1		1.832	1.832
Total for Pass Toll Series 2009									414,095.24	414,095.24	414,095.24	100.000	414,095.24	1		1.832	1.832
Passthrough Toll Reimb																	
LOGIC		LGIP	LOGIC					16,495,693.30	100.000	16,495,693.30	16,495,693.30	100.000	16,495,693.30	1		1.817	1.817
98459RA75	10/15/19	CP - DISC	Yale Univ		01/07/20			5,000,000.00	99.559	4,977,950.00	4,998,425.00	99.970	4,998,503.00	7		1.898	1.898
3133EJL11	05/02/18	AGCY BULET	FFCB	2.420	01/24/20			5,500,000.00	99.820	5,490,100.00	5,499,625.01	100.053	5,502,896.30	24		2.528	2.528
89233GA8	10/15/19	CP - DISC	Toyota Mtr Cr		07/10/20			7,000,000.00	98.573	6,900,096.39	6,929,064.73	98.397	6,929,813.10	192		1.938	1.938
3134GBXV9	11/27/18	AGCY CALL	FHLMC	1.850	07/13/20	1/13/2020	QRTLY	5,500,000.00	98.343	5,408,865.00	5,469,704.35	98.990	5,499,450.00	195	13	2.899	2.899
3133EFX88	12/13/18	AGCY BULET	FFCB	1.530	01/28/21			5,500,000.00	97.318	5,352,490.00	5,424,332.71	99.945	5,496,962.35	394		2.839	2.839
CD-6938	05/10/19	CD	Independent Bk CD	2.650	05/10/21			6,080,421.11	100.000	6,080,421.11	6,081,943.64	100.000	6,080,421.11	496		2.850	2.850
CD-7084	05/15/19	CD	Independent Bk CD	2.700	11/15/21			6,081,943.64	100.000	6,081,943.64	6,081,943.64	100.000	6,081,943.64	685		2.700	2.700
Total for Passthrough Toll Reimb									57,158,058.05	56,787,559.44	56,979,209.85	99.874	57,085,682.80	209		2.292	2.292
Pearson Place Debt Service Fund																	
LOGIC		LGIP	LOGIC					1,225,656.95	100.000	1,225,656.95	1,225,656.95	100.000	1,225,656.95	1		1.817	1.817
Total for Pearson Place Debt Service Fund									1,225,656.95	1,225,656.95	1,225,656.95	100.000	1,225,656.95	1		1.817	1.817
Pooled Funds																	
TEXPOOL		LGIP	TexPool					11,160,929.79	100.000	11,160,929.79	11,160,929.79	100.000	11,160,929.79	1		1.623	1.623
TEXPRIME		LGIP	TexPool Prime					9,954,266.63	100.000	9,954,266.63	9,954,266.63	100.000	9,954,266.63	1		1.832	1.832
Total for Pooled Funds									21,115,196.42	21,115,196.42	21,115,196.42	100.000	21,115,196.42	1		1.721	1.721



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Williamson County
Detail of Security Holdings
As of 12/31/2019

CUSIP	Settle Date	Sec. Type	Sec. Description	CPN	Mty Date	Next Call	Call Type	Par Value	Purch Price	Orig Cost	Book Value	Mkt Price	Market Value	Days to Mty	Days to Call	YTM	YTW
Road and Bridge General																	
TEXPOOL		LGIP	TexPool					25,850.00	100.000	25,850.00	25,850.00	100.000	25,850.00	1	1,623	1.623	1.623
TEXPRIME		LGIP	TexPool Prime					19,943,664.24	100.000	19,943,664.24	19,943,664.24	100.000	19,943,664.24	1	1,832	1.832	1.832
91282BUL2	11/14/18	TREAS NOTE	U.S. Treasury	1.375	01/31/20			3,000,000.00	98.277	2,948,320.31	2,996,491.38	99.978	2,999,328.30	31	2,830	2.830	2.830
742651DU3	04/24/19	AGCY BULET	PEFCO	2.250	03/15/20			3,000,000.00	99.750	2,992,500.00	2,998,270.86	100.103	3,003,103.20	75	2,534	2.534	2.534
742651DV1	11/19/19	AGCY BULET	PEFCO	2.300	09/15/20			3,000,000.00	100.513	3,015,390.00	3,013,222.59	100.470	3,014,104.50	259	1,668	1.668	1.668
Total for Road and Bridge General									28,969,514.24	28,925,724.55	28,977,493.07	100.057	28,966,050.24	39		1.991	1.991
Tobacco Funds																	
TEXPRIME		LGIP	TexPool Prime					2,138,409.07	100.000	2,138,409.07	2,138,409.07	100.000	2,138,409.07	1	1,832	1.832	1.832
3132X0BG5	11/20/18	AGCY BULET	Farmer Mac	1.750	06/15/20			1,300,000.00	98.326	1,278,238.00	1,293,590.32	100.018	1,300,239.33	167	2,848	2.848	2.848
3142BKK5	09/16/19	AGCY BULET	Farmer Mac	1.720	02/16/21			1,000,000.00	99.741	997,410.00	997,940.99	100.105	1,001,046.40	413	1,906	1.906	1.906
3130AH2F9	09/13/19	AGCY CALL	FHLB	1.875	03/11/21	3/11/2020	QRTLY	1,000,000.00	100.000	1,000,000.00	1,000,000.00	100.004	1,000,039.30	436	71	1.875	1.875
Total for Tobacco Funds									5,438,409.07	5,414,057.07	5,429,940.38	100.024	5,439,734.10	196		2.095	2.095
Total for Williamson County									530,773,176.53	529,375,142.57	530,066,172.17	99.937	530,433,982.82	134		2.057	2.057



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Williamson County
Change in Value
From 09/30/2019 to 12/31/2019

CUSIP	Security Type	Security Description	09/30/19 Book Value	Cost of Purchases	Maturities / Calls / Sales	Amortization / Accretion	Realized Gain/(Loss)	12/31/19 Book Value	09/30/19 Market Value	12/31/19 Market Value	Change in Mkt Value
2013 Park Bond											
LOGIC	LGIP	LOGIC	17,556,710.69	0.00	(6,827,851.74)	0.00	0.00	10,728,858.95	17,556,710.69	10,728,858.95	(6,827,851.74)
98459RA75	CP - DISC	Yale Univ 0.000 01/07/20	0.00	4,998,503.00	0.00	20,475.00	0.00	4,998,425.00	0.00	4,998,503.00	4,998,503.00
Total for 2013 Park Bond			17,556,710.69	4,977,950.00	(6,827,851.74)	20,475.00	0.00	15,727,283.95	17,556,710.69	15,727,361.95	(1,829,346.74)
2013 Road Bond											
LOGIC	LGIP	LOGIC	7,145,157.61	10,211,915.93	(831,756.96)	0.00	0.00	16,525,316.58	7,145,157.61	16,525,316.58	9,380,158.97
3130ACM92	AGCY BULET	FHLB 1.500 10/21/19	9,994,507.40	0.00	(10,000,000.00)	5,492.60	0.00	0.00	9,998,094.00	0.00	(9,998,094.00)
912828LY4	TREAS NOTE	U.S. Treasury 3.375 11/15/19	10,010,070.00	0.00	(10,000,000.00)	(10,070.00)	0.00	0.00	10,015,843.00	0.00	(10,015,843.00)
3130ADXU1	AGCY BULET	FHLB 2.320 01/09/20	7,499,137.65	0.00	0.00	791.93	0.00	7,499,929.58	7,509,278.25	7,501,001.25	(8,277.00)
3130ADG32	AGCY CALL	FHLB 2.090 01/23/20	9,984,236.40	0.00	(10,000,000.00)	15,763.60	0.00	0.00	10,000,596.00	0.00	(10,000,596.00)
3130ADN32	AGCY BULET	FHLB 2.125 02/11/20	4,987,765.65	0.00	0.00	8,469.95	0.00	4,996,235.60	5,003,667.00	5,002,634.00	(1,033.00)
CD-5860	CD	Independent Bk CD 2.680 08/18/20	2,027,111.54	13,544.43	0.00	0.00	0.00	2,040,655.97	2,027,111.54	2,040,655.97	13,544.43
3134GBXV9	AGCY CALL	FHLMC 1.850 07/13/20	9,943,320.00	0.00	0.00	17,941.30	0.00	9,961,261.30	9,995,000.00	9,999,000.00	4,000.00
912828Y46	TREAS NOTE	U.S. Treasury 2.625 07/31/20	7,002,494.73	0.00	0.00	(744.24)	0.00	7,001,750.49	7,043,750.00	7,039,587.10	(4,162.90)
912828L32	TREAS NOTE	U.S. Treasury 1.375 08/31/20	9,869,274.70	0.00	0.00	35,838.80	0.00	9,905,113.50	9,957,031.00	9,963,005.00	25,974.00
CD-7997	CD	Independent Bk CD 2.420 09/28/20	15,091,495.89	91,053.40	0.00	0.00	0.00	15,182,549.29	15,091,495.89	15,182,549.29	91,053.40
912828SQ9	TREAS NOTE	U.S. Treasury 2.750 11/30/20	5,049,460.60	0.00	0.00	(10,563.50)	0.00	5,038,907.10	5,063,711.00	5,049,074.00	(4,637.00)
3130AGYU3	AGCY CALL	FHLB 1.905 02/26/21	10,000,000.00	0.00	0.00	0.00	0.00	10,000,000.00	9,977,037.00	9,982,796.00	5,759.00
3134GTYF4	AGCY CALL	FHLMC 2.125 07/02/21	10,000,000.00	0.00	0.00	0.00	0.00	10,000,000.00	9,993,800.00	9,998,500.00	4,700.00
Total for 2013 Road Bond			118,604,032.17	10,316,513.76	(30,831,756.96)	62,930.44	0.00	98,151,719.41	118,811,572.29	98,304,119.19	(20,507,453.10)
2015 CO Bonds											
LOGIC	LGIP	LOGIC	10,013,110.96	17,500.50	(406,369.89)	0.00	0.00	9,624,241.57	10,013,110.96	9,624,241.57	(388,869.39)
Total for 2015 CO Bonds			10,013,110.96	17,500.50	(406,369.89)	0.00	0.00	9,624,241.57	10,013,110.96	9,624,241.57	(388,869.39)



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CUSIP	Security Type	Security Description	09/30/19 Book Value	Cost of Purchases	Maturities / Calls / Sales	Amortization / Accretion	Realized Gain/(Loss)	12/31/19 Book Value	09/30/19 Market Value	12/31/19 Market Value	Change in Mkt Value
Conservation Fund											
TEXPOOL	LGIP	TexPool	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TEXPRIME	LGIP	TexPool Prime	879,304.24	623.80	(677,579.62)	0.00	0.00	202,348.42	879,304.24	202,348.42	(676,955.82)
3137EADM8	AGCY BULET	FHLMC 1.250 10/02/19	1,099,966.11	0.00	(1,100,000.00)	43.89	0.00	0.00	1,099,966.45	0.00	(1,099,966.45)
912828X21	TREAS NOTE	U.S. Treasury 1.500 04/15/20	993,187.88	0.00	0.00	3,177.75	0.00	996,365.63	998,046.90	999,726.60	1,679.70
742651DV1	AGCY BULET	PEFCO 2.300 09/15/20	0.00	1,099,649.68	0.00	(940.92)	0.00	1,098,708.76	0.00	1,101,152.84	1,101,152.84
3130ADMJ8	AGCY BULET	FHLB 2.375 02/08/21	0.00	1,487,065.50	0.00	(1,912.77)	0.00	1,485,152.73	0.00	1,486,088.79	1,486,088.79
Total for Conservation Fund			2,972,448.23	2,587,338.98	(1,777,579.62)	367.95	0.00	3,782,575.54	2,977,317.59	3,789,317.65	812,000.06
County Benefits Program											
TEXPOOL	LGIP	TexPool	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TEXPRIME	LGIP	TexPool Prime	2,135,959.34	8,905.52	0.00	0.00	0.00	2,144,864.96	2,135,959.34	2,144,864.96	8,905.62
Total for County Benefits Program			2,135,959.34	8,905.52	0.00	0.00	0.00	2,144,864.96	2,135,959.34	2,144,864.96	8,905.62
City Clerk Record Mgmt & Preservation											
TEXPOOL	LGIP	TexPool	1,468,450.94	1,509,389.42	0.00	0.00	0.00	2,975,840.36	1,468,450.94	2,975,840.36	1,509,389.42
CD-3869	CD	R Bank CD 2.710 03/27/20	506,877.29	3,436.15	0.00	0.00	0.00	510,313.44	506,877.29	510,313.44	3,436.15
Total for City Clerk Record Mgmt & Preservation			1,973,328.23	1,512,825.57	0.00	0.00	0.00	3,486,153.80	1,973,328.23	3,486,153.80	1,512,825.57
City Clerk Records Archive											
TEXPOOL	LGIP	TexPool	1,497,197.48	6,567.54	0.00	0.00	0.00	1,503,765.12	1,497,197.48	1,503,765.12	6,567.64
CD-3869	CD	R Bank CD 2.710 03/27/20	506,877.30	3,436.15	0.00	0.00	0.00	510,313.45	506,877.30	510,313.45	3,436.15
Total for City Clerk Records Archive			2,004,074.78	10,003.79	0.00	0.00	0.00	2,014,078.57	2,004,074.78	2,014,078.57	10,003.79
Debt Service Fund											
TEXPOOL	LGIP	TexPool	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TEXPRIME	LGIP	TexPool Prime	6,901,859.50	61,367,988.09	0.00	0.00	0.00	68,269,847.59	6,901,859.50	68,269,847.59	61,367,988.09
Total for Debt Service Fund			6,901,859.50	61,367,988.09	0.00	0.00	0.00	68,269,847.59	6,901,859.50	68,269,847.59	61,367,988.09



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Change in Value
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CUSIP	Security Type	Security Description	09/30/19 Book Value	Cost of Purchases	Maturities / Calls / Sales	Amortization / Accretion	Realized Gain/(Loss)	12/31/19 Book Value	09/30/19 Market Value	12/31/19 Market Value	Change in Mkt Value
Future Environmental Liability											
TEXPRIME	LGIP	TexPool Prime	457,708.14	1,469.51	(31,289.03)	0.00	0.00	427,888.62	457,708.14	427,888.62	(29,819.52)
31304FAB3	AGCY CALL	FHLB 3.000 11/13/20	1,800,000.00	0.00	(1,800,000.00)	0.00	0.00	0.00	1,802,050.02	0.00	(1,802,050.02)
912828PX2	TREAS NOTE	U.S. Treasury 3.625 02/15/21	0.00	1,843,101.56	0.00	(4,518.79)	0.00	1,838,582.77	0.00	1,839,174.48	1,839,174.48
Total for Future Environmental Liability			2,257,708.14	1,844,571.07	(1,831,289.03)	(4,518.79)	0.00	2,266,471.39	2,259,758.16	2,267,063.10	7,304.94
General Fund - Core Investments											
912828U32	TREAS NOTE	U.S. Treasury 1.000 11/15/19	1,998,333.06	0.00	(2,000,000.00)	3,666.94	0.00	0.00	1,997,419.60	0.00	(1,997,419.60)
31335JRD3	AGCY BULET	FFCB 2.390 12/05/19	5,498,932.29	0.00	(5,500,000.00)	1,067.71	0.00	0.00	5,505,301.45	0.00	(5,505,301.45)
CD-6440	CD	Independent Bk CD 2.700 02/21/20	5,067,169.23	34,484.51	0.00	0.00	0.00	5,101,653.74	5,087,169.23	5,101,653.74	34,484.51
880591EV0	AGCY BULET	TVA 2.250 03/15/20	4,992,624.70	0.00	0.00	4,047.45	0.00	4,996,672.15	5,008,177.00	5,006,215.00	(1,962.00)
3137EAEW7	AGCY BULET	FHLMC 2.500 04/23/20	6,986,823.20	0.00	0.00	5,859.70	0.00	6,992,682.90	7,023,757.30	7,018,662.70	(5,094.60)
31335JQ51	AGCY BULET	FFCB 2.760 05/05/20	6,997,193.14	0.00	0.00	1,176.84	0.00	6,998,369.98	7,038,402.70	7,029,582.70	(8,820.00)
CD-4179	CD	Extraco Bks CD 2.750 06/27/20	5,070,313.94	34,762.90	0.00	0.00	0.00	5,105,076.84	5,070,313.94	5,105,076.84	34,762.90
313370US5	AGCY BULET	FHLB 2.875 09/11/20	4,998,485.80	0.00	0.00	397.75	0.00	4,998,883.55	5,047,251.00	5,036,303.50	(10,947.50)
CD-4278	CD	Extraco Bks CD 2.760 10/24/20	7,048,167.67	49,032.08	0.00	0.00	0.00	7,097,199.75	7,048,167.67	7,097,199.75	49,032.08
31350T86	AGCY CALL	FNMA 1.950 11/09/20	4,998,686.60	0.00	(5,000,000.00)	1,313.40	0.00	0.00	5,000,066.00	0.00	(5,000,066.00)
CD-7739	CD	Independent Bk CD 2.560 06/14/21	5,032,263.01	32,118.25	0.00	0.00	0.00	5,064,381.26	5,032,263.01	5,064,381.26	32,118.25
3130AGYR0	AGCY CALL	FHLB 2.050 08/27/21	5,000,000.00	0.00	(5,000,000.00)	0.00	0.00	0.00	4,994,715.50	0.00	(4,994,715.50)
3134GT6T5	AGCY CALL	FHLMC 2.000 09/09/22	5,500,000.00	0.00	0.00	0.00	0.00	5,500,000.00	5,500,090.20	5,492,385.25	(7,704.95)
3134GUMN7	AGCY CALL	FHLMC 1.800 10/28/22	0.00	2,000,000.00	0.00	0.00	0.00	2,000,000.00	0.00	1,997,814.80	1,997,814.80
3134GUS57	AGCY CALL	FHLMC 1.875 11/18/22	0.00	5,000,000.00	0.00	0.00	0.00	5,000,000.00	0.00	4,989,512.50	4,989,512.50
Total for General Fund - Core Investments			68,186,992.64	7,150,397.74	(17,500,000.00)	17,529.79	0.00	58,854,920.17	68,333,084.60	58,938,788.04	(10,394,296.56)

CUSIP	Security Type	Security Description	09/30/19 Book Value	Cost of Purchases	Maturities / Calls / Sales	Amortization / Accretion	Realized Gain/(Loss)	12/31/19 Book Value	09/30/19 Market Value	12/31/19 Market Value	Change in Mkt Value
General Fund - Liquid Investments											
LOGIC	LGIP	LOGIC	2,935,209.71	65,842,704.62	(19,472,657.94)	0.00	0.00	49,305,256.39	2,935,209.71	49,305,256.39	46,370,046.68
TEXPOOL	LGIP	TexPool	53,648.80	2,138.12	0.00	0.00	0.00	55,787.92	53,648.80	55,787.92	2,139.12
TEXPRIME	LGIP	TexPool Prime	7,546,153.37	3,369,640.50	(3,104,677.97)	0.00	0.00	7,811,115.90	7,546,153.37	7,811,115.90	264,962.53
WF-CASH	BANK DEP	Wells Fargo	54,371.00	75,742.00	(84,464.00)	0.00	0.00	45,649.00	54,371.00	45,649.00	(8,722.00)
WFWILLSWP	MMF	Wells Fargo MM Sweep	2,855,329.99	11,409,937.21	(1,912,655.14)	0.00	0.00	12,352,612.06	2,855,329.99	12,352,612.06	9,497,282.07
3133EGZK4	AGCY CALL	FFCB 1.070 04/24/19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
64105SXB9	CP - DISC	Nestle Finance Intl Ltd 0.000 10/11/19	9,992,722.20	0.00	(10,000,000.00)	7,277.80	0.00	0.00	9,993,660.00	0.00	(9,993,660.00)
912828T59	TREAS NOTE	U.S. Treasury 1.000 10/15/19	9,993,977.40	0.00	(10,000,000.00)	6,022.60	0.00	0.00	9,995,797.00	0.00	(9,995,797.00)
3133EJQ69	AGCY BULET	FFCB 2.700 11/05/19	6,999,876.87	0.00	(7,000,000.00)	123.13	0.00	0.00	7,005,565.00	0.00	(7,005,565.00)
46640QY88	CP - DISC	J.P.Morgan Sec 0.000 11/08/19	6,980,715.00	0.00	(7,000,000.00)	19,285.00	0.00	0.00	6,984,249.30	0.00	(6,984,249.30)
29157P5X8	CP - INT	Emory Univ 2.020 03/03/20	10,000,000.00	0.00	0.00	0.00	0.00	10,000,000.00	9,994,400.00	10,002,100.00	7,700.00
02665JCQ1	CP - DISC	American Honda Finance 0.000 03/24/20	0.00	7,961,155.56	0.00	4,906.68	0.00	7,966,062.24	0.00	7,967,445.60	7,967,445.60
62479LD36	CP - DISC	MUFG Bank 0.000 04/03/20	0.00	9,948,822.22	0.00	2,611.08	0.00	9,951,433.30	0.00	9,951,433.00	9,951,433.00
46640PDW0	CP - DISC	J.P.Morgan Sec 0.000 04/30/20	0.00	9,904,422.22	0.00	33,244.48	0.00	9,937,666.70	0.00	9,942,122.00	9,942,122.00
89233GEJ1	CP - DISC	Toyota Mfr Cr 0.000 05/18/20	0.00	7,918,520.00	0.00	23,520.00	0.00	7,942,040.00	0.00	7,941,928.80	7,941,928.80
78009AFF6	CP - DISC	Royal Bank of Canada 0.000 06/15/20	0.00	7,926,000.00	0.00	7,600.00	0.00	7,933,600.00	0.00	7,929,860.00	7,929,860.00
89233GGD2	CP - DISC	Toyota Mfr Cr 0.000 07/13/20	0.00	7,913,937.78	0.00	5,013.34	0.00	7,918,951.12	0.00	7,918,533.60	7,918,533.60
23505BA45	CP - INT	DFW Intl Airport 1.850 07/23/20	0.00	7,000,000.00	0.00	0.00	0.00	7,000,000.00	0.00	6,998,880.00	6,998,880.00
89233GHA7	CP - DISC	Toyota Mfr Cr 0.000 08/10/20	0.00	9,864,555.56	0.00	21,977.74	0.00	9,886,533.30	0.00	9,883,297.00	9,883,297.00
Total for General Fund - Liquid Investments			57,412,004.34	149,137,576.79	(56,574,455.05)	131,581.85	0.00	148,106,707.93	57,418,384.17	148,106,021.27	90,687,637.10
LPPF											
TEXPRIME	LGIP	TexPool Prime	4,149,372.62	2,885,447.81	(4,242,124.03)	0.00	0.00	2,792,696.40	4,149,372.62	2,792,696.40	(1,356,676.22)
Total for LPPF			4,149,372.62	2,885,447.81	(4,242,124.03)	0.00	0.00	2,792,696.40	4,149,372.62	2,792,696.40	(1,356,676.22)
Northwoods Rd Debt Service Fund											
LOGIC	LGIP	LOGIC	29,503.18	423,034.35	0.00	0.00	0.00	452,537.53	29,503.18	452,537.53	423,034.35
Total for Northwoods Rd Debt Service Fund			29,503.18	423,034.35	0.00	0.00	0.00	452,537.53	29,503.18	452,537.53	423,034.35



CUSIP	Security Type	Security Description	09/30/19 Book Value	Cost of Purchases	Maturities / Calls / Sales	Amortization / Accretion	Realized Gain/(Loss)	12/31/19 Book Value	09/30/19 Market Value	12/31/19 Market Value	Change in Mkt Value
Northwoods Rd Operating Fund											
LOGIC	LGIP	LOGIC	249,275.54	1,199.91	0.00	0.00	0.00	250,475.45	249,275.54	250,475.45	1,199.91
Total for Northwoods Rd Operating Fund			249,275.54	1,199.91	0.00	0.00	0.00	250,475.45	249,275.54	250,475.45	1,199.91
Pass Toll Series 2009											
TEXPRIME	LGIP	TexPool Prime	412,094.14	2,001.10	0.00	0.00	0.00	414,095.24	412,094.14	414,095.24	2,001.10
Total for Pass Toll Series 2009			412,094.14	2,001.10	0.00	0.00	0.00	414,095.24	412,094.14	414,095.24	2,001.10
Passthrough Toll Reimb											
LOGIC	LGIP	LOGIC	18,551,456.32	9,801,082.88	(11,856,845.90)	0.00	0.00	16,495,693.30	18,551,456.32	16,495,693.30	(2,055,763.02)
912828TV2	TREAS NOTE	U.S. Treasury 1.250 10/31/19	8,590,205.20	0.00	(8,600,000.00)	9,794.80	0.00	0.00	8,594,044.50	0.00	(8,594,044.50)
98459RA75	CP - DISC	Yale Univ 0.000 01/07/20	0.00	4,977,950.00	0.00	20,475.00	0.00	4,998,425.00	0.00	4,998,503.00	4,998,503.00
3133EJLU1	AGCY BULET	FFCB 2.420 01/24/20	5,498,157.72	0.00	0.00	1,467.29	0.00	5,499,625.01	5,509,986.90	5,502,895.30	(7,090.60)
89233GGA8	CP - DISC	Toyota Mtr Cr 0.000 07/10/20	0.00	6,900,096.39	0.00	28,968.34	0.00	6,929,064.73	0.00	6,929,813.10	6,929,813.10
3134G8XV9	AGCY CALL	FHLMC 1.850 07/13/20	5,455,693.65	0.00	0.00	14,010.70	0.00	5,469,704.35	5,497,250.00	5,499,450.00	2,200.00
3133CFXB8	AGCY BULET	FFCB 1.530 01/28/21	5,407,079.04	0.00	0.00	17,253.67	0.00	5,424,332.71	5,478,578.05	5,496,962.35	18,384.30
CD-8938	CD	Independent Bk CD 2.650 05/10/21	6,040,076.71	40,344.40	0.00	0.00	0.00	6,080,421.11	6,040,076.71	6,080,421.11	40,344.40
CD-7084	CD	Independent Bk CD 2.700 11/15/21	6,040,832.88	41,110.76	0.00	0.00	0.00	6,081,943.64	6,040,832.88	6,081,943.64	41,110.76
Total for Passthrough Toll Reimb			55,583,501.52	21,760,584.43	(20,456,845.90)	91,969.80	0.00	56,979,209.85	55,712,225.36	57,085,682.80	1,373,457.44
Pearson Place Debt Service Fund											
LOGIC	LGIP	LOGIC	995,453.33	230,203.62	0.00	0.00	0.00	1,225,656.95	995,453.33	1,225,656.95	230,203.62
Total for Pearson Place Debt Service Fund			995,453.33	230,203.62	0.00	0.00	0.00	1,225,656.95	995,453.33	1,225,656.95	230,203.62
Pooled Funds											
TEXPOOL	LGIP	TexPool	8,009,082.25	3,180,904.13	(29,056.59)	0.00	0.00	11,160,929.79	8,009,082.25	11,160,929.79	3,151,847.54
TEXPRIME	LGIP	TexPool Prime	9,581,364.63	476,318.04	(103,416.04)	0.00	0.00	9,954,266.63	9,581,364.63	9,954,266.63	372,902.00
Total for Pooled Funds			17,590,446.88	3,657,222.17	(132,472.63)	0.00	0.00	21,115,196.42	17,590,446.88	21,115,196.42	3,524,749.54



CUSIP	Security Type	Security Description	09/30/19 Book Value	Cost of Purchases	Maturities / Calls / Sales	Amortization / Accretion	Realized Gain/(Loss)	12/31/19 Book Value	09/30/19 Market Value	12/31/19 Market Value	Change in Mkt Value
Road and Bridge General											
TEXPOOL	LGIP	TexPool	25,737.09	112.91	0.00	0.00	0.00	25,850.00	25,737.09	25,850.00	112.91
TEXPRIME	LGIP	TexPool Prime	14,859,293.01	5,084,371.23	0.00	0.00	0.00	19,943,664.24	14,859,293.01	19,943,664.24	5,084,371.23
912828U32	TREAS NOTE	U.S. Treasury 1.000 11/15/19	2,994,499.59	0.00	(3,000,000.00)	5,500.41	0.00	0.00	2,996,129.40	0.00	(2,996,129.40)
912828U2	TREAS NOTE	U.S. Treasury 1.375 01/31/20	2,985,731.64	0.00	0.00	10,759.74	0.00	2,996,491.38	2,994,609.30	2,996,328.30	4,719.00
742651DU3	AGCY BULET	PEFCO 2.250 03/15/20	2,996,167.83	0.00	0.00	2,103.03	0.00	2,998,270.86	3,001,469.40	3,003,103.20	1,633.80
742651DV1	AGCY BULET	PEFCO 2.300 09/15/20	0.00	3,015,390.00	0.00	(2,167.41)	0.00	3,013,222.59	0.00	3,014,104.50	3,014,104.50
Total for Road and Bridge General			23,861,429.16	8,099,874.14	(3,000,000.00)	16,195.77	0.00	28,977,499.07	23,877,238.20	28,986,050.24	5,108,812.04
Tobacco Funds											
TEXPOOL	LGIP	TexPool	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TEXPRIME	LGIP	TexPool Prime	2,001,763.34	632,940.52	(496,294.79)	0.00	0.00	2,138,409.07	2,001,763.34	2,138,409.07	136,645.73
3132X0BG5	AGCY BULET	Farmer Mac 1.750 06/15/20	1,290,113.41	0.00	0.00	3,476.91	0.00	1,293,590.32	1,298,051.30	1,300,239.33	2,188.03
31422BK5	AGCY BULET	Farmer Mac 1.720 02/16/21	997,485.86	0.00	0.00	455.13	0.00	997,940.99	998,397.80	1,001,046.40	2,648.80
3130AH2F9	AGCY CALL	FHLB 1.875 03/11/21	1,000,000.00	0.00	0.00	0.00	0.00	1,000,000.00	1,000,053.30	1,000,039.30	(14.00)
Total for Tobacco Funds			5,290,362.61	632,940.52	(496,294.79)	3,932.04	0.00	5,429,940.38	5,298,265.54	5,439,734.10	141,468.56
Unlimited Tax Road Bonds - Series 2007											
TEXPOOL	LGIP	TexPool	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TEXPRIME	LGIP	TexPool Prime	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total for Unlimited Tax Road Bonds - Series 2007			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total for Williamson County											
			399,178,668.00	276,624,079.96	(146,077,039.54)	340,463.85	0.00	530,066,172.17	399,659,035.10	530,433,982.82	130,734,947.72



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CUSIP	Security Type	Security Description	Beg. Accrued	Interest Earned	Interest Rec'd / Sold / Matured	Interest Purchased	Ending Accrued	Disc Accr / Prem Amort	Net Income
2013 Park Bond									
LOGIC	LGIP	LOGIC	0.00	61,255.98	61,255.98	0.00	0.00	0.00	61,255.98
98459RA75	CP - DISC	Yale Univ 0.000 01/07/20	0.00	0.00	0.00	0.00	0.00	20,475.00	20,475.00
Total for 2013 Park Bond			0.00	61,255.98	61,255.98	0.00	0.00	20,475.00	61,730.98
2013 Road Bond									
LOGIC	LGIP	LOGIC	0.00	57,301.29	57,301.29	0.00	0.00	0.00	57,301.29
3130ACM82	AGCY BULET	FHLB 1.500 10/21/19	66,666.67	8,333.33	75,000.00	0.00	0.00	5,492.60	13,825.93
912828LY4	TREAS NOTE	U.S. Treasury 3.375 11/15/19	127,479.62	41,270.38	168,750.00	0.00	0.00	(10,070.00)	31,200.38
3130ADXU1	AGCY BULET	FHLB 2.320 01/09/20	39,633.33	43,600.00	0.00	0.00	83,133.33	791.93	44,291.93
3130ADG22	AGCY CALL	FHLB 2.090 01/23/20	39,477.78	12,772.22	52,250.00	0.00	0.00	15,763.60	28,535.82
3130ADN32	AGCY BULET	FHLB 2.125 02/11/20	14,756.94	26,562.50	0.00	0.00	41,319.44	8,469.95	35,032.45
CD-5860	CD	Independent BK CD 2.660 06/18/20	1,934.92	13,707.19	13,544.43	0.00	2,097.68	0.00	13,707.19
3134GBXV9	AGCY CALL	FHLMC 1.850 07/13/20	40,083.33	46,250.00	0.00	0.00	86,333.33	17,941.30	64,191.30
912828Y46	TREAS NOTE	U.S. Treasury 2.625 07/31/20	30,957.88	45,937.50	0.00	0.00	76,895.38	(744.24)	45,193.26
912828L32	TREAS NOTE	U.S. Treasury 1.375 08/31/20	11,710.16	34,752.75	0.00	0.00	46,462.91	35,838.80	70,591.55
CD-7997	CD	Independent BK CD 2.420 09/28/20	3,001.76	92,078.14	91,053.40	0.00	4,026.50	0.00	92,078.14
912828S09	TREAS NOTE	U.S. Treasury 2.750 11/30/20	48,209.02	34,562.84	68,750.00	0.00	12,021.86	(10,553.60)	24,009.34
3130AGYU3	AGCY CALL	FHLB 1.905 02/26/21	16,933.33	47,625.00	0.00	0.00	64,558.33	0.00	47,625.00
3134GTYF4	AGCY CALL	FHLMC 2.125 07/02/21	52,534.72	53,125.00	0.00	0.00	105,659.72	0.00	53,125.00
Total for 2013 Road Bond			491,379.46	557,776.14	526,649.12	0.00	522,508.46	62,930.44	620,708.58
2015 CO Bonds									
LOGIC	LGIP	LOGIC	0.00	47,721.56	47,721.56	0.00	0.00	0.00	47,721.56
Total for 2015 CO Bonds			0.00	47,721.56	47,721.56	0.00	0.00	0.00	47,721.56

CUSIP	Security Type	Security Description	Bag. Accrued	Interest Earned	Interest Rec'd / Sold / Matured	Interest Purchased	Ending Accrued	Disc Accr / Prem Amort	Net Income
Conservation Fund									
TEXPRIME	LGIP	TexPool Prime	0.00	1,521.41	1,521.41	0.00	0.00	0.00	1,521.41
3137EADM8	AGCY BULET	FHLMC 1.250 10/02/19	6,836.81	38.19	6,875.00	0.00	0.00	43.89	82.08
91282BX21	TREAS NOTE	U.S. Treasury 1.500 04/15/20	6,926.23	3,770.49	7,500.00	0.00	3,196.72	3,177.75	6,946.24
742651DV1	AGCY BULET	PEFCO 2.300 09/15/20	0.00	6,231.98	0.00	(1,190.38)	7,422.36	(940.92)	5,281.06
3130ADMJ8	AGCY BULET	FHLB 2.375 02/08/21	0.00	7,395.49	0.00	(6,519.70)	13,915.19	(1,912.77)	5,482.72
Total for Conservation Fund			13,763.04	18,957.56	15,896.41	(7,710.06)	24,534.27	367.95	19,325.51
County Benefits Program									
TEXPRIME	LGIP	TexPool Prime	0.00	10,365.38	10,365.38	0.00	0.00	0.00	10,365.38
Total for County Benefits Program			0.00	10,365.38	10,365.38	0.00	0.00	0.00	10,365.38
City Clerk Record Mgmt & Preservation									
TEXPOOL	LGIP	TexPool	0.00	9,389.42	9,389.42	0.00	0.00	0.00	9,389.42
CD-3889	CD	R Bank CD 2.710 03/27/20	150.54	3,475.06	3,436.15	0.00	189.45	0.00	3,475.06
Total for City Clerk Record Mgmt & Preservation			150.54	12,864.48	12,825.57	0.00	189.45	0.00	12,864.48
City Clerk Records Archive									
TEXPOOL	LGIP	TexPool	0.00	6,567.64	6,567.64	0.00	0.00	0.00	6,567.64
CD-3889	CD	R Bank CD 2.710 03/27/20	150.54	3,475.06	3,436.15	0.00	189.45	0.00	3,475.06
Total for City Clerk Records Archive			150.54	10,042.70	10,003.79	0.00	189.45	0.00	10,042.70
Debt Service Fund									
TEXPRIME	LGIP	TexPool Prime	0.00	64,091.68	64,091.68	0.00	0.00	0.00	64,091.68
Total for Debt Service Fund			0.00	64,091.68	64,091.68	0.00	0.00	0.00	64,091.68



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CUSIP	Security Type	Security Description	Beg. Accrued	Interest Earned	Interest Rec'd / Sold / Matured	Interest Purchased	Ending Accrued	Disc Accr / Prem Amort	Net Income
Future Environmental Liability									
TEXPRIME	LGIP	TexPool Prime		2,239.92	2,239.92	0.00	0.00	0.00	2,239.92
3130AFAB3	AGCY CALL	FHLB 3.000 11/13/20	20,700.00	6,300.00	27,000.00	0.00	0.00	0.00	6,300.00
912828PX2	TREAS NOTE	U.S. Treasury 3.625 02/15/21	0.00	8,688.18	0.00	(15,957.88)	24,646.06	(4,518.79)	4,169.39
Total for Future Environmental Liability			20,700.00	17,228.10	29,239.92	(15,957.88)	24,646.06	(4,518.79)	12,709.31
General Fund - Core Investments									
912828U32	TREAS NOTE	U.S. Treasury 1.000 11/15/19	7,554.35	2,445.55	10,000.00	0.00	0.00	3,666.94	6,112.59
3133EJRD3	AGCY BULET	FFCB 2.390 12/05/19	42,356.11	23,368.89	65,725.00	0.00	0.00	1,067.71	24,436.60
CD-5440	CD	Independent BK CD 2.700 02/21/20	15,368.10	34,569.10	34,484.51	0.00	15,472.69	0.00	34,569.10
880591EVO	AGCY BULET	TVA 2.250 03/15/20	5,000.00	28,125.00	0.00	0.00	33,125.00	4,047.45	32,172.45
3137EAEW7	AGCY BULET	FHLMC 2.500 04/23/20	76,805.56	43,750.00	87,500.00	0.00	33,055.56	5,859.70	49,609.70
3133EJQ51	AGCY BULET	FFCB 2.760 05/05/20	78,353.33	48,300.00	96,600.00	0.00	30,053.33	1,176.84	49,476.84
CD-4179	CD	Extraco Bks CD 2.750 06/27/20	1,528.04	35,158.01	34,762.90	0.00	1,923.15	0.00	35,158.01
313370US5	AGCY BULET	FHLB 2.875 09/11/20	7,966.11	35,837.50	0.00	0.00	43,923.61	397.75	36,335.25
CD-4278	CD	Extraco Bks CD 2.760 10/24/20	36,774.06	49,287.90	49,032.08	0.00	37,029.88	0.00	49,287.90
3135GOT86	AGCY CALL	FNMA 1.950 11/09/20	38,458.33	10,291.57	48,750.00	0.00	0.00	1,313.40	11,605.07
CD-7739	CD	Independent BK CD 2.560 06/14/21	6,000.11	32,511.75	32,118.25	0.00	6,393.61	0.00	32,511.75
3130AGYR0	AGCY CALL	FHLB 2.050 08/27/21	9,395.83	15,944.45	25,340.28	0.00	0.00	0.00	15,944.45
3134GT6T5	AGCY CALL	FHLMC 2.000 09/09/22	6,722.22	27,500.00	0.00	0.00	34,222.22	0.00	27,500.00
3134GJUN7	AGCY CALL	FHLMC 1.800 10/28/22	0.00	4,600.00	0.00	(1,700.00)	6,300.00	0.00	4,600.00
3134GUSB7	AGCY CALL	FHLMC 1.875 11/18/22	0.00	11,197.92	0.00	0.00	11,197.92	0.00	11,197.92
Total for General Fund - Core Investments			332,302.15	403,007.84	484,313.02	(1,700.00)	252,886.97	17,528.79	420,537.63



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General Fund - Liquid Investments									
LOGIC	LGIP	LOGIC	0.00	85,705.26	85,705.26	0.00	0.00	0.00	85,705.26
TEXPOOL	LGIP	TexPool	0.00	240.95	240.95	0.00	0.00	0.00	240.95
TEXPRIME	LGIP	TexPool Prime	0.00	50,836.20	50,836.20	0.00	0.00	0.00	50,836.20
WFWILLSWP	MMF	Wells Fargo MM Sweep	7,022.50	21,103.65	19,330.51	0.00	8,795.64	0.00	21,103.65
64105SXB9	CP - DISC	Nestle Finance Int Ltd 0.000 10/11/19	0.00	0.00	0.00	0.00	0.00	7,277.80	7,277.80
912828T59	TREAS NOTE	U.S. Treasury 1.000 10/15/19	46,174.86	3,825.14	50,000.00	0.00	0.00	6,022.60	9,847.74
3133EJQ69	AGCY BULET	FFCB 2.700 11/05/19	76,650.00	17,850.00	94,500.00	0.00	0.00	123.13	17,973.13
46640QY88	CP - DISC	J.P.Morgan Sec 0.000 11/08/19	0.00	0.00	0.00	0.00	0.00	19,285.00	19,285.00
29157P5X8	CP - INT	Emory Univ 2.020 03/03/20	19,369.86	50,915.07	0.00	0.00	70,284.93	0.00	50,915.07
02665JQ1	CP - DISC	American Honda Finance 0.000 03/24/20	0.00	0.00	0.00	0.00	0.00	4,906.68	4,906.68
62479LD36	CP - DISC	MUFG Bank 0.000 04/03/20	0.00	0.00	0.00	0.00	0.00	2,611.08	2,611.08
46640PDW0	CP - DISC	J.P.Morgan Sec 0.000 04/30/20	0.00	0.00	0.00	0.00	0.00	33,244.48	33,244.48
89233GEJ1	CP - DISC	Toyota Mtr Cr 0.000 05/18/20	0.00	0.00	0.00	0.00	0.00	23,520.00	23,520.00
78009AFF6	CP - DISC	Royal Bank of Canada 0.000 06/15/20	0.00	0.00	0.00	0.00	0.00	7,600.00	7,600.00
89233GGD2	CP - DISC	Toyota Mtr Cr 0.000 07/13/20	0.00	0.00	0.00	0.00	0.00	5,013.34	5,013.34
23505BAA5	CP - INT	DFW Int Airport 1.850 07/23/20	0.00	20,144.44	0.00	0.00	20,144.44	0.00	20,144.44
89233GHA7	CP - DISC	Toyota Mtr Cr 0.000 08/10/20	0.00	0.00	0.00	0.00	0.00	21,977.74	21,977.74
Total for General Fund - Liquid Investments			149,217.22	250,620.71	300,612.92	0.00	99,225.01	131,581.95	382,202.56
LPPF									
TEXPRIME	LGIP	TexPool Prime	0.00	12,224.43	12,224.43	0.00	0.00	0.00	12,224.43
Total for LPPF			0.00	12,224.43	12,224.43	0.00	0.00	0.00	12,224.43
Northwoods Rd Debt Service Fund									
LOGIC	LGIP	LOGIC	0.00	325.16	325.16	0.00	0.00	0.00	325.16
Total for Northwoods Rd Debt Service Fund			0.00	325.16	325.16	0.00	0.00	0.00	325.16

CUSIP	Security Type	Security Description	Bag. Accrued	Interest Earned	Interest Rec'd / Sold / Matured	Interest Purchased	Ending Accrued	Disc Accr / Prem Amort	Net Income
Northwoods Rd Operating Fund									
LOGIC	LGIP	LOGIC	0.00	1,199.91	1,199.91	0.00	0.00	0.00	1,199.91
Total for Northwoods Rd Operating Fund			0.00	1,199.91	1,199.91	0.00	0.00	0.00	1,199.91
Pass Toll Series 2009									
TEXPRIME	LGIP	TexPool Prime	0.00	2,001.10	2,001.10	0.00	0.00	0.00	2,001.10
Total for Pass Toll Series 2009			0.00	2,001.10	2,001.10	0.00	0.00	0.00	2,001.10
Passthrough Toll Reimb									
LOGIC	LGIP	LOGIC	0.00	68,833.37	68,833.37	0.00	0.00	0.00	68,833.37
912828TV2	TREAS NOTE	U.S. Treasury 1.250 10/31/19	44,986.41	8,763.59	53,750.00	0.00	0.00	9,794.80	18,558.39
98459RA75	CP - DISC	Yale Univ 0.000 01/07/20	0.00	0.00	0.00	0.00	0.00	20,475.00	20,475.00
3133EJLU1	AGCY BULET	FFCB 2.420 01/24/20	24,771.39	33,275.00	0.00	0.00	58,046.39	1,467.29	34,742.29
8923GGAA8	CP - DISC	Toyota Mtr Cr 0.000 07/10/20	0.00	0.00	0.00	0.00	0.00	28,968.34	28,968.34
3134GBXV9	AGCY CALL	FHLMC 1.850 07/13/20	22,045.83	25,437.50	0.00	0.00	47,483.33	14,010.70	39,448.20
3133EFXB8	AGCY BULET	FFCB 1.530 01/28/21	14,726.25	21,037.50	0.00	0.00	35,763.75	17,253.67	38,291.17
CD-6938	CD	Independent Bk CD 2.650 05/10/21	22,803.36	40,496.71	40,344.40	0.00	22,955.67	0.00	40,496.71
CD-7084	CD	Independent Bk CD 2.700 11/15/21	21,002.24	41,253.69	41,110.76	0.00	21,145.17	0.00	41,253.69
Total for Passthrough Toll Reimb			150,335.48	239,097.36	204,038.53	0.00	185,394.31	91,969.80	331,067.16
Pearson Place Debt Service Fund									
LOGIC	LGIP	LOGIC	0.00	4,879.84	4,879.84	0.00	0.00	0.00	4,879.84
Total for Pearson Place Debt Service Fund			0.00	4,879.84	4,879.84	0.00	0.00	0.00	4,879.84
Pooled Funds									
TEXPOOL	LGIP	TexPool	0.00	37,212.80	37,212.80	0.00	0.00	0.00	37,212.80
TEXPRIME	LGIP	TexPool Prime	0.00	47,370.83	47,370.83	0.00	0.00	0.00	47,370.83
Total for Pooled Funds			0.00	84,583.63	84,583.63	0.00	0.00	0.00	84,583.63



HilltopSecurities
Asset Management.

Williamson County
Earned Income
From 09/30/2019 to 12/31/2019

CUSIP	Security Type	Security Description	Beg. Accrued	Interest Earned	Interest Rec'd / Sold / Matured	Interest Purchased	Ending Accrued	Disc Accr / Prem Amort	Net Income
Road and Bridge General									
TEXPOOL	LGIP	TexPool		112.91	112.91	0.00	0.00	0.00	112.91
TEXPRIME	LGIP	TexPool Prime	0.00	97,027.90	97,027.90	0.00	0.00	0.00	97,027.90
912828U32	TREAS NOTE	U.S. Treasury 1.000 11/15/19	11,331.52	3,668.48	15,000.00	0.00	0.00	5,500.41	9,188.89
912828U12	TREAS NOTE	U.S. Treasury 1.375 01/31/20	6,949.73	10,312.50	0.00	0.00	17,262.23	10,759.74	21,072.24
742651DU3	AGCY BULET	PEFCO 2.250 03/15/20	3,000.00	16,875.00	0.00	0.00	19,875.00	2,103.03	18,978.03
742651DV1	AGCY BULET	PEFCO 2.300 09/15/20	0.00	8,050.00	0.00	(12,266.67)	20,316.67	(2,167.41)	5,882.59
Total for Road and Bridge General			21,281.25	136,046.79	112,140.81	(12,266.67)	57,453.90	16,195.77	152,242.56
Tobacco Funds									
TEXPRIME	LGIP	TexPool Prime	0.00	11,645.73	11,645.73	0.00	0.00	0.00	11,645.73
3132X0BG5	AGCY BULET	Farmer Mac 1.750 06/15/20	6,698.61	5,687.50	11,375.00	0.00	1,011.11	3,476.91	9,164.41
31422BKK5	AGCY BULET	Farmer Mac 1.720 02/16/21	2,150.00	4,300.00	0.00	0.00	6,450.00	455.13	4,755.13
3130AH2F9	AGCY CALL	FHLB 1.875 03/11/21	1,041.67	4,687.50	0.00	0.00	5,729.17	0.00	4,687.50
Total for Tobacco Funds			9,890.28	26,320.73	23,020.73	0.00	13,190.28	3,932.04	30,252.77
Unlimited Tax Road Bonds - Series 2007									
Total for Unlimited Tax Road Bonds - Series 2007			0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total for Williamson County									
Total for Williamson County			1,185,169.96	1,960,613.08	2,007,389.49	(37,634.63)	1,180,028.18	340,463.85	2,301,076.93



HilltopSecurities
Asset Management.

