

NOTICE TO THE PUBLIC
WILLIAMSON COUNTY COMMISSIONERS COURT
September 22, 2020
9:30 A.M.

The Commissioners Court of Williamson County, Texas will meet in regular session in the Commissioners Courtroom, 710 Main Street, in Georgetown, Texas to consider the following items:

1. Review and approval of minutes.
2. Hear County Auditor concerning invoices, bills, Quick Check Report, wire transfers and electronic payments submitted for payment and take appropriate action including, but not limited to approval for payment provided said items are found by the County Auditor to be legal obligations of the county.
3. Public Comment Period. The Commissioners Court will conduct a Public Comment Period to allow members of the public to address the Court regarding matters pertaining to or affecting Williamson County but that do not appear as an Agenda Item on a meeting's Agenda. During such Public Comment Period, speakers shall be limited to a maximum of two (2) minutes to make his/her remarks and the maximum overall discussion time allowed for the Public Comment Period, regardless of the number of members of the public wishing to address the Court during such period, shall be limited to ten (10) minutes. Speaking time, to the extent possible, will be evenly allocated among speakers should more than five (5) speakers desire to speak during the Public Comment Period. Please note that the members of the Court may not comment at the meeting about matters that are not on the agenda.

CONSENT AGENDA

The Consent Agenda includes non-controversial and routine items that the Court may act on with one single vote. The Judge or a Commissioner may pull any item from the consent agenda in order that the court discuss and act upon it individually as part of the Regular Agenda.
(NONE)

REGULAR AGENDA

4. Discuss, consider and take appropriate action on proclamation recognizing September 2020 as "Suicide Prevention Awareness Month".
5. Discuss, consider, and take appropriate action on a resolution to establish a Williamson County Human Rights Commission.
6. Discuss, consider, and take appropriate action on a request from Hope Alliance for assistance in establishing a campus-like, all-inclusive, Multi-Agency Center (MAC).
7. Discuss, consider and take appropriate action on Quitclaim Release of Easement of two easements for public roadway purposes, known as Bluestem Road and Blueblade Road, shown in certain plat known as Rolling Hills, Unit 2, a subdivision in Williamson County Texas, recorded in Cabinet G, Slide 308, Plat Records of Williamson County, Texas.

8. Discuss, consider, and take appropriate action on a line item transfer to replenish funds.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100-0409-004998	Contingencies	\$65,000.00
To	0100-0409-004100	Professional Services	\$65,000.00

9. Discuss, consider, and take appropriate action on the FY20/21 Budget Order.

10. Discuss, consider and take appropriate action on the following 2020-2021 budgets:

0340 Tobacco Fund
0350 Law Library Fund
0364 Pretrial Intervention Fund
0374 County and District Court Technology Fund
0376 Surplus Elections Contracts Fund
0384 Records Archive Fund - County Clerk
0385 County Clerk Records Fund
0386 Records Management and Preservation Fund - District Clerk
0387 Records Technology Fund - District Clerk
0388 Court Records Preservation Fund
0390 Countywide Records Management and Preservation Fund
0507 Regional Communication System Fund
0545 Regional Animal Shelter Fund
0546 Regional Animal Shelter Donation Fund
0882 Fleet Maintenance Fund

11. Discuss, consider and acknowledge the following 2020-2021 budgets:

0355 Court Reporter Service Fund
0360 Courthouse Security Fund
0361 Justice of the Peace Security Fund
0367 Justice of the Peace, Precinct #3 Truancy Program
0368 Justice of the Peace, Precinct #2 Truancy Program
0369 Justice of the Peace, Precinct #4 Truancy Program
0370 Alternate Dispute Fund
0372 Justice of the Peace Technology Fund
0373 Justice of the Peace, Precinct #1 Truancy Program
0380 Probate Court Fund

12. Discuss, consider and take appropriate action to approve the projects and budgets for the 2017, 2018, 2019, 2020 and 2021 Capital Improvement Programs; the 2013 Park Bonds; 2019 Park Bonds and the 2015 Certificate of Obligation.

13. Discuss, consider and take appropriate action on funding matters relating to Coronavirus Aid, Relief, and Economic Security (CARES) Act to include, but not be limited to hearing an update on the Wilco Forward grant program, setting budget priorities in relation to remaining CARES Act funds and possible future funding and allocation plans in relation to CARES Act funds.

EXECUTIVE SESSION

"The Commissioners Court for Williamson County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices) and 551.087 (Deliberations regarding Economic Development Negotiations)."

14. Discuss real estate matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.072 Deliberation Regarding Real Estate Property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with third person.)
- A. Real Estate Owned by Third Parties
- Preliminary discussions relating to proposed or potential purchase or lease of property owned by third parties
- a) Discuss the acquisition of real property for SW 183 and SH 29 Loop.
 - b) Discuss the acquisition of real property for CR 176 at RM 2243
 - c) Discuss the acquisition of real property: O'Connor Signal Project
 - d) Discuss the acquisition of real property: CR 278
 - e) Discuss the acquisition of real property for County Facilities.
 - f) Discuss the acquisition of real property for Seward Junction SE and SW Loop.
 - g) Discuss the acquisition of real property for SH 29 @ DB Wood.
 - h) Discuss the acquisition of real property for CR 366.
 - i) Discuss the acquisition of real property for N. Mays.
 - j) Discuss Somerset Road Districts No. 3 & 4 reimbursements for acquisition & construction of Reagan Blvd.
 - k) Discuss the acquisition of real property for CR 111.
 - l) Discuss the acquisition of real property for Corridor H
 - m) Discuss the acquisition of real property for future SH 29 corridor.
 - n) Discuss the acquisition of real property for the expansion of Ronald Reagan at IH 35.
 - o) Discuss the acquisition of right-of-way for Corridor C.
 - p) Discuss the acquisition of right-of-way for Corridor F.
 - q) Discuss the acquisition of right-of-way for Corridor D.
 - r) Discuss the acquisition of right-of-way for SE Loop/Corridor A.
 - s) Discuss the acquisition of right-of-way for Reagan extension.
 - t) Discuss the acquisition of right of way for the Great Oaks Bridge Project.
 - u) Discuss the acquisition of real property for the Brushy Creek Trail Project.
 - v) Discuss the acquisition of real property in conjunction with WCCF for potential parkland/bird habitat.
 - x) Discuss the acquisition of drainage/detention easements for real property North of WMCO Juvenile Detention Center

- y) Discuss the acquisition of the MKT Right of Way
- B. Property or Real Estate owned by Williamson County
- Preliminary discussions relating to proposed or potential sale or lease of property owned by the County
 - a) Discuss County owned real estate containing underground water rights and interests.
 - b) Discuss possible sale of +/- 10 acres located on Chandler Road near the County Sheriff's Office Training Facility
 - c) Potential governmental uses for 8th Street downtown parking lot
 - d) Discuss possible uses of property owned by Williamson County on Main St. between 3rd and 4th Streets. (formerly occupied by WCCHD)
 - e) Discuss property usage at Longhorn Junction
 - f) Discuss sale of excess 183A right of way to abutting property owner.
 - g) Discuss the sale of excess ROW at San Gabriel Parkway and Mel Mathis Ave.
 - h) Discuss Blue Springs Boulevard
 - i) Discuss county owned property located at Ed Schmidt Boulevard Hutto, Texas
- C. Consider intervention in lawsuit regarding de-listing of Bone Cave harvestman.
- D. Discuss the possible placement of agricultural-related monuments at the Williamson County Exposition Center with the participation of third parties.
- E. Discuss the Williamson County Reimbursement Agreement for Construction of San Gabriel Blvd. and New Hope Road with the City of Leander and TIRZ #1.

- 15.** Discussion regarding economic development negotiations pursuant to Texas Government Code, Section 551.087:
- a) Business prospect(s) that may locate or expand within Williamson County.
 - b) Wolf Lakes
 - c) Flint Hill Resources-Taylor Fuel Storage Terminal on CR 366
 - d) Project Deliver
 - e) Project Advantage
 - f) Project Cedar
 - g) Project Expansion
 - h) Project Arcos
 - i) Project Woods
 - j) Project Co-Op
 - k) Project Liberty
 - l) Project Long Haul
 - m) Project Bon Jovi

- 16.** Discuss pending or contemplated litigation, settlement matters and other confidential attorney-client legal matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.071 consultation with attorney.), including the following:
- a) Litigation or claims or potential litigation or claims against the County or by the County
 - b) Status Update-Pending Cases or Claims;
 - c) Employee/personnel related matters
 - d) Other confidential attorney-client matters, including contracts and certain matters related to county defense issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.

- e) Civil Action; American Stewards of Liberty, et al. v. David Bernhardt, et al., In the Western District Court, Western District of Texas, Austin Division.
- f) Civil Action No. 1:18-CV-49, Troy Mansfield v. Williamson County, In The United States District Court for the Western District of Texas, Austin Division.
- g) Cause No. 18-0903-C425/Court of Appeals Number: 01-19-00025-CV; Dee Hobbs, Williamson County Attorney v. Bill Gravell, Jr., Williamson County Judge, and Terry Cook, Cynthia Long, Valerie Covey and Russ Boles, County Commissioners; In the 425th District Court of Williamson County, Texas
- h) Cause No. 19-0850-C368; County of Williamson vs. Purdue Pharma, LP et al., In the District Court of Williamson County, Texas.
- i) Civil Action No. 1:17-cv-01114-LY, Elizabeth Saucedo and Tettus Davis v. Jonathon Hodgkiss, In The United States District Court for the Western District of Texas, Austin Division.
- j) Case No. 19-0466-CC1; Billy Baskett v. Williamson County Sheriff's Office et. al; In the County Court at Law No. 1 of Williamson County, Texas.
- k) Cause No. 1:18-CV-0198; Officer Mary Teague v. Williamson County, Travis County and City of Giddings, In the United States District Court for the Western District of Texas, Austin Division
- l) D-1-GN-19-005511; Brian Johns v. Williamson County, Texas; In the 53rd Judicial District Court of Travis County, Texas
- m) Civil Action No. 1:19-CV-1163; Amanda McCoy v. Williamson County, Texas et al., In the United States District Court for the Western District of Texas Austin Division.
- n) Claim of Regina Wright.
- o) Cause No. 19-0406-C368; Anthony Garcia and Victoria Garcia et al. v. Stephen Wade Freeman et al. v. Wayne Finch et al.; In the 368th District Court of Williamson County, Texas.
- p) Civil Action No. 1:20-CV-00062; Jaivonte Roberts v. Williamson County, Texas et al., In the United States District Court for the Western District of Texas Austin Division.
- q) Case: 1:20-CV-255-LY; Jay Kreper v. Williamson County et al.; In the United States District Court for the Western District of Texas, Austin Division.
- r) Cause No. 20-0752-C26; County of Williamson, by and through the Williamson County Commissioners Court v. Robert Chody, Individually and in his Official Capacity as Sheriff of Williamson County; In the 26th District Court of Williamson County, Texas.
- s) Legal matters relating to Javier Ambler.
- t) Case 1:20-cv-00927-LY; Heather Vargas v. Williamson County, Texas; In The United States District Court for the Western District Of Texas Austin Division
- u) U.S. Department of Labor - Office of the Assistant Secretary for Veteran's Employment and Training Service Case # TX-2020-00017-20-G - Brooke Kronmiller.
- v) Case No. 1:20-CV-00842; SonWest Co. v. J. TERRON EVERSTON, in his official capacity as Williamson County Engineer, et al.; In the United States District Court for the Western District of Texas, Austin Division.
- w) Civil Action No. 1:20-cv-836; Elizabeth Firey v. Williamson County, In The United States District Court for the Western District Of Texas Austin Division.
- x) Cause No. 20-1213-C368; Michael Klier v. Williamson County; In the 368th Judicial District Court of Williamson County, Texas.
- y) Legal matters relating to the Tax Increment Funding Agreement between the City of Hutto and Williamson County regarding the Hutto Coop Project/Hutto TIRZ No. 1

Hutto Coop District.

17. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of Williamson County officers, directors, employees and/or positions, including but not limited to conducting deliberation and discussion pertaining to annual reviews of department heads and appointed officials (Executive Session as per Tex. Gov. Code Section 551.074 – Personnel Matters).

REGULAR AGENDA (continued)

18. Discuss and take appropriate action concerning economic development.
19. Discuss and take appropriate action concerning real estate.
20. Discuss pending or contemplated litigation, settlement matters and other confidential attorney-client legal matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.071 consultation with attorney.), including the following:
 - a) Litigation or claims or potential litigation or claims against the County or by the County
 - b) Status Update-Pending Cases or Claims;
 - c) Employee/personnel related matters
 - d) Other confidential attorney-client matters, including contracts and certain matters related to county defense issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.
 - e) Civil Action; American Stewards of Liberty, et al. v. David Bernhardt, et al., In the Western District Court, Western District of Texas, Austin Division.
 - f) Civil Action No. 1:18-CV-49, Troy Mansfield v. Williamson County, In The United States District Court for the Western District of Texas, Austin Division.
 - g) Cause No. 18-0903-C425/Court of Appeals Number: 01-19-00025-CV; Dee Hobbs, Williamson County Attorney v. Bill Gravell, Jr., Williamson County Judge, and Terry Cook, Cynthia Long, Valerie Covey and Russ Boles, County Commissioners; In the 425th District Court of Williamson County, Texas
 - h) Cause No. 19-0850-C368; County of Williamson vs. Purdue Pharma, LP et al., In the District Court of Williamson County, Texas.
 - i) Civil Action No. 1:17-cv-01114-LY, Elizabeth Saucedo and Tettus Davis v. Jonathon Hodgkiss, In The United States District Court for the Western District of Texas, Austin Division.
 - j) Case No. 19-0466-CC1; Billy Baskett v. Williamson County Sheriff's Office et. al; In the County Court at Law No. 1 of Williamson County, Texas.
 - k) Cause No. 1:18-CV-0198; Officer Mary Teague v. Williamson County, Travis County and City of Giddings, In the United States District Court for the Western District of Texas, Austin Division
 - l) D-1-GN-19-005511; Brian Johns v. Williamson County, Texas; In the 53rd Judicial District Court of Travis County, Texas
 - m) Civil Action No. 1:19-CV-1163; Amanda McCoy v. Williamson County, Texas et al., In the United States District Court for the Western District of Texas Austin Division.

- n) Claim of Regina Wright.
- o) Cause No. 19-0406-C368; Anthony Garcia and Victoria Garcia et al. v. Stephen Wade Freeman et al. v. Wayne Finch et al.; In the 368th District Court of Williamson County, Texas.
- p) Civil Action No. 1:20-CV-00062; Jaivonte Roberts v. Williamson County, Texas et al., In the United States District Court for the Western District of Texas Austin Division.
- q) Case: 1:20-CV-255-LY; Jay Kreper v. Williamson County et al.; In the United States District Court for the Western District of Texas, Austin Division.
- r) Cause No. 20-0752-C26; County of Williamson, by and through the Williamson County Commissioners Court v. Robert Chody, Individually and in his Official Capacity as Sheriff of Williamson County; In the 26th District Court of Williamson County, Texas.
- s) Legal matters relating to Javier Ambler.
- t) Case 1:20-cv-00927-LY; Heather Vargas v. Williamson County, Texas; In The United States District Court for the Western District Of Texas Austin Division.
- u) U.S. Department of Labor - Office of the Assistant Secretary for Veteran's Employment and Training Service Case # TX-2020-00017-20-G - Brooke Kronmiller.
- v) Case No. 1:20-CV-00842; SonWest Co. v. J. TERRON EVERSTON, in his official capacity as Williamson County Engineer, et al.; In the United States District Court for the Western District of Texas, Austin Division.
- w) Civil Action No. 1:20-cv-836; Elizabeth Firey v. Williamson County, In The United States District Court for the Western District Of Texas Austin Division.
- x) Cause No. 20-1213-C368; Michael Klier v. Williamson County; In the 368th Judicial District Court of Williamson County, Texas.
- y) Legal matters relating to the Tax Increment Funding Agreement between the City of Hutto and Williamson County regarding the Hutto Coop Project/Hutto TIRZ No. 1 Hutto Coop District.

