

From: [Blake Skiles](#)
To: [Mike Knipstein](#); [Bruce VanderHaar](#)
Subject: RE: WilCo EMS...
Date: Thursday, April 30, 2020 7:22:10 AM
Attachments: [New Vendor Packet.pdf](#)
[image003.png](#)

Mike,

Purchasing does not setup new vendors that is an Audit function. They will need to complete a new vendor packet (attached) and submit that to Accounts Payable using the instruction in the packet.

If an agreement is required I do need to see that so I can get the necessary reviews completed and additional court approval for execution.

Thanks!

Blake S.

From: Mike Knipstein <MKnipstein@wilco.org>
Sent: Thursday, April 30, 2020 7:18 AM
To: Bruce VanderHaar <bruce@frontlinemobilehealth.com>; Blake Skiles <blake.skiles@wilco.org>
Subject: RE: WilCo EMS...

Blake,

On Tuesday the Commissioners Court approved WilCo EMS to have COVID-19 antibody tests performed on all EMS employees that opted to have the test run. Bruce is the contact for Front Line Mobile Health and they will be coordinating the tests.

Can I get you two to work together to get Front Line in the system so that they can bill for the tests. Blake, I'm not sure if there will need to be an agreement with Front Line. Bruce, Blake works in our purchasing department and will let you know everything that is needed.

Bruce, once everything is completed I will be your contact at WilCo EMS to begin testing. Please let me know if you need anything from me.

Thanks,
Mike

[Williamson County EMS](#)

Director

e: mknipstein@wilco.org

o: 512.943.1224 | c: 512.563.0814



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From: Bruce VanderHaar <bruce@frontlinemobilehealth.com>

Sent: Wednesday, April 29, 2020 4:30 PM

To: Mike Knipstein <MKnipstein@wilco.org>

Subject: Re: WilCo EMS...

EXTERNAL email: Exercise caution when opening.

Hi Mike,

If I send you a W-9 will that work?

Thanks

Bruce VanderHaar
Implementation Manager

Bruce@frontlinemobilehealth.com

512-838-3808 office | 480-338-0382 cell

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frontlinemobilehealth.com



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On Apr 29, 2020, at 12:24 PM, Mike Knipstein <MKnipstein@wilco.org> wrote:

Bruce,

Thank you so much for your help in getting this testing done. When you get a chance will you give me a call at 512-943-1224 so we can work on getting you all set up in our purchasing system.

Thanks,
Mike

[Williamson County EMS](#)

Director

e: mknipstein@wilco.org

o: 512.943.1224 | c: 512.563.0814

<image004.jpg><image003.jpg>

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