Williamson County
Investment Transactions
From 10/01/2019 to 12/31/2019

Trade Date	Settle Date	CUSIP	Security Type	Security Description	Coupon	Mty Date	Call Date	Par Value	Price	Principal Amount	Int Purchased / Received	Total Amount	Realized Gain / Loss	YTM	YTW
2013 Park Bond															
Purchases															
10/15/19	10/15/19	98459RA75	CP - DISC	Yale Univ		01/07/20		5,000,000.00	99.559	4,977,950.00	0.00	4,977,950.00		1.898	1.898
Total for: Purchases										4,977,950.00	0.00	4,977,950.00	1.898	1.898	
2013 Road Bond															
Calls															
10/22/19	10/23/19	3130ADG22	AGCY CALL	FHLB	2.090	01/23/20	10/23/19	10,000,000.00	100.000	10,000,000.00	52,250.00	10,052,250.00		2.603	2.079
Total for: Calls										10,000,000.00	52,250.00	10,052,250.00	2.603	2.079	
Maturities															
10/21/19	10/21/19	3130ACM92	AGCY BULET	FHLB	1.500	10/21/19		10,000,000.00	100.000	10,000,000.00	0.00	10,000,000.00		2.501	
11/15/19	11/15/19	912828LY4	TREAS NOTE	U.S. Treasury	3.375	11/15/19		10,000,000.00	100.000	10,000,000.00	0.00	10,000,000.00		2.541	
Total for: Maturities										20,000,000.00	0.00	20,000,000.00	2.521		
Income Payments															
10/21/19	10/21/19	3130ACM92	AGCY BULET	FHLB	1.500	10/21/19				0.00	75,000.00	75,000.00			
11/15/19	11/15/19	912828LY4	TREAS NOTE	U.S. Treasury	3.375	11/15/19				0.00	168,750.00	168,750.00			
12/02/19	11/30/19	9128285Q9	TREAS NOTE	U.S. Treasury	2.750	11/30/20				0.00	68,750.00	68,750.00			
12/18/19	12/18/19	CD-5860	CD	Independent Bk CD	2.680	06/18/20				0.00	13,544.43	13,544.43			
12/28/19	12/28/19	CD-7997	CD	Independent Bk CD	2.420	09/28/20				0.00	91,053.40	91,053.40			
Total for: Income Payments										0.00	417,097.83	417,097.83			
Capitalized Interest															
12/18/19	12/18/19	CD-5860	CD	Independent Bk CD	2.680	06/18/20		13,544.43	100.000	13,544.43	0.00	13,544.43			
12/28/19	12/28/19	CD-7997	CD	Independent Bk CD	2.420	09/28/20		91,053.40	100.000	91,053.40	0.00	91,053.40			
Total for: Capitalized Interest										104,597.83	0.00	104,597.83			

Trade Date	Settle Date	CUSIP	Security Type	Security Description	Coupon	Mty Date	Call Date	Par Value	Price	Principal Amount	Int Purchased / Received	Total Amount	Realized Gain / Loss	YTM	YTW
Conservation Fund															
Maturities															
	10/02/19	10/02/19	3137EADM8	AGCY BULET	FHLMC	1.250	10/02/19	1,100,000.00	100.000	1,100,000.00	0.00	1,100,000.00		2.706	
Total for: Maturities												1,100,000.00	0.00	2.706	
Purchases															
	10/01/19	10/02/19	742651DV1	AGCY BULET	PEFCO	2.300	09/15/20	1,096,000.00	100.333	1,099,649.68	1,190.38	1,100,840.06		1.945	1.945
	10/11/19	10/15/19	3130ADMJ8	AGCY BULET	FHLB	2.375	02/08/21	1,475,000.00	100.818	1,487,065.50	6,519.70	1,493,585.20		1.742	1.742
Total for: Purchases												2,586,715.18	7,710.08	1.828	1.828
Income Payments															
	10/02/19	10/02/19	3137EADM8	AGCY BULET	FHLMC	1.250	10/02/19			0.00	6,875.00	6,875.00			
	10/15/19	10/15/19	912828X21	TREAS NOTE	U.S. Treasury	1.500	04/15/20			0.00	7,500.00	7,500.00			
Total for: Income Payments												14,375.00	14,375.00		
Cty Clerk Record Mgmt & Preservation															
Income Payments															
	12/26/19	12/27/19	CD-3669	CD	R Bank CD	2.710	03/27/20			0.00	3,436.15	3,436.15			
Total for: Income Payments												3,436.15	3,436.15		
Capitalized Interest															
	12/26/19	12/26/19	CD-3669	CD	R Bank CD	2.710	03/27/20	3,436.15	100.000	3,436.15	0.00	3,436.15			
Total for: Capitalized Interest												3,436.15	0.00	3,436.15	

Trade Date	Settle Date	CUSIP	Security Type	Security Description	Coupon	Mty Date	Call Date	Par Value	Price	Principal Amount	Int Purchased / Received	Total Amount	Realized Gain / Loss	YTM	YTW
City Clerk Records Archive															
Income Payments															
12/26/19	12/27/19	CD-3669	CD	R Bank CD	2.710	03/27/20				0.00	3,436.15	3,436.15			
Total for: Income Payments												3,436.15			
Capitalized Interest															
12/26/19	12/26/19	CD-3669	CD	R Bank CD	2.710	03/27/20		3,436.15	100.000	3,436.15	0.00	3,436.15			
Total for: Capitalized Interest												3,436.15			
Future Environmental Liability															
Calls															
11/12/19	11/13/19	3130AFAB3	AGCY CALL	FHLB	3.000	11/13/20	11/13/19	1,800,000.00	100.000	1,800,000.00	0.00	1,800,000.00		3.000	3.000
Total for: Calls												1,800,000.00		3.000	3.000
Purchases															
11/12/19	11/13/19	912828PX2	TREAS NOTE	U.S. Treasury	3.625	02/15/21		1,800,000.00	102.395	1,843,101.56	15,957.88	1,859,059.44		1.688	1.688
Total for: Purchases												1,843,101.56	15,957.88	1.688	1.688
Income Payments															
11/13/19	11/13/19	3130AFAB3	AGCY CALL	FHLB	3.000	11/13/20				0.00	27,000.00	27,000.00			
Total for: Income Payments												27,000.00			

Trade Date	Settle Date	CUSIP	Security Type	Security Description	Coupon	Mty Date	Call Date	Par Value	Price	Principal Amount	Int Purchased / Received	Total Amount	Realized Gain / Loss	YTM	YTW
Calls															
11/08/19	11/09/19	3135G0T86	AGCY CALL	FNMA	1.950	11/09/20	11/09/19	5,000,000.00	100.000	5,000,000.00	0.00	5,000,000.00		1.974	1.950
11/26/19	11/27/19	3130AGYR0	AGCY CALL	FHLB	2.050	08/27/21	11/27/19	5,000,000.00	100.000	5,000,000.00	25,340.28	5,025,340.28		2.050	2.049
Total for: Calls										10,000,000.00	25,340.28	10,025,340.28	2,012	2,000	
Maturities															
11/15/19	11/15/19	912828U32	TREAS NOTE	U.S. Treasury	1.000	11/15/19		2,000,000.00	100.000	2,000,000.00	0.00	2,000,000.00		2.518	
12/05/19	12/05/19	3133EJRD3	AGCY BULET	FFCB	2.390	12/05/19		5,500,000.00	100.000	5,500,000.00	0.00	5,500,000.00		2.501	
Total for: Maturities										7,500,000.00	0.00	7,500,000.00	2,505		
Purchases															
11/08/19	11/18/19	3134GUSB7	AGCY CALL	FHLMC	1.875	11/18/22	05/18/20	5,000,000.00	100.000	5,000,000.00	0.00	5,000,000.00		1.875	1.875
11/14/19	11/15/19	3134GUMN7	AGCY CALL	FHLMC	1.800	10/28/22	04/28/20	2,000,000.00	100.000	2,000,000.00	1,700.00	2,001,700.00		1.800	1.798
Total for: Purchases										7,000,000.00	1,700.00	7,001,700.00	1,854	1,853	
Income Payments															
10/23/19	10/23/19	3137EAE07	AGCY BULET	FHLMC	2.500	04/23/20				0.00	87,500.00	87,500.00			
10/24/19	10/24/19	CD-4278	CD	Extraco Bks CD	2.760	10/24/20				0.00	49,032.08	49,032.08			
11/05/19	11/05/19	3133EJQ61	AGCY BULET	FFCB	2.760	05/05/20				0.00	96,600.00	96,600.00			
11/12/19	11/09/19	3135G0T86	AGCY CALL	FNMA	1.950	11/09/20				0.00	48,750.00	48,750.00			
11/15/19	11/15/19	912828U32	TREAS NOTE	U.S. Treasury	1.000	11/15/19				0.00	10,000.00	10,000.00			
11/21/19	11/21/19	CD-5440	CD	Independent Bk CD	2.700	02/21/20				0.00	34,484.51	34,484.51			
12/05/19	12/05/19	3133EJRD3	AGCY BULET	FFCB	2.390	12/05/19				0.00	65,725.00	65,725.00			
12/14/19	12/14/19	CD-7739	CD	Independent Bk CD	2.560	06/14/21				0.00	32,118.25	32,118.25			
12/27/19	12/27/19	CD-4179	CD	Extraco Bks CD	2.750	06/27/20				0.00	34,762.90	34,762.90			
Total for: Income Payments										0.00	458,972.74	458,972.74			
Capitalized Interest															
10/24/19	10/24/19	CD-4278	CD	Extraco Bks CD	2.760	10/24/20		49,032.08	100.000	49,032.08	0.00	49,032.08			
11/21/19	11/21/19	CD-5440	CD	Independent Bk CD	2.700	02/21/20		34,484.51	100.000	34,484.51	0.00	34,484.51			

Trade Date	Settle Date	CUSIP	Security Type	Security Description	Coupon	Mty Date	Call Date	Par Value	Price	Principal Amount	Int Purchased / Received	Total Amount	Realized Gain / Loss	YTM	YTW
General Fund - Core Investments															
Capitalized Interest															
12/14/19	12/14/19	CD-7739	CD	Independent Bk CD	2.560	06/14/21		32,118.25	100.000	32,118.25	0.00	32,118.25			
12/27/19	12/27/19	CD-4179	CD	Extraco Bks CD	2.750	06/27/20		34,762.90	100.000	34,762.90	0.00	34,762.90			
Total for: Capitalized Interest										150,397.74	0.00	150,397.74			
General Fund - Liquid Investments															
Maturities															
10/11/19	10/11/19	641055XB8	CP - DISC	Nestle Finance Intl Ltd		10/11/19		10,000,000.00	100.000	10,000,000.00	0.00	10,000,000.00		2.666	
10/15/19	10/15/19	912828T59	TREAS NOTE	U.S. Treasury	1.000	10/15/19		10,000,000.00	100.000	10,000,000.00	0.00	10,000,000.00		2.595	
11/05/19	11/05/19	3133EJQ89	AGCY BULET	FFCB	2.700	11/05/19		7,000,000.00	100.000	7,000,000.00	0.00	7,000,000.00		2.719	
11/08/19	11/08/19	46640QY88	CP - DISC	J.P. Morgan Sec		11/08/19		7,000,000.00	100.000	7,000,000.00	0.00	7,000,000.00		2.656	
Total for: Maturities										34,000,000.00	0.00	34,000,000.00		2.654	
Purchases															
10/28/19	10/29/19	46640PDW0	CP - DISC	J.P. Morgan Sec		04/30/20		10,000,000.00	99.044	9,904,422.22	0.00	9,904,422.22		1.888	1.888
11/05/19	11/06/19	89233GEJ1	CP - DISC	Toyota Mtr Cr		05/18/20		8,000,000.00	98.981	7,918,520.00	0.00	7,918,520.00		1.909	1.909
11/06/19	11/06/19	23505BAA5	CP - INT	DFW Intl Airport	1.850	07/23/20		7,000,000.00	100.000	7,000,000.00	0.00	7,000,000.00		1.850	1.850
11/18/19	11/19/19	89233GHA7	CP - DISC	Toyota Mtr Cr		08/10/20		10,000,000.00	98.646	9,864,555.56	0.00	9,864,555.56		1.865	1.865
12/12/19	12/13/19	79009AFF6	CP - DISC	Royal Bank of Canada		06/15/20		8,000,000.00	99.075	7,926,000.00	0.00	7,926,000.00		1.817	1.817
12/19/19	12/20/19	89233GDD2	CP - DISC	Toyota Mtr Cr		07/13/20		8,000,000.00	98.924	7,913,937.78	0.00	7,913,937.78		1.900	1.900
12/19/19	12/20/19	02665JCQ1	CP - DISC	American Honda Finance		03/24/20		8,000,000.00	99.514	7,961,155.56	0.00	7,961,155.56		1.849	1.849
12/26/19	12/27/19	62479LD36	CP - DISC	MUFG Bank		04/03/20		10,000,000.00	99.488	9,948,822.22	0.00	9,948,822.22		1.890	1.890
Total for: Purchases										69,000,000.00	0.00	68,437,413.34		1.872	1.872
Income Payments															
10/15/19	10/15/19	912828T59	TREAS NOTE	U.S. Treasury	1.000	10/15/19				0.00	50,000.00	50,000.00			
11/05/19	11/05/19	3133EJQ89	AGCY BULET	FFCB	2.700	11/05/19				0.00	94,500.00	94,500.00			
Total for: Income Payments										0.00	144,500.00	144,500.00			

Trade Date	Settle Date	CUSIP	Security Type	Security Description	Coupon	Mty Date	Call Date	Par Value	Price	Principal Amount	Int Purchased / Received	Total Amount	Realized Gain / Loss	YTM	YTW
Paathrough Toll Reimb															
Maturities															
10/31/19	10/31/19	912828TV2	TREAS NOTE	U.S. Treasury	1.250	10/31/19		8,600,000.00	100.000	8,600,000.00	0.00	8,600,000.00		2.666	
Total for: Maturities													8,600,000.00	2.666	
Purchases															
10/11/19	10/15/19	89233GGA8	CP - DISC	Toyota Mtr Cr		07/10/20		7,000,000.00	98.573	6,900,096.39	0.00	6,900,096.39		1.938	1.938
10/15/19	10/15/19	98459RA75	CP - DISC	Yale Univ		01/07/20		5,000,000.00	99.559	4,977,950.00	0.00	4,977,950.00		1.898	1.898
Total for: Purchases									12,000,000.00	11,878,046.39	0.00	11,878,046.39	1.921	1.921	
Income Payments															
10/31/19	10/31/19	912828TV2	TREAS NOTE	U.S. Treasury	1.250	10/31/19				0.00	53,750.00	53,750.00			
11/10/19	11/10/19	CD-6938	CD	Independent Bk CD	2.650	05/10/21				0.00	40,344.40	40,344.40			
11/15/19	11/15/19	CD-7084	CD	Independent Bk CD	2.700	11/15/21				0.00	41,110.76	41,110.76			
Total for: Income Payments										0.00	135,205.16	135,205.16			
Capitalized Interest															
11/10/19	11/10/19	CD-6938	CD	Independent Bk CD	2.650	05/10/21		40,344.40	100.000	40,344.40	0.00	40,344.40			
11/15/19	11/15/19	CD-7084	CD	Independent Bk CD	2.700	11/15/21		41,110.76	100.000	41,110.76	0.00	41,110.76			
Total for: Capitalized Interest									81,455.16	81,455.16	0.00	81,455.16			

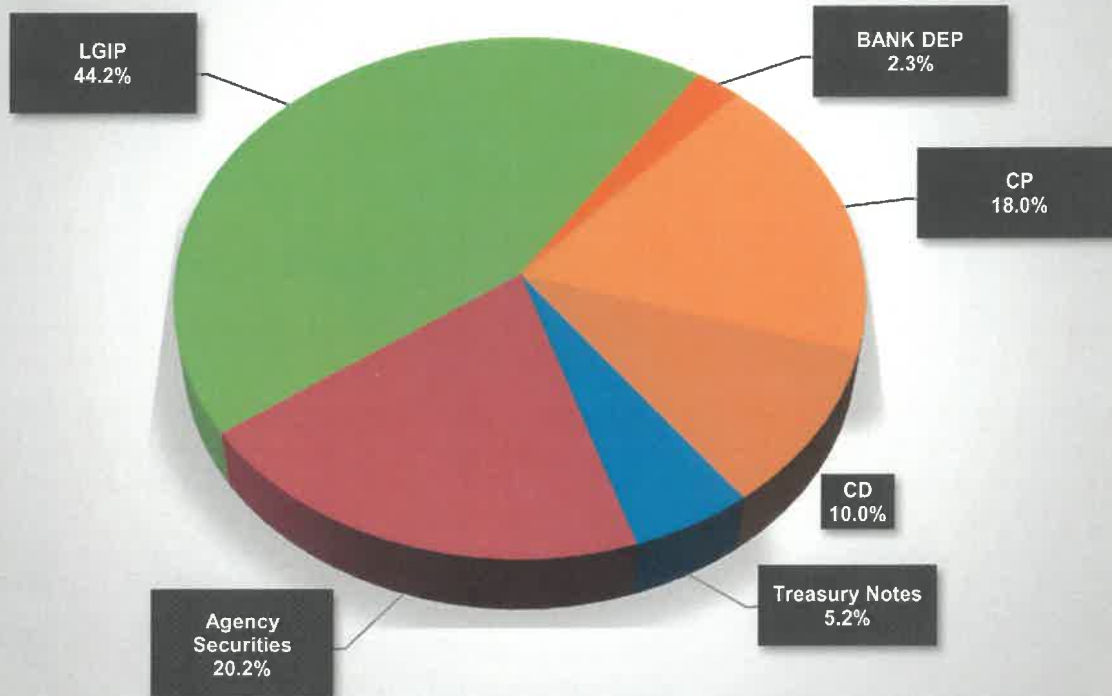
Trade Date	Settle Date	CUSIP	Security Type	Security Description	Coupon	Mty Date	Call Date	Par Value	Price	Principal Amount	Int Purchased / Received	Total Amount	Realized Gain / Loss	YTM	YTW
Road and Bridge General															
Maturities															
11/15/19	11/15/19	912828U32	TREAS NOTE	U.S. Treasury	1.000	11/15/19		3,000,000.00	100.000	3,000,000.00	0.00	3,000,000.00		2.518	
Total for: Maturities													3,000,000.00	2.518	
Purchases															
11/18/19	11/19/19	742651DV1	AGCY BULET	PEFCO	2.300	09/15/20		3,000,000.00	100.513	3,015,390.00	12,266.67	3,027,656.67		1.668	1.668
Total for: Purchases													3,015,390.00	1.668	1.668
Income Payments															
11/15/19	11/15/19	912828U32	TREAS NOTE	U.S. Treasury	1.000	11/15/19				0.00	15,000.00	15,000.00			
Total for: Income Payments													15,000.00		
Tobacco Funds															
Income Payments															
12/16/19	12/15/19	3132X0B65	AGCY BULET	Farmer Mac	1.750	06/15/20				0.00	11,375.00	11,375.00			
Total for: Income Payments													11,375.00		

Trade Date	Settle Date	CUSIP	Security Type	Security Description	Coupon	Mty Date	Call Date	Par Value	Price	Principal Amount	Int Purchased / Received	Total Amount	Realized Gain / Loss	YTM	YTW
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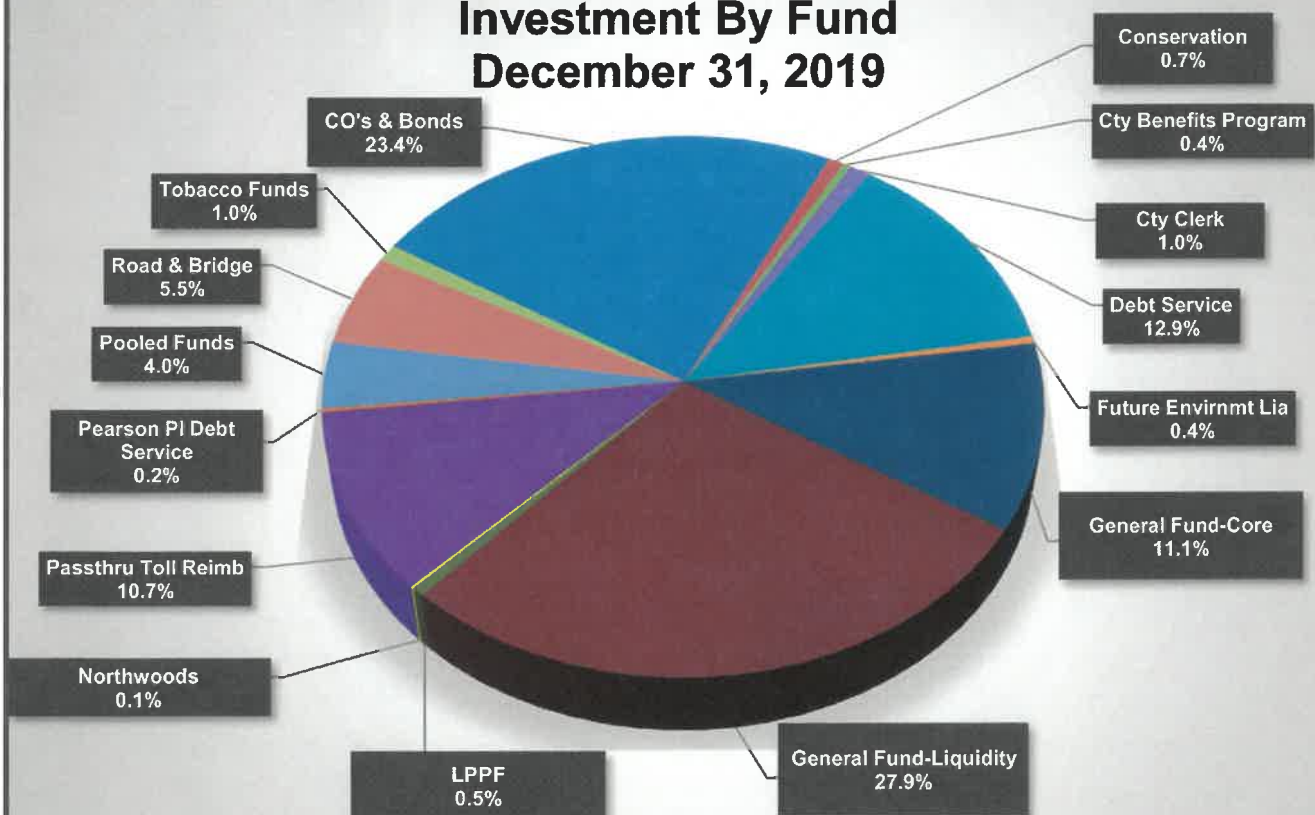
Total for All Portfolios

Transaction Type	Quantity	Total Amount	Realized G/L	YTM	YTW
Total Calls	21,800,000.00	21,877,590.28		2.365	2.119
Total Maturities	74,200,000.00	74,200,000.00		2.600	
Total Purchases	100,371,000.00	99,776,251.10		1.868	1.868
Total Income Payments	0.00	1,230,398.03			
Total Capitalized Interest	343,323.03	343,323.03			

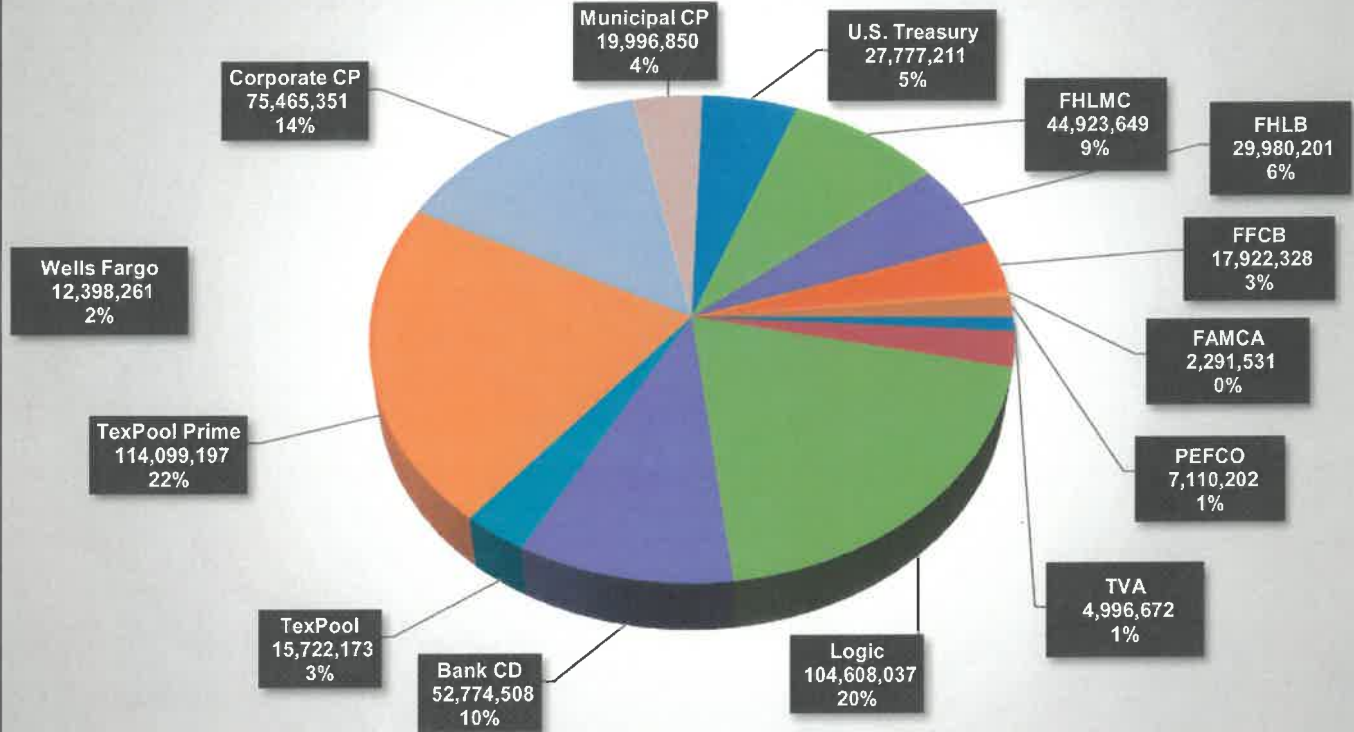
Investment By Type December 31, 2019



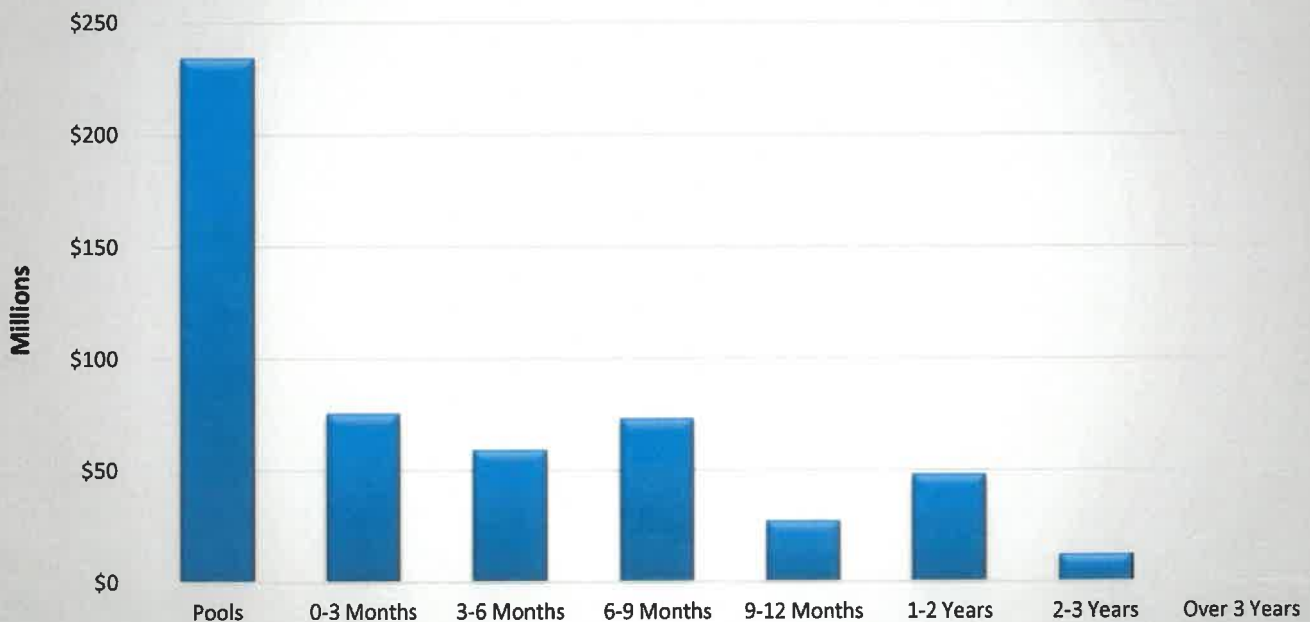
Investment By Fund December 31, 2019



Investments By Type December 31, 2019



Investments By Maturity December 31, 2019





Hilltop Securities
Asset Management

Williamson County
Amortization and Accretion
From 09/30/2019 to 12/31/2019

CUSIP	Settle Date	Security Type	Security Description	Next Call Date	Purchase Qty	Orig Price	Original Cost	Amnt/Accr for Period	Total Amnt/Accr Since Purch	Remaining Disc / Prem	Book Value
2013 Park Bond											
98469RA75	10/15/19	CP - DISC	Yale Univ 0.000 01/07/20		5,000,000.00	99.559	4,577,950.00	20,475.00	20,475.00	1,575.00	4,998,425.00
Total for 2013 Park Bond							4,577,950.00	20,475.00	20,475.00	1,575.00	4,998,425.00
2013 Road Bond											
3130ACM92	08/21/18	AGCY BULET	FHLB 1.500 10/21/19		0.00	98.855	0.00	5,492.60	0.00	0.00	0.00
912828LY4	08/30/18	TREAS NOTE	U.S. Treasury 3.375 11/15/19		0.00	100.984	0.00	(10,070.00)	0.00	0.00	0.00
3130ADXL1	04/11/18	AGCY BULET	FHLB 2.320 01/09/20		7,500,000.00	99.929	7,494,675.00	791.93	5,254.58	70.42	7,499,929.58
3130ADG22	08/21/18	AGCY CALL	FHLB 2.090 01/23/20	10/23/19	0.00	99.287	0.00	15,763.60	0.00	0.00	0.00
3130ADN32	10/18/18	AGCY BULET	FHLB 2.125 02/11/20		5,000,000.00	99.118	4,955,900.00	8,469.95	40,335.60	3,764.40	4,996,235.60
CD-5880	03/18/19	CD	Independent BK CD 2.680 06/18/20		2,040,655.97	100.000	2,040,655.97	0.00	0.00	0.00	2,040,655.97
3134GBXV9	02/19/19	AGCY CALL	FHLMC 1.850 07/13/20	10/13/19	10,000,000.00	98.993	9,895,300.00	17,941.30	61,961.30	38,738.70	9,961,261.30
912828Y46	03/06/19	TREAS NOTE	U.S. Treasury 2.625 07/31/20		7,000,000.00	100.059	7,004,101.56	(744.24)	(2,351.07)	(1,750.49)	7,001,750.49
912828L32	12/04/18	TREAS NOTE	U.S. Treasury 1.375 08/31/20		10,000,000.00	97.543	9,754,286.88	35,838.80	150,816.62	94,886.50	9,905,113.50
CD-7997	06/28/19	CD	Independent BK CD 2.420 09/28/20		15,182,549.29	100.000	15,182,549.29	0.00	0.00	0.00	15,182,549.29
912828SQ9	09/16/19	TREAS NOTE	U.S. Treasury 2.750 11/30/20		5,000,000.00	101.023	5,051,171.88	(10,553.50)	(12,264.78)	(38,907.10)	5,038,907.10
3130AGYU3	08/29/19	AGCY CALL	FHLB 1.905 02/26/21	02/26/20	10,000,000.00	100.000	10,000,000.00	0.00	0.00	0.00	10,000,000.00
3134GTYF4	07/02/19	AGCY CALL	FHLMC 2.125 07/02/21	01/02/20	10,000,000.00	100.000	10,000,000.00	0.00	0.00	0.00	10,000,000.00
Total for 2013 Road Bond							81,382,650.58	62,930.44	243,752.25	96,802.43	81,626,402.83
Conservation Fund											
3137EADM8	10/12/18	AGCY BULET	FHLMC 1.250 10/02/19		0.00	98.612	0.00	43.89	0.00	0.00	0.00
912828X21	11/20/18	TREAS NOTE	U.S. Treasury 1.500 04/15/20		1,000,000.00	98.246	982,460.94	3,177.75	13,904.69	3,634.37	996,365.63
742651DV1	10/02/19	AGCY BULET	PEFCO 2.300 09/15/20		1,096,000.00	100.333	1,099,649.68	(940.92)	(940.92)	(2,708.76)	1,098,708.76
3130ADMJ8	10/15/19	AGCY BULET	FHLB 2.375 02/08/21		1,475,000.00	100.818	1,487,065.50	(1,912.77)	(1,912.77)	(10,152.73)	1,485,152.73
Total for Conservation Fund							3,569,176.12	367.95	11,051.00	(9,227.12)	3,580,227.12

CUSIP	Settle Date	Security Type	Security Description	Next Call Date	Purchase Qty	Orig Price	Original Cost	Amrt/Accr for Period	Total Amrt/Accr Since Purch	Remaining Disc / Prem	Book Value
City Clerk Record Mgmt & Preservation											
CD-3669	03/27/19	CD	R Bank CD 2.710 03/27/20		510,313.44	100.000	510,313.44	0.00	0.00	0.00	510,313.44
Total for City Clerk Record Mgmt & Preservation					510,313.44		510,313.44	0.00	0.00	0.00	510,313.44
City Clerk Records Archive											
CD-3669	03/27/19	CD	R Bank CD 2.710 03/27/20		510,313.45	100.000	510,313.45	0.00	0.00	0.00	510,313.45
Total for City Clerk Records Archive					510,313.45		510,313.45	0.00	0.00	0.00	510,313.45
Future Environmental Liability											
3130AFAB3	11/20/18	AGCY CALL	FHLB 3.000 11/13/20	11/13/19	0.00	100.000	0.00	0.00	0.00	0.00	0.00
912B28PX2	11/13/19	TREAS NOTE	U.S. Treasury 3.625 02/15/21		1,800,000.00	102.395	1,843,101.56	(4,518.79)	(4,518.79)	(38,582.77)	1,838,582.77
Total for Future Environmental Liability					1,800,000.00		1,843,101.56	(4,518.79)	(4,518.79)	(38,582.77)	1,838,582.77

CUSIP	Settle Date	Security Type	Security Description	Next Call Date	Purchase Qty	Orig Price	Original Cost	Amrt/Accr for Period	Total Amrt/Accr Since Purch	Remaining Disc / Prem	Book Value
912828U32	07/16/18	TREAS NOTE	U.S. Treasury 1.000 11/15/19		0.00	98.023	0.00	3,666.94	0.00	0.00	0.00
3133EJRD3	06/12/18	AGCY BULET	FFCB 2.390 12/05/19		0.00	99.840	0.00	1,067.71	0.00	0.00	0.00
CD-5440	02/21/19	CD	Independent Bk CD 2.700 02/21/20		5,101,653.74	100.000	5,101,653.74	0.00	0.00	0.00	5,101,653.74
880591EV0	05/11/18	AGCY BULET	TVA 2.250 03/15/20		5,000,000.00	99.411	4,970,550.00	4,047.45	26,122.15	3,327.85	4,996,672.15
3137EAEM7	10/05/18	AGCY BULET	FHLMC 2.500 04/23/20		7,000,000.00	99.486	6,964,020.00	5,859.70	28,662.90	7,317.10	6,992,682.90
3133EJQ61	11/05/18	AGCY BULET	FFCB 2.760 05/05/20		7,000,000.00	99.900	6,993,000.00	1,176.84	5,369.98	1,630.02	6,998,369.98
CD-4179	03/27/19	CD	Extraco Bks CD 2.750 06/27/20		5,105,076.84	100.000	5,105,076.84	0.00	0.00	0.00	5,105,076.84
313370US5	10/31/18	AGCY BULET	FHLB 2.875 09/11/20		5,000,000.00	99.939	4,996,950.00	397.75	1,933.55	1,116.45	4,998,883.55
CD-4278	04/24/19	CD	Extraco Bks CD 2.760 10/24/20		7,097,199.75	100.000	7,097,199.75	0.00	0.00	0.00	7,097,199.75
3135G0T86	11/09/17	AGCY CALL	FNMA 1.950 11/09/20	11/09/19	0.00	99.930	0.00	1,313.40	0.00	0.00	0.00
CD-7739	06/14/19	CD	Independent Bk CD 2.560 06/14/21		5,064,381.26	100.000	5,064,381.26	0.00	0.00	0.00	5,064,381.26
3130AGYR0	09/28/19	AGCY CALL	FHLB 2.050 08/27/21	11/27/19	0.00	100.000	0.00	0.00	0.00	0.00	0.00
3134GT6T5	09/09/19	AGCY CALL	FHLMC 2.000 09/09/22	03/09/20	5,500,000.00	100.000	5,500,000.00	0.00	0.00	0.00	5,500,000.00
3134GJUN7	11/15/19	AGCY CALL	FHLMC 1.800 10/28/22	04/28/20	2,000,000.00	100.000	2,000,000.00	0.00	0.00	0.00	2,000,000.00
3134GJUSB7	11/18/19	AGCY CALL	FHLMC 1.875 11/18/22	05/18/20	5,000,000.00	100.000	5,000,000.00	0.00	0.00	0.00	5,000,000.00
Total for General Fund - Core Investments					58,868,311.59		58,792,831.59	17,529.79	62,088.58	13,391.42	58,854,920.17

CUSIP	Settle Date	Security Type	Security Description	Next Call Date	Purchase Qty	Orig Price	Original Cost	Amrt/Accr for Period	Total Amrt/Accr Since Purch	Remaining Disc / Prem	Book Value
General Fund - Liquid Investments											
3133EGZK4	10/31/16	AGCY CALL	FFCB 1.070 04/24/19		0.00	99.841	0.00	0.00	0.00	0.00	0.00
64105SX89	02/14/19	CP - DISC	Nesle Finance Intd Ltd 0.000 10/11/19		0.00	98.261	0.00	7,277.80	0.00	0.00	0.00
912828T69	01/09/19	TREAS NOTE	U.S. Treasury 1.000 10/15/19		0.00	98.801	0.00	6,022.60	0.00	0.00	0.00
3133EJO69	11/05/18	AGCY BULET	FFCB 2.700 11/05/19		0.00	99.981	0.00	123.13	0.00	0.00	0.00
46640QY88	03/14/19	CP - DISC	J.P.Morgan Sec 0.000 11/08/19		0.00	98.257	0.00	19,285.00	0.00	0.00	0.00
29157P5X8	08/27/19	CP - INT	Emory Univ 2.020 03/03/20		10,000,000.00	100.000	10,000,000.00	0.00	0.00	0.00	10,000,000.00
02685JCQ1	12/20/19	CP - DISC	American Honda Finance 0.000 03/24/20		8,000,000.00	99.514	7,961,155.56	4,906.68	4,906.68	33,937.76	7,966,062.24
62479LD36	12/27/19	CP - DISC	MUFG Bank 0.000 04/03/20		10,000,000.00	99.488	9,948,822.22	2,611.08	2,611.08	48,586.70	9,951,433.30
46640PDW0	10/29/19	CP - DISC	J.P.Morgan Sec 0.000 04/30/20		10,000,000.00	99.044	9,904,422.22	33,244.48	33,244.48	62,333.30	9,937,666.70
89233GE11	11/06/19	CP - DISC	Toyota Mtr Cr 0.000 05/18/20		8,000,000.00	98.981	7,918,520.00	23,520.00	23,520.00	57,960.00	7,942,040.00
78009AFF6	12/13/19	CP - DISC	Royal Bank of Canada 0.000 06/15/20		8,000,000.00	99.075	7,926,000.00	7,600.00	7,600.00	66,400.00	7,933,600.00
89233GGD2	12/20/19	CP - DISC	Toyota Mtr Cr 0.000 07/13/20		8,000,000.00	98.924	7,913,937.78	5,013.34	5,013.34	81,048.88	7,918,951.12
23505BAA5	11/06/19	CP - INT	DFW Intl Airport 1.850 07/23/20		7,000,000.00	100.000	7,000,000.00	0.00	0.00	0.00	7,000,000.00
89233GHA7	11/19/19	CP - DISC	Toyota Mtr Cr 0.000 08/10/20		10,000,000.00	98.646	9,864,555.56	21,977.74	21,977.74	113,486.70	9,886,533.30
Total for General Fund - Liquid Investments					79,000,000.00		78,437,413.34	131,581.85	98,873.32	463,713.34	78,536,286.66
Passthrough Toll Reimb											
912828T62	10/01/18	TREAS NOTE	U.S. Treasury 1.250 10/31/19		0.00	98.500	0.00	9,794.80	0.00	0.00	0.00
98459RA75	10/15/19	CP - DISC	Yale Univ 0.000 01/07/20		5,000,000.00	99.559	4,977,950.00	20,475.00	20,475.00	1,575.00	4,998,425.00
3133EJLU1	05/02/18	AGCY BULET	FFCB 2.420 01/24/20		5,500,000.00	99.820	5,490,100.00	1,467.29	9,525.01	374.99	5,499,625.01
89233GGA8	10/15/19	CP - DISC	Toyota Mtr Cr 0.000 07/10/20		7,000,000.00	98.573	6,900,096.39	28,968.34	28,968.34	70,935.27	6,929,064.73
3134GBXV9	11/27/18	AGCY CALL	FHLMC 1.850 07/13/20	10/13/19	5,500,000.00	98.343	5,408,865.00	14,010.70	60,839.35	30,295.65	5,469,704.35
3133EFXB8	12/13/18	AGCY BULET	FFCB 1.530 01/28/21		5,500,000.00	97.318	5,352,490.00	17,253.67	71,842.71	75,667.29	5,424,332.71
CD-6938	05/10/19	CD	Independent Bk CD 2.650 05/10/21		6,080,421.11	100.000	6,080,421.11	0.00	0.00	0.00	6,080,421.11
CD-7084	05/15/19	CD	Independent Bk CD 2.700 11/15/21		6,081,943.64	100.000	6,081,943.64	0.00	0.00	0.00	6,081,943.64
Total for Passthrough Toll Reimb					40,662,364.75		40,291,866.14	91,969.80	191,650.41	178,848.20	40,483,516.55



HilltopSecurities
Asset Management.

Williamson County
Amortization and Accretion
From 09/30/2019 to 12/31/2019

CUSIP	Settle Date	Security Type	Security Description	Next Call Date	Purchase Qty	Orig Price	Original Cost	Amt/Accr for Period	Total Amt/Accr Since Purch	Remaining Disc / Prem	Book Value
Road and Bridge General											
912828U32	07/16/18	TREAS NOTE	U.S. Treasury 1.000 11/15/19		0.00	98.023	0.00	5,500.41	0.00	0.00	0.00
912828U12	11/14/18	TREAS NOTE	U.S. Treasury 1.375 01/31/20		3,000,000.00	98.277	2,948,320.31	10,759.74	48,171.07	3,508.62	2,996,491.38
742651DU3	04/24/19	AGCY BULET	PEFCO 2.250 03/15/20		3,000,000.00	99.750	2,992,500.00	2,103.03	5,770.86	1,729.14	2,998,270.86
742651DV1	11/19/19	AGCY BULET	PEFCO 2.300 09/15/20		3,000,000.00	100.513	3,015,390.00	(2,167.41)	(2,167.41)	(13,222.59)	3,013,222.59
Total for Road and Bridge General					9,000,000.00		8,956,210.31	16,195.77	51,774.52	(7,984.83)	9,007,984.83
Tobacco Funds											
3132X0BG5	11/20/18	AGCY BULET	Farmer Mac 1.750 06/15/20		1,300,000.00	98.326	1,278,238.00	3,476.91	15,352.32	6,409.68	1,293,590.32
31422BK5	09/16/19	AGCY BULET	Farmer Mac 1.720 02/16/21		1,000,000.00	99.741	997,410.00	465.13	530.99	2,059.01	997,940.99
3130AH2F9	09/13/19	AGCY CALL	FHLB 1.875 03/11/21	03/11/20	1,000,000.00	100.000	1,000,000.00	0.00	0.00	0.00	1,000,000.00
Total for Tobacco Funds					3,300,000.00		3,275,648.00	3,932.04	15,883.31	8,468.69	3,291,531.31
Total for Williamson County					283,945,508.49		282,547,474.53	340,463.85	691,029.80	707,004.36	283,238,504.13

CUSIP	Security Type	Security Description	Pay Date	Interest	Principal	Total Amount
2013 Park Bond						
98459RA75	CP - DISC	Yale Univ 0.000 01/07/20	01/07/20	0.00	5,000,000.00	5,000,000.00
Total for 2013 Park Bond				0.00	5,000,000.00	5,000,000.00
2013 Road Bond						
3134GTYF4	AGCY CALL	FHLMC 2.125 07/02/21	01/02/20	106,250.00	0.00	106,250.00
3130ADXU1	AGCY BULET	FHLB 2.320 01/09/20	01/09/20	87,000.00	7,500,000.00	7,587,000.00
3134GBXV9	AGCY CALL	FHLMC 1.850 07/13/20	01/13/20	92,500.00	0.00	92,500.00
912828Y46	TREAS NOTE	U.S. Treasury 2.625 07/31/20	01/31/20	91,875.00	0.00	91,875.00
3130ADN32	AGCY BULET	FHLB 2.125 02/11/20	02/11/20	53,125.00	5,000,000.00	5,053,125.00
3130AGYU3	AGCY CALL	FHLB 1.905 02/26/21	02/26/20	93,662.50	0.00	93,662.50
912828L32	TREAS NOTE	U.S. Treasury 1.375 08/31/20	02/29/20	68,750.00	0.00	68,750.00
CD-5860	CD	Independent Bk CD 2.680 06/18/20	03/18/20	13,672.39	0.00	13,672.39
CD-7997	CD	Independent Bk CD 2.420 09/28/20	03/28/20	91,854.42	0.00	91,854.42
9128285Q9	TREAS NOTE	U.S. Treasury 2.750 11/30/20	05/31/20	68,750.00	0.00	68,750.00
CD-5860	CD	Independent Bk CD 2.680 06/18/20	06/18/20	13,672.39	2,040,655.97	2,054,328.36
CD-7997	CD	Independent Bk CD 2.420 09/28/20	06/28/20	91,854.42	0.00	91,854.42
Total for 2013 Road Bond				872,966.12	14,540,655.97	15,413,622.09
Conservation Fund						
3130ADMJ8	AGCY BULET	FHLB 2.375 02/08/21	02/08/20	17,515.62	0.00	17,515.62
742651DV1	AGCY BULET	PEFCO 2.300 09/15/20	03/15/20	12,604.00	0.00	12,604.00
912828X21	TREAS NOTE	U.S. Treasury 1.500 04/15/20	04/15/20	7,500.00	1,000,000.00	1,007,500.00
Total for Conservation Fund				37,619.62	1,000,000.00	1,037,619.62
City Clerk Record Mgmt & Preservation						
CD-3669	CD	R Bank CD 2.710 03/27/20	03/27/20	3,457.37	510,313.44	513,770.81
Total for City Clerk Record Mgmt & Preservation				3,457.37	510,313.44	513,770.81

CUSIP	Security Type	Security Description	Pay Date	Interest	Principal	Total Amount
City Clerk Records Archive						
CD-3669	CD	R Bank CD 2.710 03/27/20	03/27/20	3,457.37	510,313.45	513,770.82
Total for City Clerk Records Archive				3,457.37	510,313.45	513,770.82
Future Environmental Liability						
912828PX2	TREAS NOTE	U.S. Treasury 3.625 02/15/21	02/15/20	32,625.00	0.00	32,625.00
Total for Future Environmental Liability				32,625.00	0.00	32,625.00
General Fund - Core Investments						
CD-4278	CD	Extraco Bks CD 2.760 10/24/20	01/24/20	48,970.67	0.00	48,970.67
CD-5440	CD	Independent Bk CD 2.700 02/21/20	02/21/20	34,436.16	5,101,653.74	5,136,089.90
3134GT6T5	AGCY CALL	FHLMC 2.000 09/09/22	03/09/20	55,000.00	0.00	55,000.00
313370US5	AGCY BULET	FHLB 2.875 09/11/20	03/11/20	71,875.00	0.00	71,875.00
CD-7739	CD	Independent Bk CD 2.560 06/14/21	03/14/20	32,412.04	0.00	32,412.04
880591EV0	AGCY BULET	TVA 2.250 03/15/20	03/15/20	56,250.00	5,000,000.00	5,056,250.00
CD-4179	CD	Extraco Bks CD 2.750 06/27/20	03/27/20	35,097.40	0.00	35,097.40
3137EAEM7	AGCY BULET	FHLMC 2.500 04/23/20	04/23/20	87,500.00	7,000,000.00	7,087,500.00
CD-4278	CD	Extraco Bks CD 2.760 10/24/20	04/24/20	48,970.67	0.00	48,970.67
3134GUMN7	AGCY CALL	FHLMC 1.800 10/28/22	04/28/20	18,000.00	0.00	18,000.00
3133EJQ51	AGCY BULET	FFCB 2.760 05/05/20	05/05/20	96,600.00	7,000,000.00	7,096,600.00
3134GUSB7	AGCY CALL	FHLMC 1.875 11/18/22	05/18/20	46,875.00	0.00	46,875.00
CD-7739	CD	Independent Bk CD 2.560 06/14/21	06/14/20	32,412.04	0.00	32,412.04
CD-4179	CD	Extraco Bks CD 2.750 06/27/20	06/27/20	35,097.40	5,105,076.84	5,140,174.24
Total for General Fund - Core Investments				699,496.38	29,206,730.58	29,906,226.96

CUSIP	Security Type	Security Description	Pay Date	Interest	Principal	Total Amount
General Fund - Liquid Investments						
29157P5X8	CP - INT	Emory Univ 2.020 03/03/20	03/03/20	104,311.47	10,000,000.00	10,104,311.47
02665JCQ1	CP - DISC	American Honda Finance 0.000 03/24/20	03/24/20	0.00	8,000,000.00	8,000,000.00
62479LD36	CP - DISC	MUFG Bank 0.000 04/03/20	04/03/20	0.00	10,000,000.00	10,000,000.00
4664QPDW0	CP - DISC	J.P.Morgan Sec 0.000 04/30/20	04/30/20	0.00	10,000,000.00	10,000,000.00
89233GEL1	CP - DISC	Toyota Mtr Cr 0.000 05/18/20	05/18/20	0.00	8,000,000.00	8,000,000.00
78009AFF6	CP - DISC	Royal Bank of Canada 0.000 06/15/20	06/15/20	0.00	8,000,000.00	8,000,000.00
Total for General Fund - Liquid Investments				104,311.47	54,000,000.00	54,104,311.47
Passthrough Toll Reimb						
98459RA75	CP - DISC	Yale Univ 0.000 01/07/20	01/07/20	0.00	5,000,000.00	5,000,000.00
3134GBXV9	AGCY CALL	FHLMC 1.850 07/13/20	01/13/20	50,875.00	0.00	50,875.00
3133EJUL1	AGCY BULET	FFCB 2.420 01/24/20	01/24/20	66,550.00	5,500,000.00	5,566,550.00
3133EFXB8	AGCY BULET	FFCB 1.530 01/28/21	01/28/20	42,075.00	0.00	42,075.00
CD-6938	CD	Independent Bk CD 2.650 05/10/21	02/10/20	40,282.78	0.00	40,282.78
CD-7084	CD	Independent Bk CD 2.700 11/15/21	02/15/20	41,053.11	0.00	41,053.11
CD-6938	CD	Independent Bk CD 2.650 05/10/21	05/10/20	40,282.78	0.00	40,282.78
CD-7084	CD	Independent Bk CD 2.700 11/15/21	05/15/20	41,053.11	0.00	41,053.11
Total for Passthrough Toll Reimb				322,171.78	10,500,000.00	10,822,171.78
Road and Bridge General						
912828UL2	TREAS NOTE	U.S. Treasury 1.375 01/31/20	01/31/20	20,625.00	3,000,000.00	3,020,625.00
742651DU3	AGCY BULET	PEFCO 2.250 03/15/20	03/15/20	33,750.00	3,000,000.00	3,033,750.00
742651DV1	AGCY BULET	PEFCO 2.300 09/15/20	03/15/20	34,500.00	0.00	34,500.00
Total for Road and Bridge General				88,875.00	6,000,000.00	6,088,875.00

CUSIP	Security Type	Security Description	Pay Date	Interest	Principal	Total Amount
Tobacco Funds						
31422BKK5	AGCY BULET	Farmer Mac 1.720 02/16/21	02/16/20	8,600.00	0.00	8,600.00
3130AH2F9	AGCY CALL	FHLB 1.875 03/11/21	03/11/20	9,375.00	0.00	9,375.00
3132X0BG5	AGCY BULET	Farmer Mac 1.750 06/15/20	06/15/20	11,375.00	1,300,000.00	1,311,375.00
Total for Tobacco Funds				29,350.00	1,300,000.00	1,329,350.00

CUSIP	Security Type	Security Description	Pay Date	Interest	Principal	Total Amount
Total for All Portfolios						
			January 2020	606,720.67	26,000,000.00	26,606,720.67
			February 2020	390,050.17	10,101,653.74	10,491,703.91
			March 2020	557,616.46	27,020,626.89	27,578,243.35
			April 2020	161,970.67	28,000,000.00	28,161,970.67
			May 2020	293,560.89	15,000,000.00	15,293,560.89
			June 2020	184,411.25	16,445,732.81	16,630,144.06
Total Projected Cash Flows for Williamson County				2,194,330.11	122,568,013.44	124,762,343.55

Commissioners Court - Regular Session**7.****Meeting Date:** 02/11/2020

Investment Policy 2020

Submitted For: David Heselmeyer**Submitted By:** David
Heselmeyer,
County
Treasurer**Department:** County Treasurer**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take action on approving the Williamson County Investment Policy, which was approved by the Investment Committee on January 29, 2020.

Background

The Williamson County Investment Policy for 2020 remains unchanged from 2019, except for a change in the maximum allowable stated maturity of any individual investment from 3 years to 5 years, in order to allow for current market conditions and to prepare for the investment of incoming bond funds.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

2020 Policy.Redline

2020 Policy.Clean

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: David Heselmeyer

Final Approval Date: 02/06/2020

Reviewed By

Andrea Schiele

Date

02/06/2020 08:12 AM

Started On: 02/05/2020 04:33 PM

WILLIAMSON COUNTY

INVESTMENT POLICY

JANUARY ~~2019~~2020

WILLIAMSON COUNTY
INVESTMENT POLICY
January ~~2019~~2020

I. INVESTMENT AUTHORITY

In accordance with Section 116.112(a) of the Local Government Code and/or Title X, Chapter 2256, Section 2256.005 (f) and (g), the Williamson County Treasurer, under the direction of the Williamson County Commissioners' Court (the "Court"), may invest the County funds that are not immediately required to pay obligations of Williamson County (the "County"). The Treasurer shall act as the Investment Officer of the County. The Commissioners' Court may designate one or more county officers or employees as Investment Officers to assist the Treasurer in investment related duties.

Not less than annually, the Court shall adopt a written resolution stating that it has reviewed the Investment Policy and that the written instrument so adopted shall record any amendments made to the Investment Policy.

II. SCOPE

This Investment Policy and Strategy applies to all County funds including General Revenue, Road and Bridge, Tobacco, Construction, Reserve funds, Debt Service funds and funds of the County Benefits Program. Additional non-county funds are listed in Section IX of this policy.

III. INVESTMENT OBJECTIVES

111.1 General Statement

Funds of the County will be invested in compliance with federal and state laws, this investment policy and written administrative procedures. The County will invest according to investment strategies for each group of funds as they are adopted by the Court's resolution.

111.2 Safety and Maintenance of Liquidity

The County is concerned about the return of its principal; therefore, safety of principal is a primary objective in any investment transaction. The County's investment portfolio must be structured in conformance with an asset/liability management plan that provides for liquidity necessary to pay obligations as they become due.

111.3 Diversification

It will be the policy of the County to diversify its portfolio to eliminate the risk of loss resulting from a concentration of assets in a specific maturity (save and except zero duration funds), a specific issuer or a specific class of investments. Investments of the County shall always be selected to provide stability of income and reasonable liquidity.

111.4 Yield

The yield objective of the County is to earn the maximum return on its investments within policy guidelines imposed by safety and liquidity objectives, investment strategies for each group of funds as well as state and federal law governing investment of public funds. Investment performance will be measured by weighted average yield to maturity at cost.

111.5 Maturity

Portfolio maturities will be structured to meet the obligations of the County first and then to achieve the highest rate of return of interest. When the County has funds not required to meet current-year obligations, maturity restraints will be imposed upon the investment strategy for each group of funds. The maximum allowable stated maturity of any individual investment owned by the County is ~~three~~ five (5) years.

111.6 Quality and Capability of Investment Management

It is the County's policy to provide training as required by the Public Funds Investment Act. Periodic training in investments, policy and procedures for the County Investment Officer and members of the Investment Advisory Committee will be provided through courses and seminars offered by professional organizations and associations in order to ensure the quality and capability of county investment decisions. The County Investment Officer will be required to attend at least 10 hours of investment training each fiscal year provided through an independent source approved by the County Commissioners' Court or the Investment Advisory Committee. Investment Advisory Committee members shall also be required to attend at least 10 hours of investment training during each two-year, such that, on September 30 of each year, each such member shall have attended at least 10 hours of investment training during the immediately preceding 24-month period. Certification of training for the Investment Officer and the Investment Advisory Committee members will be presented for acceptance and entry into the official minutes of the Court.

111.7 Competitive Bidding

In order to achieve a fair market price in all its investment transactions, the County requires a competitive bidding process for all individual security purchases and sales except for transactions in money market mutual funds, local government investment pools and depository "sweep" products.

At least three bids or offers must be solicited for all other transactions involving individual securities. The County's Investment Advisor is also required to solicit at least three bids or offers when transacting trades on the County's behalf. In situations where the exact security being offered is not offered by other dealers, offers on the closest comparable investment may be used to establish a fair market price for the security.

111.8 Investment Advisors

The County may designate, with approval from the Court, a professional investment advisory firm, registered with the Securities and Exchange Commission under the 1940 Investment Advisors Act, as well as the State Securities Board to assist the County in the management of its funds. This Investment Advisor shall act solely in an advisory and administrative capacity within the guidelines of this policy. The County's relationship with the advisor shall be governed by a formal management contract between the two parties.

IV. INVESTMENT OBJECTIVES

The overall investment objectives of the County shall be to:

- ✓ Match the suitability of investments to financial requirements;
- ✓ Achieve safety of principal;
- ✓ Maintain required liquidity;
- ✓ Diversify the portfolio by investment type, issuer and maturity sector; and
- ✓ Seek the highest possible yield within policy and cash flow constraints.

V. INVESTMENT RESPONSIBILITY AND CONTROL

V.1 Investment Advisory Committee

The Investment Advisory Committee reviews investment policies and procedures, investment strategies, and investment performances. Members of the Committee include the County Judge, a County Commissioner, the Tax Assessor/Collector, and the County Auditor. The County Investment Officer will serve as an ex-officio member of the committee. Members should have demonstrated knowledge and expertise in the area of finance, investments, or cash management. The Chair of the Committee will be elected by the Committee and the meetings will be quarterly or more frequently if needed.

V.2 Liability of Investment Officer

The County Investment Officer is not responsible for any loss of County funds through the failure or negligence of the depository bank. This policy does not release the Investment Officer, or any other person for a loss resulting from any act of official misconduct, or negligence, or for any misappropriation of such funds. The designated Investment Officers shall perform their duties in accordance with the adopted Investment Policy and internal procedures. Investment Officers acting in good faith and in accordance with these policies and procedures shall be relieved of personal liability provided deviations are reported to the Advisory Committee on a timely basis.

V.3 Audit

The Court will review the Investment Policy and Strategies annually and, at a minimum, will have an annual compliance audit of management controls on investments and adherence to established investment policies. The independent auditor will report the results of the audit to the Court after completion of the audit.

V.4 Standard of Care

Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investment of funds shall be governed by the following investment objectives, in order of priority: preservation and safety of principal; liquidity; and yield.

In determining whether the investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- ✓ the investment of all funds, or funds under the County's control, over which the Investment Officer had responsibility rather than a consideration as to the prudence of a single investment; and,
- ✓ whether the investment decision was consistent with the written investment policy of the County.

V.5 Investment Institution Defined

The County Investment Officer shall invest County funds with any or all of the institutions or groups consistent with federal and state regulations and approved by the Court.

V.6 Qualifications for Approval of Broker/Dealer

A written copy of the investment policy shall be presented to any person offering to engage in an investment transaction with the County. Broker/dealers shall sign an acknowledgement of receipt of policy. The qualified representative of the business organization seeking to sell an authorized investment, specifically public funds investment pools and discretionary investment management firms, shall execute a written instrument, provided by the County that the business organizations has:

- ✓ received and thoroughly reviewed the investment policy of the County; and
- ✓ acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the County and the organization.

The investment officer may not buy any investment instrument from an entity that has not delivered to the County the instrument signed by the qualified representative.

Along with the signed affidavit the business organization shall supply the County with the following:

- ✓ Completed Broker/Dealer questionnaire.
- ✓ Completed Anti-Collusion Agreement.
- ✓ Financial statements (to be provided annually).
- ✓ Delivery instructions.
- ✓ Financial Institutions Regulatory Authority (FINRA) Certification Proof.
- ✓ Texas State Securities Commission Registration Proof.

On an annual basis, the Investment Advisory Committee shall review, revise and adopt a list of qualified brokers authorized to engage in investment transactions with the County.

If the County chooses to utilize the services of an Investment Advisor, the advisor shall be responsible for performing due diligence on the dealers with which it conducts investment transactions, shall present to the Investment Advisory Committee a list of approved broker dealers from which it obtains competitive offers and shall sign the required affidavit on behalf of these approved broker dealers.

V.7 Standards of Operation

The County Investment Officer shall develop and maintain written administrative procedures for the operation of the investment program set by the Commissioners' Court of the County. The County Investment Officer shall determine the amount of cash available for payments by the County, invest the funds not required in the performance of that duty, and shall exercise good judgment and discretion to effectuate the policies herein set forth. The County Investment Officer shall be authorized to delegate to an employee(s) the authority to place orders for such investments and to perform all acts required to acquire, pay for, hold, sell, exchange, tender or collect investments. Such designated employee(s) must have achieved the same certifications and training hours as the County Investment Officer.

V.8 Delivery vs. Payment

It will be the policy of the County that all investment securities shall be purchased using "Delivery vs. Payment" (DVP) method through the Federal Reserve System. By doing so, the County funds are not released until the County has received through the Federal Reserve wire, the securities purchased.

V.9 Standard of Ethics

The designated Investment Officers shall act as custodians of the public trust avoiding any transaction which might involve a conflict of interest, the appearance of a conflict of interest, or any activity which might otherwise discourage public confidence. Investment Officers shall refrain from personal business activity that might conflict with proper execution of the investment program or might impair their ability to make impartial investment decisions. Additionally, all Investment Officers shall file with Williamson County and the Texas Ethics Commission a statement disclosing any personal business relationship with any organization seeking to sell investments to the County; or, any relationship within the second degree of affinity or consanguinity to an individual seeking to sell investments to the County. For purposes of this subsection, an Investment Officer has a personal business relationship with a business organization if:

- ✓ the Investment Officer owns 10 percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
- ✓ funds received by the Investment Officer from the business organization exceed 10 percent of the Investment Officer's gross income for the previous year; or
- ✓ the Investment Officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the Investment Officer.

V.10 Downgrade Provision for Investment Ratings

An Investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. The County shall take all prudent measures that are consistent with its Investment Policy to liquidate an investment that does not have the minimum rating. The County shall also monitor the credit ratings on securities that require minimum ratings. This may be accomplished through research, or with the assistance of broker dealers, banks, safekeeping agents or the County's investment advisor.

VI. INVESTMENT REPORTING

VI.1 Portfolio Market Valuation

All securities held in the County investment portfolio shall be priced at the current market value on a quarterly basis and reported as part of the Quarterly Investment Report. Regular mark-to-market pricing will ensure awareness of portfolio value and price volatility by County officials. Market values should be obtained from a reputable and independent source including but not limited to Bloomberg, the Wall Street Journal and Interactive Data Corporation (I D C).