21. Discuss, consider and take appropriate action regarding the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of Williamson County officers, directors or employees, including but not limited to any necessary action pertaining to conducting annual reviews of department heads and appointed officials.

22. Comments from Commissioners.

Bill Gravell, Jr., County Judge

This notice of meeting was posted in the locked box located on the south side of the Williamson County Courthouse, a place readily accessible to the general public at all times, on the 17th day of September 2020 at 5:00 P.M. and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Commissioners Court - Regular Session**4.****Meeting Date:** 09/22/2020

Suicide Prevention Awareness

Submitted For: Cynthia Long**Submitted By:** Kathy Pierce,
Commissioner
Pct. #2**Department:** Commissioner Pct. #2**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider and take appropriate action on proclamation recognizing September 2020 as "Suicide Prevention Awareness Month".

Background

Behavioral health, stress, and well-being: focusing on decreasing poor mental health, stress and substance use remains the number one priority as identified in the 2020 – 2022 Williamson County Community Health Improvement Plan (CHIP). One of the goals under this priority in the CHIP is to "work to reduce the stigma of seeking behavioral health services by increasing public awareness that mental healthcare is an important part of overall healthcare and wellness". The Williamson County Behavioral Task Force and countless community partners continue to strive to reduce the suicide rate in Williamson County and to make behavioral health services assessable to those in Williamson County. The Williamson County suicide rate in 2019 was 13.4 per 100,000, which is a little lower than the state average of 13.7 and the national average of 14.5.

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

Proclamation
National Suicide Facts
Texas Facts

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Kathy Pierce

Final Approval Date: 09/17/2020

Reviewed By

Andrea Schiele

Date

09/17/2020 10:41 AM

Started On: 09/17/2020 10:03 AM

State of Texas
County of Williamson
Know all men by these presents:

That on the 22nd day of September 2020 the Commissioners Court of Williamson County, Texas met in duly called session at the Williamson County Courthouse, 710 Main Street, Georgetown, Texas, with the following members present:

Bill Gravell, Jr., County Judge
Terry Cook, Commissioner Precinct One
Cynthia P. Long, Commissioner Precinct Two
Valerie Covey, Commissioner Precinct Three
Russ Boles, Commissioner Precinct Four

And at said meeting, among other business, the Court considered the following:

PROCLAMATION

WHEREAS, September is National Suicide Prevention Awareness Month and the Williamson County Commissioners Court recognizes suicide as a public health problem with suicide being the 10th leading cause of death overall in the US, the 11th leading of cause of death in Texans, with 79 individuals in Williamson County losing their life to suicide in 2019, and;

WHEREAS, suicide thoughts, much like mental health conditions, can affect anyone regardless of age, gender or background, but deaths are higher among males, whites, elderly and are increasing among youth, with suicide being the 3rd leading cause of death in Texans between 15 to 24 years old, and;

WHEREAS, each day in Texas there are more than 6 suicide deaths and nearly 30 hospitalizations for attempted suicide that according to the Texas Department of State Health Services, and;

WHEREAS, suicide is preventable and there is hope when the stigma associated with seeking treatment for mental illness, substance abuse and suicide prevention services is eliminated and barriers that discourage persons at risk from seeking life-saving help are removed, and;

WHEREAS, it is important to know the warning signs of suicide, which include: withdrawing from friends, family and community; increased substance use; agitation or aggressive behavior; expressions of hopelessness ("I wish I was never born"); dramatic mood swings; and impulsive or reckless behavior, and;

WHEREAS, talking openly and honestly to friends and loved ones and not being afraid to ask if they are planning to kill or harm themselves can help save a life. Know that professional help is available, including 24/7 assistance from the National Suicide Prevention Lifeline at 1-800—841-1255, and;

WHEREAS, the Williamson County Commissioners Court recognizes September 2020 as National ***"Suicide Prevention Awareness Month"*** and encourages all to stay connected and seek help if needed.

PROCLAIMED THIS 22ND DAY OF SEPTEMBER 2020.

Bill Gravell, Jr., County Judge

Suicide Facts & Figures:

United States 2020

Suicide is a preventable public health problem and a leading cause of death in the United States. More investment in suicide prevention, education and research will prevent the untimely deaths of thousands of Americans each year.

Suicide was the **10th leading cause of death** in the United States.



On average, **132 Americans** died by suicide each day.

1.4 million Americans attempted suicide.



90% of those who died by suicide had a diagnosable mental health condition at the time of their death.

Men died by suicide **3.6x** more often than women. Women were **1.4x** more likely to attempt suicide.



48,344 Americans died by suicide.

- **2nd** leading cause of death for ages 10-34
- **4th** leading cause of death for ages 35-54

In 2017, the suicide rate was **1.5x higher** for Veterans than for non-Veteran adults over the age of 18.



Over **950,000** years of potential life were lost to suicide before age 65.



Firearms accounted for slightly more than half (**50.54%**) of all suicide deaths.



Suicide deaths and attempts cost **\$69 billion** in combined work-loss and medical cost in 2015.

10.3% of Americans have thought about suicide

54% of Americans have been affected by suicide

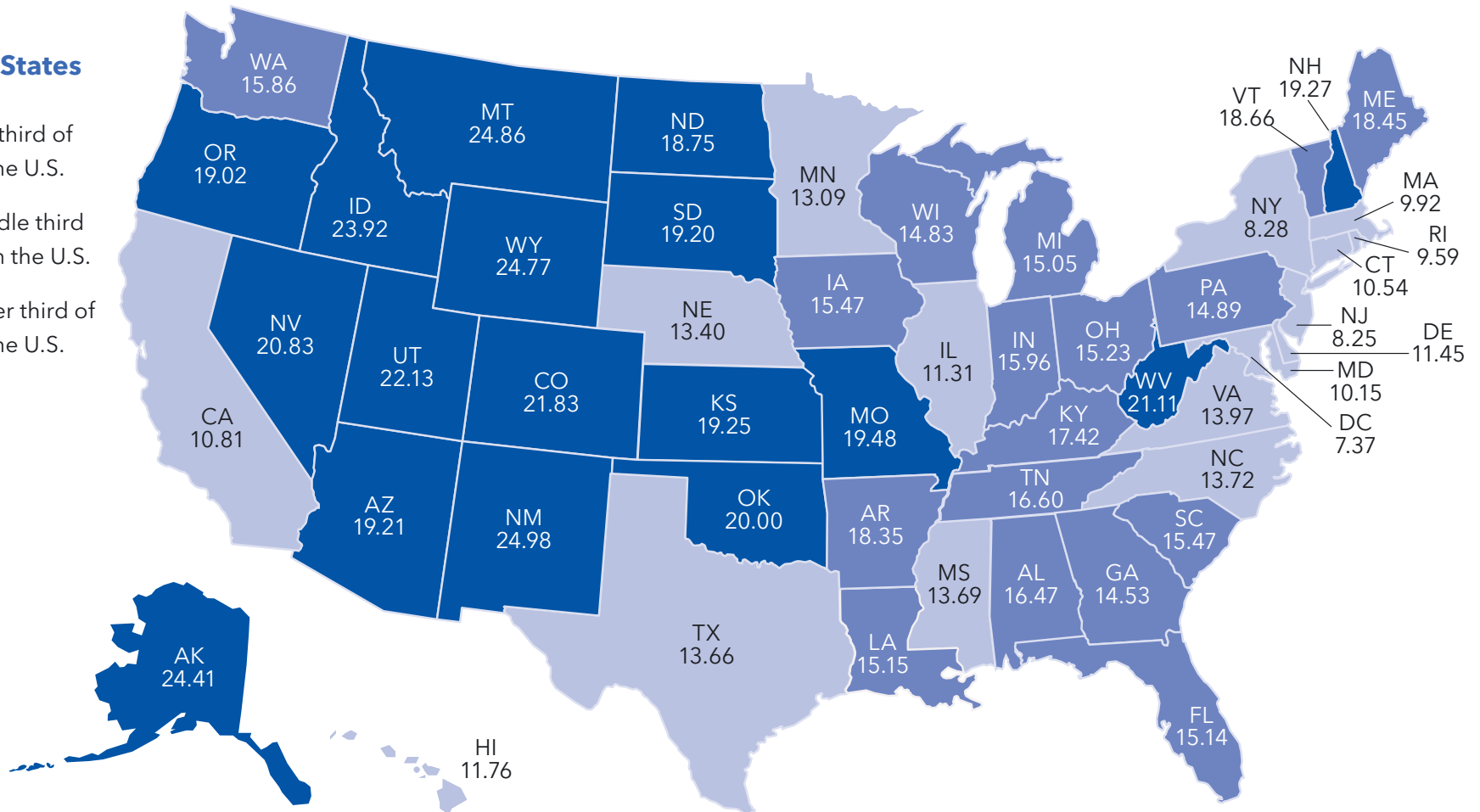
CDC, 2018 Fatal Injury Reports (accessed from www.cdc.gov/injury/wisqars/fatal.html on 3/1/20). Find additional citation information at afsp.org/statistics.

Suicide Facts & Figures:

United States 2020

Suicide Rates in the United States

- States in the top third of suicide rates in the U.S.
- States in the middle third of suicide rates in the U.S.
- States in the lower third of suicide rates in the U.S.



CDC, 2018 Fatal Injury Reports (accessed from www.cdc.gov/injury/wisqars/fatal.html on 3/1/20). Find additional citation information at afsp.org/statistics.

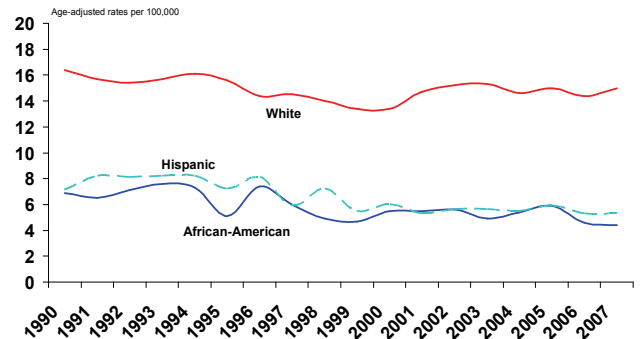
The State of the State TEXAS FACTS

suicide prevention

THE SCOPE OF INJURY

- > Each day in Texas there are more than 6 suicide deaths and nearly 30 hospitalizations for attempted suicide.
- > Suicide is the 11th leading cause of death for Texans and the third leading cause of death among youth ages 15 to 24.
- > Suicide deaths occur disproportionately among males, Whites, and the elderly; 60% of Texas suicide deaths occur among people 25-64 years of age.
- > Rates of suicide among Whites increased 12% since 2000, particularly among females; rates among Blacks and Hispanics have remained stable during the same time.
- > Estimated medical costs of Texas hospitalizations for suicide attempts average \$8,849 per patient, or more than \$95.6 million annually. *Suicide Prevention Resource Center*

Texas Suicide Deaths
by Race/Ethnicity



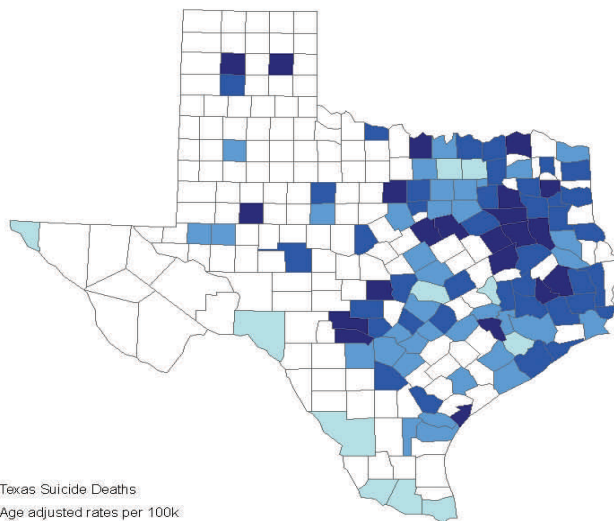
Source: Texas Department of State Health Services, Vital Statistics Unit

FACT FACT

9 of 10 people who die from suicide have a mental health disorder; 95% of people with a mental health disorder do not die from suicide. *Institute of Medicine, 2002*

This indicates the complex nature of suicide and the need for multifaceted approach to prevention.

Texas Suicide Deaths, 2000-2006



Texas Suicide Deaths
Age-adjusted rates per 100k
5.34 - 9.16
9.17 - 12.75
12.76 - 16.44
16.45 - 23.69

Annualized Age-adjusted Rate for Texas: 10.73

Data Sources: NCHS National Vital Statistics System for numbers of deaths; U.S. Census Bureau for population estimates. Prepared by: Center for Health Statistics, GIS, June 2010

RESOURCES AVAILABLE

Texas Suicide Prevention Network

www.texassuicideprevention.org

Suicide Prevention Resource Center

www.sprc.org

Texas Suicide Prevention Plan

http://www.sprc.org/stateinformation/PDF/stateplans/plan_tx.pdf

WHAT CAN YOU DO? YOU DO?

Suicides are preventable!

If you or someone you know is in crisis, call
1 (800) 273-TALK (8255)
to connect to a suicide/crisis center in your area.

Attend gate-keeper training to learn how to recognize
and respond to suicide warning signs.



Contact CDC
Centers for Disease Control and Prevention
National Center for Injury Prevention and Control
(NCIPC)
1-800-CDC-INFO (232-4636)
TTY: 1-888-232-6348
www.cdc.gov/Injury



Contact Texas Department of State Health
Services
Environmental & Injury Epidemiology and
Toxicology Unit
(512) 458-7111 FAX: (512) 458-7666
www.dshs.state.tx.us/injury

Publication No. E09-13554

Commissioners Court - Regular Session**5.****Meeting Date:** 09/22/2020

Human Rights Commission

Submitted For: Terry Cook**Submitted By:** Garry Brown,
Commissioner
Pct. #1**Department:** Commissioner Pct. #1**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider, and take appropriate action on a resolution to establish a Williamson County Human Rights Commission.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

Human Rights Commission resolution

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Garry Brown

Final Approval Date: 09/17/2020

Reviewed By

Andrea Schiele

Date

09/17/2020 10:23 AM

Started On: 09/17/2020 09:14 AM



RESOLUTION

Whereas, institutional and systemic racism have been around for generations, the Williamson County Commissioners Court strongly condemns the actions that have resulted in serious mental, emotional, economic, and physical harm and in, some cases, horrific deaths over multiple decades; and

Whereas, a reviewer of the data can find discrimination revealed in most aspects of life faced by people of color. For instance, children of racial and ethnic minorities are expelled from school at much higher rates than white children, and lenders are found to continue the practice of redlining for extending credit to people of color. The COVID-19 pandemic has shown a harsh spotlight on the effects of being on the front lines while having limited to no medical access for people of color in the United States. There are many other examples of long and systemic disparities stemming from discrimination faced by people of color in their everyday lives; and

Whereas, we acknowledge that thoughtful, direct action requires a bold first step on a journey that will lead the way to a more diverse, inclusive, and equitable society as Williamson County advances in the 21st Century and helps bend the arc of the moral universe towards Justice and Equity;

NOW THEREFORE BE IT RESOLVED that the Williamson County Commissioners Court charter a permanent Human Rights Commission which meets monthly and that it will examine the following five life subject areas- **Economy, Education, Health, Housing, and Justice**- and acts as an advisory body to the Williamson County Commissioners Court on all matters involving racial, religious, sexual, or ethnic discrimination and discriminatory policies;

AND BE IT FURTHER RESOLVED that each Court Member appoint 3 people at the Commissioners Court Session on September 29, 2020;

AND BE IT FURTHER RESOLVED that terms shall be:

- Two years in length, running October 1 – September 30
- Staggered terms determined by lot or drawing at the first meeting of the commission

Passed by Commissioners Court and Signed on this date: _____

Bill Gravell, County Judge

On behalf of the Williamson County Commissioners Court Members

Commissioners Court - Regular Session**6.****Meeting Date:** 09/22/2020

Hope Alliance request

Submitted For: Terry Cook**Submitted By:** Garry Brown,
Commissioner
Pct. #1**Department:** Commissioner Pct. #1**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider, and take appropriate action on a request from Hope Alliance for assistance in establishing a campus-like, all-inclusive, Multi-Agency Center (MAC).