VI.2 Quarterly Investment Report

Not less than quarterly, the investment officer shall prepare and submit to the County Investment Advisory Committee a written report of investment transactions for all funds for the preceding reporting period within a reasonable time after the end of the period. The report must:

1. describe in detail the investment position of the County on the date of the report;
2. be signed by all investment officers of the County;
3. contain a summary statement of each pooled fund group that states:
 - ✓ beginning market value for the reporting period;
 - ✓ additions and changes to the market value during the period; and
 - ✓ ending market value for the period;
4. state the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
5. state the maturity date of each separately invested asset that has a maturity date;
6. state the account or fund or pooled group fund in the County for which each individual investment was required; and
7. state compliance of the investment portfolio of the County as it relates to:
 - ✓ strategy expressed in the County's investment policy; and
 - ✓ relevant provisions of the chapter.

The independent auditor shall review reports annually with findings presented to the Court.

VI.3 Notification of Investment Changes

It shall be the duty of the Investment Officer of the County to notify the Court of any significant changes in current investment methods and procedures prior to their implementation, regardless of whether they are authorized by this policy or not.

VII. INVESTMENT COLLATERAL AND SAFEKEEPING

VII.1 Collateralization Policy

Consistent with the requirement of State law, the County requires that all bank deposits to be federally insured or collateralized with authorized securities. Financial institutions serving as county depositories are required to sign a Depository Agreement with the County and the County's safekeeping agent. The safekeeping portion of the Agreement will define the County's rights to collateral in the event of default, bankruptcy, or closing and will establish a perfected security interest in compliance with federal and state regulations. In addition, repurchase agreements must be fully collateralized during the term of the agreement.

VII.2 Allowable Collateral

Securities eligible as collateral are defined by the Public Funds Collateral Act, as amended, and include all securities permitted under the Public Funds Investment Act. Collateral adequacy shall be verified against monthly safekeeping reports. More frequent verification may be required during periods of high market volatility.

Certificates of Deposit

The market value of the principal portion of collateral pledged for certificates of deposit must at all times be *equal to or greater than* the par value of the certificate of deposit plus accrued interest, less the applicable level of FDIC insurance.

Repurchase Agreements

A repurchase agreement's collateral level must be maintained at or above 102% of the agreement's outstanding balance plus accrued interest.

VII.3 Correcting Collateral Deficiencies

Certificates of Deposit

If the collateral pledged for a CD falls below the par value of the deposit, plus accrued interest less FDIC insurance, the Bank issuing the CD will be notified by the Investment Officers and will be required to pledge additional securities no later than the end of the next succeeding business day.

Repurchase Agreements

If the value of the securities underlying a repurchase agreement falls below the margin maintenance levels specified above, the Investment Officers will request additional securities. If the repurchase agreement is scheduled to mature within five business days and the amount is deemed to be immaterial, then the request is not necessary.

VII.4 Collateral Substitution

Collateralized certificates of deposit and repurchase agreements often require substitution of collateral. Any broker, dealer or financial institution requesting substitution must contact the Investment Officers for approval and settlement. The only exception to this shall be in the case of a flexible repurchase agreement in which a third-party safekeeping agent is contractually responsible for maintaining collateral at the agreed-upon percentage. The substituted security's value will be calculated and substitution approved if its value is equal to or greater than the required security level. Substitution is permitted, but should be limited if possible to minimize potential administrative problems and transfer expense. In the case of a flexible repurchase agreement, an independent third-party custodian shall be responsible for collateral substitution and maintaining proper securitization.

VII.5 Safekeeping

All purchased securities shall be registered in the County's name and held in safekeeping at a third-party financial institution, or with the Federal Reserve Bank.

All certificates of deposit, insured by the FDIC, purchased outside the County Depository Bank shall be held in safekeeping by the County.

VIII. INVESTMENT TYPES

VIII.1 Authorized Investments

The County Investment Officers shall use any or all of the following authorized investment instruments consistent with Title X, Chapter 2256 of the Texas Government Code:

1. Obligations of the United States or its agencies and instrumentalities, including FHLB letters of credit;
2. Direct obligations of this state or its agencies and instrumentalities;
3. No-load money market mutual funds if the mutual fund:
 - ✓ is regulated by the SEC;
 - ✓ has a dollar-weighted average stated maturity of 60 days or less;
 - ✓ includes in its investment objectives the maintenance of a stable \$1.00 net asset value per each share;
 - ✓ is limited as to the amount invested per the requirements set forth in Chapter 2256, Government Code Section 2256.014; and
 - ✓ has supplied the County with a prospectus and other information required by the Securities Exchange Act of 1934 or the Investment Company Act of 1940;
4. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of this state or the United States or their respective agencies or instrumentalities, including any obligation that is fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC).
5. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment firm not less than A or its equivalent;
6. Certificates of deposit, if issued by a state or national bank located in this state and:
 - ✓ guaranteed or insured by the Federal Deposit Insurance Corporation or its successor; and
 - ✓ secured in any other manner and amount provided by law for deposits of the County;
7. A fully collateralized repurchase agreement, if it:
 - ✓ has a defined termination date;
 - ✓ is secured by any combination of cash and obligations described by Section 2256.009 (a)(1) of the Public Funds Investment Act; and
 - ✓ requires the securities being purchased by the County to be pledged to the County, held in the county's name, and deposited at the time the investment is made with the County or with a third party selected and approved by the County; and
 - ✓ is placed through a primary government securities dealer, approved by the County, or a financial institution doing business in this state; and,
 - ✓ is supported by a Master Repurchase Agreement executed by both parties.
8. Commercial paper is an authorized investment, limited to no more than 10% of the total portfolio per issuer at the time of purchase and no more than 30% total concentration of commercial paper, if the commercial paper:
 - ✓ has a stated maturity of 270 days or fewer from the date of its issuance; and,
 - ✓ is rated not less than A-1 or P-1 or an equivalent rating by at least:
 1. two nationally recognized credit rating agencies; or

2. one nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States or any state.
9. Eligible investment pools, as defined in the Public Funds Investment Act. Each pool requires a written resolution from the Court authorizing investment in the particular pool. The investment pool shall invest the funds it receives from entities in authorized investments permitted by the Public Funds Investment Act. The County by contract may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with its local funds.
10. Interest bearing bank savings deposits issued by state and national banks or savings bank or a state or federal credit union (having their main or branch office in Texas) that are guaranteed or insured by the Federal Deposit Insurance Corporation or the National Credit Union Share Insurance Fund (or their successor organizations). Also included are collateralized interest bearing savings deposits that have secured the uninsured portion of deposits with obligations of the U.S. Treasury and/or Federal agencies and instrumentalities.

VIII.2 Prohibited Investments

The following securities are not eligible investments for Williamson County:

- ✓ Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.
- ✓ Obligations whose payment represents the principal payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no interest.
- ✓ Collateralized mortgage obligations (CMO's) that have a stated maturity date of greater than 10 years.
- ✓ CMO's having a coupon rate determined by an index that adjusts opposite to changes in a market index ("Inverse Floater")

IX. NON-COUNTY FUNDS

The following funds are designated as non-county because they are under the authority of a Williamson County official who chooses to invest the funds within the guidelines designated by the statutes of the State of Texas. These funds may not be considered funds that belong to the County but could be considered a liability for the County. All funds will be invested in compliance with the Public Funds Investment Act and the County's Investment Policy. An exception may be made when required by state law.

IX.1 Tax Assessor/Collector

County funds are invested to enhance investment return for the County before the County receives the funds. State of Texas funds in the custody of the Tax Assessor/Collector may be invested before remitting to the state or to the entity for whom the Tax Assessor/Collector is contracted to collect taxes.

IX.2 County Clerk Registry Funds

County Clerk Registry Funds are received by court order from Commissioners' Court, County Court-at-Law, or County Courts. These funds must be deposited in the County depository and then invested according to the court orders. A court order is required from the County Courts and the County Courts-at-Law prior to disbursement of the funds.

IX.3 District Attorney Forfeiture funds

District Attorney Forfeiture Funds are designated by a court of law and placed under the authority of the District Attorney. These funds must be deposited in the County depository and then may be invested until a District Court order is issued to release the funds.

IX.4 District Clerk Registry Funds

District Clerk Registry Funds are received by court order from the District Courts. These funds must be deposited in the County depository and then invested according to the court orders. A court order is required from the District Courts prior to the disbursement of the funds.

IX.5 County Treasurer's Adult Probation Funds

Funds designated as the "County Treasurer's Adult Probation" funds may be invested by the County Investment Officer upon an inter-governmental agreement with the Commissioners' Court and the Williamson County Community Supervision and Corrections Department. All funds invested will adhere to the policies and procedures as set forth in the County's investment policy.

IX.6 Williamson County/Cities Health District Funds

The County Investment Officer upon an inter-governmental agreement approved by the Commissioners' Court may invest Williamson County/Cities Health District Funds. All funds invested will adhere to the policies and procedures as set forth in the County's investment policy.

IX.7 Williamson County Benefits Funds

The County Investment Officer upon an inter-governmental agreement approved by the Commissioners' Court may invest Williamson County Benefit Funds. All funds invested will adhere to the policies and procedures as set forth in the County's investment policy.

X. INVESTMENT FUND STRATEGIES

PREFACE

It is the policy of Williamson County that, giving due regard to the safety and risk of investment, all available funds shall be invested in conformance with State and Federal Regulations, applicable Bond Resolution requirements, adopted Investment Policy and adopted Investment Strategy. In accordance with the Public Funds Investment Act, the County's investment strategies shall address the following priorities (in order of importance):

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- ✓ Understanding the suitability of the investment to the financial requirements of the County,
- ✓ Preservation and safety of principal,
- ✓ Liquidity,
- ✓ Marketability of the investment prior to maturity,
- ✓ Diversification of the investment portfolio, and
- ✓ Yield.

Effective investment strategy development coordinates the primary objectives of the County's Investment Policy and cash management procedures to enhance interest earnings and reduce investment risk. Active cash management will increase the available "investment period" and subsequently interest earnings. Maturity selections shall be based on cash flow and market conditions to take advantage of various interest rate cycles. The County's portfolio shall be designed and managed in a manner responsive to the public trust and consistent with the Investment Policy.

Each major fund type has varying cash flow requirements and liquidity needs. Therefore specific strategies shall be implemented considering the fund's unique requirements. The County's funds shall be analyzed and invested according to the following major fund types:

Operating Funds
 Construction and Capital Improvement Funds
 Debt Service Funds
 Enterprise Funds
 Internal Service Funds

XI. STRATEGIES

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds. Investment guidelines by fund-type are as follows:

A. Operating Funds

Suitability — Any investment eligible in the Investment Policy is suitable for the Operating Funds.

Safety of Principal- All Operating Funds shall be invested in high quality securities with no perceived default risk. Market price fluctuations will occur, but by managing the portfolio's weighted average maturity to less than 365 days and restricting the maximum allowable maturity to ~~three~~ five (5) years, the price volatility of the overall portfolio will be minimized.

Marketability — Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash requirement. Historical market "spreads" between the bid and offer prices of a particular security- type of less than a quarter of a percentage point shall define an efficient secondary market.

Liquidity — The Operating Fund requires the greatest short-term liquidity of any of the fund types. Short-term investment pools and money market mutual funds shall provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.

Diversification — Investment maturities shall be staggered throughout the budget cycle to provide cash flow based on the anticipated operating needs of the County. Market

cycle risk will be reduced by diversifying the appropriate maturity structure out along the maturity curve.

Yield — Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The 6-month Constant Maturity Treasury (CMT) bill shall be the minimum yield objective.

B. Construction and Capital Improvement Funds

Suitability — Any investment eligible in the Investment Policy is suitable for Construction and Capital Improvement (CC&I) Funds.

Safety of Principal — All CC&I Funds shall be invested in high quality securities with no perceived default risk. Market price fluctuations will occur, but by managing the Construction and Capital Improvement Fund's portfolio not to exceed the anticipated expenditure schedule, the market risk of the overall portfolio will be minimized.

Marketability — Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash requirement. Historical market "spreads" between the bid and offer prices of a particular security- type of less than a quarter of a percentage point shall define an efficient secondary market.

Liquidity — County funds used for construction and capital improvement programs have reasonably predictable draw down schedules. Therefore investment maturities shall generally follow the anticipated cash flow requirements. Investment pools and money market mutual funds shall provide readily available funds generally equal to at least one month's anticipated cash flow needs, or a competitive yield alternative for short term fixed maturity investments. A singular repurchase agreement may be utilized if disbursements are allowed in the amount necessary to satisfy any expenditure request, this investment structure is commonly referred to as a flexible repurchase agreement.

Diversification — Market conditions and the arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for bond proceeds and other construction and capital improvement funds. With bond proceeds, if investment rates exceed the applicable arbitrage yield, the County is best served by locking in most investments. If the arbitrage yield can not be exceeded, then concurrent market conditions will determine the attractiveness of diversifying maturities or investing in shorter and larger lumps. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield with any County funds.

Yield — Achieving a positive spread to the applicable arbitrage yield is the desired objective for bond proceeds. Non-bond proceeds construction and capital project funds will seek to exceed the 6-month Constant Maturity Treasury average.

C. Debt Service Funds

Suitability — Any investment eligible in the Investment Policy is suitable for the Debt Service Fund.

Safety of Principal — All Debt Service Funds shall be invested in high quality securities with no perceived default risk. Market price fluctuations will occur, but by managing the Debt Service Fund's portfolio not to exceed the debt service payment schedule, the market risk of the overall portfolio will be minimized.

Marketability — Securities with active and efficient secondary markets are not necessary as the event of an unanticipated cash requirement is not probable.

Liquidity — Debt service funds have predictable payment schedules. Therefore investment maturities shall not exceed the anticipated cash flow requirements. Investment pools and money market mutual funds shall provide a competitive yield alternative for short term fixed maturity investments. A singular repurchase agreement may be utilized if disbursements are allowed in the amount necessary to satisfy any debt service payment; this investment structure is commonly referred to as a flexible repurchase agreement.

Diversification — Market conditions influence the attractiveness of fully extending maturity to the next “un-funded” payment date. Generally, if investment rates are trending down, the County is best served by locking in most investments. If interest rates are flat or trending up, then concurrent market conditions will determine the attractiveness of extending maturity or investing in shorter alternatives. At no time shall the debt service schedule be exceeded in an attempt to bolster yield.

Yield — Attaining a competitive market yield for comparable security types and portfolio restrictions is the desired objective. The 6-month Constant Maturity Treasury (CMT) bill shall be the minimum yield objective.

D. Enterprise Funds

Suitability — Any investment eligible in the Investment Policy is suitable for the Enterprise Funds.

Safety of Principal — All Enterprise Funds shall be invested in high quality securities with no perceived default risk. Market price fluctuations will occur, but by managing the weighted average days to maturity for the Enterprise Fund portfolio to less than 365 days and restricting the maximum allowable maturity to two years, the price volatility of the overall portfolio will be minimized.

Marketability — Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash requirement. Historical market “spreads” between the bid and offer prices of a particular security- type of less than a quarter of a percentage point shall define an efficient secondary market.

Liquidity — The Enterprise Fund requires short-term liquidity. Constant dollar investment pools and money market mutual funds shall provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.

Diversification — Investment maturities shall be staggered throughout the budget cycle to provide cash flow based on the anticipated operating needs of the County. Market cycle risk will be reduced by diversifying the appropriate maturity structure out along the maturity curve.

Yield — Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The minimum yield objective shall be the 91-day Treasury bill average.

E. Internal Service

Suitability — Any investment eligible in the Investment Policy is suitable for the Internal Service Funds.

Safety of Principal — All funds shall be invested in high quality securities with no perceived default risk. Market price fluctuations will occur, but by managing the weighted average days to maturity for the Internal Service Fund portfolio to less than 365 days and restricting the maximum allowable maturity to two years, the price volatility of the overall portfolio will be minimized.

Marketability — Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash requirement. Historical market “spreads” between the bid and offer prices of a particular security- type of less than a quarter of a percentage point shall define an efficient secondary market.

Liquidity — The Internal Service Fund requires short-term liquidity. Constant Dollar investment pools and money market mutual funds shall provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.

Diversification — Investment maturities shall be staggered throughout the budget cycle to provide cash flow based on the anticipated operating needs of the County. Market cycle risk will be reduced by diversifying the appropriate maturity structure out through two years.

Yield — Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The average 91-day Treasury bill yield shall be the minimum yield objective.

WILLIAMSON COUNTY

INVESTMENT POLICY

JANUARY 2020

WILLIAMSON COUNTY
INVESTMENT POLICY
January 2020

I. INVESTMENT AUTHORITY

In accordance with Section 116.112(a) of the Local Government Code and/or Title X, Chapter 2256, Section 2256.005 (f) and (g), the Williamson County Treasurer, under the direction of the Williamson County Commissioners' Court (the "Court"), may invest the County funds that are not immediately required to pay obligations of Williamson County (the "County"). The Treasurer shall act as the Investment Officer of the County. The Commissioners' Court may designate one or more county officers or employees as Investment Officers to assist the Treasurer in investment related duties.

Not less than annually, the Court shall adopt a written resolution stating that it has reviewed the Investment Policy and that the written instrument so adopted shall record any amendments made to the Investment Policy.

II. SCOPE

This Investment Policy and Strategy applies to all County funds including General Revenue, Road and Bridge, Tobacco, Construction, Reserve funds, Debt Service funds and funds of the County Benefits Program. Additional non-county funds are listed in Section IX of this policy.

III. INVESTMENT OBJECTIVES

111.1 General Statement

Funds of the County will be invested in compliance with federal and state laws, this investment policy and written administrative procedures. The County will invest according to investment strategies for each group of funds as they are adopted by the Court's resolution.

111.2 Safety and Maintenance of Liquidity

The County is concerned about the return of its principal; therefore, safety of principal is a primary objective in any investment transaction. The County's investment portfolio must be structured in conformance with an asset/liability management plan that provides for liquidity necessary to pay obligations as they become due.

111.3 Diversification

It will be the policy of the County to diversify its portfolio to eliminate the risk of loss resulting from a concentration of assets in a specific maturity (save and except zero duration funds), a specific issuer or a specific class of investments. Investments of the County shall always be selected to provide stability of income and reasonable liquidity.

111.4 Yield

The yield objective of the County is to earn the maximum return on its investments within policy guidelines imposed by safety and liquidity objectives, investment strategies for each group of funds as well as state and federal law governing investment of public funds. Investment performance will be measured by weighted average yield to maturity at cost.

111.5 Maturity

Portfolio maturities will be structured to meet the obligations of the County first and then to achieve the highest rate of return of interest. When the County has funds not required to meet current-year obligations, maturity restraints will be imposed upon the investment strategy for each group of funds. The maximum allowable stated maturity of any individual investment owned by the County is five (5) years.

111.6 Quality and Capability of Investment Management

It is the County's policy to provide training as required by the Public Funds Investment Act. Periodic training in investments, policy and procedures for the County Investment Officer and members of the Investment Advisory Committee will be provided through courses and seminars offered by professional organizations and associations in order to ensure the quality and capability of county investment decisions. The County Investment Officer will be required to attend at least 10 hours of investment training each fiscal year provided through an independent source approved by the County Commissioners' Court or the Investment Advisory Committee. Investment Advisory Committee members shall also be required to attend at least 10 hours of investment training during each two-year, such that, on September 30 of each year, each such member shall have attended at least 10 hours of investment training during the immediately preceding 24-month period. Certification of training for the Investment Officer and the Investment Advisory Committee members will be presented for acceptance and entry into the official minutes of the Court.

111.7 Competitive Bidding

In order to achieve a fair market price in all its investment transactions, the County requires a competitive bidding process for all individual security purchases and sales except for transactions in money market mutual funds, local government investment pools and depository "sweep" products.

At least three bids or offers must be solicited for all other transactions involving individual securities. The County's Investment Advisor is also required to solicit at least three bids or offers when transacting trades on the County's behalf. In situations where the exact security being offered is not offered by other dealers, offers on the closest comparable investment may be used to establish a fair market price for the security.

111.8 Investment Advisors

The County may designate, with approval from the Court, a professional investment advisory firm, registered with the Securities and Exchange Commission under the 1940 Investment Advisors Act, as well as the State Securities Board to assist the County in the management of its funds. This Investment Advisor shall act solely in an advisory and administrative capacity within the guidelines of this policy. The County's relationship with the advisor shall be governed by a formal management contract between the two parties.

IV. INVESTMENT OBJECTIVES

The overall investment objectives of the County shall be to:

- ✓ Match the suitability of investments to financial requirements;
- ✓ Achieve safety of principal;
- ✓ Maintain required liquidity;
- ✓ Diversify the portfolio by investment type, issuer and maturity sector; and
- ✓ Seek the highest possible yield within policy and cash flow constraints.

V. INVESTMENT RESPONSIBILITY AND CONTROL

V.1 Investment Advisory Committee

The Investment Advisory Committee reviews investment policies and procedures, investment strategies, and investment performances. Members of the Committee include the County Judge, a County Commissioner, the Tax Assessor/Collector, and the County Auditor. The County Investment Officer will serve as an ex-officio member of the committee. Members should have demonstrated knowledge and expertise in the area of finance, investments, or cash management. The Chair of the Committee will be elected by the Committee and the meetings will be quarterly or more frequently if needed.

V.2 Liability of Investment Officer

The County Investment Officer is not responsible for any loss of County funds through the failure or negligence of the depository bank. This policy does not release the Investment Officer, or any other person for a loss resulting from any act of official misconduct, or negligence, or for any misappropriation of such funds. The designated Investment Officers shall perform their duties in accordance with the adopted Investment Policy and internal procedures. Investment Officers acting in good faith and in accordance with these policies and procedures shall be relieved of personal liability provided deviations are reported to the Advisory Committee on a timely basis.

V.3 Audit

The Court will review the Investment Policy and Strategies annually and, at a minimum, will have an annual compliance audit of management controls on investments and adherence to established investment policies. The independent auditor will report the results of the audit to the Court after completion of the audit.

V.4 Standard of Care

Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investment of funds shall be governed by the following investment objectives, in order of priority: preservation and safety of principal; liquidity; and yield.

In determining whether the investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- ✓ the investment of all funds, or funds under the County's control, over which the Investment Officer had responsibility rather than a consideration as to the prudence of a single investment; and,
- ✓ whether the investment decision was consistent with the written investment policy of the County.

V.5 Investment Institution Defined

The County Investment Officer shall invest County funds with any or all of the institutions or groups consistent with federal and state regulations and approved by the Court.

V.6 Qualifications for Approval of Broker/Dealer

A written copy of the investment policy shall be presented to any person offering to engage in an investment transaction with the County. Broker/dealers shall sign an acknowledgement of receipt of policy. The qualified representative of the business organization seeking to sell an authorized investment, specifically public funds investment pools and discretionary investment management firms, shall execute a written instrument, provided by the County that the business organizations has:

- ✓ received and thoroughly reviewed the investment policy of the County; and
- ✓ acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the County and the organization.

The investment officer may not buy any investment instrument from an entity that has not delivered to the County the instrument signed by the qualified representative.

Along with the signed affidavit the business organization shall supply the County with the following:

- ✓ Completed Broker/Dealer questionnaire.
- ✓ Completed Anti-Collusion Agreement.
- ✓ Financial statements (to be provided annually).
- ✓ Delivery instructions.
- ✓ Financial Institutions Regulatory Authority (FINRA) Certification Proof.
- ✓ Texas State Securities Commission Registration Proof.

On an annual basis, the Investment Advisory Committee shall review, revise and adopt a list of qualified brokers authorized to engage in investment transactions with the County.

If the County chooses to utilize the services of an Investment Advisor, the advisor shall be responsible for performing due diligence on the dealers with which it conducts investment transactions, shall present to the Investment Advisory Committee a list of approved broker dealers from which it obtains competitive offers and shall sign the required affidavit on behalf of these approved broker dealers.

V.7 Standards of Operation

The County Investment Officer shall develop and maintain written administrative procedures for the operation of the investment program set by the Commissioners' Court of the County. The County Investment Officer shall determine the amount of cash available for payments by the County, invest the funds not required in the performance of that duty, and shall exercise good judgment and discretion to effectuate the policies herein set forth. The County Investment Officer shall be authorized to delegate to an employee(s) the authority to place orders for such investments and to perform all acts required to acquire, pay for, hold, sell, exchange, tender or collect investments. Such designated employee(s) must have achieved the same certifications and training hours as the County Investment Officer.

V.8 Delivery vs. Payment

It will be the policy of the County that all investment securities shall be purchased using "Delivery vs. Payment" (DVP) method through the Federal Reserve System. By doing so, the County funds are not released until the County has received through the Federal Reserve wire, the securities purchased.

V.9 Standard of Ethics

The designated Investment Officers shall act as custodians of the public trust avoiding any transaction which might involve a conflict of interest, the appearance of a conflict of interest, or any activity which might otherwise discourage public confidence. Investment Officers shall refrain from personal business activity that might conflict with proper execution of the investment program or might impair their ability to make impartial investment decisions. Additionally, all Investment Officers shall file with Williamson County and the Texas Ethics Commission a statement disclosing any personal business relationship with any organization seeking to sell investments to the County; or, any relationship within the second degree of affinity or consanguinity to an individual seeking to sell investments to the County. For purposes of this subsection, an Investment Officer has a personal business relationship with a business organization if:

- ✓ the Investment Officer owns 10 percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
- ✓ funds received by the Investment Officer from the business organization exceed 10 percent of the Investment Officer's gross income for the previous year; or
- ✓ the Investment Officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the Investment Officer.

V.10 Downgrade Provision for Investment Ratings

An Investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. The County shall take all prudent measures that are consistent with its Investment Policy to liquidate an investment that does not have the minimum rating. The County shall also monitor the credit ratings on securities that require minimum ratings. This may be accomplished through research, or with the assistance of broker dealers, banks, safekeeping agents or the County's investment advisor.

VI. INVESTMENT REPORTING

VI.1 Portfolio Market Valuation

All securities held in the County investment portfolio shall be priced at the current market value on a quarterly basis and reported as part of the Quarterly Investment Report. Regular mark-to-market pricing will ensure awareness of portfolio value and price volatility by County officials. Market values should be obtained from a reputable and independent source including but not limited to Bloomberg, the Wall Street Journal and Interactive Data Corporation (I D C).

VI.2 Quarterly Investment Report

Not less than quarterly, the investment officer shall prepare and submit to the County Investment Advisory Committee a written report of investment transactions for all funds for the preceding reporting period within a reasonable time after the end of the period. The report must:

1. describe in detail the investment position of the County on the date of the report;
2. be signed by all investment officers of the County;
3. contain a summary statement of each pooled fund group that states:
 - ✓ beginning market value for the reporting period;
 - ✓ additions and changes to the market value during the period; and
 - ✓ ending market value for the period;
4. state the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
5. state the maturity date of each separately invested asset that has a maturity date;
6. state the account or fund or pooled group fund in the County for which each individual investment was required; and
7. state compliance of the investment portfolio of the County as it relates to:
 - ✓ strategy expressed in the County's investment policy; and
 - ✓ relevant provisions of the chapter.

The independent auditor shall review reports annually with findings presented to the Court.

VI.3 Notification of Investment Changes

It shall be the duty of the Investment Officer of the County to notify the Court of any significant changes in current investment methods and procedures prior to their implementation, regardless of whether they are authorized by this policy or not.

VII. INVESTMENT COLLATERAL AND SAFEKEEPING

VII.1 Collateralization Policy

Consistent with the requirement of State law, the County requires that all bank deposits to be federally insured or collateralized with authorized securities. Financial institutions serving as county depositories are required to sign a Depository Agreement with the County and the County's safekeeping agent. The safekeeping portion of the Agreement will define the County's rights to collateral in the event of default, bankruptcy, or closing and will establish a perfected security interest in compliance with federal and state regulations. In addition, repurchase agreements must be fully collateralized during the term of the agreement.

VII.2 Allowable Collateral

Securities eligible as collateral are defined by the Public Funds Collateral Act, as amended, and include all securities permitted under the Public Funds Investment Act. Collateral adequacy shall be verified against monthly safekeeping reports. More frequent verification may be required during periods of high market volatility.

Certificates of Deposit

The market value of the principal portion of collateral pledged for certificates of deposit must at all times be *equal to or greater than* the par value of the certificate of deposit plus accrued interest, less the applicable level of FDIC insurance.

Repurchase Agreements

A repurchase agreement's collateral level must be maintained at or above 102% of the agreement's outstanding balance plus accrued interest.

VII.3 Correcting Collateral Deficiencies

Certificates of Deposit

If the collateral pledged for a CD falls below the par value of the deposit, plus accrued interest less FDIC insurance, the Bank issuing the CD will be notified by the Investment Officers and will be required to pledge additional securities no later than the end of the next succeeding business day.

Repurchase Agreements

If the value of the securities underlying a repurchase agreement falls below the margin maintenance levels specified above, the Investment Officers will request additional securities. If the repurchase agreement is scheduled to mature within five business days and the amount is deemed to be immaterial, then the request is not necessary.

VII.4 Collateral Substitution

Collateralized certificates of deposit and repurchase agreements often require substitution of collateral. Any broker, dealer or financial institution requesting substitution must contact the Investment Officers for approval and settlement. The only exception to this shall be in the case of a flexible repurchase agreement in which a third-party safekeeping agent is contractually responsible for maintaining collateral at the agreed-upon percentage. The substituted security's value will be calculated and substitution approved if its value is equal to or greater than the required security level. Substitution is permitted, but should be limited if possible to minimize potential administrative problems and transfer expense. In the case of a flexible repurchase agreement, an independent third-party custodian shall be responsible for collateral substitution and maintaining proper securitization.

VII.5 Safekeeping

All purchased securities shall be registered in the County's name and held in safekeeping at a third-party financial institution, or with the Federal Reserve Bank.

All certificates of deposit, insured by the FDIC, purchased outside the County Depository Bank shall be held in safekeeping by the County.

VIII. INVESTMENT TYPES

VIII.1 Authorized Investments

The County Investment Officers shall use any or all of the following authorized investment instruments consistent with Title X, Chapter 2256 of the Texas Government Code:

1. Obligations of the United States or its agencies and instrumentalities, including FHLB letters of credit;
2. Direct obligations of this state or its agencies and instrumentalities;
3. No-load money market mutual funds if the mutual fund:
 - ✓ is regulated by the SEC;
 - ✓ has a dollar-weighted average stated maturity of 60 days or less;
 - ✓ includes in its investment objectives the maintenance of a stable \$1.00 net asset value per each share;
 - ✓ is limited as to the amount invested per the requirements set forth in Chapter 2256, Government Code Section 2256.014; and
 - ✓ has supplied the County with a prospectus and other information required by the Securities Exchange Act of 1934 or the Investment Company Act of 1940;
4. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of this state or the United States or their respective agencies or instrumentalities, including any obligation that is fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC).
5. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment firm not less than A or its equivalent;
6. Certificates of deposit, if issued by a state or national bank located in this state and:
 - ✓ guaranteed or insured by the Federal Deposit Insurance Corporation or its successor; and
 - ✓ secured in any other manner and amount provided by law for deposits of the County;
7. A fully collateralized repurchase agreement, if it:
 - ✓ has a defined termination date;
 - ✓ is secured by any combination of cash and obligations described by Section 2256.009 (a)(1) of the Public Funds Investment Act; and
 - ✓ requires the securities being purchased by the County to be pledged to the County, held in the county's name, and deposited at the time the investment is made with the County or with a third party selected and approved by the County; and
 - ✓ is placed through a primary government securities dealer, approved by the County, or a financial institution doing business in this state; and,
 - ✓ is supported by a Master Repurchase Agreement executed by both parties.
8. Commercial paper is an authorized investment, limited to no more than 10% of the total portfolio per issuer at the time of purchase and no more than 30% total concentration of commercial paper, if the commercial paper:
 - ✓ has a stated maturity of 270 days or fewer from the date of its issuance; and,
 - ✓ is rated not less than A-1 or P-1 or an equivalent rating by at least:
 1. two nationally recognized credit rating agencies; or

2. one nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States or any state.
9. Eligible investment pools, as defined in the Public Funds Investment Act. Each pool requires a written resolution from the Court authorizing investment in the particular pool. The investment pool shall invest the funds it receives from entities in authorized investments permitted by the Public Funds Investment Act. The County by contract may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with its local funds.
10. Interest bearing bank savings deposits issued by state and national banks or savings bank or a state or federal credit union (having their main or branch office in Texas) that are guaranteed or insured by the Federal Deposit Insurance Corporation or the National Credit Union Share Insurance Fund (or their successor organizations). Also included are collateralized interest bearing savings deposits that have secured the uninsured portion of deposits with obligations of the U.S. Treasury and/or Federal agencies and instrumentalities.

VIII.2 Prohibited Investments

The following securities are not eligible investments for Williamson County:

- ✓ Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.
- ✓ Obligations whose payment represents the principal payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no interest.
- ✓ Collateralized mortgage obligations (CMO's) that have a stated maturity date of greater than 10 years.
- ✓ CMO's having a coupon rate determined by an index that adjusts opposite to changes in a market index ("Inverse Floater")

IX. NON-COUNTY FUNDS

The following funds are designated as non-county because they are under the authority of a Williamson County official who chooses to invest the funds within the guidelines designated by the statutes of the State of Texas. These funds may not be considered funds that belong to the County but could be considered a liability for the County. All funds will be invested in compliance with the Public Funds Investment Act and the County's Investment Policy. An exception may be made when required by state law.

IX.1 Tax Assessor/Collector

County funds are invested to enhance investment return for the County before the County receives the funds. State of Texas funds in the custody of the Tax Assessor/Collector may be invested before remitting to the state or to the entity for whom the Tax Assessor/Collector is contracted to collect taxes.

IX.2 County Clerk Registry Funds

County Clerk Registry Funds are received by court order from Commissioners' Court, County Court-at-Law, or County Courts. These funds must be deposited in the County depository and then invested according to the court orders. A court order is required from the County Courts and the County Courts-at-Law prior to disbursement of the funds.

IX.3 District Attorney Forfeiture funds

District Attorney Forfeiture Funds are designated by a court of law and placed under the authority of the District Attorney. These funds must be deposited in the County depository and then may be invested until a District Court order is issued to release the funds.

IX.4 District Clerk Registry Funds

District Clerk Registry Funds are received by court order from the District Courts. These funds must be deposited in the County depository and then invested according to the court orders. A court order is required from the District Courts prior to the disbursement of the funds.

IX.5 County Treasurer's Adult Probation Funds

Funds designated as the "County Treasurer's Adult Probation" funds may be invested by the County Investment Officer upon an inter-governmental agreement with the Commissioners' Court and the Williamson County Community Supervision and Corrections Department. All funds invested will adhere to the policies and procedures as set forth in the County's investment policy.

IX.6 Williamson County/Cities Health District Funds

The County Investment Officer upon an inter-governmental agreement approved by the Commissioners' Court may invest Williamson County/Cities Health District Funds. All funds invested will adhere to the policies and procedures as set forth in the County's investment policy.

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The County Investment Officer upon an inter-governmental agreement approved by the Commissioners' Court may invest Williamson County Benefit Funds. All funds invested will adhere to the policies and procedures as set forth in the County's investment policy.

X. INVESTMENT FUND STRATEGIES

PREFACE

It is the policy of Williamson County that, giving due regard to the safety and risk of investment, all available funds shall be invested in conformance with State and Federal Regulations, applicable Bond Resolution requirements, adopted Investment Policy and adopted Investment Strategy. In accordance with the Public Funds Investment Act, the County's investment strategies shall address the following priorities (in order of importance):

- ✓ Understanding the suitability of the investment to the financial requirements of the County,
- ✓ Preservation and safety of principal,

- ✓ Liquidity,
- ✓ Marketability of the investment prior to maturity,
- ✓ Diversification of the investment portfolio, and
- ✓ Yield.

Effective investment strategy development coordinates the primary objectives of the County's Investment Policy and cash management procedures to enhance interest earnings and reduce investment risk. Active cash management will increase the available "investment period" and subsequently interest earnings. Maturity selections shall be based on cash flow and market conditions to take advantage of various interest rate cycles. The County's portfolio shall be designed and managed in a manner responsive to the public trust and consistent with the Investment Policy.

Each major fund type has varying cash flow requirements and liquidity needs. Therefore specific strategies shall be implemented considering the fund's unique requirements. The County's funds shall be analyzed and invested according to the following major fund types:

Operating Funds
 Construction and Capital Improvement Funds
 Debt Service Funds
 Enterprise Funds
 Internal Service Funds

XI. STRATEGIES

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds. Investment guidelines by fund-type are as follows:

A. Operating Funds

Suitability — Any investment eligible in the Investment Policy is suitable for the Operating Funds.

Safety of Principal- All Operating Funds shall be invested in high quality securities with no perceived default risk. Market price fluctuations will occur, but by managing the portfolio's weighted average maturity to less than 365 days and restricting the maximum allowable maturity to five (5) years, the price volatility of the overall portfolio will be minimized.

Marketability — Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash requirement. Historical market "spreads" between the bid and offer prices of a particular security- type of less than a quarter of a percentage point shall define an efficient secondary market.

Liquidity — The Operating Fund requires the greatest short-term liquidity of any of the fund types. Short-term investment pools and money market mutual funds shall provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.

Diversification — Investment maturities shall be staggered throughout the budget cycle to provide cash flow based on the anticipated operating needs of the County. Market cycle risk will be reduced by diversifying the appropriate maturity structure out along the maturity curve.

Yield — Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The 6-month Constant Maturity Treasury (CMT) bill shall be the minimum yield objective.

B. Construction and Capital Improvement Funds

Suitability — Any investment eligible in the Investment Policy is suitable for Construction and Capital Improvement (CC&I) Funds.

Safety of Principal — All CC&I Funds shall be invested in high quality securities with no perceived default risk. Market price fluctuations will occur, but by managing the Construction and Capital Improvement Fund's portfolio not to exceed the anticipated expenditure schedule, the market risk of the overall portfolio will be minimized.

Marketability — Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash requirement. Historical market "spreads" between the bid and offer prices of a particular security- type of less than a quarter of a percentage point shall define an efficient secondary market.

Liquidity — County funds used for construction and capital improvement programs have reasonably predictable draw down schedules. Therefore investment maturities shall generally follow the anticipated cash flow requirements. Investment pools and money market mutual funds shall provide readily available funds generally equal to at least one month's anticipated cash flow needs, or a competitive yield alternative for short term fixed maturity investments. A singular repurchase agreement may be utilized if disbursements are allowed in the amount necessary to satisfy any expenditure request, this investment structure is commonly referred to as a flexible repurchase agreement.

Diversification — Market conditions and the arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for bond proceeds and other construction and capital improvement funds. With bond proceeds, if investment rates exceed the applicable arbitrage yield, the County is best served by locking in most investments. If the arbitrage yield can not be exceeded, then concurrent market conditions will determine the attractiveness of diversifying maturities or investing in shorter and larger lumps. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield with any County funds.

Yield — Achieving a positive spread to the applicable arbitrage yield is the desired objective for bond proceeds. Non-bond proceeds construction and capital project funds will seek to exceed the 6-month Constant Maturity Treasury average.

C. Debt Service Funds

Suitability — Any investment eligible in the Investment Policy is suitable for the Debt Service Fund.

Safety of Principal — All Debt Service Funds shall be invested in high quality securities with no perceived default risk. Market price fluctuations will occur, but by managing the Debt Service Fund's portfolio not to exceed the debt service payment schedule, the market risk of the overall portfolio will be minimized.

Marketability — Securities with active and efficient secondary markets are not necessary as the event of an unanticipated cash requirement is not probable.

Liquidity — Debt service funds have predictable payment schedules. Therefore investment maturities shall not exceed the anticipated cash flow requirements. Investment pools and money market mutual funds shall provide a competitive yield alternative for short term fixed maturity investments. A singular repurchase agreement may be utilized if disbursements are allowed in the amount necessary to satisfy any debt service payment; this investment structure is commonly referred to as a flexible repurchase agreement.

Diversification — Market conditions influence the attractiveness of fully extending maturity to the next “un-funded” payment date. Generally, if investment rates are trending down, the County is best served by locking in most investments. If interest rates are flat or trending up, then concurrent market conditions will determine the attractiveness of extending maturity or investing in shorter alternatives. At no time shall the debt service schedule be exceeded in an attempt to bolster yield.

Yield — Attaining a competitive market yield for comparable security types and portfolio restrictions is the desired objective. The 6-month Constant Maturity Treasury (CMT) bill shall be the minimum yield objective.

D. Enterprise Funds

Suitability — Any investment eligible in the Investment Policy is suitable for the Enterprise Funds.

Safety of Principal — All Enterprise Funds shall be invested in high quality securities with no perceived default risk. Market price fluctuations will occur, but by managing the weighted average days to maturity for the Enterprise Fund portfolio to less than 365 days and restricting the maximum allowable maturity to two years, the price volatility of the overall portfolio will be minimized.

Marketability — Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash requirement. Historical market “spreads” between the bid and offer prices of a particular security- type of less than a quarter of a percentage point shall define an efficient secondary market.

Liquidity — The Enterprise Fund requires short-term liquidity. Constant dollar investment pools and money market mutual funds shall provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.

Diversification — Investment maturities shall be staggered throughout the budget cycle to provide cash flow based on the anticipated operating needs of the County. Market cycle risk will be reduced by diversifying the appropriate maturity structure out along the maturity curve.

Yield — Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The minimum yield objective shall be the 91-day Treasury bill average.

E. Internal Service

Suitability — Any investment eligible in the Investment Policy is suitable for the Internal Service Funds.

Safety of Principal — All funds shall be invested in high quality securities with no perceived default risk. Market price fluctuations will occur, but by managing the weighted average days to maturity for the Internal Service Fund portfolio to less than 365 days and restricting the maximum allowable maturity to two years, the price volatility of the overall portfolio will be minimized.

Marketability — Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash requirement. Historical market “spreads” between the bid and offer prices of a particular security- type of less than a quarter of a percentage point shall define an efficient secondary market.

Liquidity — The Internal Service Fund requires short-term liquidity. Constant Dollar investment pools and money market mutual funds shall provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.

Diversification — Investment maturities shall be staggered throughout the budget cycle to provide cash flow based on the anticipated operating needs of the County. Market cycle risk will be reduced by diversifying the appropriate maturity structure out through two years.

Yield — Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The average 91-day Treasury bill yield shall be the minimum yield objective.

Commissioners Court - Regular Session**8.****Meeting Date:** 02/11/2020

Compensation Items

Submitted By: Sharon Graham, Human Resources**Department:** Human Resources**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action on approving compensation changes, position titles changes, position grade changes and any corresponding line item transfers.

Background

See attached documentation for details.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Merit Report

Merit LIT

Position Changes

Form Review**Inbox**

Human Resources (Originator)

County Judge Exec Asst.

Form Started By: Sharon Graham

Final Approval Date: 02/05/2020

Reviewed By

Rebecca Clemons

Andrea Schiele

Date

02/05/2020 04:13 PM

02/05/2020 04:19 PM

Started On: 02/05/2020 03:12 PM

Department	Position	Emp Num	Current Annual Salary	Annual Merit Amt	Merit %	New Annual Salary	Lump-Sum	Pay Proposal Reason	Effective Date of Change
Juvenile Grant	Juv Super Offcr I Grant.1043.001100.	14859	\$36,533.95	\$1,461.37	4.00	\$37,995.32		MERIT	14-Feb-20
Juvenile Services	Juv Supervision Offcr I.1135.001100.	13425	\$36,533.95	\$1,461.37	4.00	\$37,995.32		MERIT	14-Feb-20
Purchasing	Purchasing Specialist II.1216.001100.	14915	\$40,800.01	\$816.00	2.00	\$41,616.02		MERIT	14-Feb-20
Purchasing	Purchasing Specialist II.1696.001100.	14908	\$42,856.32	\$428.56	1.00	\$43,284.88		MERIT	14-Feb-20
District Attorney	DA Felony Prosecutor II.0064.001100.	14181	\$104,054.86	\$2,506.66	2.41	\$106,561.52		MERIT	21-Feb-20
Benefits	Sr Benefits Specialist.1623.001100.	13314	\$52,940.04	\$1,852.91	3.50	\$54,792.94		MERIT	21-Feb-20
Juvenile Services	LVN Juvenile.1169.001100.	14934	\$43,278.98	\$1,731.16	4.00	\$45,010.14		MERIT	21-Feb-20
County Attorney	CA Lead Criminal Prosecutor.0035.001100.	14077	\$75,303.02	\$2,259.14	3.00	\$77,562.16		MERIT	21-Feb-20

				(TO)	(FROM)
entity	fund	dept	object	dr	cr
01	0100	0576	001100	4,653.90	
01	0100	0576	001130		4,653.90
01	0100	0494	001100	1,244.56	
01	0100	0494	001130		1,244.56
01	0100	0440	001100	2,506.66	
01	0100	0440	001130		2,506.66
01	0100	0475	001100	2,259.14	
01	0100	0475	001130		2,259.14
01	0885	0886	001100	1,852.91	
01	0885	0886	001130		1,852.91

Department	PCN	EE ID	Current Annual Salary	*New Annual Salary	Current Position Budget Amount	*New Position Budget Amount	Reduction to Position Budget	Increase to Position Budget	Change notes	Earliest Oracle Effective Date
Corrections	0598	n/a	n/a	n/a	\$55,785.09	\$43,673.93	\$12,111.16		Reallocation of position funds to PCN 0578 and 0580 to accommodate internal promotion	2/7/2020
Corrections	0584	n/a	n/a	n/a	\$45,741.55	\$44,517.97	\$1,223.58		Reallocation of position funds to PCN 0580 to accommodate internal promotion	2/7/2020
Corrections	0578	n/a	n/a	n/a	\$74,998.54	\$81,180.91		\$6,182.37	Reallocation of position budget to accommodate internal transfer. Surplus funds from PCN 0598	2/7/2020
Corrections	0580	n/a	n/a	n/a	\$68,717.68	\$75,870.05		\$7,152.37	Reallocation of position budget to accommodate internal transfer. Surplus funds from PCN 0598 and 0584	2/7/2020
Building Maintenance	0232	13566	\$38,221.64	\$42,043.81	\$39,562.12	\$42,043.81		\$2,481.69	Reclass: Title/Grade change: From General Maintenance Tech II (B.19) to Security/Access Control Tech II (B.20). Reallocation of position budget to accommodate promotion/reclass. Surplus funds from PCN 1630	2/14/2020
Building Maintenance	1630	n/a	n/a	n/a	\$67,423.74	\$64,942.05	\$2,481.69		Reallocation of position funds to PCN 0232 to accommodate promotion/reclass	2/14/2020
Fleet Services	0923	vacant	n/a	n/a	n/a	n/a			Career Ladder: From Service Tech III (B.22) to Service Tech IV (B.23)	2/14/2020
District Attorney	0070	n/a	n/a	n/a	\$106,187.07	\$102,000.00	\$4,187.07		Reallocation of position funds from PCN 0070 to PCN 0063 (internal promotion) and PCN 0060 (external backfill).	2/21/2020
District Attorney	0063	n/a	n/a	n/a	\$95,161.06	\$98,570.76		\$3,409.70	Reallocation of position funds from PCN 0070 to accommodate internal promotion	2/21/2020
District Attorney	0060	n/a	n/a	n/a	\$89,609.90	\$90,387.27		\$777.37	Reallocation from PCN 0070 to accommodate recruitment of external backfill	2/21/2020

* Amount may vary slightly due to Oracle rounding

Commissioners Court - Regular Session**9.****Meeting Date:** 02/11/2020

Justice of the Peace 3 January 2020 Monthly Report

Submitted For: Evelyn McLean**Submitted By:** Mary Alcala, J.P. Pct. #3**Department:** J.P. Pct. #3**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action to approve Justice of the Peace, Pct. 3, January 2020 Monthly Report in compliance with Code of Criminal Procedure § 103.005.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

JP#3 January 2020 CCP 103

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Mary Alcala

Final Approval Date: 02/04/2020

Reviewed By

Andrea Schiele

Date

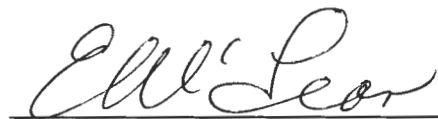
02/04/2020 08:21 AM

Started On: 02/03/2020 03:45 PM

**IN COMPLIANCE WITH ARTICLE 103
CODE OF CRIMINAL PROCEDURE**

**THE STATE OF TEXAS
COUNTY OF WILLIAMSON**

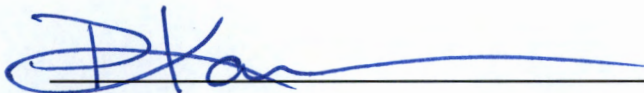
Before me, the undersigned authority, on this day personally appeared Evelyn McLean, Justice of the Peace, Precinct 3, Williamson County, who, on her oath, stated that the attached report of money collected is a true and correct report for the month of January 2020.



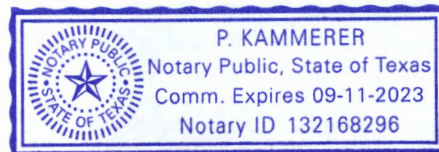
**EVELYN McLEAN
JUSTICE OF THE PEACE
PRECINCT THREE**



On this 3 day of February, 2020, to certify which witness my hand and seal of office.



**NOTARY PUBLIC
in and for the State of Texas**



Payment Report - Fee Code Summary

TXWILLIAMSONPROD

Transaction Date: 01/01/2020 - 01/31/2020 Case Categories: Criminal
Locations: JP3

Payment Type: Cash Bond Deposit; E-Filing Payment; ...

Fee Code Summary									
Code Word	Description	Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
AFCA3	Arrest/Service Fee - Const. Pct. 3	33.29	9	0.00	0	0.00	0	33.29	9
AFDPS	Arrest Fee - DPS (CCP 102.011)	2,054.01	500	0.00	0	0.00	0	2,054.01	500
AFJP	Arrest Fee - Jarrell Police Department (CCP 102.011)	17.22	4	0.00	0	0.00	0	17.22	4
AFPW	Arrest Fee - Texas P&W (CCP 102.011)	15.00	3	0.00	0	0.00	0	15.00	3
AFSO	Arrest Fee - Sheriff's Office (CCP 102.011)	980.41	243	0.00	0	0.00	0	980.41	243
CCC	Consolidated Court Costs [Loc. Gov't Code, 133.102]	24,524.01	763	0.00	0	0.00	0	24,524.01	763
CFINE	County Fine	72,740.89	694	0.00	0	0.00	0	72,740.89	694
CHS	Courthouse Security Fee (CCP 102.017)	1,860.52	761	0.00	0	0.00	0	1,860.52	761
CHSJC	JP Security Fee (CCP 102.017)	620.02	760	0.00	0	0.00	0	620.02	760
CJS	Criminal Judicial Support Fee (LGC 103.105)	0.69	2	0.00	0	0.00	0	0.69	2
COLLFEE	Collection Agency Fee	3,983.78	85	0.00	0	0.00	0	3,983.78	85
COPIES	Certified Copies	13.25	6	0.00	0	0.00	0	13.25	6
CRFEEOVER	Criminal Overpayment Fee	36.00	2	0.00	0	0.00	0	36.00	2
DDF	Deferred Disposition Fee	4,213.90	58	0.00	0	0.00	0	4,213.90	58
DIS	Dismissal Fee	120.00	12	0.00	0	0.00	0	120.00	12
DSC	Driver's Safety Course Fee (CCP 45.0511(f1))	969.26	101	0.00	0	0.00	0	969.26	101
FNTC1	Child Safety Seat Fine Trauma Center	416.70	7	0.00	0	0.00	0	416.70	7
IDF	Indigent Defense Fee (LGC 133.107)	1,225.75	751	0.00	0	0.00	0	1,225.75	751
JCTF	Justice Court Technology Fee (CCP 102.0173)	2,472.69	759	0.00	0	0.00	0	2,472.69	759
JF	Jury Fee	0.12	1	0.00	0	0.00	0	0.12	1
JFR	Jury Reimbursement Fee (CCP 102.0045)	2,444.11	750	0.00	0	0.00	0	2,444.11	750
JFTA	Jury Failure To Appear	32.41	1	0.00	0	0.00	0	32.41	1
JS	Jury Summons Fee	0.20	1	0.00	0	0.00	0	0.20	1
JTP	Juvenile Truancy Program (CCP 102.0174)	3,094.74	758	0.00	0	0.00	0	3,094.74	758
JTPDC	Juvenile Truancy Prev/Diversion Due to County (CCP 102.015)	607.43	743	0.00	0	0.00	0	607.43	743
JTPDS	Juvenile Truancy Prev/Diversion Due to State (CCP 102.015)	607.44	743	0.00	0	0.00	0	607.44	743
JUSFC	Judicial Support Fund - County (LGC 133.105)	366.93	750	0.00	0	0.00	0	366.93	750
JUSFS	Judicial Support Fund - State (LGC 133.105)	3,310.00	752	0.00	0	0.00	0	3,310.00	752
LT10	Overpayments < \$10	2.00	2	0.00	0	0.00	0	2.00	2

Payment Report - Fee Code Summary

TXWILLIAMSONPROD

Transaction Date: 01/01/2020 - 01/31/2020 Case Categories: Criminal
Locations: JP3

Payment Type: Cash Bond Deposit; E-Filing Payment; ...

Fee Code Summary									
Code Word	Description	Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
MVF	Moving Violation Fee (CCP 102.022)	45.78	554	0.00	0	0.00	0	45.78	554
OMNI	OMNI Fee	424.74	89	0.00	0	0.00	0	424.74	89
OMNIC	OMNI Fee - County	283.16	89	0.00	0	0.00	0	283.16	89
OMNIS	OMNI Fee - State	1,415.92	89	0.00	0	0.00	0	1,415.92	89
SFC3	Service/Arrest Fee - Const. 3	27.80	5	0.00	0	0.00	0	27.80	5
SFMCWV	State Fine - Motor Carrier Weight Violation	2,177.00	4	0.00	0	0.00	0	2,177.00	4
STF	State Traffic Fee (TC 542.4031)	2,712.29	126	0.00	0	0.00	0	2,712.29	126
TP	Time Payment Fee	1.76	1	0.00	0	0.00	0	1.76	1
TPC	Time Payment Fee - County	226.71	36	0.00	0	0.00	0	226.71	36
TPS	Time Payment Fee - State	981.84	163	0.00	0	0.00	0	981.84	163
TPWF	Texas P&W Fine	670.65	6	0.00	0	0.00	0	670.65	6
UFA	Uniform Traffic Act (TC 542.403)	1,161.37	468	0.00	0	0.00	0	1,161.37	468
WARC1	Warrant Fee - Constable Pct. 1	50.00	1	0.00	0	0.00	0	50.00	1
WARC3	Warrant Fee - Constable Pct. 3	1,184.56	37	0.00	0	0.00	0	1,184.56	37
WCSO	Williamson County Sheriff	179.23	9	0.00	0	0.00	0	179.23	9
WFDPS	Warrant Fee - DPS	346.98	14	0.00	0	0.00	0	346.98	14

Payment Report - Fee Code Summary

TXWILLIAMSONPROD

Transaction Date: 01/01/2020 - 01/31/2020

Case Categories: Criminal

Locations: JP3

Payment Type: Cash Bond Deposit; E-Filing Payment; ...

Fee Code Summary Totals	Gross		Positive Adjustments		Negative Adjustments		Net	
	Amount	Number	Amount	Number	Amount	Number	Amount	Number
	138,652.56	11,712	0.00	0	0.00	0	138,652.56	11,712

Payment Report - G/L and Fund Summary

TXWILLIAMSONPROD

Transaction Date: 01/01/2020 - 01/31/2020 Case Categories: Criminal
Locations: JP3

Payment Type: Cash Bond Deposit; E-Filing Payment; ...

G/L Account	G/L Account Number	Fee Totals
0100 - General Fund		
01-0100-0000-207013 - Due to City of Jarrell	L-004-3-01-0100-0000-207013: 01-0100-0000-207013 - Due to City of Jarrell	17.22
01-0100-0000-207017 - Collections Agency Fee	L-004-3-01-0100-0000-207017: 01-0100-0000-207017 - Collections Agency Fee	3,983.78
01-0100-0000-209600 - FINES DUE TO TX PARKS WILDLIFE	L-004-3-01-0100-0000-209600: 01-0100-0000-209600 - FINES DUE TO TX PARKS WILDLIFE	670.65
01-0100-0000-209700 - JP COURTS-REFUNDS	L-004-3-01-0100-0000-209700: 01-0100-0000-209700 - JP COURTS-REFUNDS	36.00
01-0100-0000-341200 - Sheriff Fees (WILCO)	L-004-3-01-0100-0000-341200: 01-0100-0000-341200 - Sheriff Fees (WILCO)	1,017.32
01-0100-0000-341801 - FEES OF OFFICE, JP PCT-1	L-004-3-01-0100-0000-341801: 01-0100-0000-341801 - FEES OF OFFICE, JP PCT #1	142.32
01-0100-0000-341803 - FEES OF OFFICE, JP PCT-3	L-004-3-01-0100-0000-341803: 01-0100-0000-341803 - FEES OF OFFICE, JP PCT #3	6,477.90
01-0100-0000-341911 - CRIMINAL FEES/OFFICE, CONST 1	L-004-3-01-0100-0000-341911: 01-0100-0000-341911 - Fees of Office, Crim. Const PCT #1	50.00
01-0100-0000-341913 - CRIMINAL FEES/OFFICE, CONST 3	L-004-3-01-0100-0000-341913: 01-0100-0000-341913 - Fees of Office, Crim. Const PCT #3	1,245.85
01-0100-0000-351303 - FINES, JP PCT-3	L-004-3-01-0100-0000-351303: 01-0100-0000-351303 - FINES, JP PCT #3	72,740.89
01-0100-0000-370500 - Miscellaneous Revenue	L-004-3-01-0100-0000-370500: 01-0100-0000-370500 - Miscellaneous Revenue	2.00
01-0100-0453-004002 - JP3 Juror Payments	L-004-3-01-0100-0453-004002: 01-0100-0453-004002 - JP3 Juror Payments	32.41
0100 - General Fund Total:		86,416.34
0360 - Courthouse Security Fund		
01-0360-0000-341150 - COURTHOUSE SECURITY FEES	L-004-3-01-0360-0000-341150: 01-0360-0000-341150 - Courthouse Security Fees	891.54
0360 - Courthouse Security Fund Total:		891.54
0361 - JP Security Fund		
01-0361-0000-341153 - JP 3 SECURITY FEES	L-004-3-01-0361-0000-341153: 01-0361-0000-341153 - JP 3 SECURITY FEES	1,589.00
0361 - JP Security Fund Total:		1,589.00
0367 - JP-3 Truancy Program Fund		
01-0367-0000-370000 - JP-3 Truancy Program Fees	L-004-3-01-0367-0000-370000: 01-0367-0000-370000 - JP-3 Truancy Program Fee	3,094.74
0367 - JP-3 Truancy Program Fund Total:		3,094.74
0372 - Justice Court Technology Fund		
01-0372-0000-341143 - JP 3 TECHNOLOGY FEES	L-004-3-01-0372-0000-341143: 01-0372-0000-341143 - JP #3 TECHNOLOGY FEES	2,472.69
0372 - Justice Court Technology Fund Total:		2,472.69

Payment Report - G/L and Fund Summary

TXWILLIAMSONPROD

Transaction Date: 01/01/2020 - 01/31/2020

Case Categories: Criminal

Locations: JP3

Payment Type: Cash Bond Deposit; E-Filing Payment; ...

G/L Account	G/L Account Number	Fee Totals
0399 - State Agency Fund		
01-0399-0000-208033 - JP 3 Truancy Prev/Diversion - State	L-004-3-01-0399-0000-208033: 01-0399-0000-208033 - JP 3 Truancy Prev/Diversion - State	1,214.87
01-0399-0000-208160 - CCC FEES DUE TO STATE COMP	L-004-3-01-0399-0000-208160: 01-0399-0000-208160 - Consolidated Court Costs	24,524.01
01-0399-0000-208235 - JURY SERVICE FEES DUE TO STATE	L-004-3-01-0399-0000-208235: 01-0399-0000-208235 - Jury Service Fee	2,444.11
01-0399-0000-208352 - CRIMINAL JUDICIAL SUPPORT DUE	L-004-3-01-0399-0000-208352: 01-0399-0000-208352 - Support of the Judiciary Fund	3,677.62
01-0399-0000-208400 - DPS ARREST FEES DUE TO STATE	L-004-3-01-0399-0000-208400: 01-0399-0000-208400 - Texas Highway Patrol Arrest Fees	2,415.99
01-0399-0000-208415 - MOVING VIOLATION FEE DUE TO ST	L-004-3-01-0399-0000-208415: 01-0399-0000-208415 - Moving Violation Fee Due to State	45.78
01-0399-0000-208425 - ST TRAFFIC FEES DUE TO STATE	L-004-3-01-0399-0000-208425: 01-0399-0000-208425 - State Traffic Fee	2,712.29
01-0399-0000-208703 - INDIGENT DEF FEES - DUE TO ST	L-004-3-01-0399-0000-208703: 01-0399-0000-208703 - Indigent Defense Fee	1,225.75
01-0399-0000-208720 - SEATBELT FINES	L-004-3-01-0399-0000-208720: 01-0399-0000-208720 - Seatbelt Fines	416.70
01-0399-0000-208750 - TLFTA FEES DUE TO STATE COMP	L-004-3-01-0399-0000-208750: 01-0399-0000-208750 - Traffic Law Failure To Appear	2,123.82
01-0399-0000-208850 - WEIGHT VIOLATION FINES DUE TO	L-004-3-01-0399-0000-208850: 01-0399-0000-208850 - Weight Violation Fines	2,177.00
01-0399-0000-208860 - TIME PYMT FEES DUE TO STATE	L-004-3-01-0399-0000-208860: 01-0399-0000-208860 - Time Payment	1,210.31
0399 - State Agency Fund Total:		44,188.25
Fee Totals for All Funds:		138,652.56

Payment Report - G/L and Fund Summary

TXWILLIAMSONPROD

Transaction Date: 01/01/2020 - 01/31/2020 Case Categories: Civil
Locations: JP3

Payment Type: Cash Bond Deposit; E-Filing Payment; ...

G/L Account	G/L Account Number	Fee Totals
0100 - General Fund		
01-0100-0000-341803 - FEES OF OFFICE, JP PCT-3	L-004-3-01-0100-0000-341803: 01-0100-0000-341803 - FEES OF OFFICE, JP PCT #3	5,003.45
01-0100-0000-341903 - CIVIL FEES/OFFICE, CONST 3	L-004-3-01-0100-0000-341903: 01-0100-0000-341903 - Fees of Office, Const. PCT #3	7,990.00
01-0399-0000-208354 - Judicial/Court Train Fee Due to State	L-004-3-01-0399-0000-208354: 01-0399-0000-208354 - Judicial/Court Train Fee Due to State	950.00
0100 - General Fund Total:		13,943.45
0399 - State Agency Fund		
01-0399-0000-208022 - Justice Courts Civil Electronic Filing	L-004-3-01-0399-0000-208022: 01-0399-0000-208022 - JP Ct. Civil Electronic Filing Fee	1,900.00
01-0399-0000-208822 - JP CIVIL LEGAL FEE FOR INDIGEN	L-004-3-01-0399-0000-208822: 01-0399-0000-208822 - JP Civil Legal Fee for Indigent	1,140.00
0399 - State Agency Fund Total:		3,040.00
Fee Totals for All Funds:		16,983.45

Payment Report - Fee Code Summary

TXWILLIAMSONPROD

Transaction Date: 01/01/2020 - 01/31/2020 Case Categories: Civil
Locations: JP3

Payment Type: Cash Bond Deposit; E-Filing Payment; ...

Fee Code Summary									
Code Word	Description	Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
AB	Abstract	20.00	3	0.00	0	0.00	0	20.00	3
CCFF	Counter/Cross Claim Filing Fee	50.00	2	0.00	0	0.00	0	50.00	2
CCOP	Civil Copies	9.00	8	0.00	0	0.00	0	9.00	8
CERT	Certified Copy	70.75	24	0.00	0	0.00	0	70.75	24
CMAIL	Certified Mail Service	24.70	1	0.00	0	0.00	0	24.70	1
CONT3	Constable Service Fee Pct #3	6,790.00	79	0.00	0	0.00	0	6,790.00	79
EFF	Electronic Filing Fee	1,900.00	190	0.00	0	0.00	0	1,900.00	190
ISF	Indigent Legal Services Fee	1,140.00	190	0.00	0	0.00	0	1,140.00	190
JCF	Civil Filing Fee	4,650.00	186	0.00	0	0.00	0	4,650.00	186
JCTF	Judicial/Court Training Fee Due to State	950.00	190	0.00	0	0.00	0	950.00	190
JURY	Jury Fee	44.00	2	0.00	0	0.00	0	44.00	2
SCFF	Small Claims Filing Fee	50.00	2	0.00	0	0.00	0	50.00	2
TOW	Towing Filing Fee	20.00	1	0.00	0	0.00	0	20.00	1
WEXEC	Writ of Execution	15.00	3	0.00	0	0.00	0	15.00	3
WGAR	Writ of Garnishment	25.00	5	0.00	0	0.00	0	25.00	5
WPOSS	Writ of Possession	25.00	6	0.00	0	0.00	0	25.00	6
WSF3	JP3 - Writ Service Fee	1,200.00	9	0.00	0	0.00	0	1,200.00	9

Payment Report - Fee Code Summary

TXWILLIAMSONPROD

Transaction Date: 01/01/2020 - 01/31/2020 Case Categories: Civil
Locations: JP3

Payment Type: Cash Bond Deposit; E-Filing Payment; ...

Fee Code Summary Totals	Gross		Positive Adjustments		Negative Adjustments		Net	
	Amount	Number	Amount	Number	Amount	Number	Amount	Number
	16,983.45	901	0.00	0	0.00	0	16,983.45	901

Commissioners Court - Regular Session**10.****Meeting Date:** 02/11/2020

ESD 12 Board Appointment

Submitted For: Cynthia Long**Submitted By:** Kathy Pierce,
Commissioner
Pct. #2**Department:** Commissioner Pct. #2**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action on appointment of Edward H. Trent to fill the unexpired term of Place #2 on the Emergency Services District (ESD) #12 Board of Directors, with the term beginning effective immediately and ending on December 31, 2021.

Background

Edward Trent will be replacing the Place #2 board member, who has submitted his letter of resignation after serving on the ESD Board of Directors since its creation in February 2012.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Edward Trent Bio

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Kathy Pierce

Final Approval Date: 02/03/2020

Reviewed By

Andrea Schiele

Date

02/03/2020 01:31 PM

Started On: 02/03/2020 12:03 PM

Bio – Edward H. Trent

Cedar Park, Texas

Edward Trent has lived in Cedar Park and Austin for thirty years. Originally from Midland, Texas, he graduated from Greenwood High School. Early in his career, he worked with a master electrician before pursuing his vocation as a technician in the low voltage industry. For the next twenty years, he worked for companies where he continued to develop skills and knowledge in installing and then designing commercial fire alarm systems. During that time, he obtained national certification and a Texas state license for fire alarm system design. After approximately 20 years in the fire alarm industry, Edward began employment with the City of Austin Fire Department, where he reviews site plans, building plans, and fire alarm system plans according to locally adopted codes and standards. He and his wife have call Cedar park their home for over 20 years. They have a wonderful daughter, one dog, and two cats.

Commissioners Court - Regular Session**11.****Meeting Date:** 02/11/2020

ESD #12 Board Resignation

Submitted For: Cynthia Long**Submitted By:** Kathy Pierce,
Commissioner
Pct. #2**Department:** Commissioner Pct. #2**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action on resignation of Kurt M. Prossner from Place #2 of the Emergency Services District (ESD) board of directors.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Resignation Letter

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Kathy Pierce

Final Approval Date: 02/03/2020

Reviewed By

Andrea Schiele

Date

02/03/2020 03:09 PM

Started On: 02/03/2020 02:59 PM

February 3, 2020


Ms. Cynthia P. Long Commissioner
Williamson County Precinct Two
350 Discovery Boulevard, Suite 201
Cedar Park, Texas 78613

RE: ESD #12 Board of Directors Resignation

Commissioner Long,

I would like to thank you for the opportunity to serve my community as a director on the Emergency Services District (ESD) #12 Board of Directors. It has been a pleasure serving on the board and representing my neighborhood in the important area of fire protection. As an original member of the ESD #12 Board of Directors that was created in February of 2012, I have served for nearly eight years. At this time, I would like to respectfully submit my letter of resignation to allow myself more time to spend with family and on other activities.

Sincerely,

A handwritten signature in black ink, appearing to read "Kurt M. Prossner". The signature is stylized with a large, looped initial "K" and a cursive-style name.

Kurt M. Prossner

Commissioners Court - Regular Session**12.****Meeting Date:** 02/11/2020

Brushy Creek Marlins Swim Meet Parking plan

Submitted For: Terry Cook**Submitted By:** Garry Brown,
Commissioner
Pct. #1**Department:** Commissioner Pct. #1**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider, and take appropriate action on the Brushy Creek Marlins Swim Meet Parking Plan and Instructions for Sendero Springs Pool located adjacent to Sendero Springs Drive, Round Rock, Texas, for the 2020 Swim Season.

Background

This is an annual event. This year, there will be 3 dual meets on 5/16/2020, 6/6/2020, 6/13/2020 and in addition, there will be a tri-meet on 6/27/2020. This parking plan is the same as last year, which had no issues. The Williamson County Fire Marshal's Office and the county engineer's office have reviewed this plan and found no issues.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Marlins Parking Plan

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Garry Brown

Final Approval Date: 02/05/2020

Reviewed By

Andrea Schiele

Date

02/05/2020 03:53 PM

Started On: 02/05/2020 12:31 PM

BRUSHY CREEK MARLINS SWIM MEET PARKING PLAN FOR SENDERO SPRINGS POOL

PARKING INSTRUCTIONS

Pre-Event

Prior to the event, the team shall coordinate with the Sendero Springs HOA to ensure that residents are notified of the event and related parking restrictions.

The team shall post signage the day before indicating right lane closures on both sides of Sendero Springs Drive and post signage of the event.

Day of Event

Team Representatives shall be posted and visually identifiable by means of event staff t-shirts or vests for one hour before the event through the beginning of the first heat when the majority of the parking will be complete.

Cones will be placed around the lane closure areas as on the map (for Diagonal Parking). Cones must block diagonal parking within 50 feet of intersections.

Team representatives will be available at the pool to help monitor any parking issues and notify via the PA system any parking violators.

Contracted Williamson County Sheriff will monitor the parking areas for any parking violations, which will also be announced on the PA system and/or ticketed.

Restricted Parking Areas and Regulations

Do not park in the following areas:

- Do not diagonal park within 50 feet of an intersection (coned off)*
- Within 5 feet of driveways
- Within 15 feet of a fire hydrant
- Within 20 feet of a crosswalk
- Within 30 feet of a stop sign
- In the turn-around area of a cul-du-sac
- Red zones, including the drop off zone of the pool parking lot
- On grass, including swimming pool and park land
- On the opposite sides of the street where the map reflects parking on one side only
- Other areas designated as off limits in the parking map

*Considered an immediate traffic hazard. As such, a peace officer will be able to exercise his authority to have the vehicle towed without notice to the owner.

Post-Event

Contracted Williamson County Sheriff will work the traffic light at 1431 and Sendero Springs Drive to reduce the congestion at the light until most of the participants have left and traffic is deemed normal.

Signage and cones shall be taken down by the team.



Parking at Hatch House and South Star Bank

Hatch House and SouthStar Bank have agreed to allow us to use their parking lots during Saturday Home Meets.



Parking/Shuttle to/from Walsh Middle School (Divisional Only)

Take Great Oaks Dr, turn left on Behrens Pkwy, School lot on Right, Shuttle to/from pool

Commissioners Court - Regular Session**13.****Meeting Date:** 02/11/2020

Approval of 2019 Microfilm Imaging Services Blanket

Submitted For: Randy Barker**Submitted By:** Erica Smith, Purchasing**Department:** Purchasing**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action on approving a blanket purchase order for 2019 microfilm imaging services to the Texas State Library in the amount of \$75,000, pursuant to the provisions of the Interagency Cooperation Act, Texas Government Code, Title 7, Chapter 771.

Background

Approval of this blanket purchase order will support the operations of the Williamson County Clerk's office. Original agreement was approved on August 13th, 2019, Agenda Item #38. The maximum amount of this contract is \$92,000 with \$85,700 designated for imaging services. Funding was approved in the FY20 budget. This expenditure will be charged to 01.0384.0384.004550. Department contact is County Clerk Nancy Rister.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Approved Contract

Form Review**Inbox**

Purchasing (Originator)

County Judge Exec Asst.

Form Started By: Erica Smith

Final Approval Date: 02/06/2020

Reviewed By

Randy Barker

Andrea Schiele

Date

02/06/2020 10:12 AM

02/06/2020 10:35 AM

Started On: 02/05/2020 09:45 AM

Contract for Imaging Services for Fiscal Year 2020

Texas State Library and Archives Commission

State and Local Records Management

THE STATE OF TEXAS – COUNTY OF TRAVIS

TSLAC Contract Number: 6-20-1246

WillCo Contract or Purchase Order Number: Not Provided

This Contract is entered into by and between the Texas State Library and Archives Commission, the Performing Agency, and Williamson County Clerk, the Receiving Agency, pursuant to the authority granted in, and in compliance with, the provisions of the Interagency Cooperation Act, Texas Government Code, Title 7, Chapter 771.

I. ADMINISTRATIVE CONTACT INFORMATION FOR CONTRACTING PARTIES

Receiving Agency

Name: Williamson County Clerk
Agency Code: 1246.01
Contact Person: Nancy Rister
Contact Phone: (512) 943-1549
Contact Email: nrister@wilco.org

Performing Agency

Name: Texas State Library and Archives Commission
Agency Code: 306
TINS No: 33063063060013
Contact Person: Dee Riley
Phone: (512) 475-5151

II. STATEMENT OF SERVICES TO BE PERFORMED

The Performing Agency will perform records storage and imaging related services in levels not to exceed the total billable amounts in Section IV of this Contract. Billable fees for records storage and imaging related services will be assessed monthly based on actual services performed. Fees for services under this Contract are outlined in Appendix 1.

Information regarding the eligibility for storage and imaging, record preparation, transferring and transporting records, requesting or returning stored records, and the final disposition of stored records is available on the Performing Agency's website in the "Records Management" Section.

The Performing Agency certifies that it has authority to provide and invoice for these services as granted in Texas Government Code, Chapter 441, § 441.006, § 441.017, and § 441.182.

III. FEE SCHEDULE CALCULATION

All fees charged under this Contract are formulated on a cost recovery model reviewed by the Texas State Auditor's Office and the Texas Legislative Budget Board.

Reimbursable costs under this Contract will be calculated for Records Center Services in accordance with Texas Government Code as cited in Section II and as listed in Appendix 1, effective September 1, 2019.

IV. CONTRACT AMOUNT

The maximum amount of this Contract is \$92,200.00 and can only be increased or decreased by an executed addendum to this Contract. Of the total amount of this Contract, \$6,500.00 of this amount is designated for storage services and \$85,700.00 is designated for imaging services.

The total amount of this Contract is an estimate based on prior services provided by the Performing Agency for services requested by the Receiving Agency. It is the responsibility of both the Performing and Receiving Agencies to amend this Contract as the scope of services changes during the Contract term.

V. INVOICING FOR SERVICES

The Performing Agency will submit invoices to the Receiving Agency on a monthly basis and will provide support documentation for any change in the storage, circulation, and/or imaging charges incurred during the invoicing period. This documentation will be provided at no additional charge. Any additional reports requested by the Receiving Agency will be charged as "Other Services" and will be discussed and agreed upon by both parties prior to the start of the work.

Invoices will be submitted to the Receiving Agency as PDF files via email to the contact listed below. The Receiving Agency is responsible for informing the Performing Agency at ar@tsl.texas.gov if the billing email address changes or some other method of submission is necessary for the invoices.

The Receiving Agency's email address for receiving invoices is: nrister@wilco.org.

Questions concerning billing and accounting transactions related to this Contract should be directed to the attention of:

Texas State Library and Archives Commission
State and Local Records Management
Attention: Accounting
Box 12516
Austin, TX 78711-2516
Email: ar@tsl.texas.gov

VI. PAYMENT FOR SERVICES

Payment for services performed under this Contract will be processed monthly in accordance with the Interagency Cooperation Act, Texas Government Code, Chapter 771, § 771.008.

If the Receiving Agency is paying other than via an Interagency Transaction Voucher processed through the Texas Comptroller's Uniform Statewide Accounting System (USAS), the Receiving Agency will remit payment to the following address:

**Texas State Library and Archives Commission
Accounts Receivable
Box 12516
Austin, TX 78711-2516**

VII. CANCELLATION OF CONTRACT

This Contract may be canceled by either party provided the following conditions are met. To terminate this Contract, either party must submit a written notice of intent to terminate the contract to the other party at the address listed in Section I of this Contract at least 30 days prior to the intended termination date. The termination notice must reference the State and Local Records Management (SLRM) Contract Number, and must be dated and signed by the agency head or the authorized records management officer. The date of actual Contract termination must be mutually agreed to in writing by both parties to allow for the appropriate and efficient disposition of all records in storage or micro-conversion in process at the time of cancellation notice. Payment for storage services performed will be the responsibility of the Receiving Agency until all records are removed from storage, and payment for imaging services will be due for all imaging services performed prior to the agreed termination date. All fees will be calculated as outlined in the fee schedules in Appendix 1.

VIII. TERM OF CONTRACT

This Contract begins once fully executed by both parties and terminates on August 31, 2020.

The undersigned parties bind themselves to the faithful performance of this Contract. It is mutually understood that this Contract will not become effective until signed by both parties below.

RECEIVING AGENCY

Williamson County Clerk

By: Bill Gravell

Bill Gravell

County Judge

Date: 8-13-19

PERFORMING AGENCY

Texas State Library and Archives Commission

By: Donna Osborne

Donna Osborne

Chief Operations and Fiscal Officer

Date: 8/15/19

GENERAL INSTRUCTIONS

An original and one copy of this entire document, including any attachments, addenda, and/or exhibits must be submitted to the Receiving Agency for approval. The Receiving Agency must sign both Contracts and return one copy to:

Texas State Library and Archives Commission

State and Local Records Management

Attention: Accounting

Box 12516

Austin, TX 78711-2516



TEXAS STATE LIBRARY AND ARCHIVES COMMISSION
State & Local Records Management Division
RECORDS STORAGE SERVICES
FEE SCHEDULE (FY 2020)

The following fees will be charged for services provided to state agencies or local governments by the Texas State Library and Archives Commission in the State Records Center at 4400 Shoal Creek Boulevard in Austin, Texas.

RECORDS STORAGE SERVICES (NIGP CODE)	Unit	Fee
1. Records Center Stack Storage (962-95-01)	Cubic Ft (CF)*	\$ 0.20
2. Oversize Documents (962-95-02)	Call for quote	
3. Map Storage (962-95-03)	Call for quote	
4. Microfilm storage – 16 mm roll (962-95-04)	Each	\$ 0.07
5. Microfilm storage – 35 mm roll (962-95-05)	Each	\$ 0.14
6. Microfiche storage (962-95-06)	Per sheet	\$ 0.0015
7. Microfilm storage – Quarantine (962-95-07)	Each	\$0.21
8. Microfilm storage – Cold storage (962-95-08)	Each	\$1.00
9. Microfilm storage – Freezer storage (962-95-09)	Each	\$2.00
10. Disaster Recovery – storage (990-28-01)	CF	\$ 3.50
11. Disaster Recovery – circulation (990-28-02)	CF	\$ 5.00

Monthly Fees are assessed on the total volume of cubic feet of hard copy or microforms stored at any point during a month.

***NOTE: \$0.20 per cubic foot equals \$0.24 per standard record storage box.**



TEXAS STATE LIBRARY AND ARCHIVES COMMISSION
State & Local Records Management Division
RECORDS STORAGE SERVICES
DRAFT FEE SCHEDULE (FY 2019)

ACTIVITIES SERVICES	Unit	Fee
1. Accessions (958-82-01)	Each	\$ 1.10
2. Disposal and destruction (958-82-02)	Each	\$ 2.75
3. Permanent Withdrawal (958-82-03)	Each	\$ 2.75
4. Circulation (958-82-04)	Each	\$ 1.75
5. Rush Circulation (958-82-05)	Each	\$ 3.50
6. Regular Deliveries/Pickups (in City of Austin) (958-82-06)	Each	\$11.00
7. Rush Deliveries/Pickups (in City of Austin) (958-82-07)	Each	\$22.00
8. Special Deliveries /Pickups surcharge (in City of Austin) (958-82-07)	Each*	\$ 0.50
9. Delivery mileage charge (outside City of Austin) (958-82-09)	Per mile	\$ 1.25
10. Scan on demand (digital scan/transmission of documents/microfilm/microfiche) (958-82-10) <i>Note: circulation and research fees also applied for pull and refile (Items 15 and 26)</i>	Per page/Per frame	\$ 0.20
11. Scan on demand oversize documents (digital scan/transmission of documents) (958-82-11) <i>Note: circulation and research fees also applied for pull and refile (Items 15 and 26)</i>	Per page	\$1.00

*Applied only when additional staff time is needed to remove from a location or place in location 30 or more items while at an agency.

OTHER SERVICES	Unit	Fee
12. Data entry – per line (958-82-12)	Per line	\$ 0.50
13. Relabel – box or file (958-82-17)	Each	\$2.00
14. Document Preparation (if required for scan on demand) (958-82-13)	Per hour*	\$40.00
15. Research – box, file, microform assistance (958-82-14)	Per hour*	\$40.00
16. Special reports – research and generation (958-82-15)	Per hour*	\$40.00
17. Minimum monthly charge (958-82-16)	Each	\$15.00

*Charged in 15 minute increments.

Records Storage Service Descriptions

- 1. Records Center Stack Storage:** The monthly fee is \$0.20 per cubic foot. The industry standard is to assess a standard record storage box with the lid at 1.2 cubic feet each; this is equal to \$0.24 per month. Storage of containers other than the standard container includes either 36 or 48" roll plan (RP36, RP48).
- 2. Oversize Documents:** If documents are too large or too fragile to be housed in roll plan boxes, please contact the Records Center Manager to discuss alternatives. Charges will be based on the amount of space taken up on shelves. Arrangements for other types of storage and pricing will be taken on a case-by-case basis.
- 3. Map Storage:** Oversized maps that can be stored on shelves, map cabinets, or oversized flat boxes will be accepted on a case-by-case basis as room is available. Pricing will vary based on the amount of floor space or shelf space taken up by the maps. Please contact the State Records Center Manager for additional information.
- 3-5. Microform Storage:** Reels and Microfiche are stored in one of the microfilm vaults at the State Records Center. The rate of \$0.07 is for a 16mm reel, that fee is doubled for 35mm. The cost of storing each sheet of microfiche is \$0.0015.
- 6. Microfilm Storage – Quarantine:** Film that is identified as having oxidation, vinegar syndrome, or other degradation issues will be removed from storage. Film will be segregated into a vault designated for quarantined film. The owner of the film will have the option of duplicating the film or leaving the film in quarantine vault. Microfilm stored in this area will be charged a rate of \$0.21 per roll, per month. This is a new service in FY2018.
- 7. Microfilm Storage – Cold storage:** Fragile or degrading film will be stored between 33-55 degrees to help slow the effects of the degradation. The cost will be \$1.00 per roll, per month.
- 8. Microfilm Storage – Freezer storage:** Extremely fragile or degrading film will be stored below 32 degrees to help slow the effects of the degradation. The cost will be \$2.00 per roll, per month.
- 10. Disaster Recovery Vault Storage:** The fee is assessed for the total volume of cubic feet stored in the disaster recovery vault that is not processed into and/or out of disaster recovery vault storage during each month, but remains in storage for the entire month.
- 11. Disaster Recovery Vault Circulation Services:** The fee is assessed for the total volume of cubic feet processed into and/or out of the disaster recovery vault storage during each month, and includes such processing for records that are stored for less than one month.
- 12. Accession Services:** The fee is assessed for accessioning items for storage including these activities: receive request to store; create new items in tracking software; assign locations; generate and print labels; affix labels; and add to shelves. The charge is per item (box, reel, etc.).
- 13. Disposal and Destruction Services:** The fee is assessed for removing items from storage including these activities: verify request against retention schedule; staff pull from shelves; staff verify boxes pulled; palletize; shrink wrap; staff present at vendor pick up for secure destruction; and staff mark items as destroyed in tracking software. The charge is per item (box, reel, etc.).
- 14. Permanent Withdrawal Services:** The fee is assessed for permanent withdrawal of items from storage including these activities: pull from shelf; send to customer; and mark items as permanently returned to customer in tracking software. Includes items transferred from agency to agency or to transfer ownership to the State Archives. The charge is per item (box, reel, etc.).
- 15.1 Circulation Services:** The fee is assessed for circulating items to/from storage including these activities: process request from customer to borrow or return borrowed items - stored box, file folder from box, or microfilm/microfiche; generate paper request; pull from/return to shelf; send to customer; and mark item in/out in tracking software. The charge is per item (box, file, reel, etc.) each time the item is handled.
- 15.2 Microfiche Circulation:** Microfiche circulation will be calculated either by batch pull (pulling one set = 1 pull fee) or by individual fiche within a set if the request is for anything other than a full batch (e.g. 5 single fiche pulled from on large set or several different sets = 5 pull fees).
- 16. Rush Circulation Services:** The fee is assessed for circulating items from storage that are requested to be retrieved prior to the next standard delivery/pick up cycle. These activities include: process request from customer to borrow items - stored box, file folder from box, or microfilm/microfiche; generate paper request; pull from a shelf; stage at records center for pick up by customer or send to customer; and mark item out in tracking software. The charge is per item (box, file, reel, etc.) each time the item is handled. In addition to the Rush circulation charge, if the item(s) is to be delivered to the customer the Rush Delivery charge will be applied as well (Item 18).
- 17. Regular Deliveries/pickups (in city of Austin):** Records requested will typically be delivered within one business days or customer can schedule one trip per week. Fee is assessed each way for each stop (individual, department, floor, building, etc.).

18. Rush Deliveries/Pickups (in city of Austin): Applies to RUSH requests that were retrieved and delivered prior to the next standard delivery/pick up cycle. In addition, a Rush Circulation Service fee is also applied for Rush requests (Item 16).

19. Special Deliveries/Pickups surcharge (in City of Austin): This fee is added to each item over 30 items that requires additional time of State Records Center staff at the pickup/delivery site because items are not staged properly in a dock or prior agreed upon staging area. Some examples of when the surcharge would be applied are: when SRC staff are required to remove boxes from shelves; boxes or files are scattered across a facility requiring staff to wait to have items brought to them or go to multiple locations to pick up; boxes are stacked out of order; when returning boxes staff are requested to place boxes on a shelving unit or to stack boxes in anyway other than how they are on the carts.

20. Delivery Mileage Charge (outside city of Austin): Applies to actual mileage for pickups or deliveries outside the City of Austin city limits. This is in addition to the Regular or Expedited delivery/pickup charges.

21. Scan on Demand: Applies to a per page or per frame of microforms fee for the State Records Center to scan a document and digitally transmit that document to the customer via email. NOTE: Circulation and research charges also apply to the scan on demand service. (Items 15 and 26).

22. Scan on Demand oversize documents: Applies to a per page fee for the State Records Center to scan a document and digitally transmit that document to the customer via email. Circulation and research charges also apply to the scan on demand service. (Items 15 and 26).

23. Data Entry: The State Records Center has implemented a new automated inventory system that allows customers access to the system from their office. As a service to our customers the SRC will continue to data enter accession information or accept email and phone requests for circulation of items and then enter those requests into the system for a charge of \$0.50 per line. If customers choose to do their own data entry, the charge will be waived. Creation of labels will not incur a charge.

24. Relabel: When boxes or files at the state records center are mislabeled and the owning agency requests new labels for their boxes or files. Examples of mislabeling might include misspelling names, mismatched alpha numeric codes, or removing PII from labels. This fee will not be assessed for damaged barcodes that are reprinted using the same information that was on the damaged barcode or for boxes transferred from one agency to another agency.

25. Document Preparation (if required for scan on demand): Document preparation involves repairing and arranging documents in the proper order, removing fasteners, stamping/coding, etc. Charges calculated in 15 minute increments with a minimum charge of \$10.00.

26. Research – box, file, microform assistance: hourly charge of \$40.00 per hour to research box contents on customer's behalf; to search multiple boxes for particular files; to find individual images on reels of microfilm or sheets of microfiche to fulfill a scan on demand request. Charges calculated in 15 minute increments with a minimum charge of \$10.00.

27. Special reports – research and generation: hourly charge of \$40.00 per hour to research and create custom reports for customers. Standard reports can be generated by customers through the records tracking system for free. Charges calculated in 15 minute increments with a minimum charge of \$10.00.

28. Monthly Minimum Storage Fee: A minimum monthly storage fee of \$15.00 will be charged at the end of each month for any customer that has a total storage cost of less than that amount.

Other Services: Other services are available and will be discussed with customers and estimates quoted before beginning work. Other services could include hourly charges to re-box materials if received in poor condition (including per box charge for new boxes); and storage of oversized and/or odd shaped records that will not fit in a standard records center box. Please call for quote.

Definitions

The following words and terms, when used in these sections, have the following meanings, unless the context clearly indicates otherwise. Terms not defined in these sections have the meanings defined in the Government Code, § 441.031-441.039 and § 441.051-441.062 for state agencies and state universities. For local governments, terms not defined in these sections have the meaning defined in the Local Government Code Chapters 201-205.

Agency: A state executive, judicial, or legislative department, institution, board, or commission, including an eleemosynary institution.

Cubic Foot (CF): The industry standard is to assess a standard record storage box with the lid at 1.2 cubic feet.

Customer: Includes state agencies and units of local government.

Disaster recovery services: The temporary off-site storage and regular rotation of a security backup copy of records for the purpose of recovering information in the event of a disaster.

Local Government: A county, including all district and precinct offices of a county, municipality, public school district, appraisal district, or any other special-purpose district or authority.



TEXAS STATE LIBRARY AND ARCHIVES COMMISSION
State & Local Records Management Division
IMAGING MICROFILM SERVICES
FEE SCHEDULE (FY 2020)

The following fees will be charged for services provided to state agencies or local governments by the Texas State Library and Archives Commission in the State Records Center at 4400 Shoal Creek Boulevard in Austin, Texas.

MICROFILMING IMAGING AND DUPLICATING SERVICES	Unit	Fee
1. Frames Filmed (Rotary Camera/16 mm) (915-68-01)	Per Frame	\$ 0.07
2. Frames Filmed (Digital Archive/16 mm) (915-68-01)	Per Frame	\$ 0.07
3. Frames Filmed (Digital Archive/35mm) (915-68-02)	Per Frame	\$0.17
4. Original Reels Processed (5 Mil) (915-68-03)	Each	\$17.00
5. Original Reels Processed (2.5 Mil) (915-68-04)	Each	\$22.00
6. Original Reels Processed (35 mm) (915-68-05)	Each	\$17.00
7. Reels Duplicated Silver (2.5 Mil – 16 mm) (915-68-06)	Each	\$32.00
8. Reels Duplicated Silver (35 mm Direct) (915-68-07)	Each	\$37.00
9. Reels Duplicated Silver (35 mm Print) (915-68-08)	Each	\$37.00
10. Reels Duplicated Silver (5 Mil) (915-68-09)	Each	\$27.00
11. Reels Duplicated Diazo (2.5 Mil – 16 mm) (915-68-10)	Each	\$24.00
12. Reels Duplicated Diazo (5 Mil – 35 mm) (915-68-11)	Each	\$29.00
13. Reels Duplicated Diazo (5 Mil – 16 mm) (915-68-12)	Each	\$24.00
14. Jackets Loaded (915-68-13)	Each	\$2.50
15. Jackets Duplicated Diazo (915-68-14)	Each	\$2.00
16. Magazine Loaded (915-68-15)	Each	\$3.00
17. Document Preparation (958-82-13)	Per hour*	\$40.00
18. Postage (915-58-01)	Each	actual cost
19. Regular Deliveries/Pickups (in City of Austin) (958-85-06)	Each	\$11.00
20. Expedited Deliveries/Pickups (in City of Austin) (958-82-07)	Each	\$2.00
21. Delivery mileage charge (outside City of Austin) (958-82-09)	Per Mile	\$ 1.25
22. Minimum order for filming services (915-68-16)	Each	\$150.00

*Charged in 15 minute increments.

Microfilming, Imaging and Duplicating Services Descriptions

The Imaging Services Unit of the State Library and Archives Commission's Records Management Division (RMD), offers some microfilm imaging services to state agencies and local governments. All microfilm produced by the unit meets the requirements found in the *Microfilming Standards and Procedures* for state agencies and local governments.

1. Source Document Microfilming: Imaging Services films documents on rotary cameras using 16mm film. The charges include film processing; quality control editing according to client requirements; methylene blue testing; proper targeting and certification; density and resolution readings; and computer-generated container labels and transmittal information that provide the records series title, roll number, and beginning and ending contents of each roll.

2-3. Digital Archiving Services: Digital archiving converts digital images to archival microfilm for permanent storage and vital/essential record protection in the case of disaster (including technology obsolescence). Input file formats can vary, and the agency should contact Imaging Services prior to beginning project to discuss options. Files can be sent to the Texas State Library using CD-ROMs, a portable hard drive, or through a secure SFTP site. Output format is archival 16mm or 35 mm silver halide microfilm. The charges include film processing; quality control editing according to client requirements; methylene blue testing; proper targeting and certification; density and resolution readings; and computer-generated container labels as well as transmittal information that provide the records series title, roll number, and beginning and ending contents of each roll.

4-6. Original Reels Processed: For reels of film produced by agencies and sent to Imaging Services for processing. The charges include film processing; quality control editing according to client requirements; methylene blue testing; proper targeting and certification; density and resolution readings; and computer-generated container labels.

7-13. Reels Duplicated: A secondary silver film or diazo copy for agency use or distribution. The charges include quality control editing according to client requirements.

14. Jackets Loaded: Jacket services include cutting film, loading film into jacket sleeves or channels, adding to the jacket and manually labeling each jacket.

15. Jackets Duplicated: Microfiche diazo copy of jacket.

16. Magazine Loaded: Charges for services to load a roll of microfilm into a magazine/cartridge and add a leader or remove a roll from a magazine/cartridge. The magazine/cartridge of the customer's choice will be provided at cost to the customer as well. The \$3 is for loading/unloading and adding a leader only.

17. Document Preparation: Document preparation involves repairing and arranging documents in the proper order, purging documents not requiring filming, removing fasteners, stamping/coding, inserting targets, etc. Charges calculated in 15 minute increments with a minimum charge of \$10.00.

18. Postage and Handling: Actual charges will be added for postage and handling to return Source documents and reels to the customer. Customer can request special services such as Delivery Confirmation.

19. Regular Deliveries/Pickups (in city of Austin): Records requested will be delivered typically within one business day or customer can schedule one trip per week. Fee is assessed each way for each stop (individual, department, floor, building, etc.).

20. Expedited Deliveries/Pickups (in city of Austin): Applies to same-day RUSH requests.

21. Delivery Mileage Charge (outside city of Austin): Applies to actual mileage for pickups or deliveries outside the City of Austin city limits. This is in addition to the Regular or Expedited delivery/pickup charges.

22. Minimum Order of Filming Services: of \$150.00 will be charged at the end of each month for any customer that has a total film service cost of less than that amount.

Other Services: Other services are available and will be discussed with customers and estimates quoted before beginning work. Other services could include hourly charges to research microform contents on customer's behalf; to search multiple reels for particular images; to re-box customer's materials if received in poor condition, or not in acid free containers (including per box charge for new boxes); and hourly rates charged for custom reports (standard reports will be available at no charge). Please call for quote.

Definitions

The following words and terms, when used in these sections, have the following meanings, unless the context clearly indicates otherwise. Terms not defined in these sections have the meanings defined in the Government Code, § 441.031-441.039 and § 441.051-441.062 for state agencies and state universities. For local governments, terms not defined in these sections have the meaning defined in the Local Government Code Chapters 201-205.

Agency: A state executive, judicial, or legislative department, institution, board, or commission, including an eleemosynary institution.

Customer: Includes state agencies and units of local government.

Local Government: A county, including all district and precinct offices of a county, municipality, public school district, appraisal district, or any other special-purpose district or authority.

Microfilm: Roll microfilm, microfiche, computer output microfilm (COM), and all other formats produced by and method of microphotography or other means of miniaturization on film.



TEXAS STATE LIBRARY AND ARCHIVES COMMISSION
State & Local Records Management Division
IMAGING DIGITAL SERVICES
FEE SCHEDULE (FY 2020)

The following fees will be charged for services provided to state agencies or local governments by the Texas State Library and Archives Commission in the State Records Center at 4400 Shoal Creek Boulevard in Austin, Texas.

Standard Capture (NIGP CODE)		Imaging up to 8.5x14	
1. B & W 200 DPI (920-30-01)	Per Image	\$	0.030
2. B & W 300 DPI (920-30-02)	Per Image	\$	0.032
3. B & W 400 DPI (920-30-03)	Per Image	\$	0.035
4. B & W 600 DPI (920-30-04)	Per Image	\$	0.040
5. Color 300 DPI (920-30-05)	Per Image	\$	0.040
6. Color 400 DPI (920-30-06)	Per Image	\$	0.045
7. Color 600 DPI (920-30-07)	Per Image	\$	0.050
Large Format Image Capture		Imaging up to 48 inches wide	
8. 200 DPI (920-30-08)	Per Image	\$	0.900
9. 300-600 DPI (920-30-09)	Per Image	\$	1.000
Transparency Media Capture		Not Available	
Image Processing		OCR/Searchable PDF	
10. 200 DPI (920-30-10)	Per Image	\$	0.030
11. 300 DPI (920-30-11)	Per Image	\$	0.030
12. 400 DPI (920-30-12)	Per Image	\$	0.030
13. 600 DPI (920-30-13)	Per Image	\$	0.040
Microform Conversion			
14. Microfilm to Digital (920-30-14)	Per Image	\$	0.045
15. Microfiche to Digital (920-30-15)	Per Image	\$	0.055
Index Field - Type 1		Automated Process	Per Document
16. 15 Characters (958-82-18)	Per Field	\$	0.030
17. 16-30 Characters (958-82-19)	Per Field	\$	0.030
18. 31-45 Characters (958-82-20)	Per Field	\$	0.030
19. 45+ Characters (958-82-21)	Per Field	\$	0.030
Index Field 2 - Type 2		Manual capture within doc	
20. 15 Characters (958-82-22)	Per Field	\$	0.045
21. 16-30 Characters (958-82-23)	Per Field	\$	0.055
22. 31-45 Characters (958-82-24)	Per Field	\$	0.075
23. 45-100 Characters (958-82-25)	Per Field	\$	0.110
24. 100+ Characters (958-82-26)	Per Field	\$	0.160
Special Document Handling			
25. Storage in Climate-Controlled Center While Imaging (962-95-10)	Per Day	No Charge	
Capture From Special Formats			
26. Photographic Prints (920-30-16)	Per Image	Contact Imaging	
27. Photographic Negatives (920-30-17)	Per Image	Not Available	
25. Newspaper (920-30-18)	Per Image	Contact Imaging	
26. X-Rays (920-30-19)	Per Image	Not Available	
27. Manuscripts (920-30-20)	Per Image	Contact Imaging	
28. Drawings (920-30-21)	Per Image	Contact Imaging	
29. Bound Books (920-30-22)	Per Image	Contact Imaging	



TEXAS STATE LIBRARY AND ARCHIVES COMMISSION
State & Local Records Management Division
IMAGING DIGITAL SERVICES
FEE SCHEDULE (FY 2020)

The following fees will be charged for services provided to state agencies or local governments by the Texas State Library and Archives Commission in the State Records Center at 4400 Shoal Creek Boulevard in Austin, Texas.

Enhancing Images			
30. Simple Enhancements (920-30-23)	Per Image	\$	0.020
31. Major Enhancements (920-30-24)	Per Image	\$	0.040
Delivery Media By Storage Type			
32. USB/Portable Hard Drive (Kept by customer) (920-34-01)	Per Drive	At Cost	
33. USB/Portable Hard Drive (Returned at end of project) (920-34-01)	Per Drive	No Charge	
34. Media By Data Exchange (920-34-01)	Per Gigabyte	No Charge	
35. Imaging Repository Hosting/Repository Maintenance (920-34-01)		Not Available	
Personnel			
36. Document Preparation (958-82-13)	Per Hour	\$	40.000
37. Re-Preparation Services (958-52-18)	Per Hour	\$	40.000
38. Project Manager/Project Planning (958-82-19)		No Charge	
Transportation			
39. Pickup/Delivery (958-82-06)	Inside Austin City Limits	Per Trip	\$ 11.000
40. Pickup/Delivery (958-82-09)	Outside Austin City Limits	Per Mile	\$ 1.250
41. Postage and Handling (915-58-01)	Per Shipment	At Cost	
Destruction			
42. Paper (958-82-02)	Per Box	\$	2.750
43. Microforms (958-82-02)	Per Reel/Set of Fiche	\$	2.750
Other Services			
44. Special Projects (930-30-25)	Per Project	Contact Imaging	
45. Minimum Order (930-30-26)	Per Project	\$	150.000
Location of Scanning - At SRC only			
Storage /Circulation of Source Material after Imaging			See Storage Fee



TEXAS STATE LIBRARY AND ARCHIVES COMMISSION
State & Local Records Management Division
IMAGING DIGITAL SERVICES
FEE SCHEDULE (FY 2020)

The following fees will be charged for services provided to state agencies or local governments by the Texas State Library and Archives Commission in the State Records Center at 4400 Shoal Creek Boulevard in Austin, Texas.

The Imaging Services Unit of the State Records Center offers digital imaging services to state agencies and local governments. **1-7. Standard Capture:** These are rates related to rotary scanned images at various grades of DPI. If the documents can be fed through a rotary scanner, these rates apply.

8-9. Large Format Image Capture: This rate applies for documents that cannot be fed through a rotary scanner. Examples may include oversized (greater than 8.5x14) maps or building plans and fragile or damaged documents that may not pass through the rotary scanner without incurring damage.

10-13. Image Processing (OCR/Searchable PDF): This rate applies when the produced images must be made searchable, through Optical Character Recognition (OCR). This technology is not exact and should not be relied on for full searching of the text.

14. Microfilm Conversion: For the conversion of microfilm from either 16 or 35mm reel film to a digital format.

15. Microfiche Conversion: For the conversion of Microfiche (Sheet film) to a digital format.

16-19. Automated Index Fields: Indexes (titles) autogenerated by the system or scanner (No data entry required).

20. Manual Index Field, up to 15 Characters: No more than 15 characters data entered by TSLAC's Imaging staff per field.

21. Manual Index Field, 16-30 Characters: Between 16 and 30 characters per field, data entered by TSLAC's Imaging staff.

22. Manual Index Field, 31-45 Characters: Between 31 and 45 characters per field, data entered by TSLAC's Imaging staff.

23. Manual Index Field, 46-100 Characters: Between 46 and 100 characters per field, data entered by TSLAC's Imaging staff.

24. Manual Index Field, 100-255 Characters: Between 100 and the maximum allowable character count of 255 per field, data entered by TSLAC's Imaging staff.

25. Storage in Climate-Controlled Center While Imaging: For projects originally created as imaging production projects and not for storage in the State Records Center. While media is with TSLAC waiting to be imaged, there is no charge for the storage of the material. Delivery/Pickup charges still apply, see items 39-41.

26-29. Capture from special formats: For physical media that is not on standard paper stock or paper that is larger than 48 inches wide, please contact the TSLAC Imaging Unit to discuss your needs to determine if TSLAC can assist you. Items listed in the section are examples of the most common requests received to image and is not intended to represent the only types of media TSLAC will consider. Please contact Imaging Services for additional information.

30. Image Enhancement, Simple Enhancements: This rate includes alterations made to an image by an imaging operator to adjust: Bit Depth, Resolution, Tonal Dynamic Range, Contrast and Color Space. It is also applied for re-centering, skewing, adjusting borders and any image or document editing done after the image is created. Simple Enhancements are when three or less of the various techniques are required and can be done in a single pass of the document to create the final image.

31. Image Enhancement, Major Enhancement: This rate includes alterations made to an image by an imaging operator to adjust: Bit Depth, Resolution, Tonal Dynamic Range, Contrast and Color Space. It is also applied for re-centering, skewing, adjusting borders and any image or document editing done after the image is created. Major Enhancements are when three or more techniques are applied or multiple passes of three or less techniques are required to create the final image.



TEXAS STATE LIBRARY AND ARCHIVES COMMISSION
State & Local Records Management Division
IMAGING DIGITAL SERVICES
FEE SCHEDULE (FY 2020)

The following fees will be charged for services provided to state agencies or local governments by the Texas State Library and Archives Commission in the State Records Center at 4400 Shoal Creek Boulevard in Austin, Texas.

- 32. USB/Hard Drive:** The imaging supervisor will bill the customer for the USB/Hard Drive purchased by TSLAC, assuming the drive(s) is not going to be returned to the State Records Center.
- 33. USB/Hard Drive:** Media is exchanged via a removable drive(s), but the drive(s) is returned to the SRC.
- 34. Media By Data Exchange –** The State Records Center has an application for secure, electronic transmission of large files to or from agency customers. The application does not require customers purchase software to access their material. Or if the customer prefers to use their own secure FTP site that can be arranged. Data exchange method should be established during setup of the project.
- 35. Imaging Repository Hosting/Repository Maintenance:** All images will be returned to the agency prior to being deleted from TSLAC's servers.
- 36. Document Preparation:** Document preparation involves repairing and arranging documents in the proper order, purging documents not requiring filming, removing fasteners, stamping/coding, inserting targets, etc. Charges calculated in 15-minute increments with a minimum charge of \$10.00
- 37. Re-preparation Services:** Returning documents to their original state – i.e. re-stapling, clipping and/or binding, re-foldering – of the documents to return them to their pre-imaged condition.
- 38. Project Manager/Project Planning –** No additional charges are assessed for reviewing details of imaging project with the customer, working with the customer to develop and finalize their Statement of Work for the project. Creating price quotes, time estimates and other general project formalization from the contracting phase through the final delivery of images.
- 39. Regular Deliveries/Pickups (in city of Austin):** Records requested will be delivered typically within one business day or customer can schedule one trip per week. Fee is assessed each way for each stop (individual, department, floor, building, etc.).
- 40. Delivery Mileage Charge (outside city of Austin):** Applies to actual mileage for pickups or deliveries outside the City of Austin city limits. This is in addition to the Regular or Expedited delivery/pickup charges.
- 41. Postage and Handling:** Actual charges will be added for postage and handling to return Source documents and reels to the customer. Customer can request special services such as Delivery Confirmation.
- 42. Paper Disposition –** Mark for disposition, verify vs. manifest, add to pallets, wrap and weigh pallets and send to state shred vendor.
- 43. Microform Disposition -** Mark for disposition, verify vs. manifest, add to secure shred bins, wrap and weight bins and send to state shred vendor.
- 44. Special Projects:** Other services are available and will be discussed with customers and estimates quoted before beginning work. Other services might include damaged/delicate record digitization, large scale indexing initiatives, and/or scanning stored records on demand.
- 45. Minimum Order of Digital Imaging Services:** of \$150.00 will be charged at the end of each month for any customer that has a total film service cost of less than that amount.

Commissioners Court - Regular Session**14.****Meeting Date:** 02/11/2020

New Stalls for Expo Center

Submitted For: Randy Barker**Submitted By:** Andrew Portillo,
Purchasing**Department:** Purchasing**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action on approving Quote #148119-5 between Priefert Manufacturing and Williamson County for the Installation of New Expo Stalls for the Williamson County Expo Center in the amount of \$89,066.60 per the terms of TIPS Contract #170501 and authorizing the purchase.

Background

This is for the purchase of new inventory of stalls for the new pavilion once installed. Clint Chitsey is the point of contact for this transaction. This expenditure will be charged to 01.0100.3106.003001 Funding was approved in the FY20 Budget.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Stall Quote

Form Review**Inbox**

Purchasing (Originator)

County Judge Exec Asst.

Form Started By: Andrew Portillo

Final Approval Date: 02/06/2020

Reviewed By

Randy Barker

Andrea Schiele

Date

02/06/2020 10:52 AM

02/06/2020 11:09 AM

Started On: 02/06/2020 09:21 AM



2630 South Jefferson Ave • Mount Pleasant, TX 75455
Phone - 903-572-1741 • Fax - 903-572-2798

Quotation

A-0062166

Sold To: Williamson County Parks & Recreation
219 PERRY MAYFIELD
Leander, TX 78641
US

Ship To: Williamson County Parks & Recreation
210 CARLOS G PARKER BLVD NW
Taylor, TX 76574
US

A-0062166

Phone: 512-943-1944

Bill to: Williamson County Parks & Recreation
219 PERRY MAYFIELD
Leander, TX 78641
US

Number: QT-148119-5

Date: 2/5/2020
Page: 1 of 1
Sales order:
PO Number.....: Stall Quote
Your ref.....: TIPS Contract # 170501
Our ref.: 00270
Quotation deadline: 2/29/2020
Payment: Net 30 Days
FOB: FOB Dest
Ship Via: TL

Total Weight: 35,475.00

Item Number	Description	Quantity	Unit	Price	Unit	Weight	Amount
EFH10PI.25BK/BK	EXPO STALL FRONT HORIZONTAL RAIL 10' POLY (1/4") INSTALLED	65.00	Pc	578.24	Pc	13,975.00	37,585.60
EPH10PI.25BK/BK	EXPO STALL PANEL HORIZONTAL 10' POLY (1/4") INSTALLED	100.00	Pc	500.81	Pc	21,500.00	50,081.00

All prices shown in USD.

Sub total: 87,666.60
Freight: 1,400.00
Tax: 0.00
Total: 89,066.60

For any questions or inquiries regarding this quote please contact Priefert Manufacturing directly.
You may reach us at 800-527-8616 or by email at direct@priefert.com.

Commissioners Court - Regular Session**15.****Meeting Date:** 02/11/2020

Agreement with Central Texas Regional Mobility Authority regarding off duty contracting

Submitted By: Michael Pendley, Constable Pct. #1**Department:** Constable Pct. #1**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action on an Agreement with the Central Texas Regional Mobility Authority Regarding Off-Duty Contracting of County Constable Deputies.

Background

Agreement with Central Texas Regional Mobility Authority for off duty vehicle use. Reviewed by Stan Springerley.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

CTRMA Agreement

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Michael Pendley

Final Approval Date: 02/05/2020

Reviewed By

Andrea Schiele

Date

02/05/2020 04:00 PM

Started On: 02/05/2020 03:09 PM

STATE OF TEXAS

COUNTY OF WILLIAMSON

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**FIRST AMENDED
STANDARD AGREEMENT
WITH CTRMA
REGARDING OFF-DUTY
CONTRACTING OF COUNTY
CONSTABLE DEPUTIES**

This interlocal agreement (hereinafter, the "AGREEMENT") is entered by and between the Central Texas Regional Mobility Authority set forth on the signature page below (hereinafter, "CTRMA") in the State of Texas, and Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Constable's Office set forth on the signature page below (hereinafter, "CONSTABLE'S OFFICE").

For and in consideration of the permission given by COUNTY for the CTRMA to contract in a private capacity with DEPUTIES of the CONSTABLE'S OFFICE (hereinafter "DEPUTIES"), while DEPUTIES are not on duty with and for the COUNTY, it is hereby agreed as follows:

1. It is mutually agreed that while the DEPUTIES are working for the CTRMA, the DEPUTIES' primary responsibility is the enforcement of Federal and State laws and COUNTY Ordinances or Regulations to protect life and property and to keep the peace. The DEPUTIES cannot enforce CTRMA's policies, rules or regulations. The DEPUTIES shall enforce Texas Transportation Code Section 372.110 regarding operation of a prohibited motor vehicle on a toll project and 372.112 regarding the impoundment of a motor vehicle. DEPUTIES are at all times subject to the rules and policies of the CONSTABLE'S OFFICE. ***CTRMA and COUNTY expressly acknowledge and agree that such DEPUTIES are at all times independent contractors of CTRMA when contracted by the CTRMA.***
2. It is mutually agreed that the COUNTY may withdraw its permission for any individual deputy of the CONSTABLE'S OFFICE to work in a private capacity by written notice to the CTRMA at any time, and may withdraw its permission for all DEPUTIES to work in a private capacity upon 30-days written notice to the CTRMA. If the COUNTY withdraws its permission for all DEPUTIES to work in a private capacity, the CTRMA agrees to terminate its contractor relationships with the DEPUTIES.
3. During the term of this AGREEMENT and thereafter so long as COUNTY shall be subject to any possible claim or threatened, pending or completed proceeding as a result of an indemnifiable event based on the indemnification provisions set forth in paragraph 4 below, CTRMA shall maintain in full force and effect for the benefit of COUNTY law enforcement liability insurance from a company authorized to do business in the State of Texas with minimum amounts of One Million Dollars, (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) annual aggregate coverage. Upon request by the COUNTY, CTRMA shall provide proof of insurance endorsement with its insurance carrier ("EL217 - Indemnification Under Contract").
4. **INDEMNIFICATION :** TO THE FULLEST EXTENT PERMITTED BY LAW, CTRMA SHALL INDEMNIFY, DEFEND (WITH COUNSEL OF THE COUNTY'S CHOOSING), AND HOLD HARMLESS THE COUNTY, AND THE COUNTY'S EMPLOYEES (OTHER THAN DEPUTIES), AGENTS,

REPRESENTATIVES, PARTNERS, OFFICERS, AND DIRECTORS (COLLECTIVELY, THE "INDEMNITEES") FROM AND AGAINST CLAIMS, DAMAGES, LOSSES AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEYS' FEES, ARISING OUT OF OR ALLEGED TO BE RESULTING FROM THE PERFORMANCE OF THIS AGREEMENT OR THE WORK DESCRIBED HEREIN, EXCEPT TO THE EXTENT CAUSED BY THE ACTS, OMISSIONS, NEGLIGENCE, BAD FAITH OR WILFUL MISCONDUCT OF ANY OF THE INDEMNITEES.