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

Hope Alliance request

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Garry Brown

Final Approval Date: 09/16/2020

Reviewed By

Andrea Schiele

Date

09/16/2020 02:43 PM

Started On: 09/16/2020 02:10 PM

Williamson County Crisis Center d/b/a
HOPE ALLIANCE



Request for Support
from
Williamson County, TX

Williamson County Crisis Center d/b/a
Hope Alliance
2020-2021 Board of Directors

Charles Pittman, President (April 2021) Current Term Ends: 1/2023 Georgetown, TX 78628 Retired Member Since: January 2017	Nancy Bowman, Past Pres (April 2021) Current Term Ends: 4/2023 Georgetown, TX 78628 Retired, Marketing Professional Member Since: April 2014
Sean Barber, Vice President (April 2021) Current Term Ends: 3/2021 Round Rock, TX 78664 Founder/CEO, Waste & Recycling Plastic Containers Member Since: March 2018	Sally Volling, Treasurer (April 2021) Current Term Ends: 3/2021 Georgetown, TX 78628 Southwestern University, CPA Member Since: March 2018
Virginia Gen, Secretary (April 2021) Current Term Ends: 3/2021 Austin, TX 78717 Retired, ExxonMobil Human Resources Member Since: March 2018	Dr. Joanna Davis Current Term Ends: 4/2021 Georgetown, TX 78628 Endodontist/Owner, Oakwood Endodontic Member Since: April 2009
Renee Petsche, Historian (October 2019) Current Term Ends: 1/2022 Round Rock, TX 78664 Partner/CFO, Baker & Petsche Publishing LLC Member Since: January 2010	Sandy Sigman Sargent Current Term Ends: 10/2021 Georgetown, TX 78628 Retired, ExxonMobil Human Resources Member Since: October 2012
Andrew Norris Current Term Ends: 4/2022 Round Rock, TX 78681 AllState Insurance Agency - Owner Member Since: April 2016	Valerie Francois Current Term Ends: 5/2022 Round Rock, TX 78665 City of Round Rock, HR Director Member Since: May 2016
Diane Bennett Current Term Ends: 3/2023 Cedar Park, TX 78613 Realtor, RE Consultant, ReMax Capital City Member Since: March 2017	Janet Vito Current Term Ends: 1/2021 Austin, TX 78723 uShip, VP of Marketing Member Since: January 2018
Donna Brihuega Miller Current Term Ends: 1/2022 Austin, TX 78750 Schwab Member Since: January 2019	Shawn Dick Current Term Ends: 5/2022 Georgetown, Texas 78626 Williamson County District Attorney Member Since: May 2019
Estella Galan Colmenero Current Term Ends: 2/2023 Austin, TX 78701 Loan Officer/Angel Oak Home Loans, LLC Member Since: February 2020	Jason Williams Current Term Ends: 2/2023 Liberty Hill, Texas 78642 Account Executive, Equinix Member Since: February 2020



Mission

Hope Alliance assists those affected by family and sexual violence by providing safety, services and developing partnerships that lead to hope, healing and prevention.

Philosophy

Hope Alliance believes that physical, sexual, emotional, psychological or financial abuse of one human being by another is unacceptable. Hope Alliance believes that all abuse diminishes or prohibits the full expression of life and growth that is every person's right. The services provided by professional staff of this agency are designed to create positive change in the lives of survivors of family and/or sexual violence and to equip survivors with the knowledge and skills necessary for them to break the cycles of violence in which they live.

Hope Alliance operates with a staff that accepts responsibility for their own futures while at the same time being committed to advancing the mission, by supporting the organization's efforts to improve our community's knowledge of the dynamics of abuse and to acknowledge our Allies of Hope partners volunteers and donors. The employees of Hope Alliance are skilled facilitators of change who are able to focus the agency's capacity on translating its mission into reality.



Hope Alliance Services

NEARLY 100% OF THOSE WHO BECOME FACE-TO-FACE CLIENTS INITIATE A CRY FOR HELP TO OUR HOTLINE.



In 2019, Hope Alliance fielded 2,688 Hotline calls.

After completing a “Lethality Questionnaire,” 998 of the 2,688 callers became Clients and were scheduled for immediate residential or non-residential “Intakes.” Sadly, another 1,000+ potential Clients were referred to other agencies outside of Williamson County because Hope Alliance (HA) operates at full capacity most of the time.

Residential Units of Service

In 2019 Hope Alliance (HA) provided 17,586 Units of Service (UoS) from our 30-bed Emergency Shelter. A Unit of Service (UoS) involves a face-to-face session between a Client and Staff person discussing a specific topic for about 1 hour. We also provided 357 people 7,983 Sheltered Nights of Safety, clothing, food, toiletries and transportation. Below are the UoS per Funding Stream provided at the Shelter in 2019:

<u>Funding Stream</u>	<u>Units of Service</u>	<u>Clients</u>
CJD VOCA	3,176	787
HHSC	14,410	868
Total	17,586	

Non-Residential Units of Service

In 2019, HA also provided 18,316 UoS from our Counseling Center too. A UoS is a face-to-face session between a Client and Staff person discussing a specific topic for about 1 hour. These services were provided for 641 people. Below are the UoS per Funding Stream provided from our Counseling Center in 2019:

<u>Funding Stream</u>	<u>Units of Service</u>	<u>Clients</u>
OVAG OAG	13,912	957
SAPCS State	4,404	400
Total	18,316	

In 2019, the combined total UoS provided from all funding sources at both the Shelter and the Counseling Center were 35,902, which were delivered over the course of a total 37,509 hours.

- ★ In 2019, HA’s average Cost per Hour of Labor for all 38 Staff Members was \$19.12.
- ★ HA’s Labor Costs to produce 35,902 UoS in 2019 was \$686,446.
- ★ In 2019, the City of Round Rock’s average Mid-Point Cost per Hour of Labor for 218 positions was \$32.63
- ★ RR’s Labor Costs to produce 35,902 UoS would have been \$1,171,590 or 70.7% higher than HA’s, not including costs of “fringe,” payroll taxes, building and/or maintaining both a Counseling Center and a Shelter.
- ★ In 2019, Williamson County’s average Mid-Point Cost per Hour of Labor for 1,731 positions was \$26.40.
- ★ WILCO’s Labor Costs to produce 35,902 UoS would have been \$947,813 or 38.0% higher than HA’s, not including costs of “fringe,” taxes, building and/or maintaining both a Counseling Center and a Shelter.
- ★ Due to the COVID-19 pandemic’s Social Distancing requirements, HA reduced the population in our Shelter from 30 to about 15. The consequences of that decision are an unprecedented number of potential clients being placed on our “Waitlist” which results in an unprecedented wait time before clients can gain shelter.
- ★ FOR EVERY ONE PERSON SERVED BY HA IN 2019, ANOTHER PERSON WAS REFERRED TO SOME OTHER AGENCY OUTSIDE OF WILLIAMSON COUNTY BECAUSE HA OPERATES AT ALMOST FULL CAPACITY ALMOST ALL THE TIME.



HA's Strategic Plan Goal:

Create a campus-like, all-inclusive, Multi-Agency Center

FOR EVERY ONE PERSON SERVED BY HA IN 2019, ANOTHER PERSON WAS REFERRED TO SOME OTHER AGENCY OUTSIDE OF WILLIAMSON COUNTY BECAUSE HA OPERATES AT ALMOST FULL CAPACITY MOST ALL THE TIME.

A few other ways to drive this point home are to say: 1) 1,000 victims per year are being sent to service providers outside of Williamson County, or 2) HA is serving only ½ of the demand for Family Violence and/or Sexual Assault services, or 3) Citizens of Williamson County who are victims of Family Violence and/or Sexual Assault in Williamson County are underserved.

HA's Strategic Plan and Goal for the future of Family Violence and Sexual Assault services in WILCO is to expand our organizational capacity to provide needs-based, wrap-around, trauma-informed services to everyone who has been victimized by Family Violence and/or Sexual Assault in the County. The Plan calls for services to be conducted at a campus-like, all-inclusive, Multi-Agency Center (MAC), but we cannot do this on our own and we need your help. HA needs a gift of Land, or a gift of Land with a 30,000 sq. ft. building that can be remodeled into a Shelter, or a gift of money so that HA can purchase items 1 or 2 above.

A Multi-Agency Center (MAC) is one where three or more organizations with similar missions are partners, working together and co-located under one roof. Service partners may be onsite full-time or part-time; they may or may not have a centralized intake and information sharing process. The overall goal of a MAC is to ensure that clients have access to all necessary services, to enhance their safety and increase offender accountability. Victims and their families who report to the MAC can obtain legal advice, safety planning, make a statement, obtain accommodation planning, medical evidence of violence, transport assistance, trauma processing, even Sheltered Nights of Safety.

A Multi-Agency Center provides one physical location to:

- Reduce the number of places victims must visit to obtain all the help and the services they need to put an end to the violence,
- Reduce the trauma caused by the number of times victims must re-tell their story to authorities,
- Foster collaboration and a common approach between all the different agencies, and
- Increase access to services and support for victims and their children.

Documented and published outcomes/benefits of Multi-Agency Centers include:

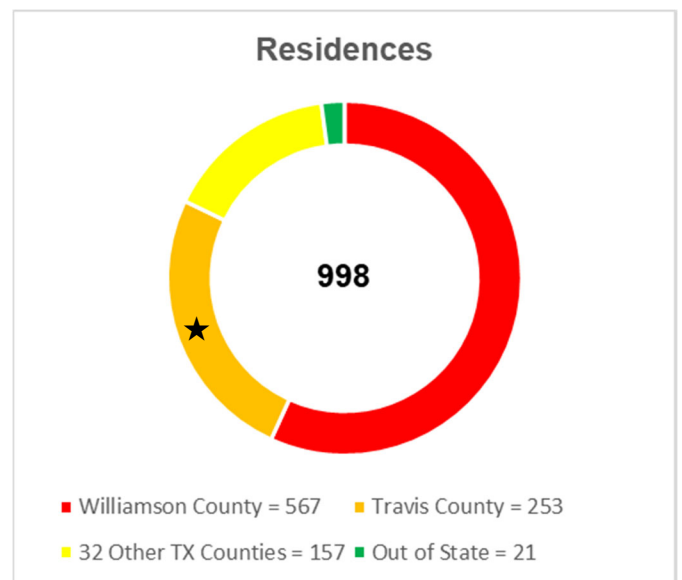
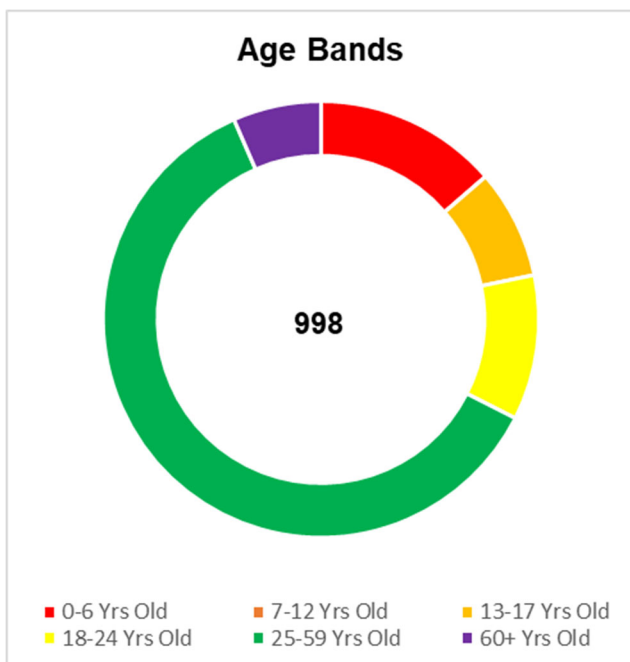
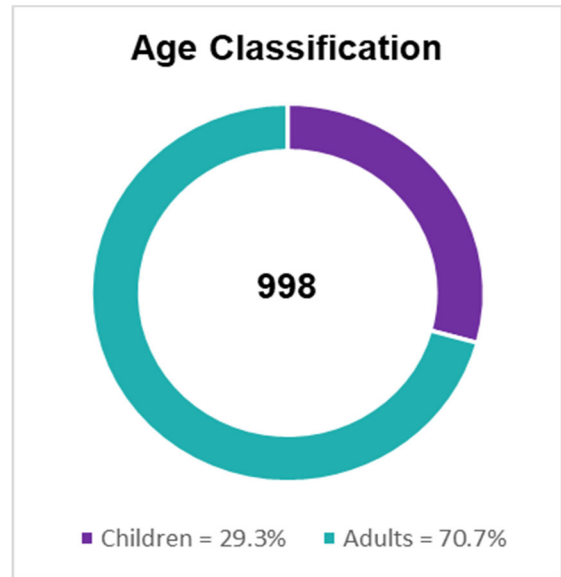
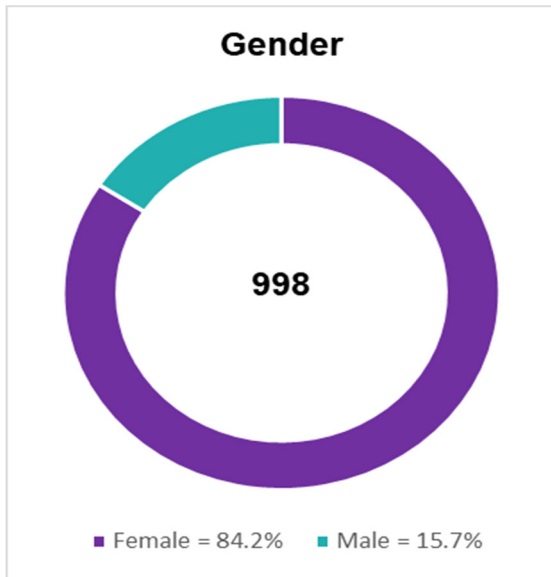
- Reduced Homicides,
- Increased victim safety,
- Increased autonomy and empowerment for victims,
- Reduced fear and anxiety for victims and their children,
- Reduced recantation and minimization of victims when they are wrapped in services and support,
- Increased efficiency in collaborative services among providers,
- Increased prosecution of offenders,
- Dramatically increased community support for services to victims and their children (Gwinn & Strack, 2006).

A Multi-Agency Center has been identified as a best practice in the field of Family Violence intervention and prevention services by the US Department of Justice. Such Centers are also included in the Violence Against Women Act of 2005.



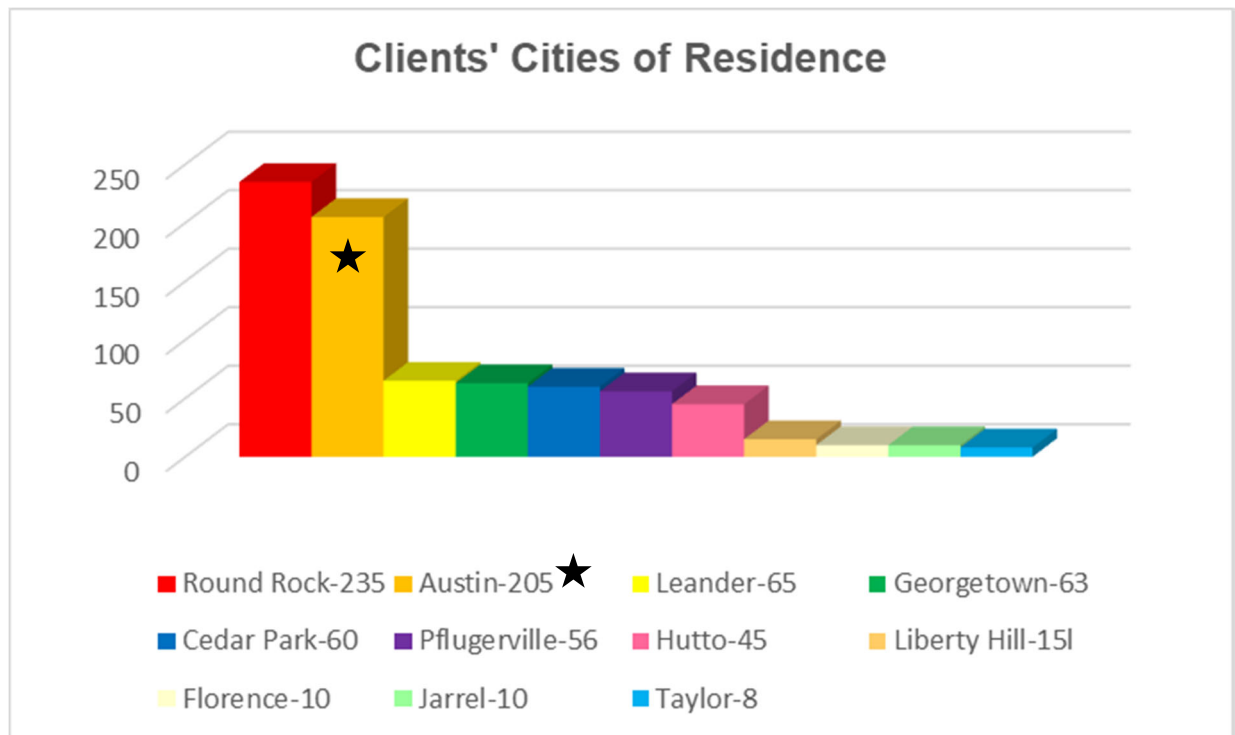
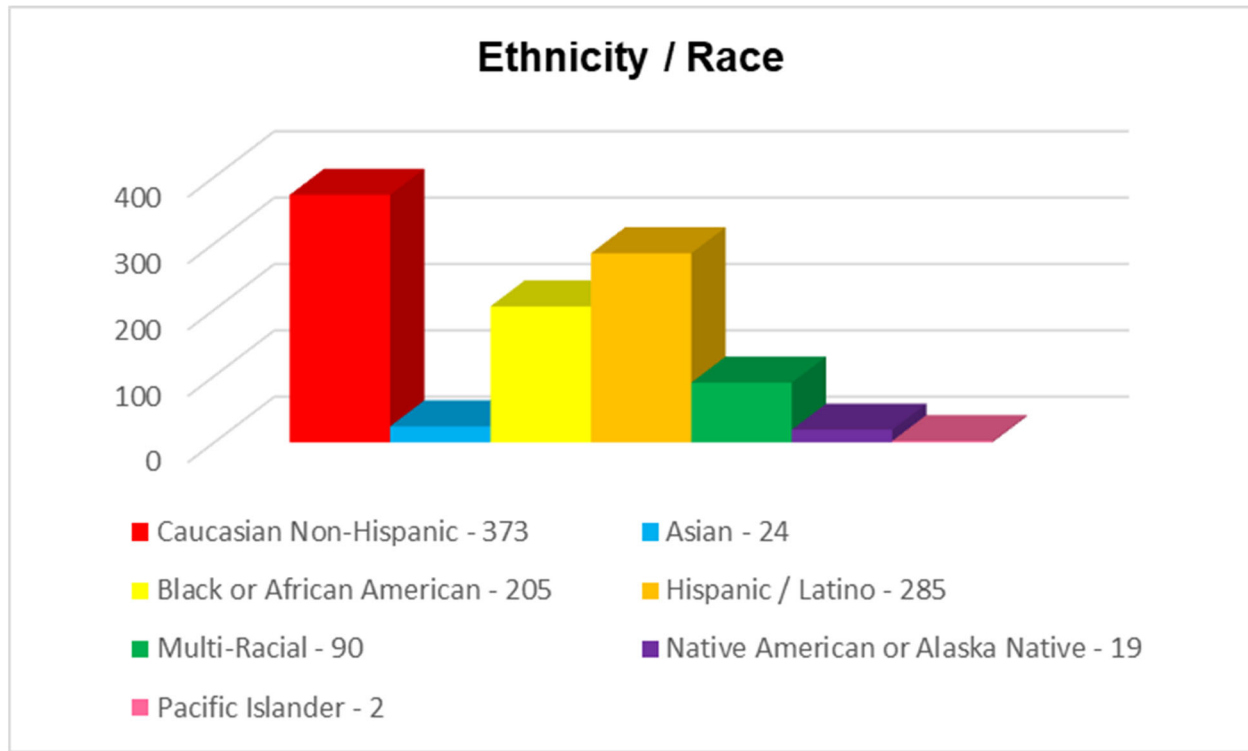
Williamson County Crisis Center d/b/a Hope Alliance

Client Profile



**There are many residences with Austin addresses
★ that are located in Williamson County.**

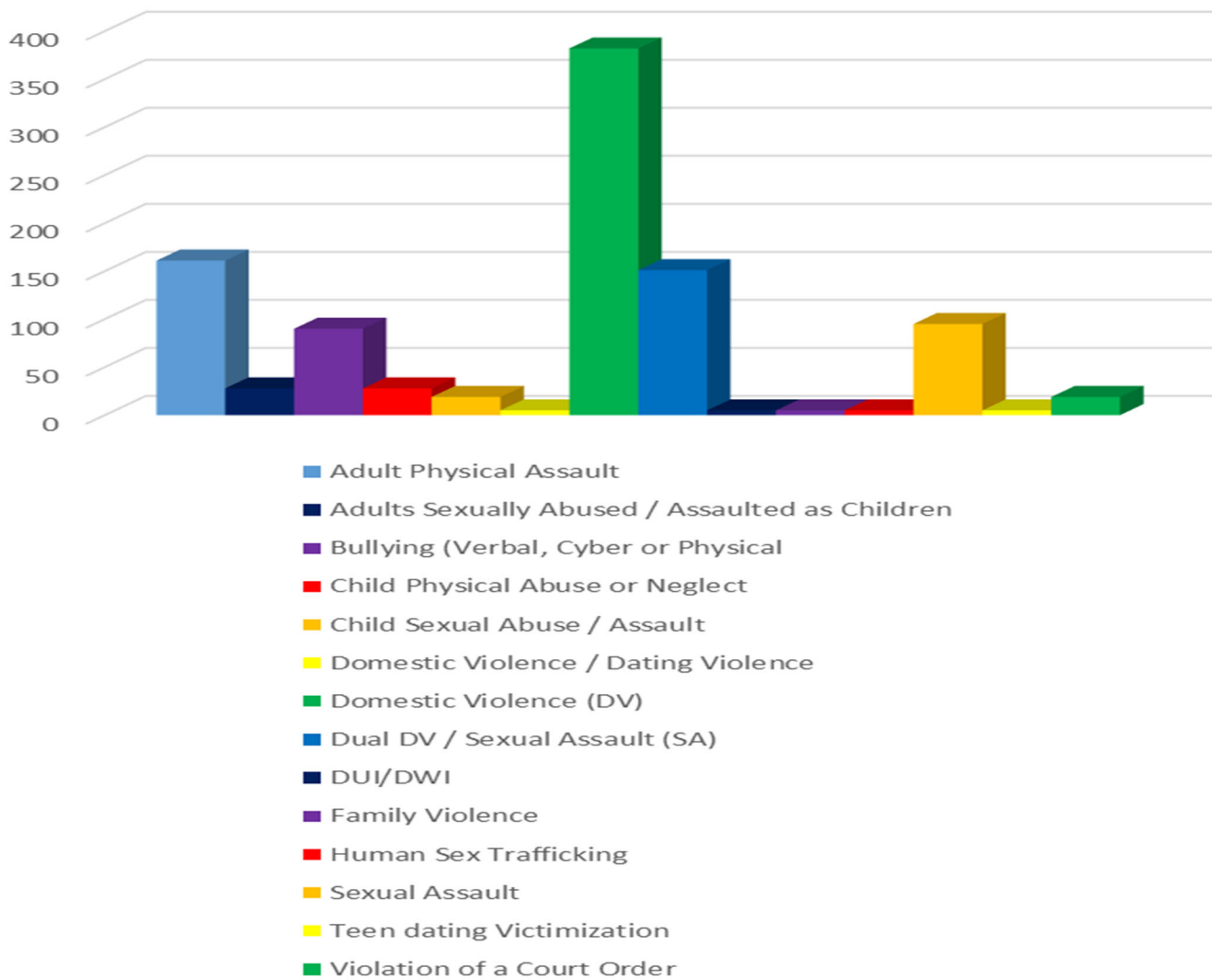
Hope Alliance Client Profile Continued



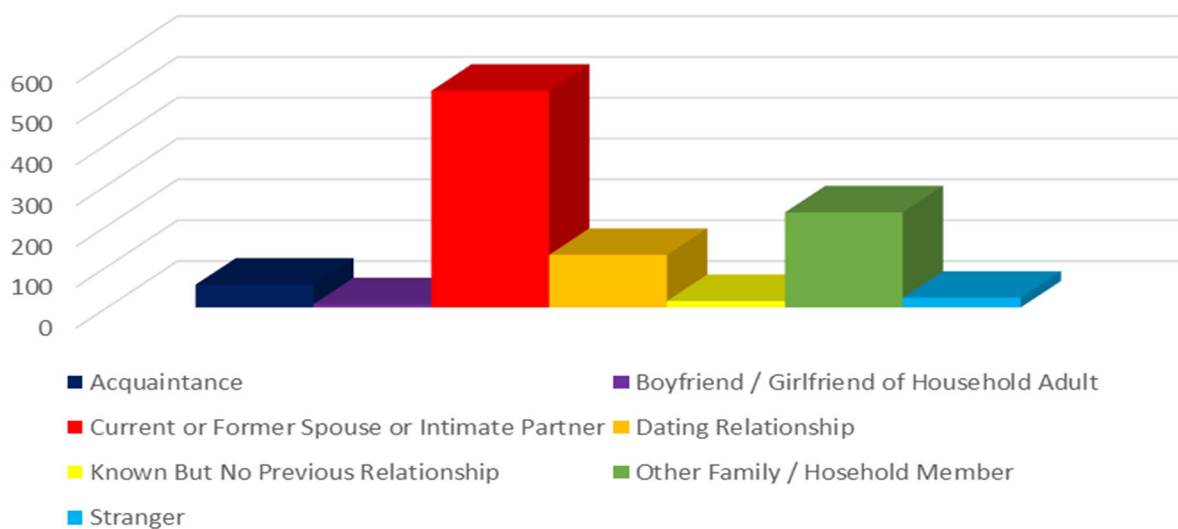
★ The majority of our “Austin” clients reside in zip codes with boundaries that cross the county line between Travis and Williamson Counties such as 78613, 78729, 78615 and 78621. There are over 55,000 people with Austin addresses who live in Williamson County. HA is closer to clients living in these zip codes than SAFE in South Austin. SAFE and HA “share” overflow clients when one Shelter is full and the other isn’t.

Hope Alliance Client Profile Continued

Victimization Type



Abuser Relationship



<u>Funding Stream</u>	<u>HA Units of Service</u>	<u>Sessions</u>	<u>Clients (Unique)</u>	<u>Duration (Hours)</u>
Criminal Justice Division (CJD) Victims of Crime Act (VOCA)	Crisis Counseling	2	2	2
	Safety Planning	3,169	787	3,256
	Shelter/Support	2	2	2
	Telephone contact	2	2	2
	Transportation	1	1	1
CJD VOCA Sub-Total		3,176	787	3,263
Health & Human Services Commission (HHSC)	Child Recreation or Social Group	193	61	193
	Child Services	498	131	498
	Counseling/Therapy	1,525	232	1,538
	Educational Arrangement for Children	42	32	42
	Emergency Orientation	3	3	3
	Enter Shelter	334	320	334
	Exit Shelter	328	314	328
	Family Violence Option	87	59	96
	Information and Referral-Community Services	3,992	783	4,060
	Information and Referral-Employment	231	106	231
	Intervention Services	4,968	789	5,049
	Legal Assistance	861	474	886
	Medical Accompaniment	2	2	2
	Medical Care	11	11	16
	Orientation	539	521	541
	Support Groups	245	100	261
	Transportation	551	132	718
HHSC Sub-Total		14,410	868	14,794
Other Victims Assistance Grant (OVAG) Office of the Attorney General (OAG)	Assistance with Crime Victims' Compensation	191	155	201
	Assistance with Restitution	1	1	1
	Assistance with Texas SAVNS/VINE	67	65	67
	Assistance with Victim Impact Panels	3	3	4
	Assistance with Victim Impact Statements	13	10	15
	Criminal Justice Accompaniment	30	21	51
	Crisis Intervention	1,834	600	1,897
	Emergency funds	14	11	14
	Follow up with Victim	650	248	672
	Individual Counseling	1,798	264	1,813
	Information & Referral	3,917	903	4,028
	Law Enforcement Accompaniment	3	3	3
	Legal Assistance	934	543	975
	Lodging	2	2	2
	Medical Accompaniment	97	93	153
	Other	26	25	26
	Peer Support Services	3,198	854	3,284
	Support Groups	238	105	251
	Therapeutic Groups	1	1	1
	Transportation	500	115	689
	Victim Advocacy	395	187	450
OVAG (OAG) Sub-Total		13,912	957	14,596

<u>Funding Stream</u>	<u>HA Units of Service</u>	<u>Sessions</u>	<u>Clients (Unique)</u>	<u>Duration (Hours)</u>
Sexual Assault Prevention & Crisis Services - State (SA)	24-hour Crisis Hotline	98	97	105
	Accompaniment to Hospitals, Law Enforcement Offices, Prosecutor's Office and Courts	100	95	152
[SAPCS-State (Sexual Assault)] Office of the Governor (OOG)	Advocacy	91	65	129
	Assistance with Address Confidentiality Program	26	23	26
	Assistance with Crime Victims' Compensation	55	45	63
	Assistance with Texas SAVNS/VINE	26	24	26
	Assistance with Victim Impact Statements	5	5	6
	Assistance with Victim Panels	4	4	24
	Crisis Intervention	578	201	636
	Groups (Support, Therapeutic)	34	16	38
	Individual Counseling	850	127	859
	Information & Referral	1,473	370	1,556
	Lodging	1	1	1
	Other Direct Victim Services	30	17	41
	Peer Support Services	816	327	878
	Transportation	217	49	320
	SAPCS State (Sexual Assault) (OOG) Sub-Total	4,404	400	4,857
	Grand Total	35,902	998	37,509



**Current Letters of Support
for a
Williamson County / Hope Alliance
Multi-Agency Center**





LETTER OF SUPPORT
for
Williamson County Crisis Center d\l\ a HOPE ALLIANCE

WHEREAS, a Multi-Agency Center provides victims of Family Violence and/or Sexual Assault one physical location to:

- Reduce the number of places victims must visit to obtain all the help and the services they need to put an end to the violence,
- Reduce the trauma caused by the number of times victims must re-tell their story to authorities,
- Foster collaboration and a common approach of the different agencies, and
- Increase access to services and support for victims and their children, and

WHEREAS, documented and published outcomes and benefits of Multi-Agency Centers include:

- Reduced Homicides,
- Increased victim safety,
- Increased autonomy and empowerment for victims,
- Reduced fear and anxiety for victims and their children,
- Reduced recantation and minimization of victims when they are wrapped in services and support,
- Increased efficiency in collaborative services among providers,
- Increased prosecution of offenders, and
- Dramatically increased community support for services to victims and their children (Gwinn & Strack, 2006), and

WHEREAS, a Multi-Agency Center has been identified as a best practice in the field of Family Violence intervention and prevention services by the US Department of Justice. Such Centers are also included in the Violence Against Women Act (VAWA) of 2005, and

WHEREAS, Asian Family Support Services of Austin's purpose is to break the cycle of violence in Asian and immigrant communities in Central Texas and assists Asian and other immigrant families dealing with domestic violence, sexual assault and sex trafficking, and

WHEREAS, Hope Alliance's mission is to assist those whose lives have been affected by family and sexual violence by providing safety, services and developing partnerships that lead to hope, healing and prevention,

RESPECT. EMPOWERMENT. DIVERSITY.