5. Unless terminated earlier as provided herein, the term of this AGREEMENT shall begin on the December 10, 2019 and shall terminate on September 30, 2020 and will have three one (1) year automatic renewals. If both parties are in concurrence, the AGREEMENT will automatically renew on October 1, 2020, October 1, 2021, and October 1, 2022. It must be revisited with proper approvals from the applicable governing bodies and elected official(s) for FY 2022.
6. State law requires that law enforcement personnel conducting "off-duty" work must be both "full time" and "entitled" to fringe benefits. Tex. Occup. Code Sec. 1702.322(A) & (B)(i). Thus, part-time deputies and "reserve" officers may not conduct "off-duty" work.
7. The COUNTY agrees to provide a fully equipped patrol vehicle in good working condition for use by the DEPUTIES. The COUNTY agrees that each of the DEPUTIES will be properly insured with automobile liability insurance while operating the patrol vehicle in accordance with Section 612.005(b) of the Texas Government Code, and any other applicable laws.
8. COUNTY agrees to invoice CTRMA for the reimbursement amounts for DEPUTIES' vehicle usage at the rate of \$8.00 per hour per vehicle (to cover CTRMA's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The CTRMA acknowledges that the above described reimbursement rate will not totally cover the entire costs incurred by COUNTY for the fully equipped patrol vehicle that is being utilized by such DEPUTIES in the CTRMA Area; provided, however, COUNTY deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.
9. CTRMA agrees to log and maintain all times that vehicles are allotted to off-duty work, whether actually used or parked, for each vehicle used by DEPUTIES on a monthly basis. CTRMA shall provide such vehicle time records to COUNTY and CONSTABLE'S OFFICE no later than the end of each quarter (end of month for each of the following: March, June, September, and December). COUNTY will invoice based on the total usage and rate, as set forth in Paragraph 7, and CTRMA will pay such invoice pursuant Chapter 2251 of the Texas Government Code ("Texas Prompt Payment Act"). Reporting must be submitted to:

CONSTABLE'S OFFICE: At the address set forth on the signature page below.

COUNTY: Williamson County Auditor's Office
Attn: Finance Director
710 Main Street, Suite 301
Georgetown, Texas 78626

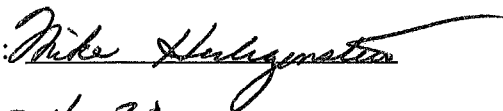
10. CTRMA agrees that it shall pay deputies directly and file 1099 forms with the Internal Revenue Service.

11. This AGREEMENT terminates at the end of the term specified in paragraph 4, concurrently with the termination by CTRMA of its contractor relationships with the DEPUTIES, by mutual written agreement of the parties, or 30 days after either party gives written notice of termination to the other party, whichever occurs first.
12. Each party to this AGREEMENT, in the performance of this AGREEMENT, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another.
13. Nothing in this AGREEMENT shall be deemed to waive, modify or amend any legal defense available at law or in equity to either party, their past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. Both parties do not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY:

Printed Name: Mike Heiligenstein

Title: Executive Director

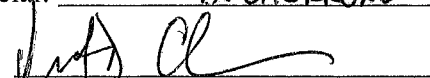
Signature: 

Date: 2-4-20

WILLIAMSON COUNTY CONSTABLE'S OFFICE:

Williamson County Constable Precinct No. 1

Printed Name of Official: VINCENT D. CHERONE

Signature of Official: 

Date: 2-5-2020

Address of Office: 1801 E. OLD SETTLERS BLVD. #105
ROUND ROCK, TX 78664

COUNTERPART SIGNATURE PAGE TO STANDARD AGREEMENT WITH
LOCAL GOVERNMENTAL ENTITY REGARDING OFF-DUTY SERVICES OF
COUNTY DEPTUIES

TO BE EXECUTED BY COUNTY COMMISSIONERS COURT FOR
CONFIRMATION OF BUDGETARY AUTHORIZATION
RELATED TO USE OF
VEHICLES FOR OFF-DUTY WORK¹

WILLIAMSON COUNTY COMMISSIONERS COURT:

By: _____
Hon. Bill Gravell
Williamson County Judge &
Presiding Officer, Williamson County Commissioners Court
710 Main Street, Suite 105
Georgetown, Texas 78626

¹ Including, but not limited to fuel, insurance, and maintenance of county-owned assets.

Commissioners Court - Regular Session**16.****Meeting Date:** 02/11/2020

ESO Letter of Agreement

Submitted By: Michael Knipstein, EMS**Department:** EMS**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action on approving the letter of agreement to reinstate current vendor agreement and disregard the termination previously sent.

Background

Due to implementation delays with a newly selected electronic patient care report vendor, Williamson County EMS needs to continue to operate with the current electronic patient care report vendor.

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

Letter of Agreement

Form Review**Inbox**

Hal Hawes

County Judge Exec Asst.

Form Started By: Michael Knipstein

Final Approval Date: 02/04/2020

Reviewed By

Hal Hawes

Andrea Schiele

Date

02/03/2020 09:07 AM

02/04/2020 08:22 AM

Started On: 01/31/2020 03:29 PM



**OFFICE OF WILLIAMSON
COUNTY JUDGE**

710 MAIN STREET, SUITE 200
GEORGETOWN, TEXAS 78626
(512) 943-1550 PHONE ♦ (512) 943-1662 FAX

January 29, 2020

Via electronic mail: allen.johnson@eso.com

ESO Solutions, Inc.
11500 Alterra Parkway, #100
Austin, Texas 78758

***In re: Letter of Agreement to Disregard Cancellation of Contract for
Williamson County (Subscription Agreement No. 052214) dated
November 19, 2019***

ESO Solutions, Inc. and Williamson County agree to disregard the cancellation notice, dated November 19, 2019, and to operate under the current terms and conditions of established subscription agreement number 052214.

A handwritten signature in black ink, appearing to be "Allen Johnson", is written over a horizontal line.

ESO Solutions, Inc.

Jan. 29, 2020

Date

Hon. Bill Gravell
Williamson County Judge

Date

cc: Williamson County Auditor's Office
Mike Knipstein, Director, WilCo EMS

Commissioners Court - Regular Session**17.****Meeting Date:** 02/11/2020

Approve Purchase of Axon Tasers for Sheriff's Office

Submitted For: Randy Barker**Submitted By:** Erica Smith, Purchasing**Department:** Purchasing**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action on approving the purchase of tasers and accessories from Axon in the amount of \$110,745, pursuant to TXMAS Contract #680-A1, and authorizing execution of the quotes and addenda.

Background

Approval of this purchase will support the operations of Williamson County Sheriff's Office Law Enforcement and Corrections. All previous models are being replaced due to Taser no longer supporting them. Quote 241301 for \$66,825 outlines the items for law enforcement and Quote 241299 for \$43,920 outlines the items for corrections. Legal and contract audit have reviewed the quotes and requested revisions outlined in an addendum for each quote. Funding was approved in the FY20 budget. This expenditure will be charged to 01.0100.0560.003008 and 01.0100.0570.003008 respectively. Department contact is Chief Tim Ryle.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Quote 241301

Addendum 241301

Quote 241299

Addendum 241299

Form Review**Inbox**

Purchasing (Originator)

County Judge Exec Asst.

Form Started By: Erica Smith

Final Approval Date: 02/06/2020

Reviewed By

Randy Barker

Andrea Schiele

Date

02/06/2020 10:07 AM

02/06/2020 10:29 AM

Started On: 02/03/2020 02:10 PM



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 Phone: (800) 978-2737

Q-241301-43864.913PM

Issued: 02/03/2020



Quote Expiration: 03/13/2020

Account Number: 106647

Payment Terms: Net 30
 Delivery Method: Fedex - Ground

SHIP TO

Denise McGlaun
 Williamson County Sheriff's Office - TX
 508 S Rock St.
 Georgetown, TX 78626
 US

BILL TO

Williamson County Sheriff's Office - TX
 508 S Rock St.
 Georgetown, TX 78626
 US

SALES REPRESENTATIVE

Andrew Grayson
 Phone: 800-978-2737
 Email: agrayson@axon.com
 Fax: (480) 991-0791

PRIMARY CONTACT

Denise McGlaun
 Phone: (512) 943-1349
 Email: dmcglaun@wilco.org

Group1

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware						
11003	YELLOW X26P CEW, HANDLE		55	1,022.00	1,022.00	56,210.00
11010	XPPM, SPARE CARTRIDGE BATTERY PACK, X26P		30	73.00	73.00	2,190.00
22010	PPM, STANDARD BATTERY PACK, X2/X26P		25	62.00	62.00	1,550.00
11501	RIGHT-HAND HOLSTER, X26P, BLACKHAWK		47	61.00	61.00	2,867.00
11504	LEFT-HAND HOLSTER, X26P, BLACKHAWK		8	61.00	61.00	488.00
44203	25 FT STANDARD CARTRIDGE, X26/X26P		110	32.00	32.00	3,520.00
Subtotal						66,825.00
Estimated Shipping						0.00
Estimated Tax						0.00
Total						66,825.00

Grand Total 66,825.00

Notes

TX Smart Buy Contract No. 680-A1 used for pricing and terms.
--

Tax is subject to change at order processing with valid exemption.

Axon's Sales Terms and Conditions

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature: _____	Date: _____
-------------------------	--------------------

Name (Print): _____	Title: _____
----------------------------	---------------------

PO# (Or write N/A): _____

Signature: 	Date: 2/4/2020 1:43 PM MST
---	-------------------------------------

Name (Print): Robert Driscoll	Title: VP, Assoc. General Counsel
--------------------------------------	--

Please sign and email to Andrew Grayson at agrayson@axon.com or fax to (480) 991-0791Thank you for being a valued Axon customer. For your convenience on your next order, please check out our online store buy.axon.com

The trademarks referenced above are the property of their respective owners.

Axon Internal Use Only		
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		SFDC Contract #: Order Type: RMA #: Address Used: SO #:
Review 1	Review 2	
Comments:		



Addendum to Q-241301-43864

This Addendum to Q-241301-43864 (**Addendum**) is between Axon Enterprise, Inc. (**Axon**), and the Williamson County Sheriff's Office (**Agency**). This Addendum is effective as of the last signature date on this Amendment. Axon and the Agency are each a "**Party**" and collectively "**Parties**".

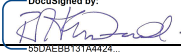
The Parties are entering into this Addendum and Q-241301-43864 (**Quote**) contemporaneously. The Parties wish to incorporate certain changes into the terms and conditions incorporated into the Quote. The Parties therefore agree the following terms and conditions are incorporated into the Quote:

1. **No Waiver of Sovereign Immunity or Powers:** Nothing in this Agreement will be deemed to constitute a waiver of sovereign immunity or powers of customer, the Williamson County Commissioners Court, or the Williamson County Judge.
2. **Texas Prompt Payment Act Compliance:** Payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date customer receives the goods under the contract; (2) the date the performance of the service under the contract is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by customer in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of customer's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.
3. **Mediation:** The parties agree to use mediation for dispute resolution prior to and formal legal action being taken on this Contract.
4. **Venue and Governing Law:** Venue of this contract shall be Williamson County, Texas, and the law of the State of Texas shall govern.
5. **Right to Audit:** Axon agrees that customer or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Agreement, have access to and the right to examine and photocopy any and all books, documents, papers and records of Axon which are directly pertinent to the services to be performed under this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions. Axon agrees that customer shall have access during normal working hours to all necessary Axon facilities and shall be provided adequate and appropriate work space in order to conduct audits in compliance with the provisions of this section. Customer shall give Axon reasonable advance notice of intended audits.
6. In the event of a conflict between this Addendum and the Quote, this Addendum will take precedence.
7. All other terms and conditions of the Quote shall remain unchanged and in full force and effect.



Each representative identified below declares that the representative is authorized to execute this Amendment as of the date of signature.

Axon Enterprise, Inc.

Signature:  _____
DocuSigned by:
35DAEBB131A424...

Name: Robert Driscoll

Title: VP, Assoc. General Counsel

Date: 2/4/2020 | 1:43 PM MST

Williamson County Sheriff's Office

Signature: _____

Name: _____

Title: _____

Date: _____



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 Phone: (800) 978-2737

Q-241299-43864.912PM

Issued: 02/03/2020



Quote Expiration: 03/13/2020

Account Number: 106647

Payment Terms: Net 30
 Delivery Method: Fedex - Ground

SHIP TO

Denise McGlaun
 Williamson County Sheriff's Office - TX
 508 S Rock St.
 Georgetown, TX 78626
 US

BILL TO

Williamson County Sheriff's Office - TX
 508 S Rock St.
 Georgetown, TX 78626
 US

SALES REPRESENTATIVE

Andrew Grayson
 Phone: 800-978-2737
 Email: agrayson@axon.com
 Fax: (480) 991-0791

PRIMARY CONTACT

Denise McGlaun
 Phone: (512) 943-1349
 Email: dmcglaun@wilco.org

Group1

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware						
11003	YELLOW X26P CEW, HANDLE		36	1,022.00	1,022.00	36,792.00
11010	XPPM, SPARE CARTRIDGE BATTERY PACK, X26P		36	73.00	73.00	2,628.00
11501	RIGHT-HAND HOLSTER, X26P, BLACKHAWK		30	61.00	61.00	1,830.00
11504	LEFT-HAND HOLSTER, X26P, BLACKHAWK		6	61.00	61.00	366.00
44203	25 FT STANDARD CARTRIDGE, X26/X26P		72	32.00	32.00	2,304.00
Subtotal						43,920.00
Estimated Shipping						0.00
Estimated Tax						0.00
Total						43,920.00
Grand Total						43,920.00

Notes


TX Smart Buy Contract No. 680-A1 used for pricing and terms.

Tax is subject to change at order processing with valid exemption.

Axon's Sales Terms and Conditions

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature: _____ Name (Print): _____ PO# (Or write N/A): _____	Date: _____ Title: _____ Date: 2/4/2020 1:44 PM MST Title: VP, Assoc. General Counsel
---	--

Signature:  _____ <small>DocuSigned by: Robert Driscoll 550AEB8131A4424</small>	Date: 2/4/2020 1:44 PM MST Title: VP, Assoc. General Counsel
--	---

Name (Print): Robert Driscoll	Title: VP, Assoc. General Counsel
--------------------------------------	--

Please sign and email to Andrew Grayson at agrayson@axon.com or fax to (480) 991-0791

Thank you for being a valued Axon customer. For your convenience on your next order, please check out our online store buy.axon.com

The trademarks referenced above are the property of their respective owners.

Axon Internal Use Only

		SFDC Contract #: Order Type: RMA #: Address Used: SO #:
Review 1	Review 2	
Comments:		



Addendum to Q-241299-43864

This Addendum to Q-241299-43864 (**Addendum**) is between Axon Enterprise, Inc. (**Axon**), and the Williamson County Sheriff's Office (**Agency**). This Addendum is effective as of the last signature date on this Amendment. Axon and the Agency are each a "**Party**" and collectively "**Parties**".

The Parties are entering into this Addendum and Q-241299-43864 (**Quote**) contemporaneously. The Parties wish to incorporate certain changes into the terms and conditions incorporated into the Quote. The Parties therefore agree the following terms and conditions are incorporated into the Quote:

1. **No Waiver of Sovereign Immunity or Powers:** Nothing in this Agreement will be deemed to constitute a waiver of sovereign immunity or powers of customer, the Williamson County Commissioners Court, or the Williamson County Judge.
2. **Texas Prompt Payment Act Compliance:** Payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date customer receives the goods under the contract; (2) the date the performance of the service under the contract is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by customer in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of customer's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.
3. **Mediation:** The parties agree to use mediation for dispute resolution prior to and formal legal action being taken on this Contract.
4. **Venue and Governing Law:** Venue of this contract shall be Williamson County, Texas, and the law of the State of Texas shall govern.
5. **Right to Audit:** Axon agrees that customer or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Agreement, have access to and the right to examine and photocopy any and all books, documents, papers and records of Axon which are directly pertinent to the services to be performed under this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions. Axon agrees that customer shall have access during normal working hours to all necessary Axon facilities and shall be provided adequate and appropriate work space in order to conduct audits in compliance with the provisions of this section. Customer shall give Axon reasonable advance notice of intended audits.
6. In the event of a conflict between this Addendum and the Quote, this Addendum will take precedence.
7. All other terms and conditions of the Quote shall remain unchanged and in full force and effect.



Each representative identified below declares that the representative is authorized to execute this Amendment as of the date of signature.

Axon Enterprise, Inc.

Signature: _____

Name: Robert Driscoll

Title: VP, Assoc. General Counsel

Date: 2/4/2020 | 1:44 PM MST

Williamson County Sheriff's Office

Signature: _____

Name: _____

Title: _____

Date: _____

Commissioners Court - Regular Session**18.****Meeting Date:** 02/11/2020

Hazard Mitigation Plan Grant Funding

Submitted By: Michael Shoe, Emergency Management**Department:** Emergency Management**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action on approving the filing of an application for a Hazard Mitigation Grant available through the Federal Emergency Management Agency that will provide up to \$120,000 for funding a contractor to update the FY21 Hazard Mitigation Plan; and authorize the County Judge to execute any application, resolution and documentation necessary to submit and process such grant application.

Background

Section 322 of the Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5165) requires local governments to develop a hazardous mitigation plan as a condition for receiving certain types of non-emergency disaster assistance, including funding for mitigation projects; and the Code of Federal Regulations (CFR) at Title 44, Chapter 1, part 201, requires the County to prepare and adopt a local mitigation plan every five years. The current plan will expire in January 2021. The grant request will be for \$120,000 and there is a 25% cost sharing associated with the grant that will be offset by the ten participants in the hazard mitigation plan. Cost sharing would be \$20,000 for the county and \$1,000 per participating jurisdiction.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Grant Management Request

HMP Cost Sharing

PDM Notice of Intent

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Michael Shoe

Final Approval Date: 02/05/2020

Reviewed By

Andrea Schiele

Date

02/05/2020 10:13 AM

Started On: 02/05/2020 08:55 AM

[Facilities](#)[Financial](#)[Personnel](#)[My Pages](#)[Tech Update](#)

BACKGROUND INFORMATION

Grants Management Request Questionnaire

Please note: The county's acceptance of a grant will generally form a contract and; therefore, the application for a grant must be considered and approved by the Commissioners Court prior to making such application.

DIRECTIONS

Please complete the answers to the best of your ability. If a question does not relate to your request, please mark it N/A (Not Applicable). If your answer requires further research, please mark it as N/R (Needing Research) and give an estimated date such information will be obtained. When finished, please print and upload the form to the Agenda.

Grant Title/Project Name:
Hazard Mitigation Planning Grant

Department:
Emergency Management

Requestor:
☐ Michael Shoe

Contact Email:
michael.shoe@wilco.org

Contact Phone Number:
512-864-8267

Start Date:
1/13/2020

End Date:
1/11/2021

Please select request category:
Grant funding

Describe the request category in detail to include all requirements.

Revision to the existing Williamson County Multi-jurisdictional Hazard Mitigation Plan to include plan updates as well as the addition of several more planning participants. The current Hazard Mitigation Plan Update which is on-file with the Texas Division of Emergency Management (TDEM) and the Federal Emergency Management Agency (FEMA) is due for an update in the year 2021. Beginning in the calendar-year 2020, Williamson County will begin updating this plan in partnership with the existing Multi-Jurisdictional Hazard Mitigation Plan as well as several new jurisdictional participants. As part of this effort, Williamson County will be seeking grant assistance in order to obtain professional services related to the management of this plan update. Partnering jurisdictions will assist Williamson County in the recoupment of financial match to awarded funds through either a cash match or in-kind services. Section 322 of the Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5165) requires local governments to develop a hazardous mitigation plan as a condition for receiving certain types of non-emergency disaster assistance, including funding for mitigation projects; and, the Code of Federal Regulations (CFR) at Title 44, Chapter 1, part 201, requires the County to prepare and adopt a local mitigation plan every five years.

Select the type of grant your department is applying for:

Federal

What is the amount of the grant?

\$120,000.00

Please provide a breakdown of the total cost above.

Project cost is determined using figures provided by TDEM at \$60,000 for the plan update to Williamson County plus \$6,000 for each additional partnering jurisdiction under the plan. $10 \text{ participants} \times \$6,000 + \$60,000 = \$120,000$. It should be noted under this proposal that if there are limitations of available funding, a partial award amount would be considered for assistance in completion of this project. The county will be responsible for \$20,000 and each participant would be responsible for \$1,000. The total grant award will go to a contractor to revise the plan.

Is there a match requirement?

Yes

If yes, describe the type and source of match.

25% of cash and in-kind services from all plan participants. The county will be responsible for \$20,000 and each participant would be responsible for \$1,000.

Does the grant cover the cost of the request 100%?

Yes

OTHER REQUEST QUESTIONS ONLY

List other similar items in the County and/or region and if they available for use?

The only other similar item is the current Hazard Mitigation Plan but it will expire in January, 2021.

How is this item request different from any similar assets currently in the County and/or region?

N/A

What types of events/purpose would this item be used for that cannot be accomplished with a current County asset?

This plan would allow us to apply for federal grants that deal with hazard mitigation actions, such as early warning systems (outdoor warning sirens), flood mitigation projects, etc.

Identify the number of personnel required to operate this item and/or be available for the function where it is to be used?

1

Please explain how this item will create the need for more or less personnel (or mark n/a for no change)?
N/A

Where will the item be stored?
Emergency Management

What is the useful life of the item?
5 years by federal regulation.

Will a replacement be requested from general funds when useful life has been exhausted? (OR)
Yes

Does this item require insurance coverage?
No

Will this item require any form of licensing?
No

Will this item require on-going maintenance? Please describe the maintenance required along with an estimate for these costs?
The only associated maintenance cost is the 5-year life cycle of the plan.

How will this item be funded when the grant ends?
Funding will be sought with other federal hazard grants.

BUDGETARY IMPACT

What is the overall budgetary impact? (i.e. revenue generation, expense reduction, etc.)
Expense reduction to hazard prone areas to mitigate and reduce the response and recovery expense.

Please identify any additional equipment needed/required (now or in the future) should the grant/asset is awarded.
Any equipment will be identified during the planning phase of the document but would be multi-use equipment to mitigate identified hazards. Or the county already has that equipment, such as bulldozers, scrapers, etc.

What is the cost and frequency to maintain/update the additional equipment?
Unknown at this time.

What is the impact of this grant application on other internal/county departments?
The impact could be grant funding for identified county mitigation projects, such as flood prone areas that put roadways under water, that grant funding could be used to mitigate the flood area. There will be a cost matching of no more than 25% if a project was awarded grant funds.

Version: 1.0

Created at 11/19/2019 3:09 PM by ☐ Michael Shoe

Last modified at 11/19/2019 3:09 PM by ☐ Michael Shoe

Close

Total grant amount	\$	120,000
25% Cost Match	\$	30,000

Jurisdictional Contributions

Williamson County	\$	23,602
Cedar Park	\$	534
Florence	\$	55
Georgetown	\$	2,588
Hutto	\$	670
Jarrell	\$	219
Jarrell ESD		
Jarrell ISD		
Leander	\$	758
Liberty Hill	\$	461
Round Rock	\$	1,113

	SQ Mileage	Percent	Cash-match
Williamson County	968	69%	\$ 20,809
Cedar Park	22	2%	\$ 482
Florence	1.01	0%	\$ 22
Georgetown	59.28	4%	\$ 1,274
Hutto	12.01	1%	\$ 258
Jarrell	3.13	0%	\$ 67
Leander	28.22	2%	\$ 607
Liberty Hill	4.46	0%	\$ 96
Round Rock	37.14	3%	\$ 798
Cedar Park ETJ	4.85	0%	\$ 104
Florence ETJ	3.06	0%	\$ 66
Georgetown ETJ	122.25	9%	\$ 2,628
Hutto ETJ	38.32	3%	\$ 824
Jarrell ETJ	14.1	1%	\$ 303
Leander ETJ	14.04	1%	\$ 302
Liberty Hill ETJ	34	2%	\$ 731
Round Rock ETJ	29.26	2%	\$ 629



**Texas Hazard Mitigation Grant Program (HMGP)
Notice of Intent (NOI) Form**

FEMA Disaster #: _____ Date: _____

Applicant: _____

City: _____ County: _____ State: TX

NOI Point of Contact (POC)

Name: _____ Title _____

Phone: _____ Mobile: _____ Fax: _____

Email: _____

Mailing Address

Street Address: _____

City: _____ State: Texas Zip: _____

Assessment

Mitigation Action Plan (MAP) approval date: _____

If NOT approved – Date submitted to State: _____

Is this specific project identified in the MAP? _____

If YES, provide the page location of measure in MAP: _____

If NO, is this type of project identified in the MAP? _____

Is Community in good standing with NFIP? _____

Project Proposal

Estimated Project Cost: _____

(Please provide a researched estimate for the total cost of the project.)

Funding Method for 25% Match:

Proposed Project Area:

Damage History Related to Project:

Number of Residents or Structures at Risk:

Proposed Mitigation Action:

Background and Discussion:

List any technical studies in progress or completed?

Will this project be requested as a Phased project? _____ If yes, indicate activities:

Hydrologic & Hydraulic Final

Engineering

Design EO 11988

Will this project require any of the following: (check all that apply)

Benefit Cost Analysis

Environmental Historical & Environmental Preservation Review

Other: _____

Provide the Estimated Period of Performance (POP). If this will be a phased project, identify each POP):

POP (or Phase I POP): _____ Phase II POP: _____

**Submit the completed application via email to TDEM-Mitigation@tdem.texas.gov.
Please keep a copy for your files.**

Commissioners Court - Regular Session**19.****Meeting Date:** 02/11/2020

Authorize Service Contract with Randal's Tower Tech, INC

Submitted For: Randy Barker**Submitted By:** Johnny Grimaldo,
Purchasing**Department:** Purchasing**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider, and take appropriate action on approving a service contract between Randal's Tower Tech, INC and Williamson County pursuant to Quote 161978 in the amount \$1,500.00 and authorizing execution of the agreement.

Background

This item is to replace a flash tube on the top beacon at the Thrall tower. Work includes climbing the tower to replace the bad flash tube. Gilbert Perez is the point of contact for this transaction. This expenditure will be charged to 01-0507-0507-004543. Funding was approved in the FY20 Budget.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Quote

Service Contract Thrall

Form Review**Inbox**

Purchasing (Originator)

County Judge Exec Asst.

Form Started By: Johnny Grimaldo

Final Approval Date: 02/06/2020

Reviewed By

Randy Barker

Andrea Schiele

Date

02/06/2020 10:13 AM

02/06/2020 10:37 AM

Started On: 02/06/2020 07:46 AM

RANDAL'S TOWER TECH, INC.

P. O. Box 513
Little River, TX 76554

Estimate

Date	Estimate No.
1/31/2020	161978

Name/Address

Williamson County
3171 SE Inner Loop
Georgetown, TX 78626

PO Number	Payment Method	Job
	Net 30	Thrall Light Repair 1/2020

Description	Qty	Rate	Total
Mob	1	450.00	450.00T
Repair lighting	5	210.00	1,050.00T
Out-of-state sale, exempt from sales tax		0.00%	0.00
Total			\$1,500.00

Accepted by: _____

... Thank you for your business!

THE STATE OF TEXAS §

COUNTY OF WILLIAMSON §

SERVICES CONTRACT
FOR THRALL TOWER-RELATED REPAIRS
AND MAINTENANCE
(Randal's Tower Tech, Inc.)

Important Notice: County Purchase Orders and Contracts constitute expenditures of public funds, and all vendors are hereby placed on notice that any quotes, invoices or any other forms that seek to unilaterally impose contractual or quasicontractual terms are subject to the extent authorized by Texas law, including but not limited to Tex. Const. art. XI, § 7, the Texas Government Code, the Texas Local Government Code, the Texas Transportation Code, the Texas Health & Safety Code, and Opinions of the Texas Attorney General relevant to local governmental entities.

THIS CONTRACT is made and entered into by and between Williamson County, Texas (hereinafter "The County"), a political subdivision of the State of Texas, acting herein by and through its governing body, and Randal's Tower Tech, Inc., (hereinafter "Service Provider"), with mailing address at P.O. Box 513, Little river, TX 76554. The County agrees to engage Service Provider as an independent contractor, to assist in providing certain operational services pursuant to the following terms, conditions, and restrictions:

I.

No Agency Relationship & Indemnification: It is understood and agreed that Service Provider shall not in any sense be considered a partner or joint venturer with The County, nor shall Service Provider hold himself out as an agent or official representative of The County unless expressly authorized to do so by a majority of the Williamson County Commissioners Court. Service Provider shall be considered an independent contractor for the purpose of this agreement and shall in no manner incur any expense or liability on behalf of The County other than what may be expressly allowed under this agreement. The County will not be liable for any loss, cost, expense or damage, whether indirect, incidental, punitive, exemplary, consequential of any kind whatsoever for any acts by Service Provider or failure to act relating to the services being provided. Service Provider agrees to indemnify, hold harmless, and defend The County against any claim,

demand, loss, injury, damages, action, or liability of any kind against The County resulting from any services Service Provider perform on behalf of The County.

II.

Entire Contract & Incorporated Documents: This Contract constitutes the entire Contract between the parties and may not be modified or amended other than by a written instrument executed by both parties. Documents expressly incorporated (as if copied in full) into this Contract include the following:

A. As described in the attached Statement of Work/Quotation, dated January 31, 2020, which is incorporated herein as if copied in full; and

B. Any required insurance certificates evidencing required coverages.

The County reserves the right and discretion (pursuant to public policy and Texas Constitutional principles) to determine applicable provisions where there is any conflict between this Contract and any of the above-referenced contract documents/exhibits or incorporated documents.

III.

No Assignment: Service Provider may not assign this contract.

IV.

Compliance with All Laws: Service Provider agrees and will comply with any and all local, state or federal requirements with respect to the services rendered.

V.

Consideration and Compensation: Service Provider will be compensated based on the attached Statement of Work/Quotation(s) dated during FY2019 which is/are incorporated herein as if copied in full. **The not-to-exceed amount under this agreement is \$1,500.00, unless amended by a change order and approved by the Williamson County Commissioners Court.** Payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date The County receives the goods under the contract; (2) the date the performance of the service under the contract is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by The County in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of The

County's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

VI.

Insurance: Service Provider shall provide and maintain, until the services covered in this Contract is completed and accepted by The County, the minimum insurance coverage in the minimum amounts as described below. Coverage shall be written on an occurrence basis by companies authorized and admitted to do business in the State of Texas and rated A- or better by A.M. Best Company or otherwise acceptable to The County and name The County as an additional insured.

Type of Coverage		Limits of Liability
a.	Worker's Compensation	Statutory
b.	Employer's Liability	
	Bodily Injury by Accident	\$500,000 Ea. Accident
	Bodily Injury by Disease	\$500,000 Ea. Employee
	Bodily Injury by Disease	\$500,000 Policy Limit
c.	Comprehensive general liability including completed operations and contractual liability insurance for bodily injury, death, or property damages in the following amounts:	

COVERAGE	PER PERSON	PER OCCURRENCE
Comprehensive General Liability (including premises, completed operations and contractual)	\$1,000,000	\$1,000,000
Aggregate policy limits:		\$2,000,000

- d. Comprehensive automobile and auto liability insurance (covering owned, hired, leased and non-owned vehicles):

COVERAGE	PER PERSON	PER OCCURRENCE
----------	------------	----------------

Bodily injury (including death)	\$1,000,000	\$1,000,000
Property damage	\$1,000,000	\$1,000,000
Aggregate policy limits	No aggregate limit	

Service Provider, as an independent contractor, meets the qualifications of an "Independent Contractor" under Texas Worker's Compensation Act, Texas Labor Code, Section 406.141, and must provide its employees, agents and sub-subcontractors worker's compensation coverage. Contactor shall not be entitled to worker's compensation coverage or any other type of insurance coverage held by The County.

Upon execution of this Contract, Service Provider shall provide The County with insurance certificates evidencing compliance with the insurance requirements of this Contract.

VII.

INDEMNIFICATION - EMPLOYEE PERSONAL INJURY CLAIMS: TO THE FULLEST EXTENT PERMITTED BY LAW, THE SERVICE PROVIDER SHALL INDEMNIFY, DEFEND (WITH COUNSEL OF THE COUNTY'S CHOOSING), AND HOLD HARMLESS THE COUNTY, AND THE COUNTY'S EMPLOYEES, AGENTS, REPRESENTATIVES, PARTNERS, OFFICERS, AND DIRECTORS (COLLECTIVELY, THE "INDEMNITEES") AND SHALL ASSUME ENTIRE RESPONSIBILITY AND LIABILITY (OTHER THAN AS A RESULT OF INDEMNITEES' GROSS NEGLIGENCE) FOR ANY CLAIM OR ACTION BASED ON OR ARISING OUT OF THE PERSONAL INJURY, OR DEATH, OF ANY EMPLOYEE OF THE SERVICE PROVIDER, OR OF ANY SUBCONTRACTOR, OR OF ANY OTHER ENTITY FOR WHOSE ACTS THEY MAY BE LIABLE, WHICH OCCURRED OR WAS ALLEGED TO HAVE OCCURRED ON THE WORK SITE OR IN CONNECTION WITH THE PERFORMANCE OF THE WORK. SERVICE PROVIDER HEREBY INDEMNIFIES THE INDEMNITEES EVEN TO THE EXTENT THAT SUCH PERSONAL INJURY WAS CAUSED OR ALLEGED TO HAVE BEEN CAUSED BY THE SOLE, COMPARATIVE OR CONCURRENT NEGLIGENCE OF THE STRICT LIABILITY OF ANY INDEMNIFIED PARTY. THIS INDEMNIFICATION SHALL NOT BE LIMITED TO DAMAGES, COMPENSATION, OR BENEFITS PAYABLE UNDER INSURANCE POLICIES, WORKERS COMPENSATION ACTS, DISABILITY BENEFITS ACTS, OR OTHER EMPLOYEES BENEFIT ACTS.

INDEMNIFICATION - OTHER THAN EMPLOYEE PERSONAL INJURY CLAIMS: TO THE FULLEST EXTENT PERMITTED BY LAW, SERVICE PROVIDER SHALL INDEMNIFY, DEFEND (WITH COUNSEL OF THE COUNTY'S CHOOSING), AND HOLD HARMLESS THE COUNTY, AND THE COUNTY'S EMPLOYEES, AGENTS, REPRESENTATIVES, PARTNERS, OFFICERS, AND DIRECTORS (COLLECTIVELY, THE "INDEMNITEES") FROM AND AGAINST CLAIMS, DAMAGES, LOSSES AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEYS' FEES, ARISING OUT OF OR ALLEGED TO BE RESULTING FROM THE PERFORMANCE OF THIS AGREEMENT OR THE WORK DESCRIBED HEREIN, TO THE EXTENT CAUSED BY THE NEGLIGENCE, ACTS, ERRORS,

OR OMISSIONS OF SERVICE PROVIDER OR ITS SUBCONTRACTORS, ANYONE EMPLOYED BY THEM OR ANYONE FOR WHOSE ACTS THEY MAY BE LIABLE, REGARDLESS OF WHETHER OR NOT SUCH CLAIM, DAMAGE, LOSS OR EXPENSE IS CAUSED IN WHOLE OR IN PART BY A PARTY INDEMNIFIED HEREUNDER.

VIII.

Services: Service Provider shall provide services *as an independent contractor* pursuant to terms and policies of the Williamson County Commissioners Court. Service Provider expressly acknowledges that he or she is not an employee of The County. The services include, but are not limited to the following items in order to complete the project:

As described in the Statement of Work/Quotation, dated January 31, 2020, which is incorporated herein as if copied in full.

IX.

Good Faith Clause: Service Provider agrees to act in good faith in the performance of this agreement.

X.

Confidentiality: Service Provider expressly agrees that he or she will not use any incidental confidential information that may be obtained while working in a governmental setting for his or her own benefit, and agrees that he or she will not enter any unauthorized areas or access confidential information and he or she will not disclose any information to unauthorized third parties, and will take care to guard the security of the information at all times.

XI.

Termination: This agreement may be terminated at any time at the option of either party, without *future or prospective* liability for performance upon giving thirty (30) days written notice thereof. In the event of termination, The County will only be liable for its pro rata share of services rendered and goods actually received.

XII.

Venue and Applicable Law: Venue of this contract shall be Williamson County, Texas, and the laws of the State of Texas shall govern all terms and conditions.

XIII.

Effective Date and Term: This contract shall be in full force and effect when signed by all parties and shall continue for a reasonable time period for the specific project and shall terminate upon project completion or when terminated pursuant to paragraph XI above.

XIV.

Severability: In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision in this agreement and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

XV.

Right to Audit: Service Provider agrees that The County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Agreement, have access to and the right to examine and photocopy any and all books, documents, papers and records of Service Provider which are directly pertinent to the services to be performed under this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions. Service Provider agrees that The County shall have access during normal working hours to all necessary Service Provider facilities and shall be provided adequate and appropriate work space in order to conduct audits in compliance with the provisions of this section. The County shall give Service Provider reasonable advance notice of intended audits.

XVI.

No Waiver of Sovereign Immunity or Powers: Nothing in this agreement will be deemed to constitute a waiver of sovereign immunity or powers of The County, the Williamson County Commissioners Court, or the Williamson County Judge.

XVII.

County Judge or Presiding Officer Authorized to Sign Contract: The presiding officer of The County's governing body who is authorized to execute this instrument by order duly recorded may execute this contract on behalf of The County.

Executed this ____ day of _____, 20____ to be effective as of the date of the last party's execution below.

County:

§

A

Date: _____, 20__

Date:

20,7..D

Exhibit(s)
Statement of Work/Quotation, dated January 31, 2020
(Incorporated herein as if copied in full)

Commissioners Court - Regular Session**20.****Meeting Date:** 02/11/2020

Jail FY19 Reno P411 - Vaughn Change Order No. 7

Submitted For: Dale Butler**Submitted By:** Wendy Danzoy, Building Maintenance**Department:** Building Maintenance**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action on the Jail Renovations Project P411, Change Order No. 7 from JT Vaughn Construction in the amount of \$18,304.00 to approve Electrical/LED Lighting Upgrade Services which was executed by Tom Stanfield, Williamson County Facilities Project Manager, pursuant to the previous grant of authority under Section 262.031 of the Local Government Code. This change order is being funded by the Project Contingency.

Background

Change Order to approve funding from within the existing project funds for installation of LED Lighting Upgrades in various locations of 1st Floor North Tower. This will complete the lighting fixture upgrade in this area of the Jail with the exception of the space that is designated for a potential Pre-Trial Services remodel. On April 16, 2019, the Williamson County Commissioners Court granted Tom Stanfield, Williamson County Facilities Project Manager, with general authority to approve change orders for the Agreement for Construction Services with J. T. Vaughn Construction, LLC in relation to the Williamson County Jail Renovations FY 2019 – P-411 Project for any increase in costs up to a total maximum amount of \$30,000.00 in accordance with Section 262.031 of the Local Government Code – Changes in Plans and Specifications. This report is being provided for purposes of notifying the court of such change order and to place it in the minutes of the Commissioners Court.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Change Order 7

Form Review**Inbox**

County Judge Exec Asst.
Building Maintenance (Originator)
Form Started By: Wendy Danzoy
Final Approval Date: 02/06/2020

Reviewed By

Andrea Schiele
Gina Wrehnsig

Date

02/06/2020 08:51 AM
02/06/2020 11:06 AM
Started On: 02/06/2020 08:44 AM

AIA® Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> Williamson County Jail Renovation Project 508 S Rock Street Georgetown, TX 78626	CONTRACT INFORMATION: Contract For: General Construction Date: 4/2/19	CHANGE ORDER INFORMATION: Change Order Number: 007 Date: 1/30/2020
OWNER: <i>(Name and address)</i> Williamson County, Texas 710 Main Street, Suite 101 Georgetown, TX 78626	ARCHITECT: <i>(Name and address)</i> Talex, Inc. Engineers 6300 La Calma Drive, Suite 100 Austin, Tx 78752	CONTRACTOR: <i>(Name and address)</i> J.T. Vaughn Construction, LLC 10355 Westpark Drive Houston, TX 77042

THE CONTRACT IS CHANGED AS FOLLOWS:



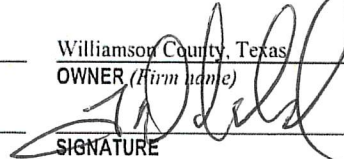
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Change Order No. 007 includes the Vaughn Change Order for the Change Proposal 18 for Vaughn Project No. 2719-01.
CP-18 - Electrical Renovations

The original Contract Sum was	\$ 1,180,500.00
The net change by previously authorized Change Orders	\$ 270,182.00
The Contract Sum prior to this Change Order was	\$ 1,450,752.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 18,304.00
The new Contract Sum including this Change Order will be	\$ 1,469,056.00
The Contract Time will be increased by Ten (6) days.	
The new date of Substantial Completion will be 2/17/20	

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Talex, Inc., Engineers ARCHITECT <i>(Firm name)</i>  SIGNATURE Oscar Villarreal PRINTED NAME AND TITLE 2/6/2020 DATE	J.T. Vaughn Construction, LLC CONTRACTOR <i>(Firm name)</i>  SIGNATURE Mike Simpson PRINTED NAME AND TITLE 01/31/2020 DATE	Williamson County, Texas OWNER <i>(Firm name)</i>  SIGNATURE Tom Stanfield PRINTED NAME AND TITLE 2/6/2020 DATE
--	--	--



6604 N. Lamar Blvd.
Austin, TX 78752

T: (512) 663-7461
F: (512) 681-9752

January 29, 2020

Tom Stanfield
Williamson County, Texas
3101 SE Inner Loop
Georgetown, TX 78626

Re: Jail Renovations
Job No: 271901

Subj: Change Proposal No. 271901-0018

Dear Sir or Madam:

We respectfully submit our proposal for an increase to our contract in the amount of \$18,304 (eighteen thousand three hundred four) dollars to provide Additional 2 x 4 LED Lighting Upgrades for the above referenced project.

Our price is valid for Ten (10) days

Please indicate your acceptance of this change proposal by signing and returning one copy of the attached Form B breakdown of our cost.

Very truly yours,
VAUGHN CONSTRUCTION

A handwritten signature in dark ink, appearing to read "Tom Morrill", written over the printed name.

Thomas Morrill

Attachments:

CC:

FORM B

PROJECT: Jail Renovations

CHANGE PROPOSAL NO: 271901-0018

QUOTATION:

Item	Labor	Materials	Subs	Total
Additional 2 x 4 LED Lighting Upgrades	\$0.00	\$0.00	\$16,640.00	\$16,640.00

Totals	\$0.00	\$0.00	\$16,640.00	\$16,640.00
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Insurance, Tax, Benefits on Labor	\$0.00
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Overhead	\$0.00
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Fee on Subs	\$1,664.00
-------------	------------

Fee on JTV	\$0.00
------------	--------

Bond	\$0.00
------	--------

Remodel Tax	\$0.00
-------------	--------

TOTAL	\$18,304.00
-------	-------------

TIME EXTENSION TO CONTRACT: 6 Days

Submitted Date: 1/29/2020

Accepted

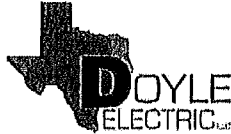
VAUGHN CONSTRUCTION

By: _____

By: 
Thomas Morrill

Date _____

Proposal Valid for 10 Days



Doyle Electric, LLC
917 Sixth St
Marble Falls, Texas 78654
Phone: 512-743-5534

Request for Change Order

1/2/2020

TO:

Vaughn Construction
Doug Boram
Houston, Texas 77042

JOB:

Project: Jail Renovations
306 W 4th St
Georgetown, Texas 78626
Change Order Number: 538-11

CHANGE ORDER INFORMATION: Additional 2 x 4 LED Lighting Upgrades – Various Locations

WORK DESCRIPTION: Cost to demo, remove, and install new LED 2 x 4 fixtures in various locations thru out the jail. Actual order quantity of lights was (75), but (12) of the lights were charged in specific locations in previous changes.

The total amount of this Change Order is: **\$16,640.00**

Total number of working days: Add 6 Days

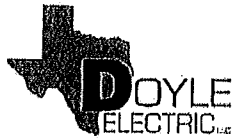
Exclusions:

- Overtime
- Tax
- Existing Electrical/Low Voltage Conditions
- Paint

Sincerely,

Dustin Doyle

Dustin Doyle
Doyle Electric, LLC



512-743-5534

Item#	Description	Qty	Price	Price	Ext Price	Labor	Labor	Ext Labor
10125	Demo 2'x4' Recessed Fixture	63.00	0.00	E	0.00	0.50	E	31.50
5178	L.E.D. 2'x4' Lay-In	63.00	116.56	E	7343.28	1.00	E	63.00
6132	Yellow Insulated Connector 22-10	189.00	108.64	M	20.53	4.00	C	7.56
6133	Tool/Material Travel/Pick-up	1.00	0.00	E	0.00	14.84	E	14.84
6134	Security Access	1.00	0.00	E	0.00	14.84	E	14.84
T0001	Fixture Support Wires	1.32	37.50	E	49.50	12.50	E	16.50
					7413.31			148.24

Change Order Summary	
Material Total	\$7,413.31
Material Subtotal	\$7,413.31
Electrician Hours	98.82
Electrician per Hour with Burden	\$33.07
Overtime Electrician Hours	
OT Electrician per Hour with Burden	N/A
Superintendent Hours	49.42
Superintendent per Hour with Burden	\$59.85
OT Superintendent Hours	
OT Superintendent per Hour with Burden	N/A
Labor Subtotal	\$6,225.76
Consumables (6% of material)	\$444.80
Project Management (5% of labor)	\$311.29
Safety (\$0.50 per labor hour)	\$74.12
Equipment	\$0.00
Subcontractors	\$0.00
Direct Costs Subtotals	\$830.21
Total Costs Subtotal	\$14,469.28
Overhead & Profit (15%)	\$2,170.39
CHANGE ORDER TOTAL	\$16,640

Commissioners Court - Regular Session**21.****Meeting Date:** 02/11/2020

Advertisement Approval 3602 RFQ Planning of Ronald Reagan Corridor

Submitted For: Randy Barker**Submitted By:** Thomas Skiles,
Purchasing**Department:** Purchasing**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action on authorizing the Purchasing Agent to advertise and receive sealed statements of qualifications for Planning of Ronald Reagan Corridor under RFQ #3602.

Background

Williamson County is soliciting qualifications of engineering firms interested in providing engineering services to assist Williamson County staff in the development of schematics to add controlled access lanes to Ronald Reagan between RM 2243 and IH 35. It is anticipated that multiple firms will be selected to provide services for discrete sections of the project. Department point of contact is Bob Daigh. Funding Source LRP.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

No file(s) attached.

Form Review**Inbox**

Purchasing (Originator)

County Judge Exec Asst.

Form Started By: Thomas Skiles

Final Approval Date: 02/06/2020

Reviewed By

Randy Barker

Andrea Schiele

Date

02/06/2020 09:37 AM

02/06/2020 09:39 AM

Started On: 02/04/2020 08:04 AM

Commissioners Court - Regular Session**22.****Meeting Date:** 02/11/2020

Authorize issuing 3624 IFB Spring 2020 Cul-De-Sac Fog Seal (Anderson Mill West)

Submitted For: Randy Barker**Submitted By:** Johnny Grimaldo,
Purchasing**Department:** Purchasing**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action on authorizing the Purchasing Agent to advertise and receive sealed bids for Spring 2020 Cul-De-Sac Fog Seal (Anderson Mill West) under IFB #3624.

Background

Williamson County is seeking qualified companies to provide materials, experienced fog seal crews and equipment to resurface subdivision cul-de-sacs for Spring 2020. Department point of contact is Kon Kwan. Budget amount of \$153,349.00. Funding Source for FY20 is 01.0200.0210.003599.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

No file(s) attached.

Form Review**Inbox****Reviewed By****Date**

Purchasing (Originator)

Randy Barker

02/06/2020 09:38 AM

County Judge Exec Asst.

Andrea Schiele

02/06/2020 10:02 AM

Form Started By: Johnny Grimaldo

Started On: 02/06/2020 07:40 AM

Final Approval Date: 02/06/2020

Commissioners Court - Regular Session**23.****Meeting Date:** 02/11/2020

Authorize issuing 3625 IFB Chandler Road Milling, Sealing and Overlay

Submitted For: Randy Barker**Submitted By:** Johnny Grimaldo,
Purchasing**Department:** Purchasing**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action on authorizing the Purchasing Agent to advertise and receive sealed bids for Chandler Road Milling, Sealing and Overlay under IFB #3625.

Background

Williamson County is seeking qualified companies to provide materials, experienced milling, sealing, overlay, and striping crews and equipment to resurface Chandler Rd from FM 1660 to Old CR 366. Department point of contact is Kon Kwan. Budget amount of \$2,196,016.00. Funding Source for FY20 is 01.0200.0210.003599.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

No file(s) attached.

Form Review**Inbox****Reviewed By****Date**

Purchasing (Originator)

Randy Barker

02/06/2020 09:40 AM

County Judge Exec Asst.

Andrea Schiele

02/06/2020 10:03 AM

Form Started By: Johnny Grimaldo

Started On: 02/06/2020 07:43 AM

Final Approval Date: 02/06/2020

Commissioners Court - Regular Session**24.****Meeting Date:** 02/11/2020

Diamond Surveying Contract Amendment No 2

Submitted For: Robert Daigh**Submitted By:** Vicky Edwards,
Infrastructure**Department:** Infrastructure**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action on Contract Amendment No 2 under Williamson County Contract for Surveying Services between Diamond Surveying, Inc. and Williamson County dated February 18, 2015 for On Call Survey - Various County Roads.

Background

This Contract Amendment No 2 will allow for an increase in the compensation cap from \$300,000.00 to \$350,000.00. Funding source: 01.0200.0210.004150.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Diamond Surveying Contract Amendment No 2

Form Review**Inbox**

Hal Hawes

County Judge Exec Asst.

Form Started By: Vicky Edwards

Final Approval Date: 01/31/2020

Reviewed By

Hal Hawes

Andrea Schiele

Date

01/30/2020 04:10 PM

01/31/2020 09:26 AM

Started On: 01/29/2020 09:55 AM

CONTRACT AMENDMENT NO. 2
TO
WILLIAMSON COUNTY CONTRACT FOR
SURVEYING SERVICES

**WILLIAMSON COUNTY ROAD AND BRIDGE PROJECT: On Call Survey – Various
County Roads (“Project”)**

THIS CONTRACT AMENDMENT NO. 2 to Williamson County Contract for Engineering Services is by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and **Diamond Surveying, Inc.** (the "Surveyor") and becomes effective as of the date of the last party's execution below.

WHEREAS, the County and the Engineer executed the Williamson County Contract for Engineering Services dated effective **February 18, 2015** (the “Contract”);

WHEREAS, pursuant to Article 14 of the Contract, the terms of the Contract may be modified by a written fully executed Contract Amendment;

WHEREAS, the “Compensation Cap” under Article 5 of the Contract limits the maximum amount payable under the Contract to **\$300,000.00**; and,

WHEREAS, the Rate Schedule in Exhibit D of the Contract are limited to the rates noted in said Exhibit D; and,

WHEREAS, it has become necessary to amend the Contract.

AGREEMENT

NOW, THEREFORE, premises considered, the County and the Engineer agree that the Contract is amended as follows:

- I. The Compensation Cap under Article 5 of the Contract is hereby increased from **\$300,000.00** to **\$350,000.00**.
- II. The hourly Rates in the original Exhibit D of the Contract are hereby amended as shown in the attached revised Exhibit D.

All other terms of the Contract are unchanged and will remain in full force and effect.

IN WITNESS WHEREOF, the County and the Engineer have executed this Contract Amendment, in duplicate, to be effective as of the date of the last party's execution below.

SURVEYOR: DIAMOND SURVEYING, INC.

COUNTY:

By: Shane Shafer
Signature

By: _____
Signature

SHANE SHAFER
Printed Name

Bill Gravell, Jr.
Printed Name

PRES.
Title

Williamson County Judge
Title

JAN. 30, 2020
Date

Date

EXHIBIT D

RATE SCHEDULE

<>Diamond Surveying, Inc.
116 SKYLINE ROAD, GEORGETOWN, TX 78628
OFFICE: (512) 931-3100

STANDARD RATE SCHEDULE

Effective January 1, 2020, the following rates apply to work performed on an hourly-charge basis.

DIRECT LABOR

OFFICE PERSONNEL SERVICES

Classification	Rates
Registered Professional Land Surveyor	\$160.00 per hour
Project Manager	\$140.00 per hour
Project Surveyor	\$110.00 per hour
Senior CADD Technician	\$125.00 per hour

FIELD PARTY SERVICES

Classification Rates

1-Man Field Party	\$120.00 per hour
2-Man Field Party	\$160.00 per hour
3-Man Field Party	\$190.00 per hour

Notes:

Field Party rates include conventional equipment, supplies and survey vehicles. Excessive use of stakes, lathes, etc., will be charged at cost.

A minimum of two (2) hours field party time charge will be made for show-up time and return to office, resulting from inclement weather conditions, etc.

Field Party stand-by time will be charged at the above-shown appropriate rates.

CPI Rate Adjustments: Rates will remain firm for the initial first year of the Contract and such rates shall be deemed the "Initial Base Rates". Surveyor must request rate adjustments, in writing, at least thirty (30) days prior to each annual anniversary date of the Contract and any rate changes will take effect on the first day following the prior year. If Surveyor fails to request a CPI rate adjustment, as set forth herein, the adjustment will be effective thirty (30) days after the County receives Surveyor's written request. No retroactive rate adjustments will be allowed.

Price adjustments will be made in accordance with changes in the U.S. Department of Labor Consumer Price Index (CPI-U) for All Urban Consumers, All Items, South Region (Base 1982- 84 = 100).

The rate adjustment will be determined by multiplying the Initial Base Rates by a fraction, the numerator of which is the index number for most recently released index before each annual anniversary date of the Contract and the denominator of which is the index number for the first month of the Contract (the index number for the month in which the Contract was originally executed). If the products are greater than the Initial Base Rates, County will pay the greater amounts as the rates during the successive year until the next rate adjustment. Rates for each successive year will never be less than the Initial Base Rates.

Commissioners Court - Regular Session**25.****Meeting Date:** 02/11/2020

Discuss consider and take appropriate action on Change Order No 2 to contract number IFB 1904 312 for the Bluebonnet Drive Reconstruction project

Submitted For: Terron Evertson**Submitted By:** Kelly Murphy,
Infrastructure**Department:** Infrastructure**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action on Change Order No. 2, to contract number IFB 1904-312, in the amount of \$12,080.89 for the Bluebonnet Drive Reconstruction Project.

Background

Contract amount is \$803,426.55. With the addition of this change order, of \$12,080.89, new contract amount will be \$815,507.44. The positive change order is the result of the need to adjust manholes.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Change Order No. 2- Bluebonnet Dr

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Kelly Murphy

Final Approval Date: 02/06/2020

Reviewed By

Andrea Schiele

Date

02/06/2020 09:15 AM

Started On: 02/06/2020 08:43 AM

WILLIAMSON COUNTY, TEXAS

CHANGE ORDER NUMBER: 2

1. CONTRACTOR: Chasco Construction
2. Change Order Work Limits: Sta. 300+00 to Sta. 313+56.89
3. Type of Change(on federal-aid non-exempt projects): Minor (Major/Minor)
4. Reasons: 2G (3 Max. - In order of importance - Primary first)

Project: IFB 1904-312

Roadway: Bluebonnet Dr.