P.O. BOX 14234, Austin, TX 78761 • PHONE 512-358-6318 • FAX 512.777.4539 • HOTLINE 1.877.281.8371 • www.afssaustin.org



The Asian Family Support Services of Austin supports Hope Alliance's effort to become the lead agency to establish a Multi-Agency Center in Williamson County where at least three different co-located service providers from different disciplines will work together under one roof to provide services for adults and children who've been victimized by Family Violence and/or Sexual Assault. Service providers may be onsite either full-time or part-time. Service providers may, or may not, have a centralized intake and information sharing process. Co-located partners could include law enforcement with representatives from the Sheriff's Department, police departments, the District Attorney's office, the County Attorney's Office, the office of the Attorney General's Child Protective Services, a forensic exam service provider, Asian Family Support Services of Austin, Survive 2 Thrive, and Common Thread to name a few.

As the lead agency, Hope Alliance currently provides and will continue to provide services to victims from rural and urbanized areas in Williamson County and contiguous counties in the Capital Area of Governments region of Central Texas. It offers a wide spectrum of at least 60 services to survivors of violence, including: a 24-hour Emergency Hotline; 8 – 10 hours per day of Emergency Chat services, a 30-bed Emergency Shelter for adults and children experiencing family and/or sexual violence; medical accompaniment, support for forensic exams for recent rape survivors; crisis intervention, legal advocacy; intermediate case management; face-to-face, trauma-informed, culturally-sensitive counseling and resource advocacy to help survivors of violence break the cycle of violence in which they live and journey toward self-sufficiency.

The long range and critical goal of collaboration in a Multi-Agency Center is to ensure that survivors of family violence and/or sexual assault will have access to emergency shelter and culturally specific services that aid their journey from crisis to self-sufficiency, and that employees and volunteers of Hope Alliance and their Multi-Agency Partners can build capacity to serve all clients in need.

Darlene Lanham, Executive Director

By _____
(Agency Representative), Title
Date: _____ Aug. 25, 2020 _____

By _____
Richard M. Brown, Ed.D.
CEO, Hope Alliance
Date: _____

RESPECT. EMPOWERMENT. DIVERSITY.

August 25, 2020

Rick Brown
Chief Executive Officer
Hope Alliance
1011 Gattis School Rd
Suite #110
Round Rock, TX 78664

St David's Foundation (SDF) is pleased to offer a letter of support to the efforts of Hope Alliance to establish a Multi-Agency Center in Williamson County where agencies can co-locate and collaborate to provide services for adults and children who have been victimized by Family Violence and/or Sexual Assault.

As a significant philanthropic funder in the Central Texas region, SDF strongly supports efforts to collaborate and maximize resources to better serve our neighbors. Through a unique partnership with St. David's HealthCare, the St. David's Foundation invests over \$75 million each year into our five county Central Texas service area, making SDF one of the largest health foundations in the country. The Foundation's investments have helped improve health prospects for hundreds of thousands of Central Texans.

This project aligns with the Foundation's belief that improving the health of our region will require coordinated efforts that leverage resources across disciplines. This project offers the potential to better and more efficiently serve adults and children who have experienced Family Violence and/or Sexual Assault.

Hope Alliance is a long-standing grant partner of the Foundation and has shown a strong commitment to improving the service continuum for survivors of domestic and sexual violence.

Sincerely,

Kim McPherson

Kim McPherson
Senior Program Officer,
Community Resilience Portfolio



LETTER OF SUPPORT
for

Williamson County Crisis Center d\bla HOPE ALLIANCE

WHEREAS, a Multi-Agency Center provides victims of Family Violence and/or Sexual Assault one physical location to:

- Reduce the number of places victims must visit to obtain all the help and the services they need to put an end to the violence,
- Reduce the trauma caused by the number of times victims must re-tell their story to authorities,
- Foster collaboration and a common approach of the different agencies, and
- Increase access to services and support for victims and their children, and

WHEREAS, documented and published outcomes and benefits of Multi-Agency Centers include:

- Reduced Homicides,
- Increased victim safety,
- Increased autonomy and empowerment for victims,
- Reduced fear and anxiety for victims and their children,
- Reduced recantation and minimization of victims when they are wrapped in services and support,
- Increased efficiency in collaborative services among providers,
- Increased prosecution of offenders, and
- Dramatically increased community support for services to victims and their children (Gwinn & Strack, 2006), and

WHEREAS, a Multi-Agency Center has been identified as a best practice in the field of Family Violence intervention and prevention services by the US Department of Justice. Such Centers are also included in the Violence Against Women Act (VAWA) of 2005, and

WHEREAS, one of **Brave Alliance's** purposes is to provide services for those who've been victimized by Family Violence and/or Sexual Assault, and

WHEREAS, Hope Alliance's mission is to assist those whose lives have been affected by family and sexual violence by providing safety, services and developing partnerships that lead to hope, healing and prevention,

Brave Alliance supports Hope Alliance's effort to become the lead agency to establish a Multi-Agency Center in Williamson County where at least three different co-located service providers from different disciplines will work together under one roof to provide services for adults and children who've been victimized by Family Violence and/or Sexual Assault. Service providers may be onsite either full-time or part-time. Service providers may, or may not, have a centralized intake and information sharing process. Co-located partners could include law enforcement with representatives from the Sheriff's Department, police departments, the District Attorney's office, the County Attorney's Office, the office of the Attorney General's Child Protective Services, a forensic exam service provider, Asian Family Support Services of Austin, Survive 2 Thrive, and Common Thread to name a few.

As the lead agency, Hope Alliance currently provides and will continue to provide services to victims from rural and urbanized areas in Williamson County and contiguous counties in the Capital Area of Governments region of Central Texas. It offers a wide spectrum of at least 60 services to survivors of violence, including: a 24-hour Emergency Hotline; 8 – 10 hours per day of Emergency Chat services, a 30-bed Emergency Shelter for adults and children experiencing family and/or sexual violence; medical accompaniment, support for forensic exams for recent rape survivors; crisis intervention, legal advocacy; intermediate case management; face-to-face, trauma-informed, culturally-sensitive counseling and resource advocacy to help survivors of violence break the cycle of violence in which they live and journey toward self-sufficiency.

The long range and critical goal of collaboration in a Multi-Agency Center is to ensure that survivors of family violence and/or sexual assault will have access to emergency shelter and culturally specific services that aid their journey from crisis to self-sufficiency, and that employees and volunteers of Hope Alliance and their Multi-Agency Partners can build capacity to serve all clients in need.

By: Crystal Love
Crystal Love, RN, CA-CP SANE, SANE-A
Executive Director – Brave Alliance
Date: 09/01/2020

By: Richard M. Brown
Richard M. Brown, Ed.D.
CEO, Hope Alliance
Date: 9.2.2020



CEDAR PARK POLICE DEPARTMENT

The Cedar Park Police Department supports Hope Alliance's effort to become the lead agency to establish a Multi-Agency Center in Williamson County where at least three different co-located service providers from different disciplines will work together under one roof to provide services for adults and children who've been victimized by Family Violence and/or Sexual Assault. Service providers may be onsite either full-time or part-time. Service providers may, or may not, have a centralized intake and information sharing process. Co-located partners could include law enforcement with representatives from the Sheriff's Department, police departments, the District Attorney's office, the County Attorney's Office, the office of the Attorney General's Child Protective Services, a forensic exam service provider like Brave Alliance, Asian Family Support Services of Austin, Survive 2 Thrive, Common Thread, The Caring Place and Blue Bonnet Trails to name a few.

As the lead agency, Hope Alliance currently provides and will continue to provide services to victims from rural and urbanized areas in Williamson County and contiguous counties in the Capital Area of Governments region of Central Texas. It offers a wide spectrum of at least 60 services to survivors of violence, including: a 24-hour Emergency Hotline; 8 – 10 hours per day of Emergency Chat services, a 30-bed Emergency Shelter for adults and children experiencing family and/or sexual violence; medical accompaniment, support for forensic exams for recent rape survivors; crisis intervention, legal advocacy; intermediate case management; face-to-face, trauma-informed, culturally-sensitive counseling and resource advocacy to help survivors of violence break the cycle of violence in which they live and journey toward self-sufficiency.

The long range and critical goal of collaboration in a Multi-Agency Center is to ensure that survivors of family violence and/or sexual assault will have access to emergency shelter and culturally specific services that aid their journey from crisis to self-sufficiency, and that employees and volunteers of Hope Alliance and their Multi-Agency Partners can build capacity to serve all clients in need.

By [Signature] Chief of Police
(Agency Representative), Title
Date: 9/10/2020

By [Signature]
Richard M. Brown, Ed.D.
CEO, Hope Alliance
Date: 9.10.2020



Tim Ryle
Chief Deputy

Robert Chody
WILLIAMSON COUNTY SHERIFF
508 South Rock Street
Georgetown, Texas 78626
Phone (512) 943-1300 * Fax (512) 943-1444

Roy Fikac
Asst Chief Deputy- Law Enforcement

Randolph Doyer
Asst Chief Deputy - Corrections

August 20, 2020

LETTER OF SUPPORT
for
Williamson County Crisis Center d\l\la HOPE ALLIANCE

WHEREAS, a Multi-Agency Center provides victims of Family Violence and/or Sexual Assault one physical location to:

- Reduce the number of places victims must visit to obtain all the help and the services they need to put an end to the violence,
- Reduce the trauma caused by the number of times victims must re-tell their story to authorities,
- Foster collaboration and a common approach of the different agencies, and
- Increase access to services and support for victims and their children, and

WHEREAS, documented and published outcomes and benefits of Multi-Agency Centers include:

- Reduced Homicides,
- Increased victim safety,
- Increased autonomy and empowerment for victims,
- Reduced fear and anxiety for victims and their children,
- Reduced recantation and minimization of victims when they are wrapped in services and support,
- Increased efficiency in collaborative services among providers,
- Increased prosecution of offenders, and
- Dramatically increased community support for services to victims and their children (Gwinn & Strack, 2006), and

WHEREAS, a Multi-Agency Center has been identified as a best practice in the field of Family Violence intervention and prevention services by the US Department of Justice. Such Centers are also included in the Violence Against Women Act (VAWA) of 2005, and

WHEREAS, the Williamson County Sheriff's Office purpose is to "Protect and Serve," including those who've been victimized by Family Violence and/or Sexual Assault, and

WHEREAS, Hope Alliance's mission is to assist those whose lives have been affected by family and sexual violence by providing safety, services and developing partnerships that lead to hope, healing and prevention,

The Williamson County Sheriff's Office supports Hope Alliance's effort to become the lead agency to establish a Multi-Agency Center in Williamson County where at least three different co-located service providers from different disciplines will work together under one roof to provide services for adults and children who've been victimized by Family Violence and/or Sexual Assault. Service providers may be onsite either full-time or part-time. Service providers may, or may not, have a centralized intake and information sharing process. Co-located partners could include law enforcement with representatives from the Sheriff's Department, police departments, the District Attorney's office, the County Attorney's Office, the office of the Attorney General's Child Protective Services, a forensic exam service provider, Asian Family Support Services of Austin, Survive 2 Thrive, and Common Thread to name a few.

As the lead agency, Hope Alliance currently provides and will continue to provide services to victims from rural and urbanized areas in Williamson County and contiguous counties in the Capital Area of Governments region of Central Texas. It offers a wide spectrum of at least 60 services to survivors of violence, including: a 24-hour Emergency Hotline; 8 – 10 hours per day of Emergency Chat services, a 30-bed Emergency Shelter for adults and children experiencing family and/or sexual violence; medical accompaniment, support for forensic exams for recent rape survivors; crisis intervention, legal advocacy; intermediate case management; face-to-face, trauma-informed, culturally-sensitive counseling and resource advocacy to help survivors of violence break the cycle of violence in which they live and journey toward self-sufficiency.

The long range and critical goal of collaboration in a Multi-Agency Center is to ensure that survivors of family violence and/or sexual assault will have access to emergency shelter and culturally specific services that aid their journey from crisis to self-sufficiency, and that employees and volunteers of Hope Alliance and their Multi-Agency Partners can build capacity to serve all clients in need.

By Robert F. Chody
Williamson County Sheriff Robert Chody
Date: August 20, 2020

By Richard M. Brown
Richard M. Brown, Ed.D.
CEO, Hope Alliance
Date: 8.20.2020



CEDAR PARK POLICE DEPARTMENT

LETTER OF SUPPORT

for

Williamson County Crisis Center d\bla HOPE ALLIANCE

WHEREAS, a Multi-Agency Center provides victims of Family Violence and/or Sexual Assault one physical location to:

- Reduce the number of places victims must visit to obtain all the help and the services they need to put an end to the violence,
- Reduce the trauma caused by the number of times victims must re-tell their story to authorities,
- Foster collaboration and a common approach of the different agencies, and
- Increase access to services and support for victims and their children, and

WHEREAS, documented and published outcomes and benefits of Multi-Agency Centers include:

- Reduced Homicides,
- Increased victim safety,
- Increased autonomy and empowerment for victims,
- Reduced fear and anxiety for victims and their children,
- Reduced recantation and minimization of victims when they are wrapped in services and support,
- Increased efficiency in collaborative services among providers,
- Increased prosecution of offenders, and
- Dramatically increased community support for services to victims and their children (Gwinn & Strack, 2006), and

WHEREAS, a Multi-Agency Center has been identified as a best practice in the field of Family Violence intervention and prevention services by the US Department of Justice. Such Centers are also included in the Violence Against Women Act (VAWA) of 2005, and

WHEREAS, some of the Cedar Park Police Department purposes include reducing crime, building trust, creating a safe environment, enhancing and supporting the quality of life in the community, and

WHEREAS, Hope Alliance's mission is to assist those whose lives have been affected by family and sexual violence by providing safety, services and developing partnerships that lead to hope, healing and prevention,

Commissioners Court - Regular Session**7.****Meeting Date:** 09/22/2020

Quitclaim Release of Easement

Submitted For: Cynthia Long**Submitted By:** Kathy Pierce,
Commissioner
Pct. #2**Department:** Commissioner Pct. #2**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider and take appropriate action on Quitclaim Release of Easement of two easements for public roadway purposes, known as Bluestem Road and Blueblade Road, shown in certain plat known as Rolling Hills, Unit 2, a subdivision in Williamson County Texas, recorded in Cabinet G, Slide 308, Plat Records of Williamson County, Texas.

Background

This release of easement has been reviewed by Charlie Crossfield and Road and Bridge.

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

Exhibit A

Exhibit B

Release of Easement

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Kathy Pierce

Final Approval Date: 09/16/2020

Reviewed By

Andrea Schiele

Date

09/16/2020 06:27 PM

Started On: 09/16/2020 05:27 PM

Exhibit "A"

Blueblade Road, a 50 foot wide right-of-way, from the northern right-of-way boundary line of Rolling Hills Road to the northern boundary line of the Rolling Hills Unit 2 subdivision, a subdivision in Williamson County, Texas, according to the plat recorded in Cabinet G, Slides 308-309, Official Public Records, Williamson County, Texas.

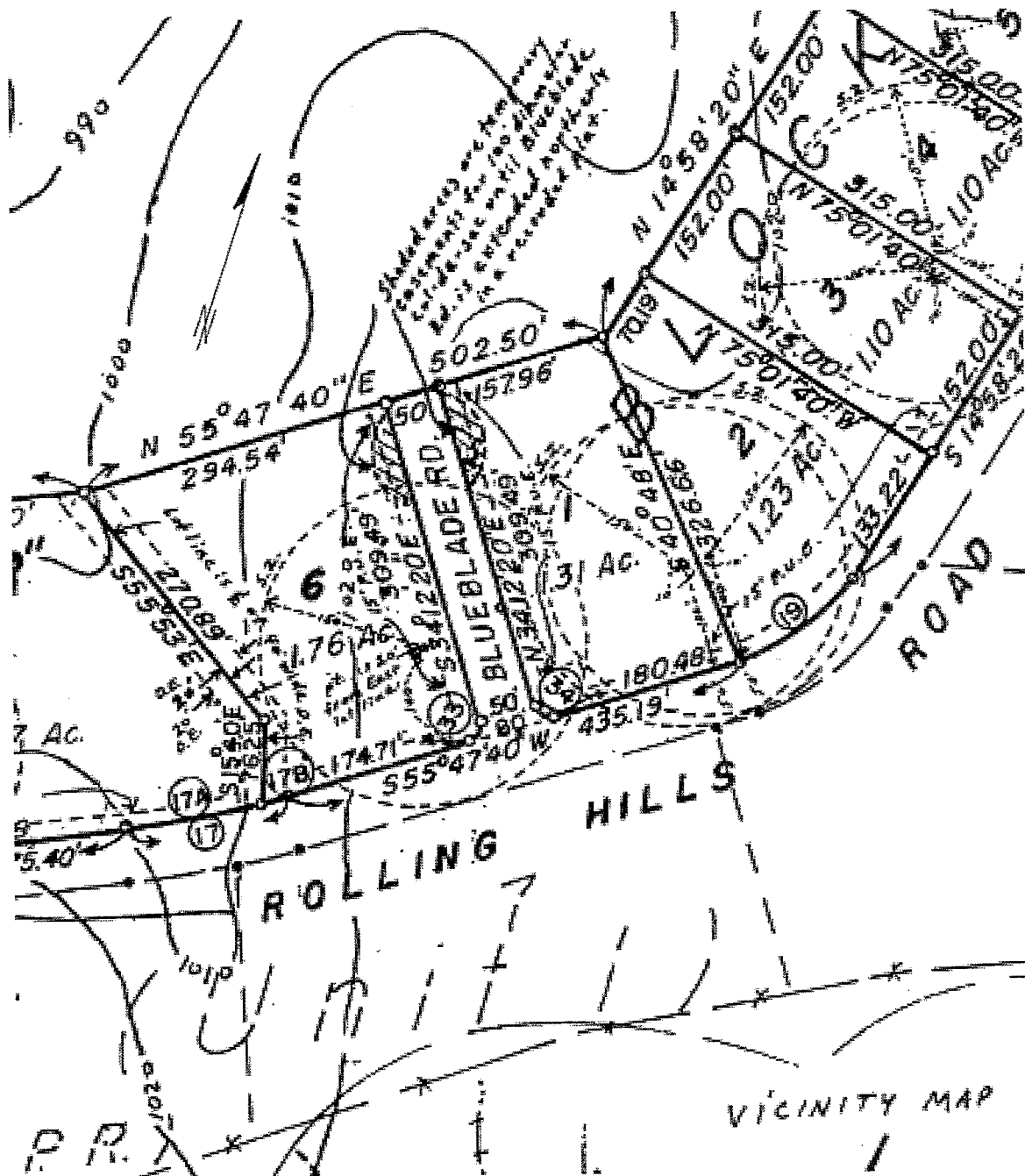
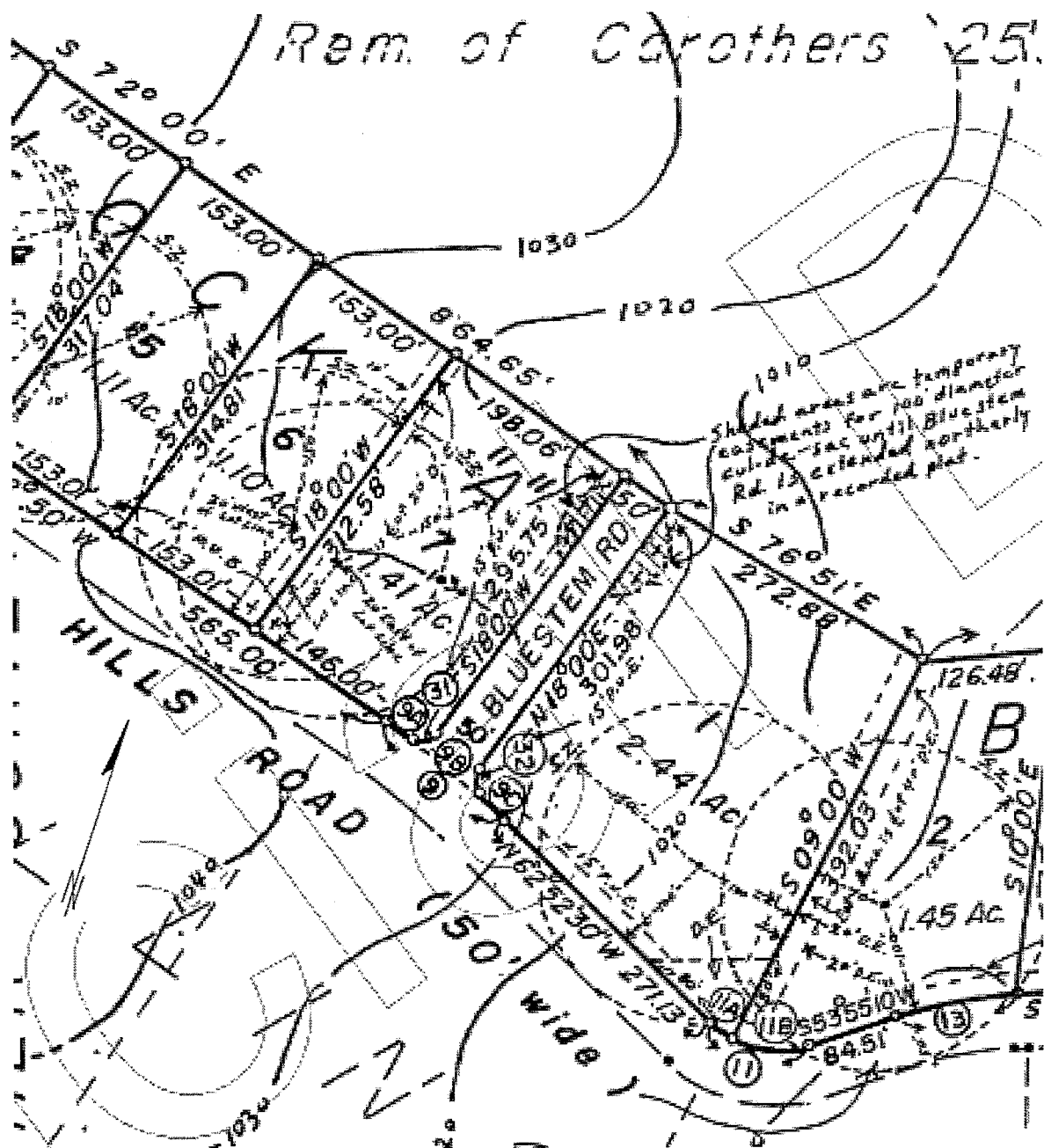


Exhibit "B"

Bluestem Road, a 50 foot wide right-of-way, from the northern right-of-way boundary line of Rolling Hills Road to the northern boundary line of the Rolling Hills Unit 2 subdivision, a subdivision in Williamson County, Texas, according to the plat recorded in Cabinet G, Slides 308-309, Official Public Records, Williamson County, Texas.



QUITCLAIM RELEASE OF EASEMENT

Date: _____, 2020__

Releasor/Easement Owner: WILLIAMSON COUNTY, TEXAS

Releasor's Mailing Address (including county):

Williamson County
710 Main Street, Suite 101
Georgetown, Texas 78626
Williamson County

Consideration:

TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable consideration.

Property (with any improvements):

Two easements for public roadway purposes, known as Bluestem Road and Blueblade Road, and as shown in that certain plat known as Rolling Hills, Unit 2, a subdivision in Williamson County, Texas, recorded in Cabinet G, Slide 308, Plat Records of Williamson County, Texas. Both easements are shown in detail in Exhibits "A" and "B", attached hereto.

For valuable consideration, the receipt of which is hereby acknowledged, Releasor/Easement Williamson County does abandon, release, discharge, and quitclaim all of its right, title, and interest in and to the Property forever. Neither Releasor/Easement Owner nor its successors or assigns shall have, claim, or demand any right or title in and to the Property or any part of it whatsoever.

This Quitclaim is made subject to the continued rights of existing utilities, if any, as provided by law, and any required adjustment will be at no cost to the Releasor. In addition, this Quitclaim is subject to all matters of public record and to all easements, leases, agreements or licenses, or other interests which affect the Property, and to any matter which would be disclosed by title examination, survey, investigation or inquiry, including but not limited to the rights of parties in possession.

This Quitclaim Release of Easement is given specifically and to release the public roadway easements across the property shown on Exhibits "A" and "B" held by Williamson County for the benefit of the traveling public, including the release of any temporary cul-de-sac easements shown on Exhibits "A" and "B".

When the context requires, singular nouns and pronouns include the plural.

[signature page follows]

EXECUTED on this the _____ day of _____, 2020.

RELEASOR/EASEMENT OWNER:

WILLIAMSON COUNTY, TEXAS

By: _____
William Gravell, Jr., County Judge

Acknowledgment

STATE OF TEXAS

§

§

COUNTY OF WILLIAMSON

§

This instrument was acknowledged before me on this the _____ day of _____, 2020 by William Gravell, Jr, in the capacity and for the purposes and consideration recited herein.

Notary Public, State of Texas

After recording return to:

Sheets & Crossfield, PLLC
309 East Main
Round Rock, Texas 78664

Exhibit “ A ”

Bluestem Road, a 50 foot wide right-of-way, from the northern right-of-way boundary line of Rolling Hills Road to the northern boundary line of the Rolling Hills Unit 2 subdivision, a subdivision in Williamson County, Texas, according to the plat recorded in Cabinet G, Slides 308-309, Official Public Records, Williamson County, Texas.

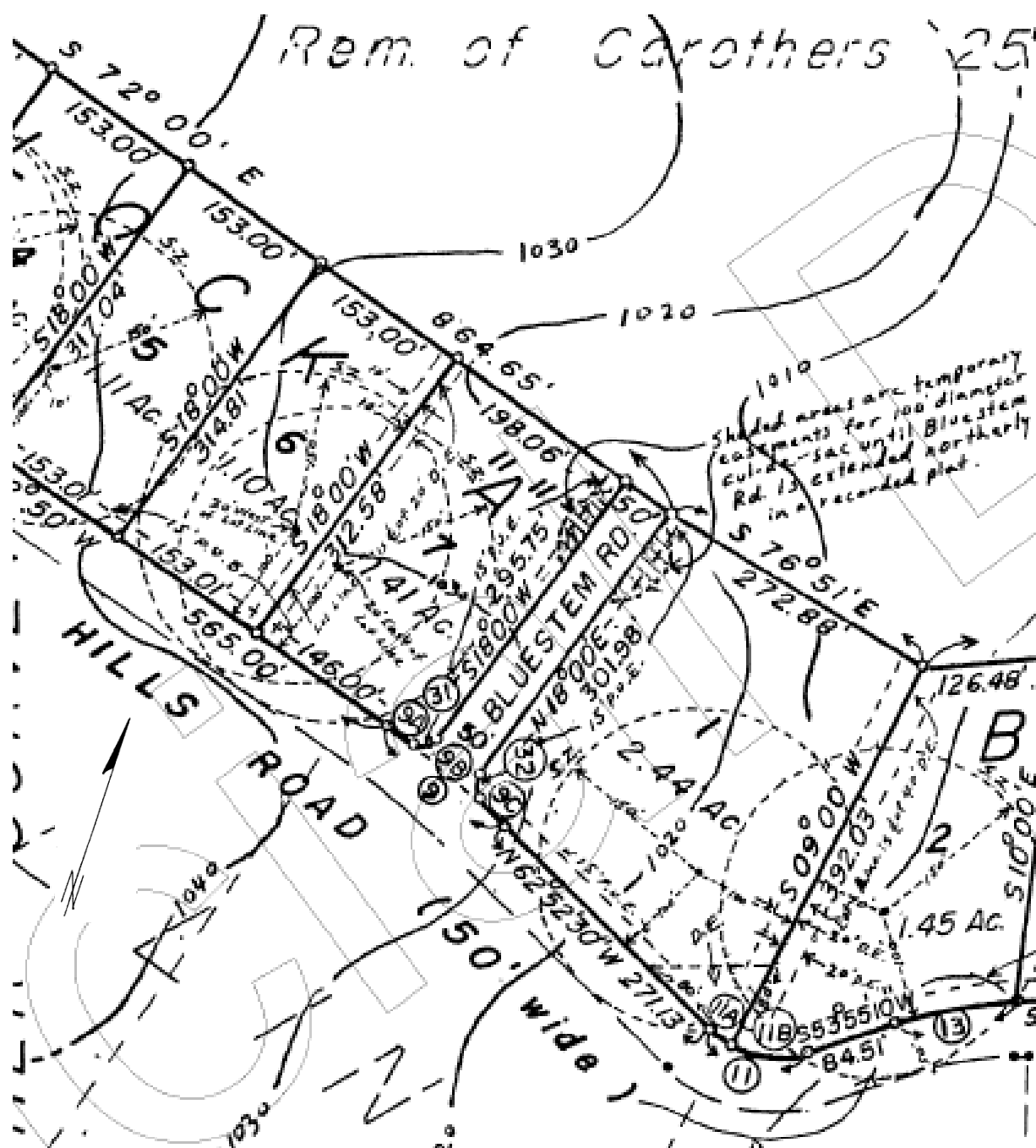
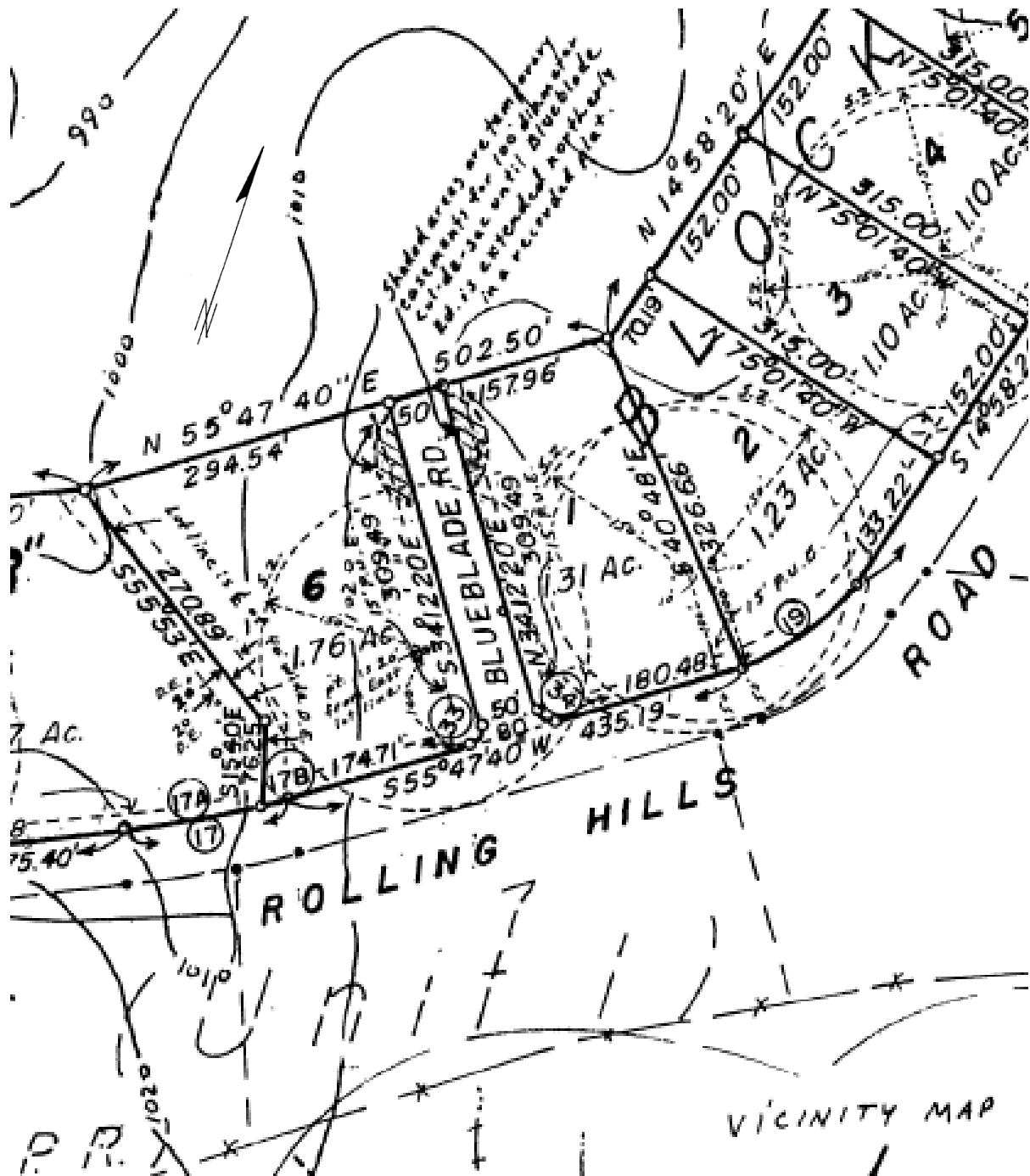