Purchase Order Number: _____

5. Describe the work being revised:

Unadjusted utility (unforeseeable)

6. Work to be performed in accordance with Items: All
7. New or revised plan sheet(s) are attached and numbered: N/A
8. New Special Provisions to the contract are attached: ☐ Yes ☒ No

9. New Special Provisions to Item N/A No. N/A, Special Specification Item N/A are attached.

Each signatory hereby warrants that each has the authority to execute this Change Order (CO).

The contractor must sign the Change Order and, by doing so, agrees to waive any and all claims for additional compensation due to any and all other expenses; additional changes for time, overhead and profit; or loss of compensation as a result of this change.

The following information must be provided

Time Ext. #: N/A Days added on this CO: 3

Amount added by this change order: \$12,080.89

THE CONTRACTOR

Date

1/23/20

By

Beth Lalonde

Typed/Printed Name

Beth Lalonde

Typed/Printed Title

Project Mngr.

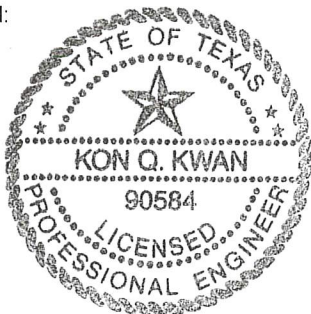
RECOMMENDED FOR EXECUTION:

[Signature] 1/27/20
Project Manager Date
Construction Observer

[Signature] 1/31/20
Design Engineer Date

[Signature]
Program Manager Date

Design Engineer's Seal:



County Commissioner Precinct 1 Date
☐ APPROVED ☐ REQUEST APPROVAL

County Commissioner Precinct 2 Date
☐ APPROVED ☐ REQUEST APPROVAL

County Commissioner Precinct 3 Date
☐ APPROVED ☐ REQUEST APPROVAL

County Commissioner Precinct 4 Date
☐ APPROVED ☐ REQUEST APPROVAL

☐ County Judge Date
APPROVED

CHANGE ORDER NUMBER: 2 Project # IFB 1904-312

TABLE A: Force Account Work and Materials Placed into Stock

Project # IFB 1904-312

[illegible]

ITEM	DESCRIPTION	UNIT	UNIT PRICE	ORIGINAL + PREVIOUSLY REVISED		ADD or (DEDUCT)	NEW		OVERRUN/ UNDERRUN
				QUANTITY	ITEM COST		QUANTITY	ITEM COST	
4796004	Adjusting Manholes (Sanitary)	EA	\$4,026.96				3.00	\$12,080.89	\$12,080.89
							0.00		
							0.00		
							0.00		
							0.00		
							0.00		
							0.00		
							0.00		
							0.00		
TOTALS					\$0.00			\$12,080.89	\$12,080.89

CHANGE ORDER REASON(S) CODE CHART

1. Design Error or Omission	1A. Incorrect PS&E 1B. Other
2. Differing Site Conditions (unforeseeable)	2A. Dispute resolution (expense caused by conditions and/or resulting delay) 2B. Unavailable material 2C. New development (conditions changing after PS&E completed) 2D. Environmental remediation 2E. Miscellaneous difference in site conditions (unforeseeable)(Item 9) 2F. Site conditions altered by an act of nature 2G. Unadjusted utility (unforeseeable) 2H. Unacquired Right-of-Way (unforeseeable) 2I. Additional safety needs (unforeseeable) 2J. Other
3. County Convenience	3A. Dispute resolution (not resulting from error in plans or differing site conditions) 3B. Public relations improvement 3C. Implementation of a Value Engineering finding 3D. Achievement of an early project completion 3E. Reduction of future maintenance 3F. Additional work desired by the County 3G. Compliance requirements of new laws and/or policies 3H. Cost savings opportunity discovered during construction 3I. Implementation of improved technology or better process 3J. Price adjustment on finished work (price reduced in exchange for acceptance) 3K. Addition of stock account or material supplied by state provision 3L. Revising safety work/measures desired by the County 3M. Other
4. Third Party Accommodation	4A. Failure of a third party to meet commitment 4B. Third party requested work 4C. Compliance requirements of new laws and/or policies (Impacting third party) 4D. Other
5. Contractor Convenience	5A. Contractor exercises option to change the traffic control plan 5B. Contractor requested change in the sequence and/or method of work 5C. Payment for Partnering workshop 5D. Additional safety work/measures desired by the contractor 5E. Other
6. Untimely ROW/Utilities	6A. Right-of-Way not clear (third party responsibility for ROW) 6B. Right-of-Way not clear (County responsibility for ROW) 6C. Utilities not clear 6D. Other

Commissioners Court - Regular Session**26.****Meeting Date:** 02/11/2020

Discuss consider and take appropriate action on approval of the final plat for the Sanchez Acres subdivision – Pct 4

Submitted For: Terron Evertson

Submitted By: Adam
Boatright,
Infrastructure
Division: Road & Bridge

Department: Infrastructure**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action on approval of the final plat for the Sanchez Acres subdivision – Precinct 4.

Background

This subdivision consists of 2 lots and no new public roads.

Timeline

2019-12-20 – initial submittal of final plat

2020-01-17 – 1st review complete with comments

2020-01-20 – 2nd submittal of final plat

2020-01-31 – 2nd review complete with comments cleared

2020-02-04 – final plat placed on the February 11, 2020 Commissioners Court agenda for consideration

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

final plat - Sanchez Acres

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Adam Boatright

Final Approval Date: 02/06/2020

Reviewed By

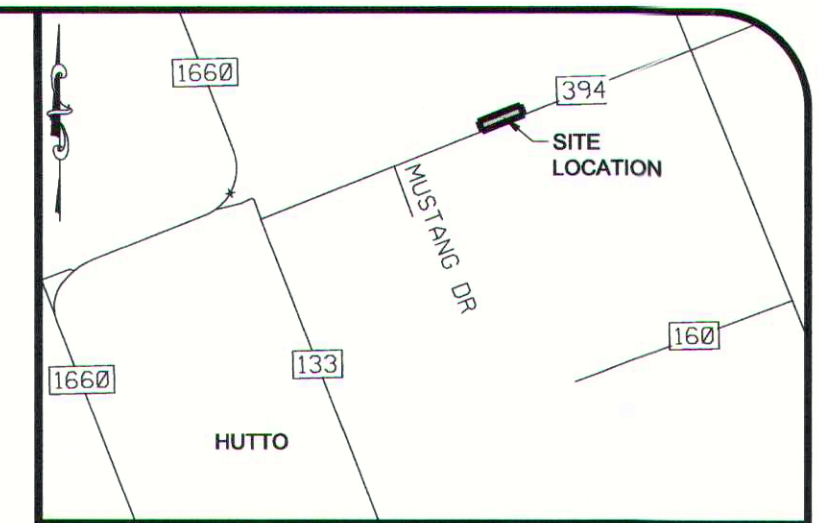
Andrea Schiele

Date

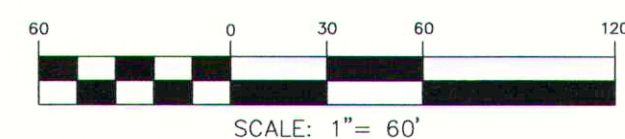
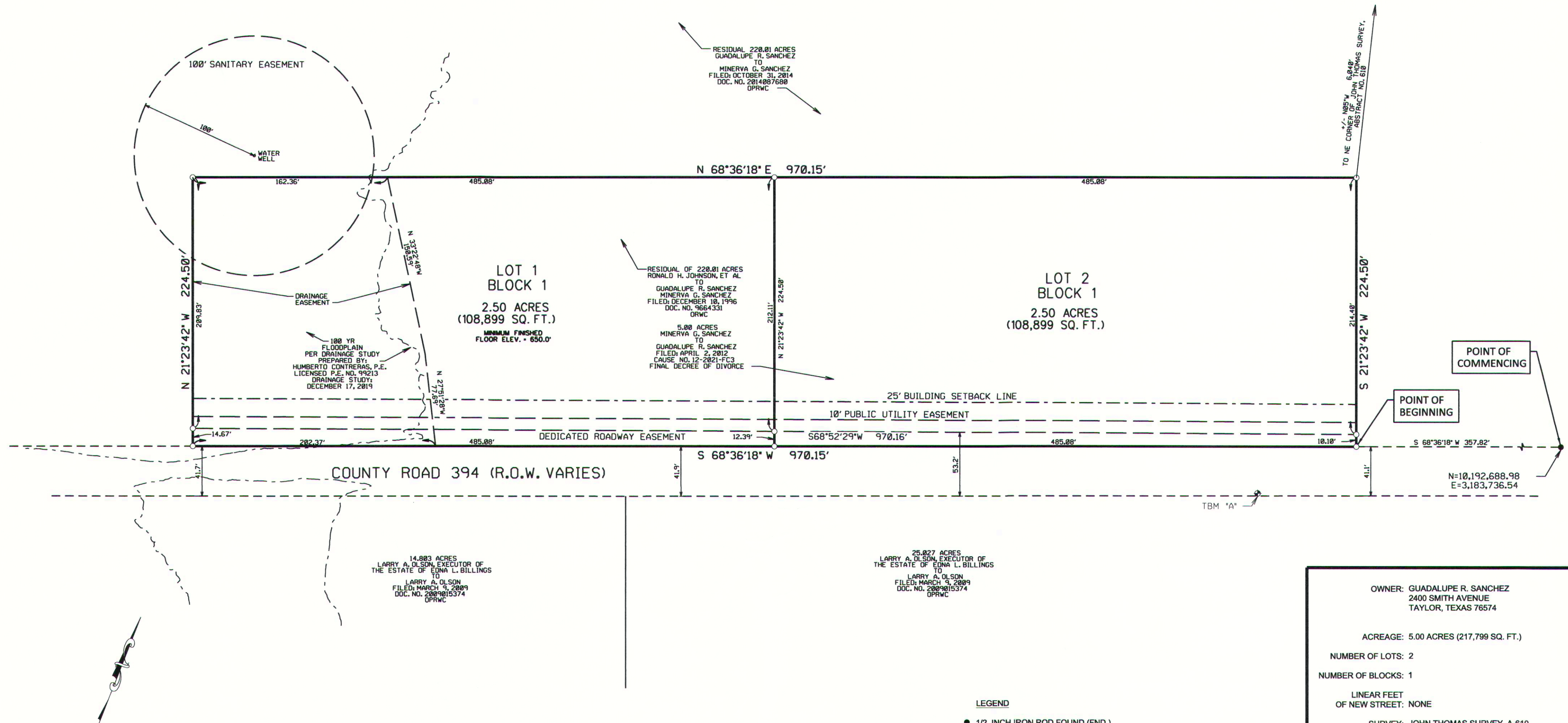
02/06/2020 11:29 AM

Started On: 02/06/2020 11:14 AM

SANCHEZ ACRES A FINAL PLAT OF 5.00 ACRES OUT OF THE JOHN THOMAS SURVEY, ABSTRACT NO. 610 (CAUSE NO. 12-2021-FC3 FINAL DECREE OF DIVORCE OF WILLIAMSON COUNTY, TEXAS) CITY OF HUTTO ETJ, WILLIAMSON COUNTY, TEXAS



LOCATION MAP (NOT TO SCALE)



LEGEND

- 1/2 INCH IRON ROD FOUND (FND.)
- 5/8 INCH IRON ROD SET
- ⊕ BENCHMARK
- OVERHEAD ELECTRIC
- SUBDIVISION BOUNDARY
- DRWC = DEED RECORDS, WILLIAMSON COUNTY, TEXAS
- ORWC = OFFICIAL RECORDS, WILLIAMSON COUNTY, TEXAS
- OPRWC = OFFICIAL PUBLIC RECORDS, WILLIAMSON COUNTY, TEXAS
- PRWC = PLAT RECORDS, WILLIAMSON COUNTY, TEXAS

DRIVEWAY CULVERTS		
LOT 1	2 - 30" RCP	LENGTH = MIN. 22'
LOT 2	2 - 30" RCP	LENGTH = MIN. 22'

OWNER: GUADALUPE R. SANCHEZ
 2400 SMITH AVENUE
 TAYLOR, TEXAS 76754

ACREAGE: 5.00 ACRES (217,799 SQ. FT.)

NUMBER OF LOTS: 2

NUMBER OF BLOCKS: 1

LINEAR FEET
 OF NEW STREET: NONE

SURVEY: JOHN THOMAS SURVEY, A-610

SUBMITTAL DATE: DECEMBER 19, 2019

SURVEYOR: COREY JOSEPH HALL, RPLS
 CIVILCORP, LLC.
 116 EAST MAIN STREET
 ROUND ROCK, TEXAS 78664
 (512) 828-0406 / (512) 828-0429 fax

ENGINEER: LEON E. HOCH, PE
 CIVILCORP, LLC.
 116 EAST MAIN STREET
 ROUND ROCK, TEXAS 78664
 (512) 828-0406 / (512) 828-0429 FAX

SANCHEZ ACRES
A FINAL PLAT OF 5.00 ACRES OUT OF THE JOHN THOMAS SURVEY, ABSTRACT NO. 610
(CAUSE NO. 12-2021-FC3 FINAL DECREE OF DIVORCE OF
WILLIAMSON COUNTY, TEXAS) CITY OF HUTTO ETJ, WILLIAMSON COUNTY, TEXAS

BEING A 5.00 ACRE (217,799 SQUARE FOOT) TRACT OF LAND OUT OF THE JOHN THOMAS SURVEY, ABSTRACT NO. 610, LOCATED IN WILLIAMSON COUNTY, TEXAS, BEING THAT SAME 5.00 ACRE TRACT CONVEYED IN A FINAL DECREE OF DIVORCE FROM MINERVA G. SANCHEZ TO GUADALUPE R. SANCHEZ, FILED APRIL 2, 2012 AS RECORDED IN CAUSE NO. 12-2021-FC3 OF WILLIAMSON COUNTY, TEXAS, BEING THE RESIDUAL OF A 220.01 ACRE TRACT CONVEYED FROM RONALD H. JOHNSON, ET AL TO GUADALUPE R. SANCHEZ AND MINERVA G. SANCHEZ, FILED DECEMBER 10, 1996 AS RECORDED IN DOCUMENT NO. 1996064331 OF THE OFFICIAL RECORDS OF WILLIAMSON COUNTY, TEXAS (ORWC), SAID 5.00 ACRE TRACT BEING MORE FULLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS;

COMMENCING, at a 1/2 inch diameter iron rod found for the southeast corner of the residual 220.01 acre tract as conveyed in a General Warranty deed from Jerry Roznovak and Linda Roznovak to Guadalupe R. Sanchez and Minerva G. Sanchez, filed April 2, 2019, as recorded in Document No. 2019030291 of the Official Public Records of Williamson County, Texas OPRWC, said iron rod being in the North line County Road 394 (R.O.W. varies);

THENCE, South 68°36'18" West, with the North line of County Road 394, a distance of 357.82 feet to a 5/8 inch diameter iron rod with a yellow plastic cap stamped "CIVILCORP" set for the southeast corner and POINT OF BEGINNING of the herein described tract;

THENCE, South 68°36'18" West, continuing along the North line of County Road 394, a distance of 970.15 feet, to a 5/8 inch diameter iron rod with a yellow plastic cap stamped "CIVILCORP" set for the southwest corner of the herein described tract;

THENCE, North 21°23'42" West, through said residual 220.01 acre tract, a distance of 224.50 feet to a 5/8 inch diameter iron rod with a yellow plastic cap stamped "CIVILCORP" set for the northwest corner of the herein described tract;

THENCE, North 68°36'18" East, through said residual 220.01 acre tract, a distance of 970.15 feet to a 5/8 inch diameter iron rod with a yellow plastic cap stamped "CIVILCORP" set for the northeast corner of the herein described tract;

THENCE, South 21°23'42" East, through said residual 220.01 acre tract, a distance of 224.50 feet to the POINT OF BEGINNING, CONTAINING within these metes and bounds 5.00 acres (217,799 square feet) of land, more or less.

NOTES:

- ALL BEARINGS SHOWN HEREON ARE BASED ON THE TEXAS COORDINATE SYSTEM, NAD 83(2012B), CENTRAL ZONE, UTILIZING THE LEICA SMARTNET REFERENCE NETWORK. ALL DISTANCES AND COORDINATES SHOWN HEREON ARE GRID VALUE. USE A SCALE FACTOR OF 0.999877693061 TO CONVERT TO SURFACE.
- ALL ELEVATIONS SHOWN HEREON ARE BASED ON NAVD88(2012B), REFERENCING THE LEICA SMARTNET REFERENCE NETWORK.

BENCHMARK:

TBM "A" = COTTON SPINDLE SET IN POWER POLE LOCATED 91 FEET SOUTHWEST OF THE SOUTHEAST CORNER OF SUBJECT PROPERTY IN THE SOUTH RIGHT-OF-WAY LINE OF COUNTY ROAD 394. ELEVATION = 660.72'

- WATER SERVICE FOR THIS SUBDIVISION WILL BE PROVIDED BY JONAH SUD.
- SEWER SERVICE FOR THIS SUBDIVISION WILL BE PROVIDED BY AN ON-SITE SEWAGE FACILITIES.
- ALL PUBLIC ROADS AND EASEMENTS SHOWN ON THIS PLAT ARE FREE OF LIENS.
- EXCEPT IN AREAS REQUIRED TO MEET LEGAL ACCESSIBILITY REQUIREMENTS, THE MINIMUM FINISHED FLOOR ELEVATION SHALL BE ONE FOOT HIGHER THAN THE HIGHEST SPOT ELEVATION THAT IS LOCATED WITHIN FIVE FEET OUTSIDE THE PERIMETER OF THE BUILDING, OR AT LEAST ONE FOOT ABOVE THE BFE, WHICHEVER IS HIGHER.
- RURAL MAILBOXES SHALL BE SET THREE (3) FEET FROM THE EDGE OF THE PAVEMENT OR BEHIND CURBS, WHEN USED. ALL MAILBOXES WITHIN COUNTY ARTERIAL RIGHT-OF-WAY SHALL MEET THE CURRENT TXDOT STANDARDS. ANY MAILBOX THAT DOES NOT MEET THIS REQUIREMENT MAY BE REMOVED BY WILLIAMSON COUNTY.
- IT IS THE RESPONSIBILITY OF THE OWNER, NOT THE COUNTY, TO ASSURE COMPLIANCE WITH THE PROVISIONS OF ALL APPLICABLE STATE, FEDERAL AND LOCAL LAWS AND REGULATIONS RELATING TO THE PLATTING AND DEVELOPMENT OF THIS PROPERTY. THE COUNTY ASSUMES NO RESPONSIBILITY FOR THE ACCURACY OF REPRESENTATIONS BY OTHER PARTIES IN THIS PLAT. FLOODPLAIN DATA, IN PARTICULAR, MAY CHANGE.
- THIS SUBDIVISION IS SUBJECT TO STORM-WATER MANAGEMENT CONTROLS AS REQUIRED BY WILLIAMSON COUNTY SUBDIVISION REGULATIONS, SECTION B11.1, ON NEW DEVELOPMENT THAT WOULD EVOKE SUCH CONTROLS BEYOND EXISTING CONDITIONS.
- RIGHT-OF-WAY EASEMENTS FOR WIDENING ROADWAYS OR IMPROVING DRAINAGE SHALL BE MAINTAINED BY THE LANDOWNER UNTIL ROAD OR DRAINAGE IMPROVEMENTS ARE ACTUALLY CONSTRUCTED ON THE PROPERTY. THE COUNTY HAS THE RIGHT AT ANY TIME TO TAKE POSSESSION OF ANY ROAD WIDENING EASEMENT FOR THE CONSTRUCTION, IMPROVEMENT OR MAINTENANCE OF THE ADJACENT ROAD.
- IMPROVEMENTS WITHIN THE COUNTY ROAD RIGHT-OF-WAY INCLUDING, BUT NOT LIMITED TO, LANDSCAPING, IRRIGATION, LIGHTING, AND CUSTOM SIGNS, IS PROHIBITED WITHOUT FIRST OBTAINING AN EXECUTED LICENSE AGREEMENT WITH WILLIAMSON COUNTY.
- ALL SIDEWALKS ARE TO BE MAINTAINED BY EACH OF THE ADJACENT PROPERTY OWNERS.
- A CERTIFICATE OF COMPLIANCE IS HEREBY ISSUED FOR ALL LOTS WITHIN THIS SUBDIVISION. THIS CERTIFICATE OF COMPLIANCE IS VALID UNTIL SUCH TIME AS FEMA REVISES OR NEWLY ADOPTS FLOODPLAIN BOUNDARIES IN THIS VICINITY.
- A FLOODPLAIN DEVELOPMENT PERMIT MAY BE REQUIRED FOR BLOCK 1 LOTS 1 AND 2 PRIOR TO ANY CONSTRUCTION OR DEVELOPMENT. THE NEED FOR A FLOODPLAIN DEVELOPMENT PERMIT WILL BE DETERMINED BY WILLIAMSON COUNTY UPON REVIEW OF THE PROPOSED STRUCTURE LOCATION.
- THE MINIMUM FINISHED FLOOR ELEVATIONS (FFE) FOR LOT 1, BLOCK 1 SHOWN ON THIS PLAT WAS DETERMINED BY A STUDY PREPARED BY HUMBERTO CONTRERAS, P.E., DATED DECEMBER 17, 2019.
- MAINTENANCE RESPONSIBILITY FOR DRAINAGE WILL NOT BE ACCEPTED BY THE COUNTY OTHER THAN THAT ACCEPTED IN CONNECTION WITH DRAINING OR PROTECTING THE ROAD SYSTEM. MAINTENANCE RESPONSIBILITY FOR STORM WATER MANAGEMENT CONTROLS WILL REMAIN WITH THE OWNER.
- NO LOT IN THIS SUBDIVISION IS ENCLOSED BY A SPECIAL FLOOD HAZARD AREA INUNDATED BY THE 100 YEAR FLOOD (1% CHANCE) AS IDENTIFIED BY THE U.S. FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE RATE MAP, COMMUNITY PANEL NO. 48491C0510F, EFFECTIVE DATE DECEMBER 20, 2019, FOR WILLIAMSON COUNTY, TEXAS.
- NO LOT SHALL HAVE MORE THAN 20% OF IMPERVIOUS COVER.

STATE OF TEXAS §
COUNTY OF WILLIAMSON §

KNOW ALL MEN BY THESE PRESENTS;

I, Guadalupe R. Sanchez, sole owner of the certain 5.00 acre tract of land shown hereon and described in Cause No. 12-2021-FC3 Final Decree of Divorce of Williamson County, Texas, and do hereby state that there are no lien holders of the certain tract of land, and do hereby subdivide said tract as shown hereon, and do hereby consent to all plat note requirements shown hereon, and do hereby dedicate to Williamson County the streets, alleys, rights-of-way, easements and public places shown hereon for such public purposes as the Williamson County may deem appropriate. This subdivision is to be known as SANCHEZ ACRES.

TO CERTIFY WHICH, WITNESS by my hand this 30th day of January, 2020.

Guadalupe R. Sanchez
Guadalupe R. Sanchez (owner)
2400 Smith Avenue
Taylor, Texas 76574

THE STATE OF TEXAS §
COUNTY OF WILLIAMSON §

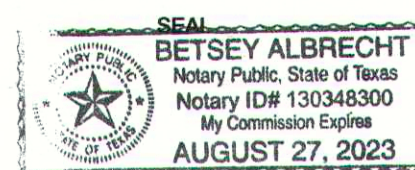
Before me, the undersigned authority, on this day personally appeared Guadalupe R. Sanchez known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that they executed the same for the purposes and consideration therein expressed, in the capacity therein stated.

GIVEN UNDER MY HAND and seal of office this 30th day of Jan., 2020

Betsey Albrecht
Notary Public in and for the State of Texas

Notary Public printed or typed name

My commission expires on: _____



FLOOD NOTE:

This tract is not located within the Edwards Aquifer Recharge Zone.

No lot in this subdivision is encroached by any special flood hazard area inundated by the 100 year flood as identified by the U.S. Federal Emergency Management Agency (F.E.M.A.) flood insurance rate map, community panel number 48491C0510F, effective date December 20, 2019, for Williamson County, Texas, and indicates that the subject tract lies within Zone "X" unshaded (areas determined to be outside the 0.2% annual chance floodplain).

A floodplain development permit may be required for Block 1, Lot 1, and prior to any construction or development. The need for a floodplain development permit will be determined by Williamson County upon review of the proposed structure location.

That I, Leon E. Hoch, do hereby certify that the information contained on this plat complies with the subdivision ordinances adopted by Williamson County, Texas.

Leon E. Hoch
Leon E. Hoch,
Licensed Professional Engineer No. 82670

Date



SURVEYOR'S CERTIFICATION:

That I, Corey Joseph Hall, do hereby certify that I prepared this plat from an actual and accurate on-the-ground survey of the land and that the corner monuments shown thereon were properly placed under my personal supervision. The attached Metes and bounds description results in a satisfactory mathematical closure.

Corey Joseph Hall
Corey Joseph Hall
Registered Professional Land Surveyor 6362

Date



Based upon the above representations of the engineer or surveyor whose seal is affixed hereto, and after a review of the survey as represented by the said engineer or surveyor, I find that this blue line (survey) complies with the requirements of Edwards Aquifer Regulations for Williamson County and Williamson County On-Site Sewage Facility Regulations. This certification is made solely upon such representations and should not be relied upon for verifications of the facts alleged. The Williamson County Engineer's office and Williamson County disclaim any responsibility to any member of the public for independent verification of the representations, factual or otherwise, contained in this blue line (survey) and the documents associated with it.

J. Terron Everton
J. Terron Everton, PE, DR, CFM
County Engineer

Date

Road Name and 911 Addressing Approval:
Road name and address assignments verified this the 30th day of Jan, 2020 A.D.

Cindy Bridges
Williamson County Addressing Coordinator
Cindy Bridges

STATE OF TEXAS §
COUNTY OF WILLIAMSON §

KNOW ALL MEN BY THESE PRESENTS;

I, Bill Gravell, Jr., County Judge of Williamson County, Texas, do hereby certify that this map or plat, with field notes hereon, for a subdivision having been fully presented to the Commissioner's Court of Williamson County, Texas, and by the said Court duly considered, were on this day approved and that this plat is authorized to be registered and recorded in the proper records of the County Clerk of Williamson County, Texas.

Bill Gravell, Jr.
Bill Gravell, Jr., County Judge
Williamson County, Texas

Date

STATE OF TEXAS §
COUNTY OF WILLIAMSON §

KNOW ALL MEN BY THESE PRESENTS;

I, Nancy Rister, Clerk of the County Court of said County, do hereby certify that the foregoing instrument in writing, with its certificate of authentication was filed for record in my office on the _____ day of _____, 20____ A.D., at _____ o'clock, ____ M., and duly recorded this the day of _____, 20____ A.D., at _____ o'clock, ____ M., in the Official Public Records of said County in Instrument No. _____.

TO CERTIFY WHICH, WITNESS my hand and seal at the County Court of said County, at my office in Georgetown, Texas, the date last shown above written.

Nancy Rister
Nancy Rister, Clerk County Court
of Williamson County, Texas

By: _____, Deputy

Commissioners Court - Regular Session**27.****Meeting Date:** 02/11/2020

Discuss consider and take appropriate action on approval of the revised preliminary plat revision #2 for the Liberty Hill 90 subdivision – Pct 2

Submitted For: Terron Evertson

Submitted By: Adam Boatright,
Infrastructure
Division: Road & Bridge

Department: Infrastructure**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action on approval of the revised preliminary plat (revision #2) for the Liberty Hill 90 subdivision – Precinct 2.

Background

This preliminary plat was last approved on December 18, 2018. This revision reconfigures the lot layout within the proposed subdivision. The net of the revisions to the lot layout are a decrease of 2 single family lots, a decrease of 2 open space/detention lots, an increase of 2 right-of-way reserves along the US 183 frontage and an increase of 6 open space/landscape lots. In total, the revised lot layout consists of 52 single family lots, 2 right-of-way reserves and 6 open space/landscape lots. There is no change to the length of new public roads, 3,721 feet.

Timeline

2019-12-12 – initial submittal of revised preliminary plat (revision #2)
2019-12-31 – 1st review complete with comments
2020-01-13 – 2nd submittal of revised preliminary plat
2020-01-28 – 2nd review complete with comments
2020-01-30 – 3rd submittal of revised preliminary plat
2020-01-31 – 3rd review complete with comments cleared
2020-02-06 – revised preliminary plat (revision #2) placed on the February 11, 2020
Commissioners Court agenda for consideration

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

preliminary plat (rev#2) - Liberty Hill 90

Form Review**Inbox**

County Judge Exec Asst.

Reviewed By

Andrea Schiele

Date

02/06/2020 12:02 PM

Form Started By: Adam Boatright

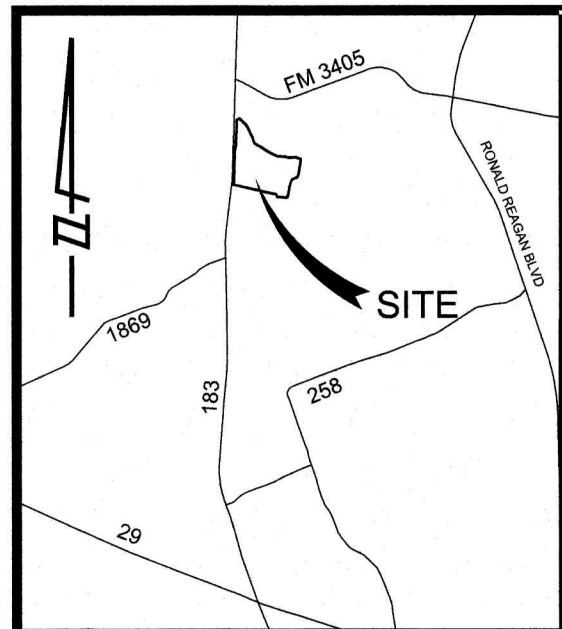
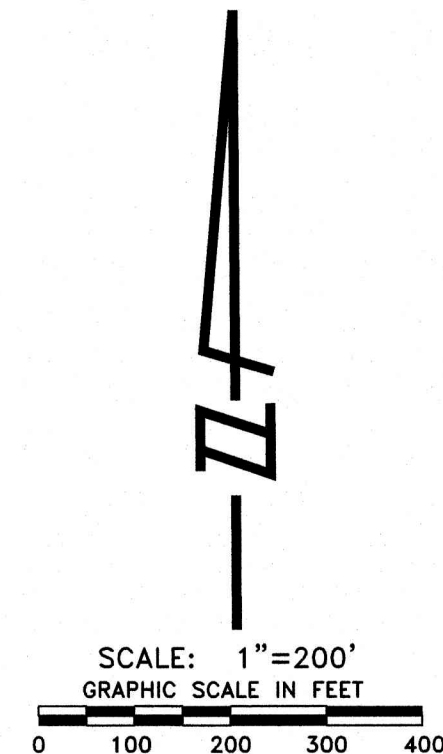
Started On: 02/06/2020 11:21 AM

Final Approval Date: 02/06/2020

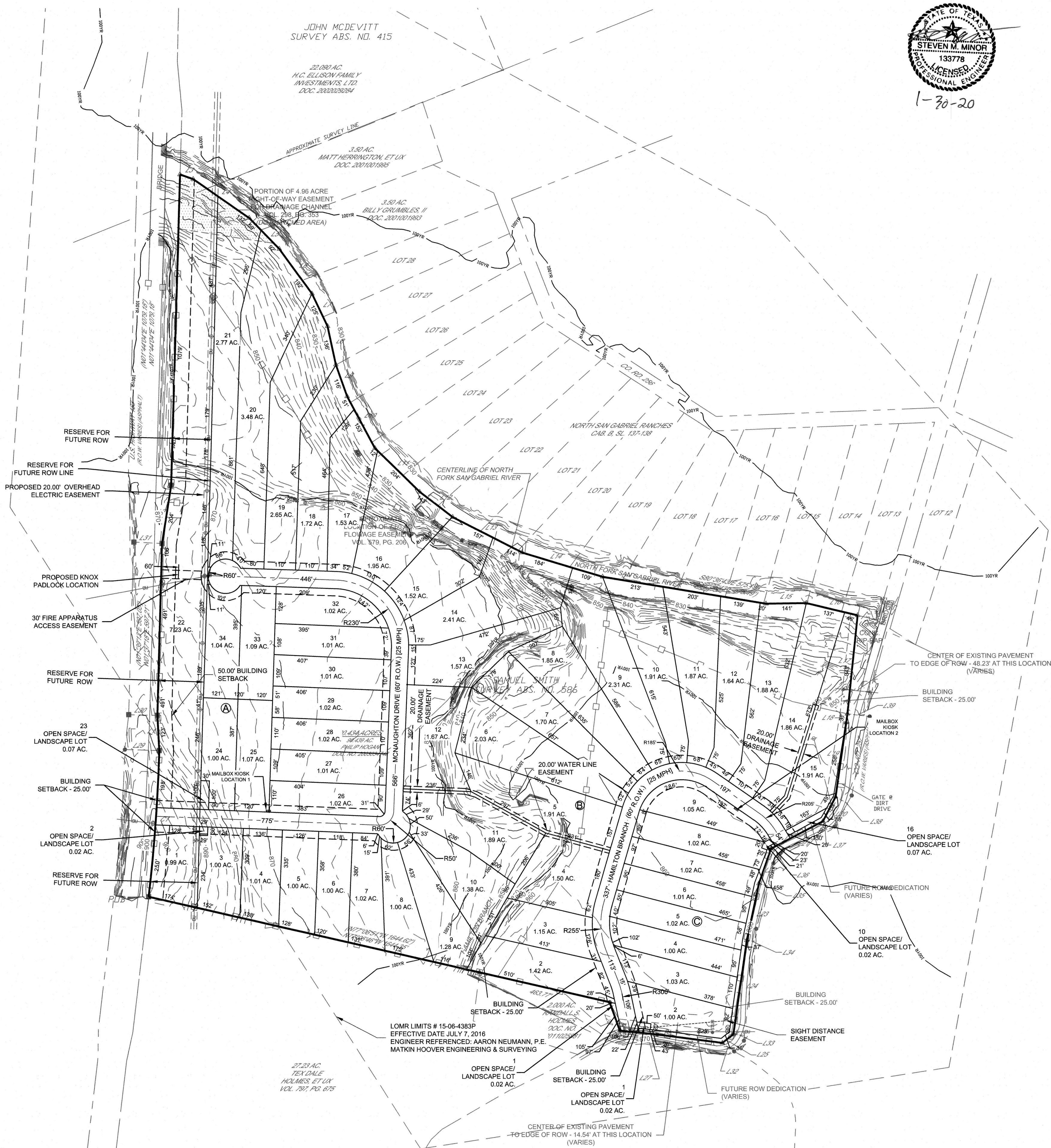
LIBERTY HILL 90
PRELIMINARY PLAT



1-30-20



LOCATION MAP
NTS



LEGEND	
1	LOT NUMBER
(A)	BLOCK NUMBER
---	BOUNDARY LINE
---	EXIST. MAJOR CONTOURS
---	EXIST. MINOR CONTOURS
---	BUILDING SETBACK
[Symbol]	MAILBOX KIOSK
---	STREET CENTERLINE

LINE TABLE		
NUMBER	DIRECTION	RECORD COURSES
L1	N02°59'11"W	122.67' N02°59'43"W 122.93'
L2	N09°06'30"E	203.81' N09°01'29"E 203.82'
L3	S70°12'49"E	48.39' S70°12'49"E 48.39'
L4	S55°19'18"E	236.23' S55°19'18"E 236.23'
L5	S44°10'54"E	150.19' S44°10'54"E 150.19'
L6	S36°03'57"E	192.17' S36°03'57"E 192.17'
L7	S25°35'15"E	125.45' S25°35'15"E 125.45'
L8	S12°09'07"E	135.81' S12°09'07"E 135.81'
L9	S19°30'41"E	117.32' S19°30'41"E 117.32'
L10	S28°17'00"E	204.41' S28°17'00"E 204.41'
L11	S45°46'42"E	216.55' S45°46'42"E 216.55'
L12	S52°30'05"E	144.33' S52°30'05"E 144.33'
L13	S63°04'20"E	270.57' S63°04'20"E 270.57'
L14	S73°08'14"E	292.51' S73°08'14"E 292.51'
L15	N89°04'27"E	140.87' N89°04'27"E 140.87'
L16	S76°28'19"E	183.07' S76°28'19"E 183.07'
L17	S05°59'28"W	343.24' S05°56'18"W 343.08'
L18	S08°18'00"W	30.70' S08°07'16"W 30.79'
L19	S08°08'00"W	260.61' S08°04'37"W 260.92'
L20	S27°32'21"W	95.60' S27°41'38"W 95.39'
L21	S62°14'22"W	204.32' S62°15'27"W 204.49'
L22	S19°17'54"W	127.67' S19°43'50"W 127.55'
L23	S12°10'14"W	201.84' S12°03'50"W 201.59'
L24	S08°12'48"W	329.37' S08°08'20"W 330.08'
L25	S51°37'48"W	48.54' S51°12'20"W 48.51'
L26	N82°39'43"W	228.66' N82°36'51"W 228.82'
L27	N84°01'25"W	130.74' N84°01'51"W 130.70'
L28	N19°33'09"W	104.78' N19°33'32"W 105.03'
L29	N88°10'50"W	119.78'
L30	N88°45'50"W	99.66'
L31	N87°09'29"W	98.04'
L32	S54°13'15"E	50.27'
L33	S83°39'11"E	38.67'
L34	S83°39'11"E	27.94'
L35	S75°05'49"E	30.78'
L36	S53°51'51"E	36.65'
L37	S24°26'48"E	33.62'
L38	S61°04'00"E	46.60'
L39	N83°00'51"W	78.22'

CURVE TABLE					
NO.	DELTA	RADIUS	ARC	CHORD BEARING	RECORD CHORD
C1	5°01'54"	5789.58'	508.44'	N04°15'35"E	508.27' N04°15'54"E 508.20'

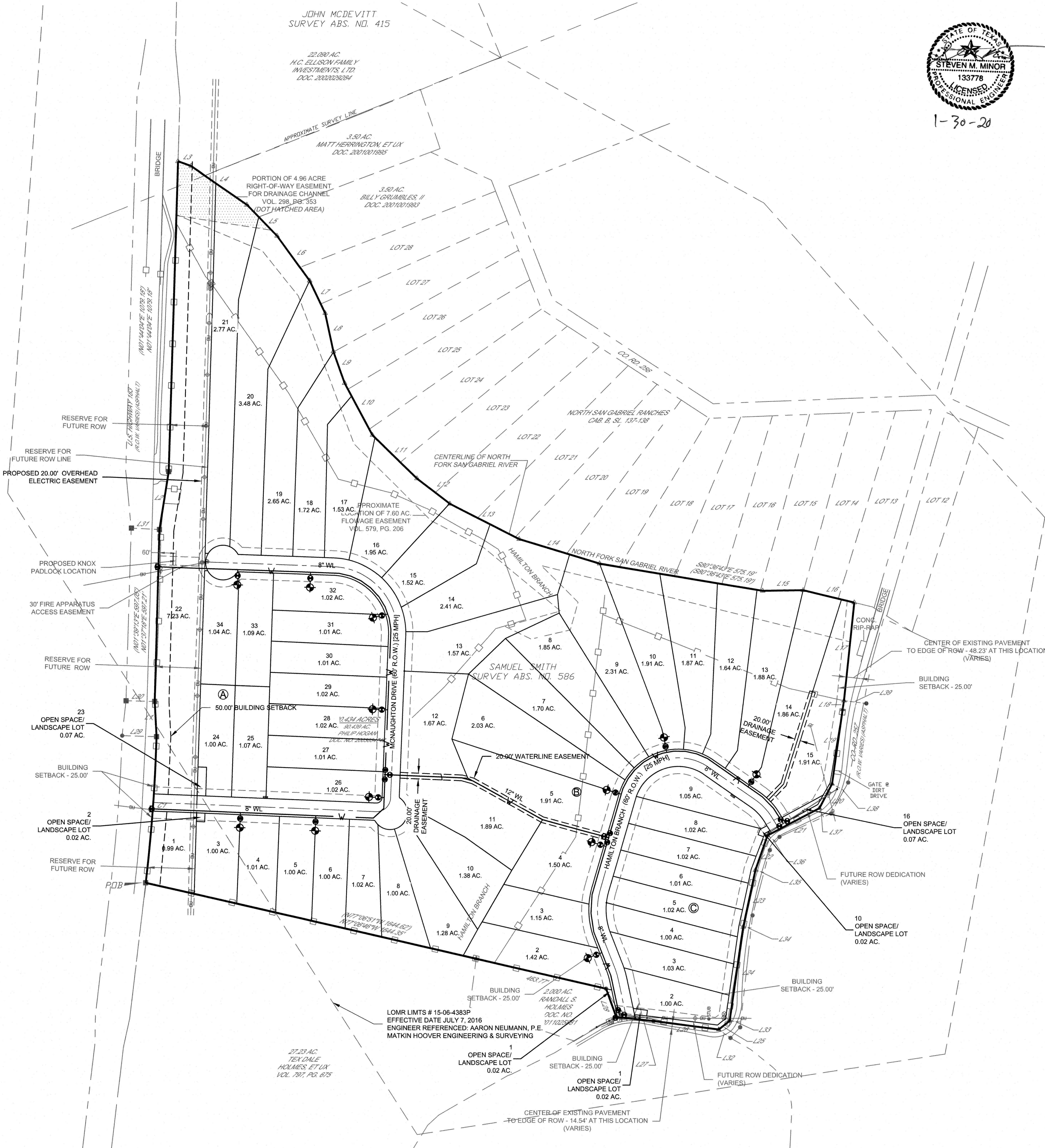
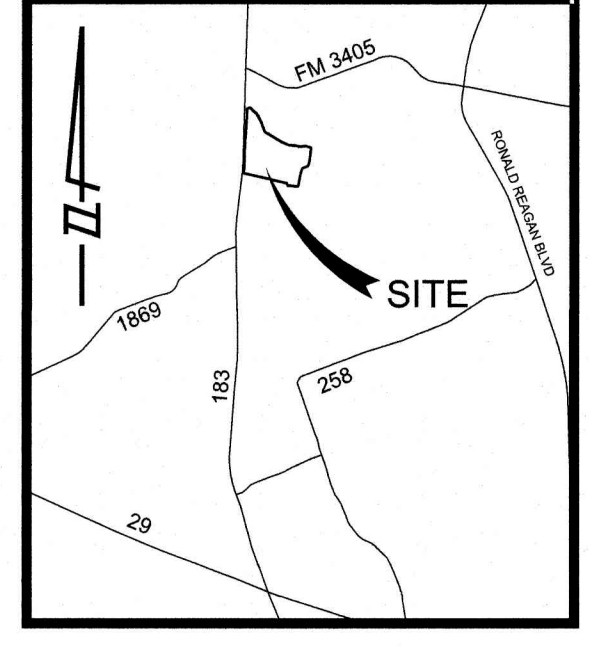
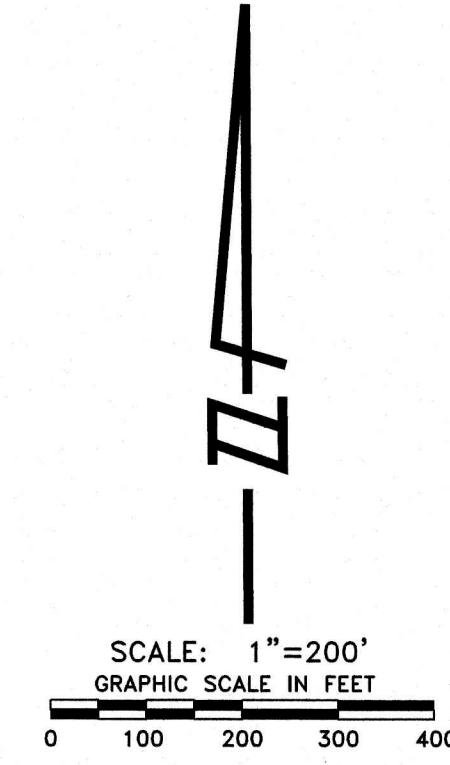
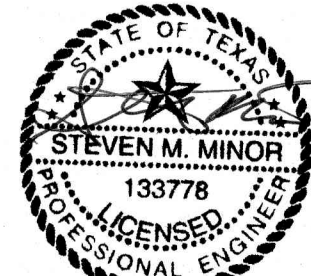
PROPOSED STREETS						
STREET	LENGTH (FT)	CLASS	TYPE	OWNERSHIP	PAVEMENT WIDTH (FT)	ROW (FT)
MCNAUGHTON DRIVE (SEGMENT 1) [BEGINS AT ENTRANCE FROM US-183]	775	COLLECTOR	RURAL	PUBLIC	26	60
MCNAUGHTON DRIVE (SEGMENT 2)	1,450	LOCAL	RURAL	PUBLIC	26	60
HAMILTON BRANCH	1,496	LOCAL	RURAL	PUBLIC	26	60

LIBERTYH VENTURES LTD.	
OWNER	LIBERTYH VENTURES LTD. P.O. BOX 670649 DALLAS, TEXAS 75367 PHONE (512) 669-5550 brett@intermedco.com
ENGINEER	GRAY ENGINEERING INC. (ATTN: STEVEN M. MINOR, P.E.) 8834 NORTH CAPITAL OF TEXAS HIGHWAY, SUITE 140 AUSTIN, TEXAS 78759 sminor@grayengineeringinc.com
SURVEYOR	G&R SURVEYING LLC 1805 OUIDA DRIVE AUSTIN, TEXAS 78728 PHONE (512) 844-4504 FAX: (512) 836-8385
SUBMITTAL DATE	11/21/2019
NUMBER OF BLOCKS	3
LINEAR FEET OF NEW STREETS	3,721 LF
NUMBER OF LOTS BY TYPE	52 SINGLE FAMILY 2 OPEN SPACE/LANDSCAPE 2 ROW RESERVATION
SITE ACREAGE	90.434 AC.
ACREAGE BY LOT TYPE	SINGLE FAMILY: 76.24 AC. OPEN SPACE/LANDSCAPE: 0.22 AC. ROW RESERVATION: 8.21 AC
BENCHMARK DESCRIPTION AND ELEVATION	A PERMANENT BENCHMARK WILL BE INSTALLED TO WILLIAMSON COUNTY SPECIFICATIONS UPON CONSTRUCTION OF THIS SUBDIVISION.
PATENT SURVEY	SAMUEL SMITH SURVEY, ABSTRACT NO. 586

GENERAL NOTES:

- THIS SUBDIVISION IS NOT LOCATED WITHIN ANY EXTRA TERRITORIAL JURISDICTION
- FEMA ZONE AE FLOODPLAIN PER LOMR 15-06-4383P
- FEMA APPROVED LOMR 15-06-4383P eff. 7/7/2016
- AREAS OUTSIDE 100-YEAR FLOODPLAIN ARE CLASSIFIED AS ZONE X
- ALL SIDEWALKS ARE TO BE MAINTAINED BY EACH OF THE ADJACENT PROPERTY OWNERS
- ALL PROPOSED STREETS WILL BE PUBLIC
- DRIVEWAYS SHALL CONNECT ONLY TO INTERNALLY PLATTED ROADS AND NOT TO CR 257 OR US 183

LIBERTY HILL 90
PRELIMINARY WATER PLAN



WATER LEGEND	
— W —	PROP. WATERLINE
⊙	PROP. GATE VALVE
⊕	PROP. TEE
⊕⊕	PROP. FIRE HYDRANT
---	PROP. WATERLINE EASEMENT

GENERAL NOTES:
1. WATER UTILITY PROVIDER: CITY OF GEORGETOWN

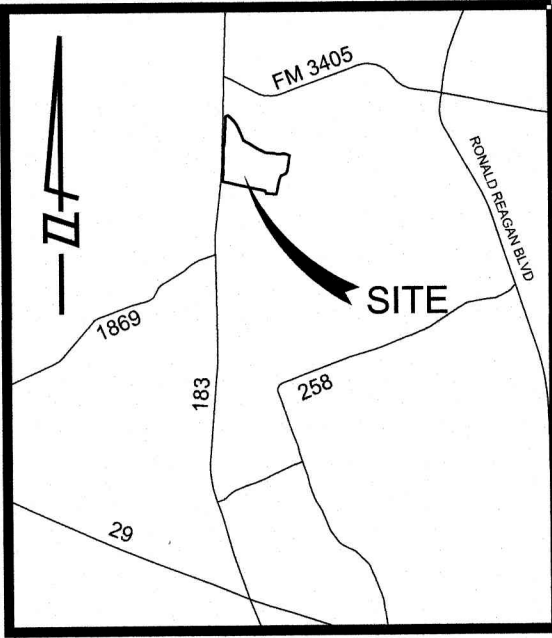
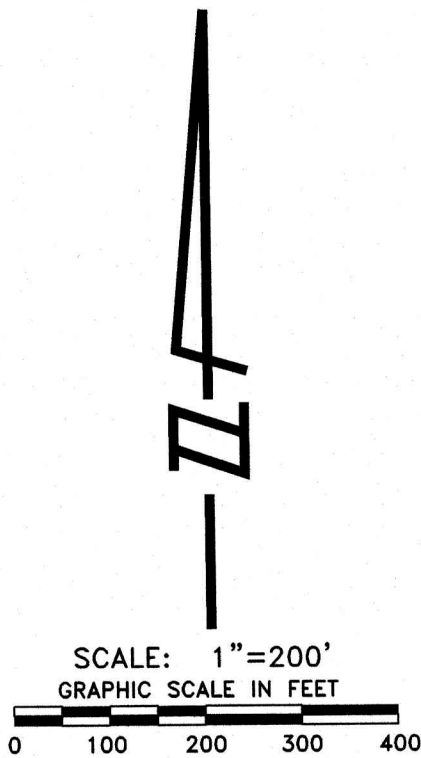
PROJECT NO. 1653-11251 DATE: 1/30/20 DRAWN BY: EA
DATE: 1/30/20 CHECKED BY: DWG

LIBERTY HILL 90
PRELIMINARY PLAT
SHEET 2 OF 3

PROJECT NO. 1653-11251	DRAWN BY: EA
DATE: 1/30/20	CHECKED BY: DWG

8834 N. Capital of Texas Hwy.
Suite 140
Austin, Texas 78759
(512) 452-0971
FAX (512) 454-9933
TPE FIRM #2346

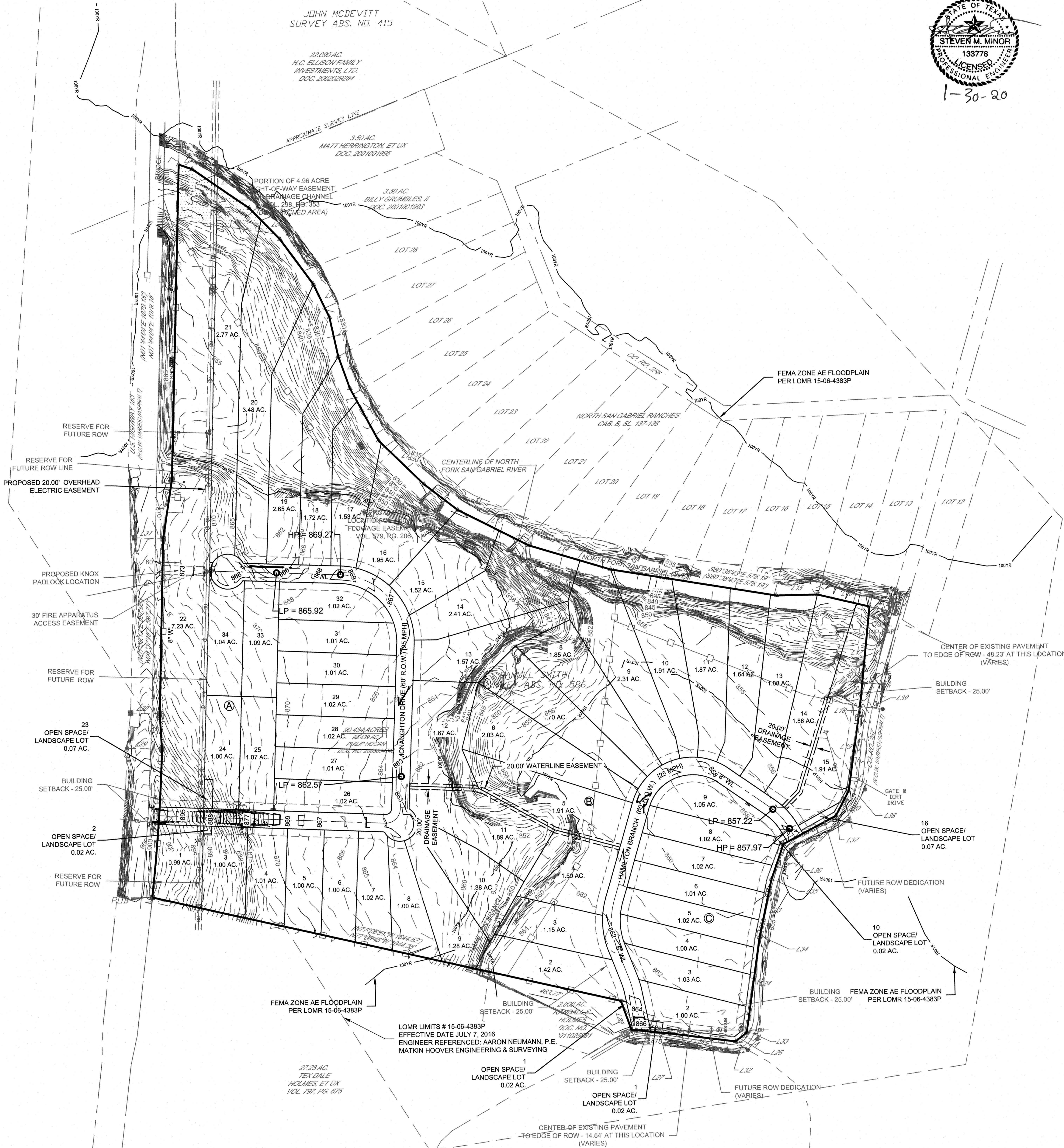
LIBERTY HILL 90
PRELIMINARY DRAINAGE PLAN



LOCATION MAP
NTS

LEGEND	
	EXIST. MAJOR CONTOURS
	EXIST. MINOR CONTOURS
	FEMA 100 YEAR FLOODPLAIN
	LOW POINT
	HIGH POINT
	BLOCK
	LOT NUMBER
	STREET CENTERLINE
	BUILDING SETBACK
	MAILBOX KIOSK

- GENERAL NOTES:
- FEMA ZONE AE FLOODPLAIN PER LOMR 15-06-4383P
 - FEMA APPROVED LOMR 15-06-4383P EFF. 7/7/2016
 - AREAS OUTSIDE 100-YEAR FLOODPLAIN ARE CLASSIFIED AS ZONE X



Commissioners Court - Regular Session**28.****Meeting Date:** 02/11/2020

Forest North letter agreement

Submitted For: Charlie Crossfield**Submitted By:** Charlie Crossfield, Road Bond**Department:** Road Bond**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action authorizing the County Judge to execute a letter agreement with George S. Hare and Carolyn S. Hare for a temporary construction easement needed on the Forest North project. Funding Source: Road Bonds P225

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Hare Letter Agreement

Form Review**Inbox**

County Judge Exec Asst.

Reviewed By

Andrea Schiele

Date

02/05/2020 04:01 PM

Form Started By: Charlie Crossfield

Started On: 02/05/2020 03:32 PM

Final Approval Date: 02/05/2020

Sheets & Crossfield, P.C.

ATTORNEYS AT LAW

309 East Main Street • Round Rock, TX 78664-5246

Phone 512-255-8877 • Fax 512-255-8986 • E-mail mylan@scrllaw.com

January 31, 2020

George R. Hare
Carolyn S. Hare
13418 Perthshire Street
Austin, Texas 78729

RE: Williamson County Temporary Construction Easement

Dear Mr. and Mrs. Hare:

Thank you again for working with Williamson County (the "County"). As discussed, the County needs an additional 347 square foot Temporary Construction Easement (TCE) to facilitate this drainage improvement project. The TCE is needed on your 13418 Perthshire Street property, as highlighted in dark blue on the attached easement exhibit.

While the easement is needed for twenty-four months due to project phases, the temporary easement will only be utilized for a period not to exceed 120 days from project commencement on your property. The County is willing to offer \$1,000.00 to purchase the required temporary easement. If this is acceptable, please execute this letter where indicated and return it to our office along with a W-9.