Exhibit “ B ”

Blueblade Road, a 50 foot wide right-of-way, from the northern right-of-way boundary line of Rolling Hills Road to the northern boundary line of the Rolling Hills Unit 2 subdivision, a subdivision in Williamson County, Texas, according to the plat recorded in Cabinet G, Slides 308-309, Official Public Records, Williamson County, Texas.



Commissioners Court - Regular Session**8.****Meeting Date:** 09/22/2020

Line Item Transfer

Submitted For: Bill Gravell**Submitted By:** Melissa Goins, County Judge**Department:** County Judge**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider, and take appropriate action on a line item transfer to replenish funds.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100-0409-004998	Contingencies	\$65,000.00
To	0100-0409-004100	Professional Services	\$65,000.00

Attachments*No file(s) attached.*

Form Review**Inbox**

County Judge Exec Asst. (Originator)

Form Started By: Melissa Goins

Final Approval Date: 09/17/2020

Reviewed By

Andrea Schiele

Date

09/17/2020 01:02 PM

Started On: 09/17/2020 10:46 AM

Commissioners Court - Regular Session**9.****Meeting Date:** 09/22/2020

FY20/21 Proposed Budget Order

Submitted For: Bill Gravell**Submitted By:** Melissa Goins, County Judge**Department:** County Judge**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider, and take appropriate action on the FY20/21 Budget Order.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

FY20/21 Proposed Budget Order - Track Changes

FY20/21 Proposed Budget Order - No Markup

Form Review**Inbox**

County Judge Exec Asst. (Originator)

Form Started By: Melissa Goins

Final Approval Date: 09/17/2020

Reviewed By

Andrea Schiele

Date

09/17/2020 11:47 AM

Started On: 09/17/2020 07:21 AM

**STATE OF TEXAS
COUNTY OF WILLIAMSON
AN ORDER ADOPTING THE 2020/2021 COUNTY BUDGET**

WHEREAS, the Williamson County Commissioners Court is authorized and required to adopt an annual budget for all Williamson County officials and their departments after due consideration;

WHEREAS, the Williamson County Commissioners Court did invite and encourage public participation from county officers, precinct officers, department heads, and the general public, as to the various needs of the citizens of Williamson County for the fiscal year 2020/2021;

WHEREAS, the Williamson County Commissioners Court, after a full discussion of the needs, did make changes in the proposed budget filed by the County Judge in accordance with law; NOW

THEREFORE, BE IT ORDERED BY THE WILLIAMSON COUNTY COMMISSIONERS COURT that the proposed budget filed by the County Budget Officer and amended by the Commissioners Court be adopted with the following provisions:

POLICIES RELATED TO COMPENSATION AND BENEFITS

I. SALARIES

1. Salaries for County and Precinct Officials are set as follows:

a)	Judge of the County Court	126,182.00 per year
b)	Judge of the County Court at Law #1	156,999.96 per year
c)	Judge of the County Court at Law #2	170,999.96 per year
d)	Judge of the County Court at Law #3	184,999.96 per year
e)	Judge of the County Court at Law #4	184,999.96 per year
f)	County Attorney	161,709.96 per year
g)	County Sheriff	127,475.75 per year
h)	County Clerk	104,521.54 per year
i)	County Tax Assessor/Collector	108,691.18 per year
j)	District Clerk	104,521.54 per year
k)	County Treasurer	100,563.99 per year
l)	Each County Commissioner	102,747.63 per year
m)	Each Justice of the Peace	91,468.43 per year
n)	Each Constable	86,522.43 per year

2. The number of employee positions established and authorized for each official and/or department, the maximum allowable salary for each position, and the job titles are reflected in the annual approved county budget filed with the County Clerk.

II. HOLIDAYS

The established holiday schedule for paid holidays for the 2020/2021 budget year is as follows:

Veterans Day	Wednesday	November 11, 2020
Thanksgiving Holiday	Thursday Friday	November 26, 2020 November 27, 2020
Christmas Holiday	Thursday Friday	December 24, 2020 December 25, 2020
New Year's Holiday	Thursday Friday	December 31, 2020 January 1, 2021
Martin Luther King Day	Monday	January 18, 2021
President's Day	Monday	February 15, 2021
Good Friday	Friday	April 2, 2021
Memorial Day	Monday	May 31, 2021
Independence Holiday	Monday	July 5, 2021
Labor Day	Monday	September 6, 2021

See Addendum: The Williamson County Employee Policy Manual (March 3, 2020). Contains the policies for employee usage of paid holiday time as well as other policies affecting payroll related matters.

III. SUPPLEMENTAL PAY

Williamson County recognizes the following supplemental pay additives. The departments/offices are responsible for ensuring that the employees selected meet all of the requirements established by their offices.

1. Field Training Officer Pay (FTO) –Designated positions listed below will be paid \$150 per month.

Sheriff's Office – Maximum of 18 positions

Corrections – Maximum of 12 positions

Emergency Medical Services – Maximum of 20 positions

Mobile Outreach Team – Maximum of 2 positions

2. Crisis Intervention Team Supplemental Pay (CIT) - Designated positions will be paid \$250 per month.

Sheriff's Office – Maximum of 10 positions

3. Training Specialist Supplemental Pay - Designated positions will be paid \$100 per pay period.

Emergency Communications – Maximum of 16 positions

4. On – call Pay – Specific positions listed below are classified as eligible for on-call pay due to the demand for after hour services. All Corrections and Sheriff's Office positions are to be paid by the Sheriff Office's State and Local Forfeiture Fund and all District Attorney positions are to be paid by the District Attorney's Asset Forfeiture Funds.

District Attorney's Office – Maximum of 1 Asst. District Attorney, ~~\$300~~ \$600 per week

Facilities Maintenance – Maximum of 2 non – exempt positions, \$100 per week

Technology Services – Maximum of 1 position, \$200 per week

Emergency Management – Maximum of 1 non-exempt position, \$100 per week

Sheriff's Office:

~~**Detectives**—Maximum of 2 positions, \$200 per week—~~

~~**Sergeant Detective**—Maximum of 1 position, \$200 per week—~~

~~**Crime Scene/ Special Evidence Tech**—Maximum of 1 position, \$200 per week~~

~~**SWAT**—Maximum of 8 positions, \$200 per week~~

~~**Transportation Deputies (Corrections)**—Maximum of 2 positions, \$200 per week~~

~~**Victim's Assistance**—Maximum of 1 position, \$200 per week~~

5. Board Certification by the Texas Board of Legal Specialization Supplemental Pay - This supplement is paid ~~for~~ by the office listed below to all attorneys who maintain certification for ongoing maintenance of certifications by the Texas Board of Legal Specialization.

District Attorney – Maximum of ~~5-~~ 18 positions, \$5,000 per employee to be paid equally over 26 pay periods out of the District Attorney Asset Forfeiture Fund

6. Board Supplements – Designated positions will be paid for serving on a specific board(s).

Juvenile Board – County Judge and District Judges (5), \$400 per month.

Judicial Board – Maximum of 1 position in the Magistrate Office, \$2500 per year, paid equally over 26 pay periods.

7. County Supplements – Williamson County portion of elected state positions.

District Attorney – 1 position, \$18,000, paid equally over 26 pay periods. For Fiscal Year 21 only, an additional \$4,667.00 will be paid from October 2020 to December 2020, divided equally per pay period.

District Judges – 5 positions, \$13,200 per year, paid equally over 26 pay periods.

8. Court Admin Supplement – Paid to the Court Admin of the presiding District Judge, for additional duties. 1 position, \$5,500 per year, paid equally over 26 pay periods.

9. ~~**Public Safety Technology Program Project Management Supplement—As the final, original agencies are converted to the Public Safety Technology systems this supplement—**~~

~~which was previously reduced 50%—will be eliminated altogether following the FY 2020 budget. For FY 2020 the supplement is \$6,000, paid equally over 26 pay periods.~~

~~10. Senior Associate Judge Stipend – A Judge, designated by the District and County Court at Law Judges, who oversees Pre-Trial Services shall receive a stipend of \$2,500, paid equally over 26 pay periods.~~

IV. CATASTROPHIC EVENT PAY

PURPOSE

Establish a policy for Williamson County setting forth the compensation of exempt and non-exempt employees for an activation of the Williamson County Emergency Operation Plan during a declared disaster, catastrophic event, or qualifying event. Nothing in this policy shall be construed as changing the "at will" status of any person employed by Williamson County.

BACKGROUND

Williamson County will compensate those essential employees who are required to work outside of their normal work schedule when assisting in the management of a local qualifying event, or when necessary to assist other agencies in managing events outside of the local jurisdiction. Examples of qualifying events include, but are not limited to, the following:

- A. Certain catastrophic local events including, but not limited to: floods, hurricanes, tornados, and other Acts of God, nuclear, chemical, and biological emergencies, terrorist attack(s), or any other emergency declared by a federal, state or local authority.
- B. When assigned to support an event, internal or external, to the County's jurisdiction; For personnel assigned and deployed to select teams, including, but not limited to: Williamson County Emergency Operations Center and Local, Regional, State and Federal Deployments.

POLICY

1. Non-exempt Compensation

Any non-exempt employee who is recalled to duty during a catastrophic event, who works in- excess of forty (40) hours in a work week, or 86-hours in the pay period for those on the law enforcement pay plan, will be paid overtime for additional hours worked. Note that the general rules of compensable time apply to work performed under the circumstances covered by this policy. Refer to the Williamson County Handbook or contact Human Resources if you have questions about what is considered compensable time.

2. Exempt Compensation

At the Commissioners Court discretion, any salaried exempt employee who is required to work hours in-excess of their normal work schedule (eighty hours in a pay period) during a declared disaster, Catastrophic Event, or qualifying event as outlined in this procedure may be compensated during the declaration period at a determined hourly rate. Only pay periods with hours worked that equal or exceed 88

hours and at least 8 hours for the event, should be submitted for possible compensation.

V. **FINANCIAL POLICIES**

1. **Fund Balance Policy:** Williamson County recognizes the financial importance of maintaining an appropriate level of Unassigned Fund Balance. A formalized Fund Balance Policy demonstrates to the taxpayer fiscal prudence and the ability to meet its obligations in a timely manner. Independent financial analysts rate the county's financial stability. The county's credit strength and strong management control reported by these analysts is, in part, a result of this Fund Balance Policy.

Williamson County will maintain reservations of Fund Balance, in accordance with Governmental Accounting and Financial Standards Board Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. This Policy shall only apply to the County's governmental funds. Fund Balance shall be composed of non-spendable, restricted, committed, assigned and unassigned amounts.

2. **General Fund:** Unassigned Fund Balance represents the difference between assets and liabilities that is available for appropriation.

Williamson County will maintain an appropriate level of Unassigned Fund Balance in the General Fund to protect against a reduction of services due to temporary revenue shortfalls or unexpected one-time expenditures. It also helps to ensure stable tax rates. The level of Unassigned Fund Balance for the General Fund shall not be less than 35% of total General Fund budgeted expenditures.

The goal of each year's budget process will be to adopt a budget that maintains compliance with the General Fund Unassigned Fund Balance Policy. If it is determined there is a surplus (an amount exceeding the target limit), the funds may be designated or appropriated for the following, including, but not limited to:

- Tax rate stabilization.
- Only one-time, non-recurring expenditures, such as capital improvement needs.
- Address any shortfall in related funds, i.e. Road and Bridge Fund.
- Reduction of debt; to include capital leases.

If it is determined there is a deficit (an amount below the lower limit), the County must develop a plan to rebuild the Unassigned Fund Balance to 35%.

3. **Tobacco Fund:** The initial distribution of Williamson County's share of the settlement established the fund in 1999. Revenues to the fund consist of interest income and the annual distribution by the state of the state trust earnings. To ensure continuation of the fund, the Williamson County Commissioners Court has designated the portion of fund balance representing the amount of the original settlement (\$2.5M). Designation means that this amount, or "principal" balance, cannot be expended. In addition to the original settlement amount, each year, 20% of the revenues from both interest income and the annual distribution from the state will be added to the designated fund balance in order to allow the fund to grow over time. Only 80% of revenues earned from interest and the earnings distributed annually by the state will be budgeted and expended. When determining the next year's budget, the amount available to expend will be calculated using actual revenue and interest revenue amounts from May 1st of the

previous year to April 30th of the current year. Any unspent funds at the end of the fiscal year will be available to budget in the next year. If Tobacco Fund expenditures are budgeted to offset expenditures in other funds, the actual program cost to the other Funds will be determined prior to transferring in any dollars from the Tobacco Fund. This available balance will be tracked annually by the County Auditor's office.

4. **Self-Insured Health Plan Fund Policy:** Unassigned Fund Balance represents the difference between assets and liabilities that is available for appropriation. Williamson County will maintain an appropriate level of Unassigned Fund Balance in the Benefits Fund to protect against an inability to pay for claims and administration associated with the self-insured health plan due to temporary revenue shortfalls. It also helps to ensure stable employer and employee contribution rates.

The Self-Funded Health Plan Fund currently has a "goal of reaching and maintaining 25% of expected claims". The goal of each year's budget process will be to endeavor to adopt a budget that maintains compliance with the Benefits Fund Unassigned Fund Balance Policy.

If it is determined there is a surplus (an amount exceeding the target limit), the funds may be designated or appropriated for contribution rate stabilization.

If it is determined there is a deficit (an amount below the lower limit), the County may develop a plan to rebuild the Unassigned Fund Balance to 25% of expected claims.