Upon receipt of this executed letter and the completed W9, we will have the letter executed by the County and process your payment as quickly as possible. I will return a copy of the fully executed letter for your records, and the easement will not be recorded until you have received payment.

Please feel free to contact me at any time if you have any questions or concerns.

Sincerely,



Mylan W. Shaunfield

AGREED:

OWNER:

By: George R. Hare
George R. Hare

Date: 2/1/2020

By: Carolyn S. Hare
Carolyn S. Hare

Date: 2/1/2020

WILLIAMSON COUNTY, TEXAS

By: _____

Title: _____

Date: _____

Commissioners Court - Regular Session**29.****Meeting Date:** 02/11/2020

Proclamation Teen Dating Violence

Submitted For: D. Hobbs**Submitted By:** Stephanie Lloyd, County Attorney**Department:** County Attorney**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider, and take appropriate action on a proclamation recognizing the month of February as Teen Dating Violence Awareness month.

Background

National campaign started by young people and carried on annually by anti-violence organizations across the country on the second Tuesday of Teen Dating Violence Awareness month. On this day, everyone is asked to wear orange to raise awareness about teen dating violence.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

proclamation

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Stephanie Lloyd

Final Approval Date: 02/06/2020

Reviewed By

Andrea Schiele

Date

02/06/2020 10:27 AM

Started On: 02/05/2020 10:55 PM

**TEEN DATING VIOLENCE AWARENESS MONTH AND
#WILCOWITHOUTVIOLENCE PROCLAMATION**

WHEREAS, the youth of Williamson County deserve the support and protection of the citizens and leaders of Williamson County; and

WHEREAS, one in three teens in the U.S. will experience physical, sexual, or emotional abuse by someone they are in a relationship with before they become adults; and

WHEREAS, dating violence is experienced by nearly 1.5 million high school students nationwide each year; and

WHEREAS, dating abuse includes physical, sexual, verbal, emotional abuse, controlling behaviors, and digital abuse including the use of technologies like social networking and apps; and

WHEREAS, nearly half of female and 1 in 4 male high school students who report experiencing sexual or physical abuse by a dating partner, have also been cyber-bullied; and

WHEREAS, teens who suffer dating abuse are subject to long-term consequences like alcoholism, eating disorders, thoughts of suicide, and violent behavior; and

WHEREAS, fifty percent of young people who experience rape, physical or sexual abuse will attempt to commit suicide; and

WHEREAS, only one-third of the teens who were involved in an abusive relationship confided in someone about the violence; and

WHEREAS, forty-two percent of LGBTQ+ youth reported being physically abused by dating partners, nearly double that of heterosexual youth, and are two times more likely than their same-sex peers to attempt suicide; and

WHEREAS, teaching young people about healthy relationships & ways to avoid physical dating violence can reduce physical & sexual dating violence by sixty percent; and

WHEREAS, the Williamson County Attorney's office and its partners in the community of Williamson County, Texas along with all our partners against violence throughout Texas and across the nation hereby resolve to promote awareness of teen dating violence, intervention and education; and

NOW THEREFORE, BE IT RESOLVED that the Williamson County Commissioners Court does hereby proclaim **February 2020** as Teen Dating Violence Awareness Month and #WilcoWithoutViolence Month in Williamson County, Texas.

Approved this 11th day of February, 2020

County Judge

Commissioner Pct. 1

Commissioner Pct. 2

Commissioner Pct. 3

Commissioner Pct. 4

Commissioners Court - Regular Session**30.****Meeting Date:** 02/11/2020

DPS Interlocal Contract

Submitted For: D. Hobbs**Submitted By:** Stephanie Lloyd, County Attorney**Department:** County Attorney**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider, and take appropriate action on the DPS Interlocal Contract regarding the Failure to Appear reports by Justice of the Peace courts.

Background

This is a revised contract with DPS in regard to the failure to appear reports completed by Justice of the Peace courts in reference to Chapter 706 of the Texas Transportation Code that was originally signed on August 21, 2012. The changes in the contract have all been relayed to the JP Courts as well.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

dps letter

dps interlocal contract

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Stephanie Lloyd

Final Approval Date: 02/06/2020

Reviewed By

Andrea Schiele

Date

02/06/2020 09:14 AM

Started On: 02/05/2020 10:40 PM

TEXAS DEPARTMENT OF PUBLIC SAFETY

5805 N LAMAR BLVD • BOX 4087 • AUSTIN, TEXAS 78773-0001

512/424-2000

www.dps.texas.gov



STEVEN C. McCRAW
DIRECTOR
SKYLOR HEARN
FREEMAN F. MARTIN
RANDALL B. PRINCE
DEPUTY DIRECTORS



COMMISSION
STEVEN P. MACH, CHAIRMAN
A. CYNTHIA LEON
STEVE H. STODGHILL

January 15, 2020

Dear Court Administrator:

Enclosed please find the revised contract offered by the Texas Department of Public Safety to accommodate Chapter 706 of the Texas Transportation Code. Please complete all of the appropriate entries on the contract and arrange for the approval and signature of the presiding official authorized to sign contractual documents in your jurisdiction (mayor, city manager, county judge, etc.).

Only one (1) original signed contract should be submitted for each political subdivision; if you require a final copy for the court, please indicate so when you return the document. Signed contracts should be returned to:

Texas Department of Public Safety
Attn: Enforcement and Compliance Service
5805 North Lamar Blvd.
Austin, Texas 78752-0001

After the contract has been returned to the Department it will be processed for the appropriate signatures.

Any questions regarding the contract should be forwarded to Enforcement and Compliance Service; Tijuana Pendergrass at (512) 424-5431.

Sincerely yours,

Frances Gomez, Manager
Enforcement and Compliance Service

**Interlocal Cooperation Contract
Failure to Appear (FTA) Program**

State of Texas

County of Williamson

I. PARTIES AND AUTHORITY

This Interlocal Cooperation Contract (Contract) is entered into between the Department of Public Safety of the State of Texas (DPS), an agency of the State of Texas and the County Court of the [City or County] of Williamson (Court), a political subdivision of the State of Texas, referred to collectively in this Contract as the Parties, under the authority granted in Tex. Transp. Code Chapter 706 and Tex. Gov't Code Chapter 791 (the Interlocal Cooperation Act).

II. BACKGROUND

As permitted under Tex. Transp. Code § 706.008, DPS contracts with a private vendor (Vendor) to provide and establish an automated FTA system that accurately stores information regarding violators subject to the provisions of Tex. Transp. Code Chapter 706. DPS uses the FTA system to properly deny renewal of a driver license to a person who is the subject of an FTA system entry.

III. PURPOSE

This Contract applies to each FTA Report submitted by the Court to DPS or its Vendor and accepted by DPS or its Vendor.

Court will supply information to DPS, through its Vendor, that is necessary to deny renewal of the driver license of a person who fails to appear for a complaint or citation or fails to pay or satisfy a judgment ordering payment of a fine and cost in the manner ordered by the Court in a matter involving any offense that Court has jurisdiction of under Tex. Code Crim. Proc. Chapter 4.

IV. PERIOD OF PERFORMANCE

This Contract will be effective on the date of execution and will automatically renew on the anniversary date of execution for up to three additional years unless terminated earlier.

V. COURT RESPONSIBILITIES

A. Written warnings

A peace officer authorized to issue citations within the jurisdiction of the Court must issue a written warning to each person to whom the officer issues a citation for a traffic law violation. This warning must be provided in addition to any other warnings required by law. The warning must state in substance that if the person fails to appear in court for the prosecution of the offense or if the person fails to pay or satisfy a judgment ordering the payment of a fine and cost in the manner ordered by the Court, the person may be denied

renewal of the person's driver license. The written warning may be printed on the citation or on a separate instrument.

B. FTA Report

An FTA Report is a notice sent by Court requesting a person be denied renewal in accordance with this Contract. The Court may submit an FTA Report to Vendor if a person fails to appear or fails to pay or satisfy a judgment as required by law. There is no requirement that a criminal warrant be issued in response to the person's failure to appear. The Court must make reasonable efforts to ensure that all FTA Reports are accurate, complete, and non-duplicative. The FTA Report must include the following information:

1. the jurisdiction in which the alleged offense occurred;
2. the name of the court submitting the report;
3. the name, date of birth, and Texas driver license number of the person who failed to appear or failed to pay or satisfy a judgment;
4. the date of the alleged violation;
5. a brief description of the alleged violation;
6. a statement that the person failed to appear or failed to pay or satisfy a judgment as required by law;
7. the date that the person failed to appear or failed to pay or satisfy a judgment; and
8. any other information required by DPS.

C. Clearance Reports

The Court that files the FTA Report has a continuing obligation to review the FTA Report and promptly submit appropriate additional information or reports to the Vendor. The clearance report must identify the person, state whether or not a fee was required, and advise DPS to lift the denial of renewal and state the grounds for the action. All clearance reports must be submitted immediately, but no later than two business days, from the time and date that the Court receives appropriate payment or other information that satisfies the person's obligation to that Court.

To the extent that a Court uses the FTA system by submitting an FTA Report, the Court must collect the statutorily required \$10.00 reimbursement fee. If the person is acquitted of the underlying offense for which the original FTA Report was filed, the Court will not require payment of the reimbursement fee.

Court must submit a clearance report for the following circumstances:

1. the perfection of an appeal of the case for which the warrant of arrest was issued or judgment arose;
2. the dismissal of the charge for which the warrant of arrest was issued or judgment arose;
3. the posting of a bond or the giving of other security to reinstate the charge for which the warrant was issued;
4. the payment or discharge of the fine and cost owed on an outstanding judgment of the Court; or

5. other suitable arrangement to pay the fine and cost within the Court's discretion.

DPS will not continue to deny renewal of the person's driver license after receiving notice from the Court that the FTA Report was submitted in error or has been destroyed in accordance with the Court's record retention policy.

D. Quarterly Reports and Audits

Court must submit quarterly reports to DPS in a format established by DPS.

Court is subject to audit and inspection at any time during normal business hours and at a mutually agreed upon location by the state auditor, DPS, and any other department or agency, responsible for determining that the Parties have complied with the applicable laws. Court must provide all reasonable facilities and assistance for the safe and convenient performance of any audit or inspection.

Court must correct any non-conforming transactions performed by the Court, at its own cost, until acceptable to DPS.

Court must keep all records and documents regarding this Contract for the term of this Contract and for seven years after the termination of this Contract.

E. Accounting Procedures

Court must keep separate, accurate, and complete records of the funds collected and disbursed and must deposit the funds in the appropriate municipal or county treasury. Court may deposit such fees in an interest-bearing account and retain the interest earned on such accounts for the Court.

Court will allocate \$6.00 of each \$10.00 reimbursement fee received for payment to the Vendor and \$4.00 for credit to the general fund of the municipal or county treasury.

F. Non-Waiver of Fees

Court will not waive the \$10.00 reimbursement fee for any person that has been submitted on an FTA Report, unless the person is deemed to be indigent, or the person is acquitted of the charges for which the person failed to appear.

Failure to comply with this section will result in: (i) termination of this Contract for cause; and (ii) the removal of all outstanding entries of the Court in the FTA Report, resulting in the lifting of any denied driver license renewal status from DPS.

G. Litigation Notice

The Court must make a good-faith attempt to immediately notify DPS in the event that the Court becomes aware of litigation in which this Contract or Tex. Transp. Code Chapter 706 is subject to constitutional, statutory, or common-law challenge, or is struck down by judicial decision.

VI. PAYMENTS TO VENDOR

Court must pay the Vendor a fee of \$6.00 per person for each violation which has been reported to the Vendor and for which the Court has subsequently collected the statutorily required \$10.00 reimbursement fee. In the event that the person has been acquitted of the underlying charge or is indigent, no payment will be made to the Vendor or required of the Court.

Court agrees that payment will be made to the Vendor no later than the last day of the month following the close of the calendar quarter in which the payment was received by the Court.

DPS will not pay Vendor for any fees collected by Court.

VII. GENERAL TERMS AND CONDITIONS

- A. Compliance with Law.** The Court understands and agrees that it will comply with all local, state, and federal laws in the performance of this Contract, including administrative rules adopted by DPS.
- B. Contract Amendment.** DPS and Court may amend this Contract through a written amendment signed by an authorized signatory on behalf of the respective party.
- C. Notice.** The respective party will send the other party notice as noted in this section.

Court	Department of Public Safety
Attn.:	Enforcement & Compliance Service
Address:	5805 North Lamar Blvd.
Address:	Austin, Texas 78752-0001
Fax:	(512) 424-5311 [fax]
Email:	Driver.Improvement@dps.texas.gov
Phone:	(512) 424-7172

- D. Termination.** Either party may terminate this Contract with 30 days' written notice. DPS may also terminate this Contract for cause if Court doesn't comply with Section V.F., *Non-Waiver of Fees*. After termination, the Court has a continuing obligation to report dispositions and collect fees for all violators in the FTA system at the time of termination. Failure to comply with the continuing obligation to report will result in the removal of all

outstanding entries of the Court in the FTA Report, resulting in the lifting of any denied driver license renewal status from DPS.

VIII. CERTIFICATIONS

The Parties certify that (1) the Contract is authorized by the governing body of each party; (2) the purpose, terms, rights, and duties of the Parties are stated within the Contract; and (3) each party will make payments for the performance of governmental functions or services from current revenues available to the paying party.

The undersigned signatories have full authority to enter into this Contract on behalf of the respective Parties.

Court*

Department of Public Safety

Authorized Signature

Driver License Division Chief or Designee

Title

Date

Date

*An additional page may be attached if more than one signature is required to execute this Contract on behalf of the Court. Each signature block must contain the person's title and date.

Commissioners Court - Regular Session**31.****Meeting Date:** 02/11/2020

Victim Assistance Program Grant for County Sheriff

Submitted For: Robert Chody**Submitted By:** Starla Hall, Sheriff**Department:** Sheriff**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider and take appropriate action to authorize the Williamson County Sheriff's Office to apply for the Criminal Justice Division General Victim Assistance Program grant.

Background

The Sheriff's Office is seeking to apply for the General Victim Assistance Program grant through the Office of the Governor's Criminal Justice Division. The project dates are October 1, 2020 through September 30, 2021. This grant will provide the following for the Sheriff's Office Victim Assistance Unit: a one-year grant-funded Victim Assistance Caseworker position; a specialized software program to track individual cases and victims; registration and travel costs for the Victim Assistance Unit to attend conferences and trainings; two laptops and accessories; a desktop computer, office supplies and equipment for the department. The total amount of the grant is approximately \$97,000, with \$77,500 being requested from the OOG and a required 20% match of \$19,500. The match will be in-kind and entirely met through the existing Victim Assistance Caseworker's salary and volunteer hours. No additional match will be required. The Office of the Governor requires each applicant to submit a signed CEO/Law Enforcement Certifications and Assurances Form as well as a resolution to be approved by the governing body, naming the authorized official with signatory authority. Staff recommends the following action: Approve the Sheriff's Office to apply for the General Victim Assistance Program grant through the Office of the Governor's Criminal Justice Division and approve appropriate County department personnel to complete documentation relevant to the implementation of the grant.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Resolution

CEO/L.E. Cert & Assurances Form

Grants Mgmt Request

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Starla Hall

Final Approval Date: 02/06/2020

Reviewed By

Andrea Schiele

Date

02/06/2020 11:06 AM

Started On: 01/29/2020 02:02 PM

IN THE COMMISSIONERS COURT OF WILLIAMSON COUNTY, TEXAS

WHEREAS, The Williamson County Commissioners Court finds it in the best interest of the citizens of Williamson County, that the Williamson County Sheriff's Office Victim Assistance Unit be operated for the fiscal year 2021; and

WHEREAS, Williamson County Commissioners Court agrees to provide applicable matching funds for the said project as required by the Criminal Justice Division General Victim Assistance Grant Program grant application; and

WHEREAS, Williamson County Commissioners Court agrees that in the event of loss or misuse of the Office of the Governor funds, Williamson County Commissioners Court assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, Williamson County Commissioners Court designates the Williamson County Judge as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that Williamson County Commissioners Court approves submission of the grant application for the Williamson County Sheriff's Office Victim Assistance Unit to the Office of the Governor.

Resolved this 11th of February 2020.

Williamson County Judge



Office of the Governor
Public Safety Office –CEO/Law Enforcement Certifications and Assurances Form

Entity Name: Williamson County	Date: 02-04-2020
Agency/Department Name: Williamson County Sheriff's Office	
Name and Title of Chief Executive Officer: Judge Bill Gravell, Jr.	
Name and Title of Head of Law Enforcement Agency: Sheriff Robert Chody	

Certification Required by CEO and Head of Law Enforcement Agency

In our respective capacities as chief executive officer of Williamson County ("Grantee") and as head of Williamson County Sheriff's Office ("Agency"), we hereby each certify that Grantee and Agency participate fully, and will continue to participate fully from the date of this certification until the later of August 31, 2022 or the end of the grant project period, in all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS.


We further certify that Grantee and Agency do not have, and will continue not to have until the later of August 31, 2022 or the end of the grant project period, any policy, procedure, or agreement (written or unwritten) that in any way limits or impedes Agency's receipt or DHS's issuance of detainer requests, or in any way limits or restricts Grantee's and Agency's full participation in all aspects of the programs and procedures utilized by DHS to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS.

Additionally, we certify that neither Grantee nor Agency have in effect, purport to have in effect, or are subject to or bound by any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3).

Lastly, we certify that Grantee and Agency will comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

We acknowledge that failure to comply with this certification may result in OOG, in its sole discretion, terminating any grant made by OOG to Grantee, and that Grantee must return all funds received from OOG for any grant terminated under this certification. We further acknowledge that Grantee will remain ineligible for OOG funding until it provides satisfactory evidence that the jurisdiction has complied with this certification for at least one year.

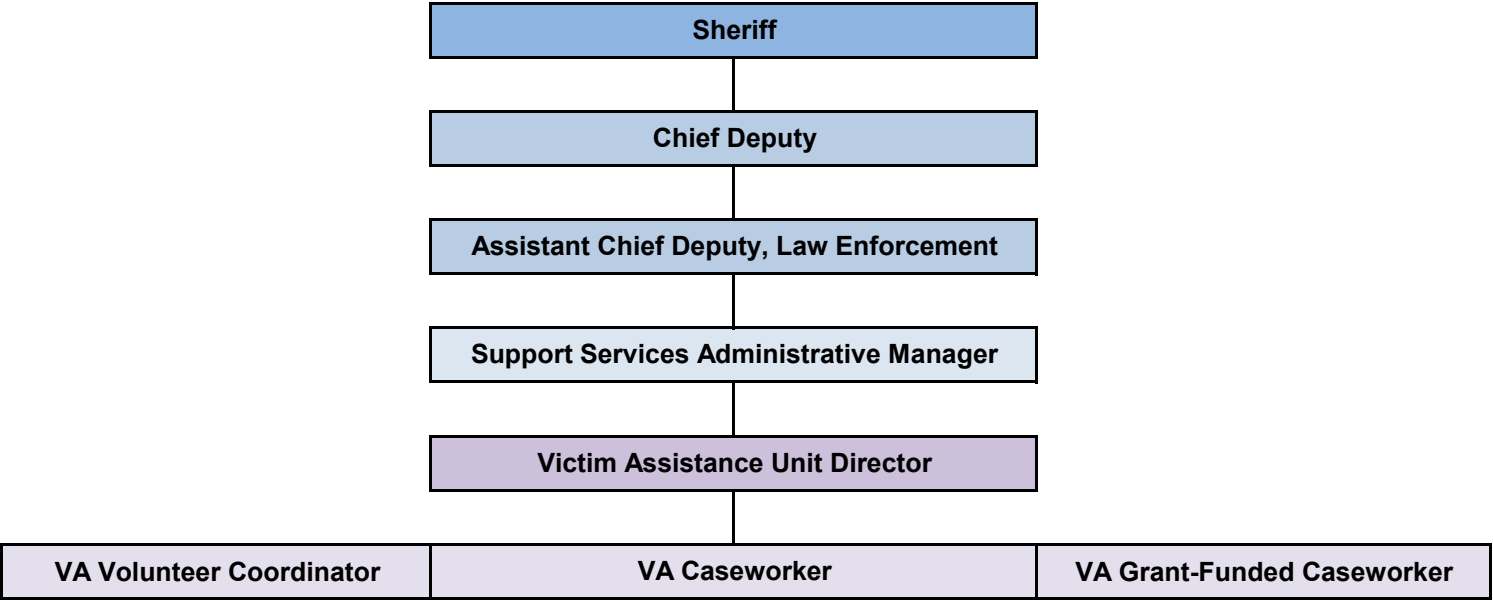
Chief Executive Officer for Grantee



Head of Agency

Grant Title/Project Name:	Criminal Justice Division General Victim Assistance Program Grant
Department:	Sheriff's Office
Requestor:	Dana Foster
Contact Email:	dfoster@wilco.org
Contact Phone Number:	512-943-1168
Start Date:	10/1/2020
End Date:	9/30/2021
Please select request category:	Personnel
Describe the purpose of the grant in detail to include all requirements.	This grant will support the Williamson County Sheriff's Office Victim Assistance Unit in providing more thorough and individualized direct victim services within the county. The grant will include a one-year grant-funded Victim Assistance Caseworker position; a specialized software program to track individual cases and victims; registration and travel costs for Victim Assistance Unit staff to attend conferences and trainings; two laptops and accessories; a desktop computer; and office supplies and equipment for the department.
Select the type of grant your department is applying for:	State
What is the amount of the grant?	\$97,000.00
Please provide a breakdown of the total cost above.	The following items will be included in the grant, pricings are approximate pending final budget: \$49,000 for grant-funded Victim Assistance Caseworker position, including salary, taxes and fringe benefits; \$5,500 for two laptops with accessories and one desktop computer; \$5,000 for specialized software program to track victims, including setup, training and support for one year; \$15,000 for the unit members to attend conferences and trainings; \$3,000 for office supplies and equipment for the unit, including one printer and basic items needed for the grant-funded position. The remainder of the grant is approximately a \$19,500 match that will be met through the existing Victim Assistance Caseworker's salary and volunteer hours.
Is there a match requirement?	Yes
What is the source of the match?	Our approximate match of \$19,500 will be met through the existing Victim Assistance Caseworker's salary and volunteer hours.
Does the grant cover the cost of the request 100%?	Yes
If not, how much is left unpaid?	
What is the plan to obtain grants/funds for the remaining amount?	
List other similar assets in the County and/or region and if they are available for use?	
How is this asset request different from any similar assets currently in the County and/or region?	
What types of events/purpose would this asset be used for that cannot be accomplished with a current County asset?	
How often do these events occur?	
Identify the number of personnel required to operate this asset and/or be available for the function where it is to be used? How much time is required of those personnel? What is the cost of the personnel?	
Where will the asset be stored?	
What is the useful life of the asset?	
Will a replacement be requested from general funds when useful life has been exhausted?	
Will other agencies be billed for the use of this asset (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	
Does this asset require insurance coverage?	
If yes, what is the estimate of asset insurance coverage?	
Will this asset require on-going maintenance? Please describe the maintenance required along with an estimate for these costs.	
How will this asset be funded when the grant ends?	
What is the impact if the grant is not received?	
New Personnel position is:	Full Time
Where will this position office?	Sheriff's Office Victim Assistance Unit, Headquarters
Who will this position report to?	Hannah Nestorick, Victim Assistance Director
What tasks will this position perform? Include the five primary functions and the percentage of time spent to be spent on each function.	The primary functions, and percentage of time spent on each, are: direct contact with victims of violent crime after initial reporting, 30%; providing follow-up for victims and their families, 30%; working with law enforcement officers, emergency services personnel, volunteers and other local agencies, 20%; maintaining case management documentation, 10%; and providing crisis intervention, 10%.
Will this position take over tasks from current County employee?	No
If yes, please explain the impact to current employee.	
How will this position be funded when the grant ends?	We will seek additional grant funding to provide for this position. If a grant is not secured, we will request the funds through the normal county budget.
Does this position or a similar position currently exist within the department?	Yes
If "yes" how many of these similar positions exist	
Describe any alternatives considered to achieve desired outcome in lieu of a position (i.e. equipment, software, technology or change in business practice).	Our unit utilizes volunteers to provide basic immediate crisis intervention and has reached out to them with opportunities to provide follow-up care. However as unpaid volunteers, they have significant time and training constraints and were unable to provide this service.
Describe how workload will be accomplished/re-allocated should grant not be approved.	

	The additional manpower will allow for more thorough crisis intervention and follow-up with victims than is possible with only one caseworker. If this grant is not approved, the workload will continue as is, meeting the minimum requirements stipulated by law. However, having only one caseworker does not allow for a depth of service that individually supports each victim and/or their families over time.
List other similar items in the County and/or region and if they available for use?	
How is this item request different from any similar assets currently in the County and/or region?	
What types of events/purpose would this item be used for that cannot be accomplished with a current County asset?	
Identify the number of personnel required to operate this item and/or be available for the function where it is to be used?	
Please explain how this item will create the need for more or less personnel (or mark n/a for no change)?	
Where will the item be stored?	
What is the useful life of the item?	
Will other agencies be billed for the use of this item (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	
Does this item require insurance coverage?	
Will this item require any form of licensing?	
Will this item require on-going maintenance? Please describe the maintenance required along with an estimate for these costs?	
How will this item be funded when the grant ends?	
What is the overall budgetary impact? (i.e. revenue generation, expense reduction, etc.)	This grant should produce no financial impact to the budget.
Please identify any additional equipment needed/required (now or in the future) should the grant/asset is awarded.	NA
What is the cost and frequency to maintain/update the additional equipment?	NA
What is the impact of this grant application on other internal/county departments?	Required reporting and tracking of finances traditionally needed for grants, Human Resources onboarding for grant-funded position, and IT assistance with ordering and setup of laptops, desktop computer and printer.
If yes, what is the estimate of that license fee?	
If yes, what is the estimate of insurance coverage?	
Will a replacement be requested from general funds when useful life has been exhausted? (OR)	
If yes, how much is the match amount?	\$19,500
ID	42
Version	3.0
Attachments	False
Created	1/29/2020 1:57 PM
Created By	Dana Foster
Modified	2/4/2020 1:45 PM
Modified By	Dana Foster



Commissioners Court - Regular Session**32.****Meeting Date:** 02/11/2020

MOT Clerk Position

Submitted By: Michael Knipstein, EMS**Department:** EMS**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider and take appropriate action on approving a grant funded clerk position for the Mobile Outreach Team.

Background

The position was included as part of the \$500,000 grant budget approved on 10/01/2019 by the Commissioner's Court. Salary and fringe cost are covered by the Texas Health and Human Services Commission's Texas Targeted Opioid Response grant and employment is contingent on grant funding availability. The position will provide support to the TTOR program. Job description and grade have been approved by HR.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

JD

Form Review**Inbox**

County Judge Exec Asst.

EMS (Originator)

Form Started By: Michael Knipstein

Final Approval Date: 02/06/2020

Reviewed By

Andrea Schiele

Michael Knipstein

Date

02/03/2020 03:10 PM

02/06/2020 11:15 AM

Started On: 02/03/2020 02:53 PM

Williamson County Job Description
Department/Office: Mobile Outreach Team
Grant Funded Position

Job Title: Grant Clerk

FLSA: Non-Exempt

Pay Grade: B.18

Effective Date: 2020.02

JOB SUMMARY

Reports directly to the MOT Senior Office Administrator, responsible for support tasks related to the Mobile Outreach Team's Texas Targeted Opioid Response Grant.

EXAMPLES OF WORK PERFORMED

- Maintains inventory and accurately tracks assets
- Assists with preparing training materials and logistics
- Enters confidential grant related patient data
- Uploads documentation into appropriate files
- Assists with grant related audits and document tracking
- Assists with flex fund documentation
- Attends all meetings as assigned
- Performs special duties as assigned

ORGANIZATION RELATIONSHIPS

- Reports directly to the Senior Office Administrator
- Direct Reports – No

MINIMUM QUALIFICATIONS

- A minimum of one (1) year of relevant office/administrative experience required
- Knowledge of basic software and office equipment
- Able to work in a fast-paced environment

PREFERRED QUALIFICATIONS

- Associate's degree in business or health related field
- Experience with confidential record keeping
- Experience with inventory and/or asset tracking

PHYSICAL DEMANDS

- Position involves prolonged sitting at a workstation, reaching, walking, twisting, bending, repetitive motions, and standing

ENVIRONMENTAL FACTORS

- Work is primarily indoors in an air-conditioned office
- Occasional travel between work sites as required

Williamson County Job Description
Department/Office: Mobile Outreach Team
Grant Funded Position

Job Title: Grant Clerk

FLSA: Non-Exempt

Pay Grade: B.18

Effective Date: 2020.02

EMPLOYMENT TESTING

Employment is contingent on passing any post-offer pre-employment screening as listed below:

- Criminal background check: Yes
- Motor Vehicle Record check: No
- Drug screening: No
- Physical exam: No
- Psychological exam: No
- Additional: N/A

TOBACCO FREE WORKPLACE POLICY

Williamson County is a tobacco free workplace. The use of tobacco and non-tobacco products such as vapor, e-cigarettes and the use of chewing tobacco or like products is prohibited on all Williamson County premises. Employees who violate this policy are subject to appropriate disciplinary action up to and including termination of employment.

ADDITIONAL INFORMATION

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, and skills required of personnel so classified in this position. This job description is subject to change as the needs and requirements of the job change.

Williamson County is an Equal Opportunity Employer and complies with the Americans with Disabilities Act. If you require an accommodation in order to apply for a position, please request assistance from the Human Resources Department.

Commissioners Court - Regular Session**33.****Meeting Date:** 02/11/2020

2015 Certificates of Obligation

Submitted By: Emmeline Hawkins, County Auditor**Department:** County Auditor**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider and take appropriate action on approving a 2015 Certificates of Obligation budget transfer to move \$175,000 from Jester Annex Ambulance Bay (P527) to M11 Ambulance Station (P512).

Background

When additional funding was approved on October 1, 2019, item 30 a new project was created when the existing project budget should have been increased.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

No file(s) attached.

Form Review**Inbox**

County Judge Exec Asst.

County Auditor (Originator)

Form Started By: Emmeline Hawkins

Final Approval Date: 02/06/2020

Reviewed By

Andrea Schiele

Emmeline Hawkins

Date

02/05/2020 10:14 AM

02/06/2020 08:39 AM

Started On: 02/05/2020 09:23 AM

Commissioners Court - Regular Session**34.****Meeting Date:** 02/11/2020

FY20 Capital Improvement Program

Submitted By: Emmeline Hawkins, County Auditor**Department:** County Auditor**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider and take appropriate action to approve the projects and budgets for 2020 Capital Improvement Program and the 2015 Certificate of Obligation.

Background

The FY 2020 General Fund Budget includes funding of \$9,800,000 for the Capital Improvement Plan from a combination of cash ending and levy. Remaining balances from FY20 CIP projects total \$3,356,247.59 and 2015 Certificate of Obligation unallocated total \$400,000. The 2015 CO has a covenant that only allows for the monies to be used on construction, improving, renovating, purchasing any necessary land and equipping County buildings and facilities.

Attachments include the CIP Request List and the Financial Reports that provide the details for the CIP Program and 2015 Certificate of Obligation to facilitate a discussion.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Financial Reports

CIP Request List

Form Review**Inbox**

County Judge Exec Asst.

County Auditor (Originator)

County Judge Exec Asst.

Form Started By: Emmeline Hawkins

Final Approval Date: 02/06/2020

Reviewed By

Andrea Schiele

Emmeline Hawkins

Andrea Schiele

Date

02/05/2020 10:52 AM

02/06/2020 09:41 AM

02/06/2020 09:50 AM

Started On: 02/05/2020 09:25 AM

Summary of Cash End Projects as of January 31, 2020								
Project	Project Name	Revenue	Budget	Actual Cost	Commitment Amount	Total Cost	Available Balance	Notes
2017 CIP								
P468	NICE EQUIPMENT UPGRADE	\$ 167,384.37	\$ 191,706.17	\$ 167,384.37	\$ 24,321.80	\$ 191,706.17	\$ -	
P512	M11 Ambulance Station	\$ 15,536.50	\$ 100,000.00	\$ 15,536.50	\$ 84,463.50	\$ 100,000.00	\$ -	
P513	Hutto Ambulance Station	\$ -	\$ 300,000.00	\$ -	\$ -	\$ -	\$ 300,000.00	
P514	Granger CTTC Shower Remodel	\$ 105,483.16	\$ 250,000.00	\$ 105,483.16	\$ 144,516.84	\$ 250,000.00	\$ -	
P515	Justice Center - Court Room	\$ 146,667.22	\$ 390,018.27	\$ 162,172.22	\$ 167,827.78	\$ 330,000.00	\$ 60,018.27	
2018 CIP								
P469	Justice Center Expansion	\$ 212,511.77	\$ 650,000.00	\$ 212,511.77	\$ 29,443.43	\$ 241,955.20	\$ 408,044.80	
P471	FLORENCE TOWER SITE	\$ 2,027,714.51	\$ 2,200,000.00	\$ 2,027,807.21	\$ 3,840.00	\$ 2,031,647.21	\$ 168,352.79	
P473	Public Safety Vehicle/Body Cams	\$ 1,184,835.92	\$ 1,190,127.54	\$ 1,188,780.74	\$ 1,346.80	\$ 1,190,127.54	\$ -	
P475	Expo Concession & Restrooms	\$ 3,526.00	\$ 819,000.00	\$ 3,526.00	\$ 815,474.00	\$ 819,000.00	\$ -	
P476	Jail Security	\$ -	\$ 400,000.00	\$ -	\$ 20,000.00	\$ 20,000.00	\$ 380,000.00	
P509	ESOC Training Room Remodel	\$ 741,054.61	\$ 750,000.00	\$ 741,054.61	\$ -	\$ 741,054.61	\$ 8,945.39	
P515	Justice Center - Court Room	\$ -	\$ 909,981.73	\$ -	\$ -	\$ -	\$ 909,981.73	
P518	SOTC Range Wall Replacement	\$ 20,990.00	\$ 23,523.26	\$ 20,990.00	\$ 10.00	\$ 21,000.00	\$ 2,523.26	
2019 CIP								
P411	JAIL PLUMBING	\$ 110,616.07	\$ 457,155.73	\$ 110,816.07	\$ 2,500.00	\$ 113,316.07	\$ 343,839.66	
P432	Jail Master Plan	\$ -	\$ 125,000.00	\$ -	\$ 125,000.00	\$ 125,000.00	\$ -	
P433	Historic Court House Boiler	\$ 126,022.00	\$ 250,000.00	\$ 126,022.00	\$ -	\$ 126,022.00	\$ 123,978.00	
P508	SO - Lott Building Remodel	\$ -	\$ 14,334.27	\$ -	\$ -	\$ -	\$ 14,334.27	
P514	Granger CTTC Shower Remodel	\$ -	\$ 250,000.00	\$ -	\$ 248,968.59	\$ 248,968.59	\$ 1,031.41	
P516	Pct 4 Hutto Office Finish Out	\$ 41,074.00	\$ 361,000.00	\$ 41,074.00	\$ 13,681.00	\$ 54,755.00	\$ 306,245.00	
P518	SOTC Range Wall Replacement	\$ -	\$ 321,476.74	\$ -	\$ -	\$ -	\$ 321,476.74	
P519	JJC - Smith Branch Mitigation	\$ 117,883.15	\$ 5,000,000.00	\$ 117,883.15	\$ 502,321.90	\$ 620,205.05	\$ 4,379,794.95	
P520	Audio/Visual Updates CO Crt	\$ 589,703.30	\$ 650,000.00	\$ 592,711.97	\$ 7,709.02	\$ 600,420.99	\$ 49,579.01	
P521	Audio/Visual Updates Dist Crt	\$ 572,933.27	\$ 590,000.00	\$ 572,933.27	\$ 1,895.00	\$ 574,828.27	\$ 15,171.73	
P523	JP4 Technology Upgrade	\$ 425,143.25	\$ 500,000.00	\$ 425,143.25	\$ 48,085.75	\$ 473,229.00	\$ 26,771.00	
P524	Parking Garage Assessment	\$ 147.39	\$ 50,000.00	\$ 147.39	\$ -	\$ 147.39	\$ 49,852.61	
P526	Jail Boiler	\$ -	\$ 750,000.00	\$ -	\$ 489,679.00	\$ 489,679.00	\$ 260,321.00	
P529	Prime Site #2	\$ -	\$ 1,306,247.59	\$ 946,647.00	\$ 184,600.59	\$ 1,131,247.59	\$ 175,000.00	
P531	A/V Updates Historic Courthouse	\$ -	\$ 60,000.00	\$ -	\$ 49,863.00	\$ 49,863.00	\$ 10,137.00	
	Justice Center Remodel	\$ -	\$ 2,250,000.00	\$ -	\$ -	\$ -	\$ 2,250,000.00	
2020 CIP								
P529	Prime Site #2	\$ -	\$ 943,752.41	\$ -	\$ -	\$ -	\$ 943,752.41	
P530	Children's Advocacy Center	\$ -	\$ 5,500,000.00	\$ -	\$ -	\$ -	\$ 5,500,000.00	
		\$ 6,609,226.49	\$ 27,553,323.71	\$ 7,578,624.68	\$ 2,965,548.00	\$ 10,544,172.68	\$ 17,009,151.03	

2013 Park Bond as of January 31, 2020								
Project	Project Name	Revenue	Budget	Actual Cost	Commitment Amount	Total Cost	Available Balance	Notes
P315	RIVER RANCH COUNTY PARK	\$ 11,859,104.38	\$ 11,859,104.38	\$ 7,095,148.10	\$ 4,330,255.53	\$ 11,425,403.63	\$ 433,700.75	
P316	BLACKLAND HERITAGE PHASE	\$ 14,196.87	\$ 14,196.87	\$ 3,537.50	\$ -	\$ 3,537.50	\$ 10,659.37	
P321	Champion Park Ph 2	\$ 373,393.23	\$ 373,393.23	\$ 366,969.47	\$ 3,543.76	\$ 370,513.23	\$ 2,880.00	
P419	Brushy Creek Trail PH V	\$ 3,815,824.40	\$ 3,815,824.40	\$ 3,290,609.72	\$ 723,501.57	\$ 4,014,111.29	\$ (198,286.89)	*Grant funds not reflected
P444	Park Land Acquisition	\$ 3,353,185.09	\$ 3,353,185.09	\$ 2,023,690.10	\$ -	\$ 2,023,690.10	\$ 1,329,494.99	
P447	Hike & Bike Trail Pct. 2	\$ 406,827.62	\$ 406,827.62	\$ -	\$ -	\$ -	\$ 406,827.62	
P448	Hike & Bike Trail Pct. 3	\$ 2,926,480.00	\$ 2,926,480.00	\$ 16,343.00	\$ 17,560.00	\$ 33,903.00	\$ 2,892,577.00	
P454	Bagdad Trail	\$ 400,000.00	\$ 400,000.00	\$ 255,273.95	\$ 139,358.05	\$ 394,632.00	\$ 5,368.00	
P465	Interpretive Center	\$ 1,163,254.00	\$ 1,163,254.00	\$ 211,662.02	\$ 1,289,420.45	\$ 1,501,082.47	\$ (337,828.47)	*Grant funds not reflected
P474	Expo Horse Stall Barn	\$ 2,908,216.00	\$ 2,908,216.00	\$ 347,845.69	\$ 2,337,784.29	\$ 2,685,629.98	\$ 222,586.02	
P475	Expo Concession & Restrooms	\$ 9,734.00	\$ 9,734.00	\$ -	\$ 9,734.00	\$ 9,734.00	\$ -	
P500	2013 PARK NON-DEPARTMENT	\$ 955,741.76	\$ 955,741.76	\$ 632,237.15	\$ -	\$ 632,237.15	\$ 323,504.61	Unallocated
<i>Closed Projects</i>								
P207	TWIN LAKES OVERNIGHT CAM	\$ 1,351,500.00	\$ 1,351,500.00	\$ 1,351,500.00	\$ -	\$ 1,351,500.00	\$ -	
P320	SW REG PARK PAVILION	\$ 922,413.93	\$ 922,413.93	\$ 922,413.93	\$ -	\$ 922,413.93	\$ -	
P418	Wilco Expo Center	\$ 10,717,423.37	\$ 10,717,423.37	\$ 10,717,423.37	\$ -	\$ 10,717,423.37	\$ -	
P445	Comprehensive Park Master Plan	\$ 98,887.06	\$ 98,887.06	\$ 98,887.06	\$ -	\$ 98,887.06	\$ -	
P464	Expo RV Park Site	\$ 1,446,851.23	\$ 1,446,851.23	\$ 1,446,851.23	\$ -	\$ 1,446,851.23	\$ -	
				\$ 28,780,392.29	\$ 8,851,157.65	\$ 37,631,549.94	\$ 5,091,483.00	

2015 CO as of January 31, 2020								
Project	Project Name	Revenue	Budget	Actual Cost	Commitment Amount	Total Cost	Available Balance	Notes
P322	RR Building/WCHD/355 Tx Ave	\$ 4,000,000.00	\$ 4,000,000.00	\$ 3,775,617.15	\$ 32,581.62	\$ 3,808,198.77	\$ 191,801.23	
P323	SO Training Building	\$ 9,220,000.00	\$ 9,220,000.00	\$ 8,692,302.07	\$ 22,669.36	\$ 8,714,971.43	\$ 505,028.57	
P324	North Campus Improvements	\$ 24,916,688.00	\$ 24,916,688.00	\$ 23,141,681.83	\$ 1,383,550.77	\$ 24,525,232.60	\$ 391,455.40	
P325	Georgetown Annex Building	\$ 17,276,320.67	\$ 17,276,320.67	\$ 17,251,464.42	\$ 11,739.61	\$ 17,263,204.03	\$ 13,116.64	
P356	2015 CO NON-DEPARTMENTAL	\$ 1,290,932.21	\$ 1,290,932.21	\$ 678,168.35	\$ -	\$ 678,168.35	\$ 612,763.86	Unallocated
P431	JP 4 Repairs and Modifications	\$ 650,000.00	\$ 650,000.00	\$ -	\$ -	\$ -	\$ 650,000.00	
P434	Inner Loop Annex Modifications	\$ 4,770,000.00	\$ 4,770,000.00	\$ 282,902.34	\$ 4,243,088.32	\$ 4,525,990.66	\$ 244,009.34	
P435	Animal Shelter Expansion Ph I	\$ 3,043,142.00	\$ 3,043,142.00	\$ 2,374,626.68	\$ 601,338.44	\$ 2,975,965.12	\$ 67,176.88	
P470	SO Gun Range Ammo Building	\$ 150,000.00	\$ 150,000.00	\$ 48,391.83	\$ 30,217.09	\$ 78,608.92	\$ 71,391.08	
P512	M11 Ambulance Station	\$ 175,000.00	\$ 175,000.00	\$ -	\$ 80,888.47	\$ 80,888.47	\$ 94,111.53	
P528	JJC - Restroom/Water Fountain	\$ 200,000.00	\$ 200,000.00	\$ -	\$ -	\$ -	\$ 200,000.00	
<i>Closed Projects</i>								
P436	Granger Simulcast Upgrade	\$ 1,900,000.00	\$ 1,900,000.00	\$ 1,900,000.00	\$ -	\$ 1,900,000.00	\$ -	
P525	ESOC - Chiller	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ -	\$ 130,000.00	\$ -	
				\$ 58,275,154.67	\$ 6,406,073.68	\$ 64,681,228.35	\$ 3,040,854.53	

CAPITAL IMPROVEMENT PLAN 2020

Item #	Reference #	Year Proj. needs Funding	PROJECT	Total Cost	9/10/2019	9/17/2019	9/24/2019
EMERGENCY SERVICES				\$ 9,739,074	\$ 130,000	\$ -	\$ 2,250,000
0120	1015-15-0120	2015	M42 Taylor Ambulance Station (Move to possible different location out of flood plain)	\$ 1,250,000			
0140	0583-15-0140	2015	Prime Site #2 / Create redundant backup to Prime #1	\$ 2,448,000			\$ 2,250,000
0191	0581-20-0191	2020	9-1-1 Training and Education Expansion Project	\$ 1,911,074			
0192	0587-20-0192	2021	ESOC - Dynamic System Resilience (Motorola) / New Wilco Building or ESOC Expansion	\$ 4,000,000			
		2020	ESOC - Replace (1) Chiller	\$ 130,000	\$ 130,000		
INFORMATION TECHNOLOGY SERVICES				\$ 5,000,000	\$ -	\$ -	\$ -
0220	0503-19-0220	2025	ERP Purchase/Upgrade	\$ 5,000,000			
PARKS				\$ 4,340,000	\$ -	\$ -	\$ -
<i>Items included in Park Bond to be voted November 2019:</i>							
0345	0510-17-0345	2017	Berry Springs Maintenance Yard & Building	\$ 400,000			
0350	0510-17-0350	2017	Berry Springs Waterless Restroom for Trail (2 units \$135k)	\$ 270,000			
0365	0510-17-0365	2017	SW WCRP Waterless Restroom for Trail (2 units \$135k)	\$ 270,000			
0312	1047-16-0312	2016	EXPO - Covered Arena Widening Project	\$ 200,000			
0377	1047-18-0377	2018	EXPO - Wind Block Hanger Style Doors	\$ 1,000,000			
0383	1047-19-0383	2019	EXPO - Maintenance Building	\$ 400,000			
0340	0510-17-0340	2017	Berry Springs - Heritage / Visitor Center	\$ 800,000			
0385	0560-20-0385	2020	SO - Park Patrol Headquarters Bldg in River Ranch	\$ 400,000			
0382	1047-18-0382	2018	EXPO - Electronic Events Sign	\$ 200,000			
0384	1047-19-0384	2019	EXPO - North Access Road from Bill Pickett Trail	\$ 400,000			
FLEET				\$ 2,700,000	\$ -	\$ -	\$ -
4011	1026-19-4011	2019	Fleet Parts Room expansion	\$ 400,000			
4029	1026-19-4029	2019	Fleet Heavy Equipment Shop	\$ 2,300,000			
BUILDINGS				\$ 57,650,000	\$ -	\$ -	\$ 5,500,000
0485	0509-18-0485	2018	New Space - New Administration Building	\$ 30,000,000			
4016	0509-19-4016	2019	New Space - County Records Building	\$ 5,000,000			
4087	1006-20-4087	2020	New Space - WCCHD Round Rock Texas Ave Annex Building: 25,000sqft New Building	\$ 7,500,000			
4088	1064-20-4088	2020	New Space & Remodel - Children's Advocacy Center: 12,000sqft New Building	\$ 5,500,000			\$ 5,500,000
0435	1051-15-0435	2015	Remodel - Carquest space - County owned bldg. into offices and large meeting room	\$ 600,000			
0402	1005-15-0402	2020	Remodel - Round Rock Annex Building A: Remodel to bring up to standards	\$ 2,525,000			
0405	1006-15-0405	2020	Remodel - Round Rock Annex Building B: Remodel to bring up to standards	\$ 2,525,000			
0407	1000-15-0407	2020	Remodel - Repair Historic Court House Terracotta: replace all blocks banding balconies	\$ 1,000,000			
0412	1032-15-0412	2024	Remodel - Pct. 2 Cedar Park Annex 2-Story addition on back	\$ 3,000,000			

CAPITAL IMPROVEMENT PLAN 2020

Item #	Reference #	Year Proj. needs Funding	PROJECT	Total Cost	9/10/2019	9/17/2019	9/24/2019
SHERIFF'S OFFICE / CORRECTIONS				\$ 20,615,942	\$ 750,000	\$ -	\$ -
			<i>SO/Jail MasterPlan currently in review:</i>				
0459	1008-18-0459	2018	SO - Secure HQ parking with new gates / window screens	\$ 500,000			
0475	1008-18-0475	2018	SO - Gym - Improve Air Quality	\$ 300,000			
4024	1008-19-4024	2019	SO - East Side Parking Lot Expansion	\$ 500,000			
4030	1008-19-4030	2019	SO - Front Reception Windows - Data	\$ 65,000			
4031	1008-19-4031	2019	SO - Front Reception Windows - Warrants	\$ 65,000			
4080	0560-20-4080	2020	SO - Upgrade Evidence Intake Room	\$ 65,000			
0449	1008-18-0449	2018	Jail - Jail Privacy Wall to Separate Booking Area	\$ 55,000			
0455	1008-18-0455	2018	Jail - Jail Headquarters Expansion (where handicap parking is) - more space (Design)	\$ 500,000			
4033	1008-19-4033	2019	Jail - Jail Design and Construction - fourth floor buildout	\$ 12,000,000			
4082	1008-20-4082	2020	Jail - Covering Recreational Yards	\$ 250,000			
0471	0560-18-0471	2018	SOTC - Training Center Perimeter Wall and Fence	\$ 375,000			
0468	0560-18-0468	2018	SOTC - Driving Track and Skid Pad at Firearms Range for training	\$ 1,500,000			
4025	0560-19-4025	2019	SOTC - Bullet Trap	\$ 131,000			
4014	0560-19-4014	2019	SOTC - Obstacle Course at SOTC by landfill	\$ 130,000			
4023	0560-19-4023	2019	SOTC - Shoot House	\$ 900,000			
4019	1008-19-4019	2019	Jail - Parking Garage Repair - \$50k Assessment approved FY19 - RFQ in process	\$ 600,000			
4081	1008-20-4081	2020	Jail - Water Softener (needs to be replaced with Hot Water System)	\$ 500,000	\$ 750,000		
4083	1008-20-4083	2020	Jail - Hot Water System (needs to be replaced to include Water Softener)	\$ 400,000			
4084	1008-20-4084	2020	Jail - Replace Flooring	\$ 379,942			
4085	1008-20-4085	2020	Jail - Security Camera Addition and Upgrade	\$ 400,000			
4086	1008-20-4086	2020	Jail - Add Additional Elevator - North Side	\$ 500,000			
4090	1008-20-4090	2020	Jail - Remodel for PreTrial Services	\$ 500,000			
JUSTICE CENTER				\$ 5,769,112	\$ -	\$ -	\$ -
4044	1009-16-4044	2016	Justice Center - Employee Breakroom Addition 1st Floor	\$ 150,000			
4004	1009-19-4004	2019	Justice Center - Remodel Second floor into County Courts	\$ 3,700,000			
4048	1009-19-4048	2019	Justice Center - Remodel Basement - Vacated Space into CA/other offices	\$ 850,000			
			<i>Justice Center - Security Assessment:</i>				
4089	1009-20-4089	2020	Justice Center - Body Scanners (\$300k ea.)	\$ 900,000			
4078	1009-20-4078	2020	Justice Center - S.O. Security Improvements: Glass Turnstiles	\$ 96,898			
4079	1009-20-4079	2020	Justice Center - S.O. Command Center	\$ 72,215			
JUVENILE JUSTICE CENTER				\$ 94,750,000	\$ -	\$ -	\$ 200,000
0425	1045-15-0425	2015	Juvenile Justice Center - Restroom facilities & Water Fountain on Obstacle Course/Marching field	\$ 250,000			\$ 200,000

CAPITAL IMPROVEMENT PLAN 2020

Item #	Reference #	Year Proj. needs Funding	PROJECT	Total Cost	9/10/2019	9/17/2019	9/24/2019
4007	1045-19-4007	2019	Juvenile Justice Center - Additional Detention Capacity	\$ 60,000,000			
4007a	1045-19-4007a	2020	Juvenile Justice Center - HVAC system replacement	\$ 2,500,000			
4008	1045-19-4008	2019	Juvenile Justice Center - Additional Residential Capacity	\$ 18,000,000			
4049	1045-19-4049	2019	Juvenile Justice Center - Construct Family Court	\$ 14,000,000			
EXISTING PROJECTS / UNFUNDED COMPONENTS				\$ 588,254	\$ -	\$ 413,254	\$ 175,000
0110	1066-15-0110	2020	M11 Round Rock Ambulance Station - Additional Bay shortage based on design analysis	\$ 175,000			\$ 175,000
		2020	River Ranch projected shortfall for the Interpretive Center project	\$ 413,254		\$ 413,254	
TOTAL COUNT 62				\$ 201,152,382	\$ 880,000	\$ 413,254	\$ 8,125,000

Notes: This is a continually growing document with estimated costs at time of request.

Reported as of February 6, 2020

Available Funds to Allocate

\$ 13,156,247.59 \$ 12,276,247.59 \$ 11,862,993.59

Remaining Balance 54

\$ 12,276,247.59 \$ 11,862,993.59 \$ 3,737,993.59

Commissioners Court - Regular Session**35.****Meeting Date:** 02/11/2020

Non Depart BA Rev 2.11.20

Submitted For: Melanie Denny**Submitted By:** Melanie Denny, County Auditor**Department:** County Auditor**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional revenue for the General Fund.

Background

The County receives grant funding for the SCAAP program (State Criminal Alien Assistance Program). The third party administrators, Justice Benefits, payment is based on the award amount. The Federal government suspended this program for several years. The budget estimate was based on historical data. The award is much greater than anticipated, therefore, the payment to Justice Benefits has increased.

Fiscal Impact

From/To	Acct No.	Description	Amount
	0100.0000.370502	SCAAP Funds	\$8,351.49

Attachments

No file(s) attached.

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Melanie Denny

Final Approval Date: 02/05/2020

Reviewed By

Andrea Schiele

Date

02/05/2020 03:54 PM

Started On: 02/05/2020 01:15 PM

Commissioners Court - Regular Session**36.****Meeting Date:** 02/11/2020

Non Dept BA Exp 2.11.20

Submitted For: Melanie Denny**Submitted By:** Melanie Denny, County Auditor**Department:** County Auditor**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional expenditures for the General Fund Non-Departmental.

Background

The County receives grant funding for the SCAAP program (State Criminal Alien Assistance Program). The third party administrators, Justice Benefits, payment is based on the award amount. The Federal government suspended this program for several years. The budget estimate was based on historical data. The award is much greater than anticipated, therefore, the payment to Justice Benefits has increased.

Fiscal Impact

From/To	Acct No.	Description	Amount
	0100.0409.003312	Justice Benefits	\$8,351.49

Attachments

No file(s) attached.

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Melanie Denny

Final Approval Date: 02/05/2020

Reviewed By

Andrea Schiele

Date

02/05/2020 03:56 PM

Started On: 02/05/2020 01:15 PM

Commissioners Court - Regular Session**37.****Meeting Date:** 02/11/2020

Receive updates on the Department of Infrastructure projects and issues

Submitted For: Robert Daigh**Submitted By:** Vicky Edwards,
Infrastructure**Department:** Infrastructure**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Receive updates on the Department of Infrastructure projects and issues.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments*No file(s) attached.*

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Vicky Edwards

Final Approval Date: 01/30/2020

Reviewed By

Andrea Schiele

Date

01/30/2020 03:23 PM

Started On: 01/29/2020 09:02 AM

Commissioners Court - Regular Session**38.****Meeting Date:** 02/11/2020

Diamond Surveying WA10 Sup1 On Call Survey

Submitted For: Robert Daigh**Submitted By:** Vicky Edwards,
Infrastructure**Department:** Infrastructure**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider and take appropriate action on Supplemental Work Authorization No 1 to Work Authorization No. 10 under Williamson County Contract between Diamond Surveying, Inc. and Williamson County dated February 18, 2015 for On Call Survey - Various County Roads.

Background

This supplemental is to increase the maximum amount payable from \$50,000.00 to \$100,000.00.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Diamond Surveying WA10 Sup1 On Call Survey

Form Review**Inbox**

Hal Hawes

County Judge Exec Asst.

Form Started By: Vicky Edwards

Final Approval Date: 01/31/2020

Reviewed By

Hal Hawes

Andrea Schiele

Date

01/30/2020 04:10 PM

01/31/2020 09:28 AM

Started On: 01/29/2020 09:55 AM

SUPPLEMENTAL WORK AUTHORIZATION NO. 1
TO
WORK AUTHORIZATION NO. 10

**WILLIAMSON COUNTY ROAD AND BRIDGE PROJECT: On Call Survey – Various
County Roads**

This Supplemental Work Authorization No. 1 to Work Authorization No. 10 is made pursuant to the terms and conditions of the Williamson County Contract for Surveying Services, being dated **February 18, 2015** ("Contract") and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and **Diamond Surveying, Inc.** (the "Firm").

WHEREAS, the County and the Firm executed Work Authorization No. 10 dated effective **April 30, 2019** (the "Work Authorization");

WHEREAS, pursuant to the Contract, amendments, changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization; and

WHEREAS, it has become necessary to amend, change and modify the Work Authorization.

AGREEMENT

NOW, THEREFORE, premises considered, the County and the Firm agree that the Work Authorization shall be amended, changed and modified as follows:

- I. The maximum amount payable for services under the Work Authorization is hereby increased from **\$50,000.00** to **\$100,000.00**. The revised Work Schedule is attached hereto as Attachment "C" (must be attached).

County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Supplemental Work Authorization. Firm understands and agrees that County's payment of amounts under this Supplemental Work Authorization is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under the Supplemental Work Authorization. It is further understood and agreed by Firm that County shall have the right to terminate this Supplemental Work Authorization at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination to Firm.

Except as otherwise amended by prior or future Supplemental Work Authorizations, all other terms of the Work Authorization are unchanged and will remain in full force and effect.

This Supplemental Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

IN WITNESS WHEREOF, the County and the Firm have executed this Supplemental Work Authorization, in duplicate, to be effective as of the date of the last party's execution below.

FIRM: DIAMOND SURVEYING, INC.

COUNTY:

By: Shane Shafer
Signature

By: _____
Signature

SHANE SHAFER
Printed Name

Printed Name

PRES.
Title

Williamson County Judge
Title

JAN. 30, 2020
Date

Date

Attachment C – Work Schedule

Diamond Surveying will provide a work schedule for the assigned tasks.

Commissioners Court - Regular Session**39.****Meeting Date:** 02/11/2020

Freese & Nichols Contract Amendment No 3 San Gabriel Ranch Road

Submitted For: Robert Daigh**Submitted By:** Vicky Edwards,
Infrastructure**Department:** Infrastructure**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider and take appropriate action on Contract Amendment No 3 under Williamson County Contract for Engineering Services between Freese and Nichols, Inc. and Williamson County dated April 7, 2016 for Engineering Design Services for the repair of San Gabriel Ranch Road.

Background

This Contract Amendment No 3 will allow for an increase in the compensation cap from \$592,665.00 to \$630,000.00. Funding source is P439.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Freese & Nichols Contract Amendment No 3 San Gabriel Ranch Road

Form Review**Inbox**

Hal Hawes

County Judge Exec Asst.

Form Started By: Vicky Edwards

Final Approval Date: 02/06/2020

Reviewed By

Hal Hawes

Andrea Schiele

Date

02/06/2020 09:11 AM

02/06/2020 10:04 AM

Started On: 02/06/2020 08:24 AM

CONTRACT AMENDMENT NO. 3
TO
WILLIAMSON COUNTY CONTRACT FOR
ENGINEERING SERVICES

WILLIAMSON COUNTY ROAD AND BRIDGE PROJECT:
Engineering Design Services for the repair of San Gabriel Ranch Road (“Project”)

THIS CONTRACT AMENDMENT NO. 2 to Williamson County Contract for Engineering Services is by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and **Freese and Nichols, Inc.** (the "Engineer") and becomes effective as of the date of the last party's execution below.

WHEREAS, the County and the Engineer executed the Williamson County Contract for Engineering Services dated effective **April 07, 2016** (the “Contract”);

WHEREAS, pursuant to Article 14 of the Contract, the terms of the Contract may be modified by a written fully executed Contract Amendment;

WHEREAS, the “Compensation Cap” under Article 5 of the Contract limits the maximum amount payable under the Contract and such Compensation Cap needs to be increased to fund services in relation to the Project; and,

WHEREAS, it has become necessary to amend the Contract.

AGREEMENT


NOW, THEREFORE, premises considered, the County and the Engineer agree that the Contract is amended as follows:

- I. The Compensation Cap under Article 5 of the Contract is hereby increased from \$592,665.00 to \$630,000.00.

All other terms of the Contract are unchanged and will remain in full force and effect.

IN WITNESS WHEREOF, the County and the Engineer have executed this Contract Amendment, in duplicate, to be effective as of the date of the last party's execution below.

ENGINEER:

By: 
Signature

Victor M. Vasquez
Printed Name

Principal
Title

02-05-2020
Date

COUNTY:

By: _____
Signature

Bill Gravell, Jr.
Printed Name

Williamson County Judge
Title

Date

Commissioners Court - Regular Session**40.****Meeting Date:** 02/11/2020

1807-252 - San Gabriel Ranch Road Change Order No. 2

Submitted By: Dawn Haggard, Road Bond**Department:** Road Bond**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider, and take appropriate action regarding Change Order No. 2 in the amount of \$5,811.00 for the San Gabriel Ranch Road (A Greater Austin Development), a Road Bond project in Commissioner Pct. 2. P: 439; Funding Source: Road & Bridge.

Background

This Change Order replaces lime treated subgrade with an additional 6" of flexible base and adds a new item to compensate the Contractor for the cost to fabricate and deliver slot drain cover plates that were subsequently deleted from the project. The plan called for 6" of lime treatment to stabilize the subgrade. Due to the low Plasticity Index (PI) of the embankment material used by the Contractor, the lime treatment was not required. The Contractor propose to substitute lime treatment with an additional 6" of flexible base. This proposal was accepted by the Engineer and documented in the response to RFI #9. This Change Order adds a new item for the additional 6" of flexible base and deletes the two lime related items. The plans also calls for cover plates for the four drain slots in the sidewalk on the south side of the bridge. During construction, it was noted that quantities for these cover plates did not make it into the original contract. The Engineer performed a drainage study and concluded that these drain slots were not necessary and cover plates could be eliminated from the plans. The cover plates had already been fabricated at time of this decision and will be delivered to the County's maintenance yard. This Change Order is to add a new item to compensate the Contractor for the cost to fabricate and deliver the slot drain cover plates.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

1807-252 San Gabriel Ranch Road Bridge Change Order No 2

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Dawn Haggard

Final Approval Date: 02/06/2020

Reviewed By

Andrea Schiele

Date

02/06/2020 11:07 AM

Started On: 02/05/2020 04:48 PM

Received

FEB 03 2020

Received

WILLIAMSON COUNTY, TEXAS

CHANGE ORDER NUMBER: 2

RECEIVED

JAN 30 2020

BY: PSTHNTB Corporation
Round RockHNTB Corporation
Round Rock1. CONTRACTOR: A Greater Austin Development2. Change Order Work Limits: Sta. 0+00 to Sta. 6+003. Type of Change (on federal-aid non-exempt projects): Minor (Major/Minor)4. Reasons: 1A & 2E (3 Max. - In order of importance - Primary first)

5. Describe the work being revised:

1A: Design Error or Omission. Incorrect PSE. This Change Order adds a new item to compensate the Contractor for the cost to fabricate and deliver slot drain cover plates that was deleted from the project. **2E: Differing Site Conditions (unforeseeable).** Miscellaneous difference in site conditions (unforeseeable) (Item 9). This Change Order replaces lime treatment with an additional 6" of flexible base.

6. Work to be performed in accordance with Items: See attached list of items7. New or revised plan sheet(s) are attached and numbered: N/A8. New Special Provisions/Specifications to the contract are attached: ☐ Yes ☒ No9. New Special Provisions to Item N/A No. N/A, Special Specification Item N/A are attached.

Each signatory hereby warrants that each has the authority to execute this Change Order (CO).

The contractor must sign the Change Order and, by doing so, agrees to waive any and all claims for additional compensation due to any and all other expenses; additional changes for time, overhead and profit; or loss of compensation as a result of this change.

THE CONTRACTOR

Date

1/28/20

By

Typed/Printed Name

Sana Shockey

Typed/Printed Title

Controller

The following information must be provided

Time Ext. #: N/A Days added on this CO: 0Amount added by this change order: \$5,811.00

RECOMMENDED FOR EXECUTION:

[Signature] PF-1/29/20
Project Manager Date

N/A
Design Engineer Date

[Signature] 1/30/2020
Program Manager Date

Design Engineer's Seal:

N/A

County Commissioner Precinct 1 Date
☐ APPROVED ☐ REQUEST APPROVAL

County Commissioner Precinct 2 Date
☐ APPROVED ☐ REQUEST APPROVAL

County Commissioner Precinct 3 Date
☐ APPROVED ☐ REQUEST APPROVAL

County Commissioner Precinct 4 Date
☐ APPROVED ☐ REQUEST APPROVAL

County Judge Date
☐ APPROVED

WILLIAMSON COUNTY, TEXAS

CHANGE ORDER NUMBER: 2

Project # 1807-252

TABLE A: Force Account Work and Materials Placed into Stock[illegible]**TABLE B: Contract Items:**

				ORIGINAL + PREVIOUSLY REVISED		ADD or (DEDUCT)	NEW		
ITEM	DESCRIPTION	UNIT	UNIT PRICE	QUANTITY	ITEM COST	QUANTITY	QUANTITY	ITEM COST	OVERRUN/ UNDERRUN
247-6064	FL BS (CMP IN PLC)(TY A GR 4) (6") - LIME TREATMENT SUBSTITUTION	SY	\$6.00	0	\$0.00	1261.00	1,261.00	\$7,566.00	\$7,566.00
260-6002	LIME (HYDRATED LIME (SLURRY))	TON	\$160.00	10	\$1,600.00	(10.00)	0.00	\$0.00	(\$1,600.00)
260-6079	LIME TRT (SUBGRADE)(6")	SY	\$5.00	1261	\$6,305.00	(1,261.00)	0.00	\$0.00	(\$6,305.00)
999-WC04	SLOT DRAIN COVER PLATE - MATERIAL AND DELIVERY COST ONLY	LS	\$6,150.00	0	\$0.00	1.00	1.00	\$6,150.00	\$6,150.00
TOTALS					\$7,905.00			\$13,716.00	\$5,811.00

CHANGE ORDER REASON(S) CODE CHART

1. Design Error or Omission	1A. Incorrect PS&E 1B. Other
2. Differing Site Conditions (unforeseeable)	2A. Dispute resolution (expense caused by conditions and/or resulting delay) 2B. Unavailable material 2C. New development (conditions changing after PS&E completed) 2D. Environmental remediation 2E. Miscellaneous difference in site conditions (unforeseeable)(Item 9) 2F. Site conditions altered by an act of nature 2G. Unadjusted utility (unforeseeable) 2H. Unacquired Right-of-Way (unforeseeable) 2I. Additional safety needs (unforeseeable) 2J. Other
3. County Convenience	3A. Dispute resolution (not resulting from error in plans or differing site conditions) 3B. Public relations improvement 3C. Implementation of a Value Engineering finding 3D. Achievement of an early project completion 3E. Reduction of future maintenance 3F. Additional work desired by the County 3G. Compliance requirements of new laws and/or policies 3H. Cost savings opportunity discovered during construction 3I. Implementation of improved technology or better process 3J. Price adjustment on finished work (price reduced in exchange for acceptance) 3K. Addition of stock account or material supplied by state provision 3L. Revising safety work/measures desired by the County 3M. Other
4. Third Party Accommodation	4A. Failure of a third party to meet commitment 4B. Third party requested work 4C. Compliance requirements of new laws and/or policies (impacting third party) 4D. Other
5. Contractor Convenience	5A. Contractor exercises option to change the traffic control plan 5B. Contractor requested change in the sequence and/or method of work 5C. Payment for Partnering workshop 5D. Additional safety work/measures desired by the contractor 5E. Other
6. Untimely ROW/Utilities	6A. Right-of-Way not clear (third party responsibility for ROW) 6B. Right-of-Way not clear (County responsibility for ROW) 6C. Utilities not clear 6D. Other

Williamson County Road Bond Program

San Gabriel Ranch Road Bridge Williamson County Project No. 1807-252

Change Order No. 2

Reason for Change

This Change Order replaces lime treated subgrade with an additional 6" of flexible base and adds a new item to compensate the Contractor for the cost to fabricate and deliver slot drain cover plates that were subsequently deleted from the project. The drain covers have been fabricated and will be delivered to the County for future use.

Lime Treatment Substitution:

Plan calls for 6" lime treatment to stabilize subgrade. Due to the quality and low Plasticity Index (PI) of the embankment material used by the Contractor the lime treatment was not required. The Contractor proposed to substitute lime treatment with an additional 6" of flexible base. This proposal was accepted by the Engineer and documented in the attached RFI #9 response. This Change Order adds a new item for the additional 6" of flexible base and deletes two lime related items.

Slot Drain Cover Plates:

Plans call for cover plates for four drain slots in the sidewalk on the south side of the bridge. During construction, it was noted that quantities for these cover plates did not make into the original contract. The Engineer performed a drainage study and concluded that these drain slots were not necessary and cover plates could be eliminated from the plans. The cover plates had already been fabricated at time of this decision and will be delivered to the County's maintenance yard. This Change Order is to add a new item to compensate the Contractor for the cost to fabricate and deliver the slot drain cover plates.

Following is a summary of the new item required for this Change Order.

ITEM	DESCRIPTION	QTY	UNIT
247-6064	FL BS (CMP IN PLC)(TY A GR 4) (6") – LIME TREATMENT SUBSTITUTION	1261	SY
999-WC04	SLOT DRAIN COVER PLATE – MATERIAL AND DELIVERY COST ONLY	1	LS

This Change Order results in an increase of \$5,811.00 to the Contract amount, for an adjusted Contract total of \$1,447,278.99. The original Contract amount was \$1,425,301.90. Because of this Change Order, \$21,977.09 has been added to the Contract, resulting in a 1.54% net increase in the Contract cost. No additional days will be added to or deducted from the Contract as a result of this Change Order.

HNTB Corporation
James Klotz, P.E.



REQUEST FOR INFORMATION FORM

RFI NO.: 8 DATE: 7/25/19
PROJECT: SAN GABRIEL RANCH BRIDGE RESPONSE REQUESTED BY
DATE: 8/1/19
TO: FNI: Dustin Mortensen, PE

REFERENCE: Sheet S-2

QUESTION:

Plan calls for eight slot drains, four on each side of the bridge. The slot drains on south side of the bridge require stainless steel cover plates, but the quantities are not included in the bid quantities. Is it acceptable to eliminate the slot drains on both sides of the bridge and let water run off the end of the bridge?

Feng Chen, PE, HNTB
Originator

James Klotz, PE, HNTB
Supervisor

RESPONSE:

The ponding depth difference with and without drains was checked and the slot drains on the south side can be eliminated. As the drains on the north side can be installed at no cost to Williamson County, please construct the drains on the north side.

Dustin Mortensen, PE, FNI
Responder

7/26/2019
Date

Sign, Date & Return to HNTB via e-mail.

Mail original to: HNTB Corporation
101 E Old Settlers Blvd, Ste 100
Round Rock, Texas 78664

Attachments to RFI:
Cc:

Feng Chen

From: Clayton Weber
Sent: Thursday, September 26, 2019 4:19 PM
To: Feng Chen
Cc: James Klotz; 62811_1807-252_SanGabrielRiverRanch; Kyle LeBlanc; Steven Shull
Subject: RE: San Gabriel Ranch Rd Bridge - RFI#9 Lime Substitution

I concur.

Clayton K. Weber, Construction Manager
Tel (512) 539-9342 Email cweber@hntb.com
CELEBRATING 25th OFFICE ANNIVERSARY IN AUSTIN,
MORE THAN 100 YEARS IN THE REGION

From: Feng Chen
Sent: Thursday, September 26, 2019 4:18 PM
To: Clayton Weber <cweber@HNTB.com>
Cc: James Klotz <jklotz@HNTB.com>; 62811_1807-252_SanGabrielRiverRanch <SanGabrielBridge@hntb.com>; Kyle LeBlanc <KLeBlanc@HNTB.com>; Steven Shull <sshull@HNTB.com>
Subject: Re: San Gabriel Ranch Rd Bridge - RFI#9 Lime Substitution

FYI. I talked to Derrick. He is ok with us paying the extra 6" flex base at 50% of the bid price of 12" flex base (flex base is a SY item for this job), which is about \$300 less than the cost of lime treatment. I think we can go ahead and respond to this RFI.

Sent from my iPhone

On Sep 24, 2019, at 3:55 PM, Clayton Weber <cweber@hntb.com> wrote:

You will need to document the change in a change order because it is not good to add an item in the final balancing change order.

Clayton K. Weber, Construction Manager
Tel (512) 539-9342 Email cweber@hntb.com
CELEBRATING 25th OFFICE ANNIVERSARY IN AUSTIN,
MORE THAN 100 YEARS IN THE REGION

From: Feng Chen
Sent: Tuesday, September 24, 2019 3:13 PM
To: Clayton Weber <cweber@HNTB.com>
Cc: James Klotz <jklotz@HNTB.com>; 62811_1807-252_SanGabrielRiverRanch <SanGabrielBridge@hntb.com>; Kyle LeBlanc <KLeBlanc@HNTB.com>; Steven Shull <sshull@HNTB.com>
Subject: Re: San Gabriel Ranch Rd Bridge - RFI#9 Lime Substitution

How do we pay for the additional 6" base? Flex base is a SY item on this job.

1. Overrun base quantity by 50% and delete lime treatment items? \$339 saving.
2. Create a \$0 change order to add a 18" base item, new item equals to the total cost of lime treatment and 12" flex base.
3. Pay for the additional base under lime treatment items?

Sent from my iPad

On Sep 24, 2019, at 1:58 PM, Clayton Weber <cweber@hntb.com> wrote:

I think we can accept GAD proposal for the 6" of additional flex base in lieu of the lime treated subgrade at no additional cost to the contract.

Clayton K. Weber, Construction Manager
Tel (512) 539-9342 Email cweber@hntb.com
CELEBRATING 25th OFFICE ANNIVERSARY IN AUSTIN,
MORE THAN 100 YEARS IN THE REGION

From: Dustin Mortensen <dgm@freese.com>
Sent: Tuesday, September 24, 2019 7:42 AM
To: Feng Chen <fechen@HNTB.com>
Cc: James Klotz <jklotz@HNTB.com>; Clayton Weber <cweber@HNTB.com>;
62811_1807-252_SanGabrielRiverRanch <SanGabrielBridge@hntb.com>; Kyle LeBlanc
<KLeBlanc@HNTB.com>; Steven Shull <sshull@HNTB.com>
Subject: RE: San Gabriel Ranch Rd Bridge - RFI#9 Lime Substitution

Feng,

If the contractor's proposal to replace the 6" Lime Stabilized Subgrade with 6" Flexible Base, per the attached RFI #9 is at no cost to the County, then the RFI in the County's best interest.

If the additional 6" will cost the County, we propose two other alternatives.

1. Replace the 6" Lime Stabilized Subgrade with 3" Flexible Base. The following would be required:
 - a. Subgrade would need to be compacted prior to placement of Flexible Base
 - b. 15" Flexible Base would need to be placed and compacted in 3 equal lifts
2. Replace the 6" Lime Stabilized Subgrade with Geogrid (Tensar TX-5). The following would be required:
 - a. Subgrade would need to be compacted prior to placement of Geogrid

Thanks,

Dustin

From: Feng Chen <fechen@HNTB.com>
Sent: Monday, September 23, 2019 8:28 AM
To: Dustin Mortensen <dgm@freese.com>
Cc: James Klotz <jklotz@HNTB.com>; Clayton Weber <cweber@HNTB.com>;
62811_1807-252_SanGabrielRiverRanch <SanGabrielBridge@hntb.com>; Kyle LeBlanc
<KLeBlanc@HNTB.com>; Steven Shull <sshull@HNTB.com>
Subject: RE: San Gabriel Ranch Rd Bridge - RFI#9 Lime Substitution

External Email. Use caution when clicking links or opening attachments.

Dustin,

What is the status of this RFI?

Thanks,
Feng

Feng Chen, P.E.

Williamson County Road Bond Program

Cell (210) 569-3424 Email fechen@hntb.com

HNTB CORPORATION

101 E Old Settlers Blvd. Suite 100, Round Rock, TX 78664 | www.hntb.com

<image001.png> **100+ YEARS OF INFRASTRUCTURE SOLUTIONS**

[Twitter](#) | [LinkedIn](#) | [Facebook](#) | [Instagram](#)

From: Feng Chen

Sent: Tuesday, September 17, 2019 8:04 AM

To: 'Dustin Mortensen' <dgm@freese.com>

Cc: James Klotz <jklotz@HNTB.com>; Clayton Weber <cweber@HNTB.com>;
62811_1807-252_SanGabrielRiverRanch <SanGabrielBridge@hntb.com>; Kyle LeBlanc
<KLeBlanc@HNTB.com>; Steven Shull <sshull@HNTB.com>

Subject: FW: San Gabriel Ranch Rd Bridge - RFI#9 Lime Substitution

Good morning Dustin,

As we talked about briefly in the field yesterday, below please find contractor's request to substitute lime treated subgrade with additional flex base. A soil sample was taken from the final lift of embankment at west side of the bridge a few months ago, please see attached report.

Please take a look at this and let us know if the proposed lime substitution is acceptable. We also would like to know if it is acceptable to eliminate lime treatment **without adding extra flex base** (3" ACP + 12" FL BS + no lime treatment).

Thanks,
Feng

Feng Chen, P.E.

Williamson County Road Bond Program

Cell (210) 569-3424 Email fechen@hntb.com

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101 E Old Settlers Blvd. Suite 100, Round Rock, TX 78664 | www.hntb.com

<image001.png> **100+ YEARS OF INFRASTRUCTURE SOLUTIONS**

[Twitter](#) | [LinkedIn](#) | [Facebook](#) | [Instagram](#)

From: Derrick Ward <dward@gad.co>

Sent: Friday, September 13, 2019 11:59 AM

To: Feng Chen <fechen@HNTB.com>

Cc: Christen Eschberger <ceschberger@HNTB.com>; James Klotz <jklotz@HNTB.com>; Clayton Weber <cweber@HNTB.com>; Kyle LeBlanc <KLeBlanc@HNTB.com>; 62811_1807-252_SanGabrielRiverRanch <SanGabrielBridge@hntb.com>; tguerrero@field.gad.co

Subject: Lime Substitution - San Gabriel Ranch Rd Bridge

Feng,

We would like to propose the deletion of the lime stabilized subgrade, replacing that 6in with more flex base material. The limits of this project are too confined to process lime uniform and effectively in our opinion. My servers are down again, but I can get you a formal RFI when they come back up.

Thanks,

<image002.jpg>

Derrick Ward / Sr Project Manager

6500 River Place Blvd.

Building 1, Suite 201

Austin, TX 78730

-(512) 310-9300 (o)

-(512) 483-4867 (c)

-(512) 310-9333 (f)

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A Greater Austin Development Co., Ltd.

6500 River Place Blvd. BLDG -1 Suite 201
Austin, Texas 78730
Contact: Derrick Ward
Phone: 512-310-9300
Fax: 512-310-9333

Quote To:

Williamson County
710 Main Street, Ste. 101
Georgetown, Texas 78626

Job Name: San Gabriel Ranch Road Bridge
IFB # 1807-252

Date: 9/6/2019

Phone:

Fax:

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	MATERIAL ONLY COST FOR OMITTED DRAIN SLOT ASSEMBLY	1.00	EA	\$ 6,150.000	\$ 6,150.00
GRAND TOTAL					\$ 6,150.00

NOTES:

ACCEPTED BY: _____

NAME: _____

DATE: _____



09/06/19

PRICE BREAKDOWN SHEET

Omit Slot Drains Under Sidewalk On Bridge - San Gabriel River Ranch Bridge

LABOR		Hours				EQUIPMENT					
Description/Name	Regular	Over Time	Days	Hourly Rate	Total	Description	Hours	Days	FHWA Rate	Total	
SUPERVISOR											
LABORER											
		Labor Burden		55.0%							
		Markup		25.0%				Markup		15.0%	
		Sub-Total			Sub-Total						
SUBCONTRACT						MATERIALS					
Description		Quantity	Unit	Unit Price	Total	Description	Quantity	Unit	Unit Price	Total	
						DRAIN SLOT ASSEMBLY (MATERIAL COST)	4.00	EA	\$1,230.00	\$4,920.00	
		Markup		5.0%				Markup		25.0%	\$1,230.00
		Sub-Total			Sub-Total			\$6,150.00			

SUMMARY	Labor	Equipment	Subcontract	Material	Bond @ 1%	Total	Quantity	Unit	Unit Price
				\$6,150.00		\$6,150.00			

NOTES :

TEXAS CORRUGATORS Quotation

P.O. Box 938
Round Rock, TX 78680
(512)388-0588
(512)388-0417 Fax
www.txcorr.com

Grates
Sign Posts
Geotextiles
Bridge Railing
Metal Fabrication
Safety Pipe Runners
Corrugated Steel Pipe
Cast Iron Rings & Covers
Metal Beam Guard Fence

GREATER AUSTIN DEVELOPMENT

ATTN: DERRICK

PROJECT

SAN GABRIEL RANCH ROAD BRIDGE

QUANTITY	DESCRIPTION	UNIT PRICE
4 EA	$\frac{3}{4}$ " X 18 $\frac{1}{2}$ " X 68.5" SLIP RESISTANT SIDEWALK PLATE	1,230.00 EA

TERMS OF PAYMENT: NET 30 DAYS
PRICES VALID FOR 30 DAYS
SALES TAX NOT INCLUDED

Subject to being awarded the contract, we accept your proposal
to furnish the job requirements at the unit prices quoted above

DELIVERY: 4-5 WEEKS
F.O.B. POINT: OUR YARD

**PRICES INCLUDE FREIGHT FOR 0 LOAD
DELIVERED TO JOBSITE.**

Company Name

Print Name

Signature _____ Date _____

Respectfully submitted,
TEXAS CORRUGATORS-AUSTIN DIVISION, INC

BY **RYAN COLE** Date: 6/11/19



REQUEST FOR INFORMATION FORM

RFI NO.: 9

DATE: 9/17/19

PROJECT: SAN GABRIEL RANCH BRIDGE

RESPONSE REQUESTED BY
DATE: _____

TO: _____

REFERENCE: SUBSTITUTION FOR LIME STABILIZATION

PROBLEM:

- 1) It is our opinion that the limits of this project are too confined to apply and mix lime in a consistent manner.

RECOMMENDED SOLUTION:

Substitute the 6in lime stabilized layer with an additional 6in of flex base.

DERRICK WARD
Originator

Supervisor

RESPONSE:

We take no exception to the proposed substitution. Flex base shall be placed in 6" lifts. As discussed, the additional 6" flex base will be added to the contract via a change order at 50% of the bid price of contract item 247-6238 FL BS (CMP IN PLC)(TY A GR 4)(12"). Lime treatment items will be deleted.

Please document this change in the final as-built.

Feng Chen, PE, HNTB
Responder

9/27/2019
Date

Sign, Date & Return to HNTB via e-mail.

Mail original to: HNTB Corporation
101 E Old Settlers Blvd, Ste 100
Round Rock, Texas 78664

Attachments to RFI:
Cc:

Feng Chen

From: Feng Chen
Sent: Monday, September 9, 2019 9:43 AM
To: Derrick Ward
Cc: Clayton Weber; 62811_1807-252_SanGabrielRiverRanch; Kyle LeBlanc; James Klotz; Eddie R. Church; Mark Braun - GADCO
Subject: Re: Delete Slot Drain Cover Plates C.O. 1807-252 San Gabriel River Ranch

Derrick,

We are ok with the price and will include it in the next change order. Please contact Jeff Ivey (Wilco Maintenance Department) at 512-943-3352 to coordinate delivery.

Thanks,
Feng

Sent from my iPad

On Sep 6, 2019, at 10:25 AM, Derrick Ward <dward@gad.co> wrote:

We can have them delivered there at no additional cost if you provide me with the contact info.

Thanks,

-Derrick

From: Feng Chen [mailto:fechen@HNTB.com]
Sent: Friday, September 06, 2019 9:56 AM
To: Derrick Ward; Clayton Weber
Cc: 62811_1807-252_SanGabrielRiverRanch; Kyle LeBlanc; James Klotz; Eddie R. Church; Mark Braun - GADCO
Subject: RE: Delete Slot Drain Cover Plates C.O. 1807-252 San Gabriel River Ranch

Does this price include delivery to the County's maintenance yard on SE Inner Loop?

From: Derrick Ward <dward@gad.co>
Sent: Friday, September 6, 2019 9:56 AM
To: Feng Chen <fechen@HNTB.com>; Clayton Weber <cweber@HNTB.com>
Cc: 62811_1807-252_SanGabrielRiverRanch <SanGabrielBridge@hntb.com>; Kyle LeBlanc <KLeBlanc@HNTB.com>; James Klotz <jklotz@HNTB.com>; Eddie R. Church <erchurch@HNTB.com>; Mark Braun - GADCO <mbraun@gad.co>
Subject: Delete Slot Drain Cover Plates C.O. 1807-252 San Gabriel River Ranch

Feng,

Change order is attached for the omitted slot drain cover plates. Let me know if you need anything else.

Thanks,

<image001.jpg>

Derrick Ward / Sr Project Manager
6500 River Place Blvd.
Building 1, Suite 201
Austin, TX 78730
-(512) 310-9300 (o)
-(512) 483-4867 (c)
-(512) 310-9333 (f)

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From: Derrick Ward [mailto:dward@gad.co]
Sent: Monday, August 05, 2019 4:32 PM
To: 'Feng Chen'; 'Clayton Weber'
Cc: '62811_1807-252_SanGabrielRiverRanch'; 'Kyle LeBlanc'; 'James Klotz'; 'Eddie R. Church'
Subject: RE: 1807-252 San Gabriel River Ranch Slot Drain Cover Plates

Feng,

I will get you the formal C.O. sent in the next few days. Are the changes with the slot drains, the ramps and the riprap profiles going to be updated in the construction plans?

Thanks,

-Derrick

From: Feng Chen [mailto:fechen@HNTB.com]
Sent: Thursday, August 01, 2019 9:26 AM
To: Derrick Ward; Clayton Weber
Cc: 62811_1807-252_SanGabrielRiverRanch; Kyle LeBlanc; James Klotz; Eddie R. Church
Subject: RE: 1807-252 San Gabriel River Ranch Slot Drain Cover Plates

Derrick,

The County decided to omit the slot drains on the sidewalk side of the bridge, per RFI#08 response. Please deliver the cover plates to the County's maintenance yard (3101 SE Inner Loop, Georgetown, TX 78626). Please give us a heads-up prior to the delivery so we can coordinate with the County.

The fabrication and delivery cost will be paid via change order. When available, please provide invoices as backups.

Thanks,
Feng

Feng Chen, P.E.

Williamson County Road Bond Program
Cell (210) 569-3424 Email fechen@hntb.com

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<image002.png> **100+ YEARS OF INFRASTRUCTURE SOLUTIONS**

Commissioners Court - Regular Session**41.****Meeting Date:** 02/11/2020

CR 277

Submitted For: Charlie Crossfield**Submitted By:** Charlie Crossfield, Road Bond**Department:** Road Bond**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider and take appropriate action to authorize the County Judge to execute a Quitclaim Deed releasing 1.67 acres of land to David Nemir, et al. and to accept a Right of Way Easement for 0.97 acres from David Nemir, et al., both actions being necessary to resolve title issues involving a portion of CR 277.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

CR 277 ROW Easement

CR 277 Quitclaim Deed

Form Review**Inbox**

County Judge Exec Asst.

Charlie Crossfield (Originator)

County Judge Exec Asst.

Charlie Crossfield (Originator)

County Judge Exec Asst.

Form Started By: Charlie Crossfield

Final Approval Date: 02/03/2020

Reviewed By

Andrea Schiele

Charlie Crossfield

Andrea Schiele

Charlie Crossfield

Andrea Schiele

Date

01/30/2020 10:22 AM

01/30/2020 12:24 PM

01/30/2020 01:27 PM

02/03/2020 10:12 AM

02/03/2020 10:22 AM

Started On: 01/29/2020 02:22 PM

THE STATE OF TEXAS § COUNTY ROAD 277, WILLIAMSON COUNTY
§
COUNTY OF WILLIAMSON § KNOW ALL MEN BY THESE PRESENTS:

RIGHT-OF-WAY EASEMENT

WHEREAS, WILLIAMSON COUNTY is the owner of a portion of a county road established by prescription in, along, over, upon and across certain property more particularly described herein by metes and bound description attached hereto as **Exhibit A**, such road segment commonly known as a portion of County Road 277; and

WHEREAS, such road segment is documented in the 1924, 1936 and 1940 Federal Highways/Texas Highway Department Road Maps of Williamson County, Texas as well as the 1924 Road Map of Williamson County maintained in the records of the Williamson County Road and Bridge Department which, among other evidence known to Grantor, reflect that the road was maintained by Williamson County for more than 10 years; and

WHEREAS, a search of public records and Minutes of the Commissioners Courts meetings from 1924 to the present has occurred, and there is no evidence that the governing body of Williamson County has ever taken any action to close, abandon or vacate the road as permitted under Chapter 251.051 of the Texas Transportation Code.

WHEREAS, the failure of the original landowner and subsequent owners to record an official instrument in deed records recognizing this prescriptive easement in favor of Williamson County has created title uncertainty for public utility lines laying over, under and along the roadway and for adjacent landowners who have used the road for ingress and egress for decades;

WHEREAS, **DAVID NEMIR, TERRI LEE NEMIR PANICO AND PAMELA ANN NEMIR** are the present owners of the land from which the above-described portion of County Road 277 was created, and they wish to settle title uncertainty by formally conveying a right-of-way easement across the surface of the property described in **Exhibit A** hereto; and

NOW, THEREFORE,

DAVID CHARLES NEMIR, PAMELA ANN NEMIR, and TERRI LEE NEMIR PANICO, Grantors, all dealing in their separate property, whose address is C/O David Nemir, 1221 E. Baltimore Dr., El Paso, Texas 79902, for and in consideration of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt of which is hereby acknowledged, have bargained, sold, granted and conveyed and by these presents do hereby bargain, sell, grant and convey unto **WILLIAMSON COUNTY, TEXAS**, Grantee, an easement for public roadway purposes, including laying out, opening, constructing, operating, maintaining and reconstructing both roadway facilities and public utility lines in, under, along, upon and across the tract or parcel of land more particularly described in **Exhibit A**, which exhibit is attached hereto and incorporated herein for any and all purposes.

This conveyance is solely for the purpose of clarifying title and establishing a public record of the existence of the prescriptive easement originally establish in favor of Williamson County circa 1924, currently known as a portion of County Road 277, and formalizing and acknowledging the burden the prescriptive easement imposes on the surface use of the identified portion of the Nemir property. No rights are transferred and no burdens are accepted beyond those historically established for the prescriptive easement. Grantors hereby retain title to all subsurface land including but not limited to the oil, gas and sulphur and other mineral interests and all water which may lie in and under said land.

IN WITNESS WHEREOF, this instrument is executed on this the 29th day of January, 2020.

TERRI LEE NEMIR PANICO
TERRI LEE NEMIR PANICO

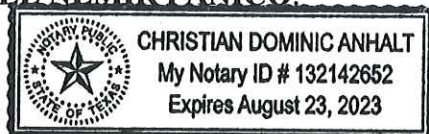
PAMELA ANN NEMIR
PAMELA ANN NEMIR

DAVID CHARLES NEMIR
DAVID CHARLES NEMIR

ACKNOWLEDGEMENTS

STATE OF TEXAS §
COUNTY OF TRAVIS §

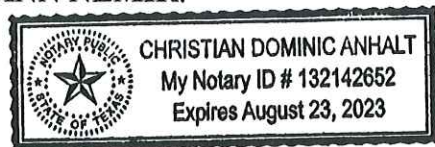
This instrument was acknowledged before me on the 29th day of January, 2019²⁰ by **TERRI LEE NEMIR PANICO**.



[Signature]
Notary Public's Signature

STATE OF TEXAS §
COUNTY OF TRAVIS §

This instrument was acknowledged before me on the 29th day of January, 2019²⁰ by **PAMELA ANN NEMIR**.



[Signature]
Notary Public's Signature

STATE OF TEXAS §
COUNTY OF EL PASO §

This instrument was acknowledged before me on the 30th day of January, 2019²⁰²⁰ by **DAVID CHARLES NEMIR**.



[Signature]
Notary Public's Signature

ACCEPTANCE OF RIGHT-OF-WAY EASEMENT
BY ACTION OF
WILLIAMSON COUNTY COMMISSIONERS COURT

On the ____ day of _____, 2020, Commissioners Court met at a regularly scheduled meeting.

Pursuant to the authority granted in Texas Transportation Code, Section 251.019, and after a motion duly made and seconded, Commissioners Court voted to accept the Right-of-Way Easement granted to Williamson County by David Charles Nemir, Pamela Ann Nemir and Terri Lee Nemir Panico of a 0.97 acre tract of land out of the Richard West Survey Abstract No. 643 in Williamson County, Texas, being a strip of land locally known as County Road No. 277, as more particularly described by metes in bounds in the Right-of-Way Easement.

BILL GRAVELL JR.
Williamson County Judge

HOLT CARSON, INC.
PROFESSIONAL LAND SURVEYORS

1904 FORTVIEW ROAD
AUSTIN, TEXAS 78704
TELEPHONE: (512) 442-0990
www.hciaustin.com

“EXHIBIT A”

FIELD NOTE DESCRIPTION OF 0.97 ACRE OF LAND OUT OF THE RICHARD WEST SURVEY ABSTRACT No. 643 IN WILLIAMSON COUNTY, TEXAS, BEING A STRIP OF LAND LOCALLY KNOWN AS COUNTY ROAD No. 277 AND AS INDICATED ON THE WILLIAMSON COUNTY ROAD MAP, DATED 1924, AS A SECOND CLASS ROAD, AND BEING A PORTION OF THAT CERTAIN (220.84 ACRES) OF LAND IN DEED TO W.C. BOWMAN AS RECORDED IN VOLUME 189 PAGE 393 OF THE DEED RECORDS OF WILLIAMSON COUNTY, TEXAS, AND ALSO BEING A PORTION OF THAT CERTAIN (9.84 ACRE) TRACT OF LAND AS CONVEYED TO J.W. BROWN, ET UX BY DEED RECORDED IN VOLUME 127 PAGE 268 OF THE DEED RECORDS OF WILLIAMSON COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a 5/8" iron rod set with an aluminum cap imprinted with "Holt Carson, Inc." on the South side of the paving of Williamson County Road No. 277 for the southerly Southwest corner of that certain (220.84 acre) tract of land as conveyed to W.C. Bowman by deed recorded in Volume 189 Page 393 of the Deed Records of Williamson County, Texas, and being in an Easterly line of that certain (275 acre) tract of land formerly owned by Thornton T. Poole according to deed of record in Volume 7 Page 395 of the Deed Records of Williamson County, Texas, and for an angle corner of that certain (385 acre) tract of land formerly owned by John V. Cunea and wife, Dorothy E. Cunea according to deed of record in Volume 477 Page 544 of the Deed Records of Williamson County, Texas, and also being the Southwest corner of that certain (9.84 acre) tract of land formerly owned by J.W. Brown, et ux, according to deed of record in Volume 127 Page 268 of the Deed Records of Williamson County, Texas, and being the Southwest corner and **PLACE OF BEGINNING** of the herein described tract of land, and from which a set stone found for an angle corner of said Poole (275 acre) tract and for an angle corner of said Cunea (385 acre) tract and for the Northeast corner of that certain (25 acre) tract of land formerly owned by John T. Bryson according to deed of record in Volume 7 Page 558 of the Deed Records of Williamson County, Texas, bears S 21 deg. 19' 42" E 11.10 ft., and also from which a badly scarred 28" Post Oak tree (original witness tree) bears S 33 deg. 32' W 24.7 ft.;

end of Page 1

THENCE with the common line of said Bowman (220.84 acre) tract and said Poole (275 acre) tract, N 21 deg. 19' 42" W 31.00 ft. to a ½" iron rod found at a fence corner post on the North side of Williamson County Road No. 277 for the Southeast corner of that certain (9.03 acre) tract of land as conveyed to Samuel Sikes and wife, Ann Louise Sikes by deed recorded in Volume 773 Page 876 of the Deed Records of Williamson County, Texas, and which was called to a corner of that certain (231.33 acre) tract of land as described in Special Warranty Deed to David Charles Nemir as recorded in Document No. 2009059817 of the Official Public Records of Williamson County, Texas, and being the Northwest corner of this tract of land;

THENCE entering the interior of said Bowman (220.84 acre) tract and the interior of said Brown (9.84 acre) tract with the fenced North line of Williamson County Road No. 277, the following two (2) courses;

- 1) N 48 deg. 42' 53" E 558.16 ft. to a capped iron rod found;
- 2) N 56 deg. 54' 19" E 787.54 ft. to a point for the Northeast corner of this tract of land, and from which a badly bent ½" iron rod found bears N 56 deg. 54' 19" E 530.16 ft.;

THENCE continuing across the interior of said Bowman (220.84 acre) tract and the interior of said Brown (9.84 acre) tract with the East line of this tract, S 33 deg. 00' E 32.00 ft. to a point in the South line of said Bowman (220.84 acre) tract and in the South line of said Brown (9.84 acre) tract and in the North line of said Cunea (385 acre) tract and in the South line of an unused portion of Williamson County Road No. 277, and being the Southeast corner of this tract of land, and from which a 5/8" iron rod set with an aluminum cap imprinted with "Holt Carson, Inc." in the West line of the Austin and Northwestern Railroad for the Southeast corner of said Bowman (220.84 acre) tract and for the Southeast corner of said Brown (9.84 acre) tract bears N 56 deg. 52' 00" E 566.00 ft.;

THENCE with the South line of said Bowman (220.84 acre) tract and with the South line of said Brown (9.84 acre) tract and with the North line of said Cunea (385 acre) tract and with the South line of Williamson County Road No. 277, the following two (2) courses;

- 1) S 56 deg. 52' 00" W at 784.50 ft. passing a 22" Live Oak tree with old wire marks, and continuing with the same bearing for a total distance of 793.63 ft. to a 5/8" iron rod set with an aluminum cap imprinted with "Holt Carson, Inc.";

Page 3 of 3
0.97 ACRE – “EXHIBIT A”

2) S 48 deg. 56' 30" W 558.04 ft. to the **PLACE OF BEGINNING**, containing 0.97 acre of land.

SURVEYED during the month of September, 2019.



Holt Carson
Registered Professional Land Surveyor No. 5166

see accompanying map: B 1044104



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STATE OF TEXAS :
:
COUNTY OF WILLIAMSON :

QUIT CLAIM DEED

DATE: _____, 2020

GRANTOR: WILLIAMSON COUNTY, TEXAS

GRANTOR'S mailing address (including County) County Judge, 710 S. Main Street, Georgetown, Williamson County, Texas 78628

GRANTEE: DAVID CHARLES NEMIR, PAMELA ANN NEMIR and TERRI LEE NEMIR PANICO

GRANTEE'S mailing address (including County): 1221 E. Baltimore Dr., El Paso, El Paso County, Texas 79902

CONSIDERATION: Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged.

PROPERTY: The Property is defined as a tract of land across, over and under the following described real property:

BEING all of that 1.67 acres of land out of the Richard West Survey, Abstract No. 643 in Williamson County, Texas, same being a being a strip of land locally known as County Road No. 277 and as indicated on the Williamson County Road Map, dated 1924, as a second class road and being a portion of that certain (220.84 acres) of land in deed to W.C. Bowman as recorded in volume 189 page 393 of the deed records of Williamson County, Texas, and also being a portion of that certain (9.84 acre) and (211 acre) tracts of land as conveyed to J.W. Brown, et ux by Deed recorded in Volume 127 Page 268 of the Deed Records of Williamson County, Texas, and also being a portion of that certain (11.041 acre) tract of land as conveyed to David Charles Nemir by Special Warranty Deed recorded in Document No. 2009059817 of the Official Public Records of Williamson County, Texas, and being more particularly described by metes and bounds as set forth in **Exhibit A** hereto, which exhibit is incorporated herein for all purposes.

GRANT: For the consideration, GRANTOR quitclaims to GRANTEE all of GRANTOR'S right, title, and interest in and to the above described property, to have and to hold it to GRANTEE, GRANTEE's successors and assigns, forever. Neither GRANTOR, nor GRANTOR'S successors and assigns, shall have, claim or demand any right or title to the Property or any part of it.

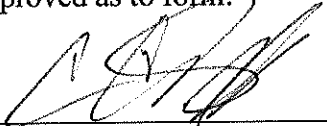
EXECUTED this the ____ day of _____, 2020.

GRANTOR:

WILLIAMSON COUNTY, TEXAS

BY: _____
BILL GRAVELL JR.
WILLIAMSON COUNTY JUDGE

Approved as to form:



Charles ("Charlie") Crossfield, Attorney

ACKNOWLEDGMENT

STATE OF TEXAS :
COUNTY OF WILLIAMSON :

BEFORE ME, the undersigned authority, on this date personally appeared BILL GRAVELL JR., in his capacity as County Judge of Williamson County, Texas, a Texas political subdivision, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledge me that he executed the same for the purposes and consideration therein expressed, as the act and deed of said municipality, and in the capacity therein state.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this ____ day of _____, 2020.

Notary Public, State of Texas

**HOLT CARSON, INC.
PROFESSIONAL LAND SURVEYORS**

1904 FORTVIEW ROAD
AUSTIN, TEXAS 78704
TELEPHONE: (512) 442-0990
www.hciaustin.com

"EXHIBIT A"

FIELD NOTE DESCRIPTION OF 1.67 ACRES OF LAND OUT OF THE RICHARD WEST SURVEY ABSTRACT No. 643 IN WILLIAMSON COUNTY, TEXAS, BEING A STRIP OF LAND LOCALLY KNOWN AS COUNTY ROAD No. 277 AND AS INDICATED ON THE WILLIAMSON COUNTY ROAD MAP, DATED 1924, AS A SECOND CLASS ROAD, AND BEING A PORTION OF THAT CERTAIN (220.84 ACRES) OF LAND IN DEED TO W.C. BOWMAN AS RECORDED IN VOLUME 189 PAGE 393 OF THE DEED RECORDS OF WILLIAMSON COUNTY, TEXAS, AND ALSO BEING A PORTION OF THAT CERTAIN (9.84 ACRE) AND (211 ACRE) TRACTS OF LAND AS CONVEYED TO J.W. BROWN, ET UX BY DEED RECORDED IN VOLUME 127 PAGE 268 OF THE DEED RECORDS OF WILLIAMSON COUNTY, TEXAS, AND ALSO BEING A PORTION OF THAT CERTAIN (11.041 ACRE) TRACT OF LAND AS CONVEYED TO DAVID CHARLES NEMIR BY SPECIAL WARRANTY DEED RECORDED IN DOCUMENT No. 2009059817 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING FOR REFERENCE at a 5/8" iron rod set with an aluminum cap imprinted with "Holt Carson, Inc." on the South side of the paving of Williamson County Road No. 277 for the southerly Southwest corner of that certain (220.84 acre) tract of land as conveyed to W.C. Bowman by deed recorded in Volume 189 Page 393 of the Deed Records of Williamson County, Texas, and being in an Easterly line of that certain (275 acre) tract of land formerly owned by Thornton T. Poole according to deed of record in Volume 7 Page 395 of the Deed Records of Williamson County, Texas, and for an angle corner of that certain (385 acre) tract of land formerly owned by John V. Cunea and wife, Dorothy E. Cunea according to deed of record in Volume 477 Page 544 of the Deed Records of Williamson County, Texas, and also being the Southwest corner of that certain (9.84 acre) tract of land formerly owned by J.W. Brown, et ux, according to deed of record in Volume 127 Page 268 of the Deed Records of Williamson County, Texas, and from which a set stone found for an angle corner of said Poole (275 acre) tract and for an angle corner of said Cunea (385 acre) tract and for the Northeast corner of that certain (25 acre) tract of land formerly owned by John T. Bryson according to deed of record in Volume 7 Page 558 of the Deed Records of Williamson County, Texas, bears S 21 deg. 19' 42" E 11.10 ft., and also from which a badly scarred 28" Post Oak tree (original witness tree) bears S 33 deg. 32' W 24.7 ft.;

end of Page 1

THENCE with the common line of said Bowman (220.84 acre) tract and said Poole (275 acre) tract, N 21 deg. 19' 42" W 31.00 ft. to a ½" iron rod found at a fence corner post on the North side of Williamson County Road No. 277 for the Southeast corner of that certain (9.03 acre) tract of land as conveyed to Samuel Sikes and wife, Ann Louise Sikes by deed recorded in Volume 773 Page 876 of the Deed Records of Williamson County, Texas, and which was called to a corner of that certain (231.33 acre) tract of land as described in Special Warranty Deed to David Charles Nemir as recorded in Document No. 2009059817 of the Official Public Records of Williamson County, Texas, and being the Northwest corner of this tract of land;

THENCE entering the interior of said Bowman (220.84 acre) tract and the interior of said Brown (9.84 acre) tract with the fenced North line of Williamson County Road No. 277, the following two (2) courses;

- 1) N 48 deg. 42' 53" E 558.16 ft. to a capped iron rod found;
- 2) N 56 deg. 54' 19" E 787.54 ft. to a point for the Northeast corner and **PLACE OF BEGINNING** of the herein described tract of land;

THENCE continuing through the interior of said Bowman (220.84 acre) tract and the interior of said Brown (9.84 acre) tract, N 56 deg. 54' 19" E 530.16 ft. to a badly bent ½" iron rod found near a fence corner post for an angle corner of this tract of land;

THENCE continuing through the interior of said Bowman (220.84 acre) tract and crossing through the interior of said Brown (9.84 acre) tract and through the interior of that certain (211 acre) tract of land as conveyed to J.W. Brown, et ux by deed recorded in Volume 127 Page 268 of the Deed Records of Williamson County, Texas, and along the fenced West line of the currently unused portion of Williamson County Road No. 277, N 20 deg. 53' 36" W at 1384.0 ft. passing the last old fence post, and continuing with the same bearing for a total distance of 1429.00 ft. to a point in the interior of that certain (11.041 acre) tract of land as conveyed to David Charles Nemir by Special Warranty Deed recorded in Document No. 2009059817 of the Official Public Records of Williamson County, Texas, and being the Northwest corner of this tract of land;

THENCE continuing through the interior of said Nemir (11.041 acre) tract with the North line of this tract, N 68 deg. 33' 30" E 35.48 ft. to a point in the West line of the Austin and Northwestern Railroad, now operated by Capital Metropolitan Transportation Authority according to Volume 1405 Page 887 of the Official Public Records of Williamson County, Texas, and being in the East line of said Nemir (11.041 acre) tract, and being the Northeast corner of this tract of land;

Page 3 of 3

1.67 ACRE - "EXHIBIT A"

THENCE with the West line of the Austin and Northwestern Railroad, S 21 deg. 08' 13" E at 36.06 ft. passing a 5/8" iron rod set with an aluminum cap imprinted with "Holt Carson, Inc." for the Northwest corner of that certain (100 acre) tract of land formerly owned by Joseph W. Mears according to deed recorded in Volume 191 Page 373 of the Deed Records of Williamson County, Texas, and at 158.26 ft. passing a 5/8" iron rod set with an aluminum cap imprinted with "Holt Carson, Inc." for the South corner of said Nemir (11.041 acre) tract and for an angle corner of said Bowman (220.84 acre) tract, and continuing with the same bearing for a total distance of 1452.71 ft. to a 5/8" iron rod set with an aluminum cap imprinted with "Holt Carson, Inc." For the Southeast corner of said Bowman (220.84 acre) tract and for the Southeast corner of said Brown (9.84 acre) tract and for the Northeast corner of said Cunea (385 acre) tract, and being the Southeast corner of this tract of land, and from which a 60D nail set in a railroad tie in the centerline of the railroad tracks (for reference) bears N 42 deg. 16' E 55.92 ft.;

THENCE with the South line of said Bowman (220.84 acre) tract and with the South line of said Brown (9.84 acre) tract and with the North line of said Cunea (385 acre) tract and with the South line of the unused portion of Williamson County Road No. 277, S 56 deg. 52' 00" W 566.00 ft. to a point for the Southwest corner of this tract of land;

THENCE re-entering the interior of said Bowman (220.84 acre) tract and the interior of said Brown (9.84 acre) tract with the most Westerly line of this tract, N 33 deg. 00' W 32.00 ft. to the **PLACE OF BEGINNING**, containing 1.67 acre of land.

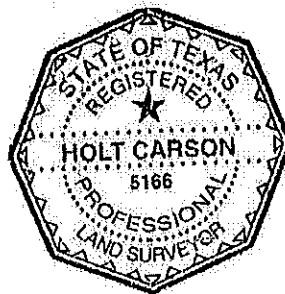
SURVEYED during the month of September, 2019.



Holt Carson

Registered Professional Land Surveyor No. 5166

see accompanying map: B 1044104



Commissioners Court - Regular Session

42.

Meeting Date: 02/11/2020

Executive Session

Submitted For: Charlie Crossfield

Submitted By: Charlie Crossfield, Road Bond

Department: Road Bond

Agenda Category: Executive Session

Information

Agenda Item

Discuss real estate matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.072 Deliberation Regarding Real Estate Property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with third person.)

A. Real Estate Owned by Third Parties

Preliminary discussions relating to proposed or potential purchase or lease of property owned by third parties

- a) Discuss the acquisition of real property for SW 183 and SH 29 Loop.
- b) Discuss the acquisition of real property for CR 176 at RM 2243
- c) Discuss the acquisition of real property: CR 101
- d) Discuss the acquisition of real property: CR 200
- e) Discuss the acquisition of real property for County Facilities.
- f) Discuss the acquisition of real property for Seward Junction SE and SW Loop.
- g) Discuss the acquisition of real property for SH 29 @ DB Wood.
- h) Discuss the acquisition of real property for Hairy Man Rd.
- i) Discuss the acquisition of real property for N. Mays.
- j) Discuss Somerset Road Districts No. 3 & 4 reimbursements for acquisition & construction of Reagan Blvd.
- k) Discuss the acquisition of real property for CR 111.
- l) Discuss the acquisition of real property for Corridor H
- m) Discuss the acquisition of drainage easements on the Forest North Drainage Project.
- n) Discuss the acquisition of real property for the expansion of Ronald Reagan at IH 35.
- o) Discuss the acquisition of right-of-way for Corridor C.
- p) Discuss the acquisition of right-of-way for Corridor F.
- q) Discuss the acquisition of right-of-way for Corridor D.
- r) Discuss the acquisition of right-of-way for SE Loop.
- s) Discuss the acquisition of right-of-way for Reagan extension.
- t) Discuss the acquisition of property near the County landfill.
- u) Discuss the acquisition of real property for the Brushy Creek Trail Project.
- v) Discuss the acquisition of real property in conjunction with WCCF for potential parkland/bird habitat.
- x) Discuss the acquisition of drainage/detention easements for real property North of WMCO Juvenile Detention Center

y) Discuss the acquisition of the MKT Right of Way

B. Property or Real Estate owned by Williamson County

Preliminary discussions relating to proposed or potential sale or lease of property owned by the County

- a) Discuss County owned real estate containing underground water rights and interests.

- b) Discuss possible sale of +/- 10 acres located on Chandler Road near the County Sheriff's Office Training Facility
- c) Potential governmental uses for 8th Street downtown parking lot
- d) Discuss possible uses of property owned by Williamson County on Main St. between 3rd and 4th Streets. (formerly occupied by WCCHD)
- e) Discuss property usage at Longhorn Junction
- f) Discuss sale of excess 183A right of way to abutting property owner.
- g) Discuss the sale of excess ROW at San Gabriel Parkway and Mel Mathis Ave.
- h) Discuss Blue Springs Boulevard
- i) Discuss county owned property located at Ed Schmidt Boulevard Hutto, Texas
- C. Consider intervention in lawsuit regarding de-listing of Bone Cave harvestman.
- D. Discuss the possible placement of agricultural-related monuments at the Williamson County Exposition Center with the participation of third parties.
- E. Discuss the Williamson County Reimbursement Agreement for Construction of San Gabriel Blvd. and New Hope Road with the City of Leander and TIRZ #1

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

No file(s) attached.

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Charlie Crossfield

Final Approval Date: 02/05/2020

Reviewed By

Andrea Schiele

Date

02/05/2020 04:03 PM

Started On: 02/05/2020 03:44 PM

Commissioners Court - Regular Session**43.****Meeting Date:** 02/11/2020

Economic Development

Submitted For: Charlie Crossfield**Submitted By:** Charlie Crossfield, Road Bond**Department:** Road Bond**Agenda Category:** Executive Session

Information**Agenda Item**

Discussion regarding economic development negotiations pursuant to Texas Government Code, Section 551.087:

- a) Business prospect(s) that may locate or expand within Williamson County.
- b) Wolf Lakes
- c) Flint Hill Resources-Taylor Fuel Storage Terminal on CR 366
- d) Project Deliver
- e) Project Advantage
- f) Project Cedar
- g) Project Expansion
- h) Project Arcos
- i) Project Woods
- j) Project Co-Op

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

No file(s) attached.

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Charlie Crossfield

Final Approval Date: 02/05/2020

Reviewed By

Andrea Schiele

Date

02/05/2020 04:03 PM

Started On: 02/05/2020 03:45 PM