5. **Radio Communication Systems (RCS) Fund Policy:** Unassigned Fund Balance represents the difference between assets and liabilities that is available for appropriation. Williamson County will maintain an appropriate level of Unassigned Fund Balance in the Radio Communications Systems Fund to protect against unforeseen operating issues. These unforeseen issues can result from environmental or project related items. It also helps to ensure stable radio user fees for the user community.

The Radio Communication Systems Fund has a "goal of reaching and maintaining 30% of total Radio Communication Systems expenditure budget.

If it is determined there is a surplus (an amount exceeding the target limit), the funds may be designated or appropriated for:

- Only one-time, non-recurring expenditures, such as tower improvements
- Fee stabilization

If it is determined there is a deficit, the Radio Communication Systems Board will develop and recommend a plan to the County to rebuild the Unassigned Fund Balance to 30%.

Use and Distribution of Specific Special Revenue Funds and Accounts

6. **Child Safety Fund:** – This fund is used to deposit a \$1.50 fee collected on each vehicle registration and court costs collected by justice, county, or district courts for violations that occur within a school-crossing zone of \$25 per violation. This fund is used to provide a school crossing guard program and/or programs designed to enhance child safety, health, or nutrition. The Commissioners Court, by an order adopted in October

2010, has directed these funds to be distributed in the following manner: 10% of Total Collections less an administrative fee shall be distributed to the Williamson County's Children's Advocacy Center. The remainder shall be distributed to the school districts on a pro rata basis based on attendance. These funds will be distributed annually after the close of the prior fiscal year.

7. **School Fund:** Williamson County maintains a working interest ownership in two natural gas producing properties located on what was formerly county-owned property. The mineral rights that have been retained are designated to be distributed to school districts within the county based on the number of students who reside in the county. This distribution will occur annually at the close of each fiscal year and will coincide with the distribution of the Child Safety Fund proceeds.

8. **Employee Fund:** The Employee fund is proceeds collected from Williamson County's vending machine contract. Use of these funds must be **pre-approved** by the County Judge.

These funds may be used for the following purposes:

- a) To offset the cost of county employee events
- b) Flowers for the death of a county employee only
- c) An award or plaque upon retirement for employee recognition. All purchases must display (i.e. engraving) information regarding the purpose of the employee recognition. (Purchasing guidelines must be adhered to):
 - i. The employee must be vested (8 years of service)
 - ii. \$40.00 allowed for employees with up to 15 years of service
 - iii. \$80.00 allowed for employees with over 15 years of service
- d) Employee recognition events and programs
- e) Maximum of \$300.00 allowed towards a reception/light refreshments for the retirement or departure of an:
 - i. Elected Official serving in his/her capacity for at least 1 term
 - ii. Department Head who must be vested (8 years of service)
 - iii. Employee with 20 years of service or more

No reimbursement of sales tax will be allowed.

The amount allowed for use may never exceed the actual balance in the fund.

9. **WM-City of Hutto and Hutto ISD Fund:** The WM-City of Hutto and Hutto ISD Fund consists of proceeds paid by Waste Management annually. Per the agreement, these funds represent 2% of the Tip Fee and are to be expended for the benefit of the City of Hutto and Hutto ISD. The expenditures are at the County's sole option. The annual distribution will be allocated 50% to the City of Hutto and 50% to Hutto ISD. Each entity is required to request any disbursements from the fund.

10. **Williamson County Community Facility Fund:** This fund consists of fees collected through the Williamson County Landfill. Community organizations, groups, and individuals may submit a funding request to the Williamson County Commissioners Court for the construction, improvement, or remodel of community facilities located in Williamson County that serve a public purpose.

11. **Use of Flex Funding Account for Mental Health Mobile Outreach Team:** In order to mitigate the incidence of public mental health crisis and save the taxpayers from spending additional funds on costs that could otherwise be limited for *public* health-related services, the Williamson County Commissioners Court finds there is compelling need to establish and authorize the use of a mental health Flex Funding Account by the Mobile Outreach Team.

Therefore, pursuant to the Texas Local Government Code, § 111.068(b) (citing the “interest of the tax payers” in budget matters), the Texas Health and Safety Code, § 121.003(a) (authorizing commissioners court to “enforce any law that is reasonably necessary to protect the public health.”), and the common law granting the County authority to regulate the public health and safety, the Williamson County Commissioners Court approves the Mental Health Mobile Outreach Team Flex Funding Account. Typical Flex Funding expenditures may include, but are not limited to transportation vouchers, payment for medical appointments, medication/pharmacy vouchers/payments, payment for therapy sessions (short to mid-term), food and motel vouchers, payment toward utility or other essential household bills. The Mobile Outreach Team has Policies and Procedures to ensure compliance with this policy. The fund is subject to further oversight, including, but not limited to, auditing by the Williamson County Auditor’s Office.

12. **Financial – General Procedures**

- a) Any mailings sent by a county department or official using county funds must be in furtherance of legitimate county business and must comply with all state ethics rules and other laws and regulations.
- b) All county meetings should be held in county facilities whenever feasible and such facilities are available. If the county meeting space is not available, other publicly owned facilities, such as those owned by cities, utility districts, or school districts, should be utilized as the rental of these facilities is often at little or no cost.
- c) Transfer of funds **out** of the following line items will not be allowed:
 - i) Training
 - ii) Gasoline
 - iii) Cell Phones
 - iv) RCS Radio Fees
- d) Transfer of funds **into** any of the above line items may be allowed.
- e) Transfer of funds out of, within, or to the following line items will not be allowed, with the exception of line item 1107/Temp-Seasonal:
 - i) Salaries- This pertains to salary line items that are budgeted based on position control. This includes object codes 1100, 1101, and 1105. Line item transfers between 8000 accounts and salary lines for the purpose of merit money allocation/re-allocation are permissible and will be placed on the agenda for Commissioners Court approval/review.
 - ii) Fringe Benefits.
- f) All recruitment items purchased must comply with Article III, section 52 of the Texas Constitution. Thus, the predominant purpose of any expenditures on recruitment

materials must be to accomplish a “direct” public purpose and be in compliance with the provisions of this policy in order to ensure that Williamson County receives a return of public benefit from said expenditures. Williamson County recognizes the need to identify, recruit and hire qualified employees.

- i) Funds for recruitment items must be approved during the annual budget process.
- ii) Items must not state the name of any individual, but instead the name of the county and/or department or office.
- iii) “Give way” items such as pens, pencils, etc. should not exceed \$2.00 per item.

All purchases must follow procurement guidelines.

VI. PURCHASING – GENERAL PROCEDURES

1. Williamson County Purchasing and Procurement Card (P-Card) policies are intended to provide consistent procedures for the acquisition of materials, supplies, and services required by Williamson County. The responsibility to adhere to all Purchasing and P-Card policies rests with the employee, supervisor, department head, or elected officials who certifies conformance to them.

2. The Williamson County Purchasing Manual as well as other more detailed information directing specific purchasing procedures and processes can be located on the SharePoint Purchasing Portal at: <https://wilco365.sharepoint.com/purchasingportal>.

This site provides county departments access to:

- a. Policies, Procedures and Manuals
- b. Training Materials
- c. Forms
- d. Guides and other tools to assist in the purchasing process

3. The County Auditor’s Office will audit Expense Reports monthly. Cardholder infractions will be addressed and may result in disciplinary action as recommended by County Auditor’s Office. Actions may include:

- a. Retraining
- b. Reduction of credit limits
- c. Suspension of account

Theft, fraud or intentional policy violations may result in permanent closure of account or termination of employment, based on severity of violation.

4. Any questions related to compliance with intent of county Purchasing Policies should be directed to the Purchasing Department prior to making a purchase.

<http://www.wilco.org/CountyDepartments/Purchasing>

VII. COUNTY VEHICLES

1. It is prohibited by law to utilize county owned vehicles for personal use. Any county employee that resides outside the county and utilizes a county owned vehicle during their workday, is required to return that vehicle to their primary work location following their assigned work shift. Elected Officials or Senior Directors may grant an employee the ability to take a County vehicle home for a specific occasion or an event, if it is in the business interest of the County to do so.

The following is an all-inclusive list of positions that may be required to respond to emergencies outside of their normal work assignments, and may, with the concurrence of their department head or elected official, take a county vehicle to their residence, within Williamson County, at the end of their shift to allow them to respond as required.

- a) The Sheriff and paid law enforcement as follows: Sheriff's Patrol Deputies, Sheriff's Detectives, on call Crime Scene Technician, on call Animal Control Officers, Sergeants, Lieutenants, Commander and Chiefs
- b) Each Constable and Deputy Constables
- c) Investigators in the District Attorney and County Attorneys offices
- d) Two on call maintenance employees designated by the Maintenance Division Director
- e) Division Commanders, and Operation Commander(s) approved by EMS Director
- f) The Fire Marshal Special Operations Chief, Asst. Fire Marshal, Special Operations Asst. Chief, and On Call Hazmat Special Operations Captain, when on call
- g) The Assistant County Engineer for Maintenance Operations, the Director of Field Operations, (9) Senior Foremen and Foreman
- h) The Director of Emergency Management and the Deputy Director of Emergency Management
- i) The Wireless Communications Tower Technician

The Senior Director of Emergency Services and the Sheriff have the discretion to assign a vehicle to an appropriate member of their department to facilitate a specific response to emergency scenes or events, on a case by case basis, where the resources are requested and needed. This shall only be done in times of high risk, high probability events, or during scheduled special "large scale" events where response is likely. This assignment shall be tracked and reported to the Commissioners Court.

The following list has been grandfathered by the court, will not be expanded, unless approved by the Commissioners Court, and shall show significant decreases in each budget year until phased out.

Sheriff's Office

S. Zion

D. Garrett

Constable Office Pct. 2

S. Holt

Road and Bridge

J. Jansen

Emergency Services

R. Williams

M. Reyna

H. Clark

T. Allen

I. Oyedokun

The following list has been exempted from the out of county policy for take home vehicles by the court.

Sheriff's Office

~~H. Vargas~~

W. Steffen

R. Gauvin

J. Sapien

J. Helm

J. Guinn

County vehicles assigned to departments or individuals that are not take-home vehicles, shall be returned and parked at the end of each workday at the facility where the primary office is located. It is expressly forbidden under this order for any county vehicle to be used for personal use at any time.

2. A County Fleet Committee will review fleet policies and purchases and make recommendations for budgeting purposes. This committee will consist of one representative from each Constable's Office, the Budget Office, Emergency Services, Fleet Department, Human Resources, Infrastructure, Purchasing, and the Sheriff's Office. The Auditor's Office is a non-voting member.

All accidents involving County vehicles and equipment must be reported to the Risk and Safety Coordinator in Human Resources to ensure appropriate claims processing, including any corrective action taken. Vehicles removed from service are reported on the Court agenda and accident reports are sent to the court when applicable. Also, new vehicles, equipment, and buildings must be reported to the Risk and Safety Coordinator immediately in order to ensure that proper insurance coverage is in place.

VIII. CELL PHONE POLICY

Williamson County may purchase/lease cell phones for departments in the county that deal with sensitive data or for security reasons, example law enforcement, and provide cell phone service for individual use. The departments should have this money approved and budgeted in line item 004209. For the majority of County employees, a Stipend Policy has been implemented and is laid out below. These dollars are approved and budgeted in line item 001109.

Procedures for the Stipend Policy

1. Each department head or elected official will identify who they require to maintain a cell phone account in order to conduct official county business. Only regular full-time employees and department heads will be allowed a stipend. The funds for cell phone stipends must be submitted and approved as part of each department's annual budget process.
2. Seven levels of cell phone stipends will be established:
 - \$20.00 Per Month – (\$10.00 per pmt)
 - \$30.00 Per Month - (\$15.00 per pmt)
 - \$40.00 Per Month – (\$20.00 per pmt)
 - \$50.00 Per Month – (\$25.00 per pmt)
 - \$60.00 Per Month – (\$30.00 per pmt)
 - \$70.00 Per Month – (\$35.00 per pmt)
 - \$80.00 Per Month – (\$40.00 per pmt)
3. Stipends will be paid semi-monthly for each approved employee or department head (will not be included on the third paycheck that is received twice each year). The cell phone stipend shall be removed by the department whenever an employee is on Administrative Leave with pay.
4. The cell phone stipend is considered supplemental income subject to IRS taxes and reporting requirements and will be processed through Payroll and will be included in the employee's gross income. Retirement contributions will also be deducted and matched in accordance with TCDRS.
5. Expenditures over the allowed stipend will not be reimbursed.
6. An approved cell phone stipend will not follow an employee if the employee changes positions.
7. Each department head or elected official is responsible for verifying and monitoring that their employees receiving a cell phone stipend has obtained the required service. Disciplinary action up to and including termination may result in an employee who receives a stipend and does not provide their department head or elected official with the proper documentation of cell phone service, if requested. Each department will maintain a list of cell phone numbers for those individuals with stipends for audit purposes.
8. To minimize the risk of incurring unpaid time worked, Offices and Departments should carefully monitor phone and e-mail access outside of scheduled time worked for non-exempt employees. Failure to comply with this policy may result in termination.

IX. COMMISSIONERS COURT

This order designates the Commissioners Court will meet on Tuesdays each month.

WHEREUPON MOTION MADE AND SECONDED, the ORDER ADOPTING THE AMENDED WILLIAMSON COUNTY BUDGET ORDER was passed on a vote of ____ for, and ____ against on the 15th of September 2020.

This ORDER being adopted, the County Judge is authorized to sign the ORDER and the County Clerk is instructed to record the ORDER and the Budget in the official minutes of the Commissioners Court.

Attest:

Bill Gravell, County Judge

Nancy E. Rister, County Clerk

**STATE OF TEXAS
COUNTY OF WILLIAMSON
AN ORDER ADOPTING THE 2020/2021 COUNTY BUDGET**

WHEREAS, the Williamson County Commissioners Court is authorized and required to adopt an annual budget for all Williamson County officials and their departments after due consideration;

WHEREAS, the Williamson County Commissioners Court did invite and encourage public participation from county officers, precinct officers, department heads, and the general public, as to the various needs of the citizens of Williamson County for the fiscal year 2020/2021;

WHEREAS, the Williamson County Commissioners Court, after a full discussion of the needs, did make changes in the proposed budget filed by the County Judge in accordance with law; NOW

THEREFORE, BE IT ORDERED BY THE WILLIAMSON COUNTY COMMISSIONERS COURT that the proposed budget filed by the County Budget Officer and amended by the Commissioners Court be adopted with the following provisions:

POLICIES RELATED TO COMPENSATION AND BENEFITS

I. SALARIES

1. Salaries for County and Precinct Officials are set as follows:

a)	Judge of the County Court	126,182.00 per year
b)	Judge of the County Court at Law #1	156,999.96 per year
c)	Judge of the County Court at Law #2	170,999.96 per year
d)	Judge of the County Court at Law #3	184,999.96 per year
e)	Judge of the County Court at Law #4	184,999.96 per year
f)	County Attorney	161,709.96 per year
g)	County Sheriff	127,475.75 per year
h)	County Clerk	104,521.54 per year
i)	County Tax Assessor/Collector	108,691.18 per year
j)	District Clerk	104,521.54 per year
k)	County Treasurer	100,563.99 per year
l)	Each County Commissioner	102,747.63 per year
m)	Each Justice of the Peace	91,468.43 per year
n)	Each Constable	86,522.43 per year

2. The number of employee positions established and authorized for each official and/or department, the maximum allowable salary for each position, and the job titles are reflected in the annual approved county budget filed with the County Clerk.

II. HOLIDAYS

The established holiday schedule for paid holidays for the 2020/2021 budget year is as follows:

Veterans Day	Wednesday	November 11, 2020
Thanksgiving Holiday	Thursday Friday	November 26, 2020 November 27, 2020
Christmas Holiday	Thursday Friday	December 24, 2020 December 25, 2020
New Year's Holiday	Thursday Friday	December 31, 2020 January 1, 2021
Martin Luther King Day	Monday	January 18, 2021
President's Day	Monday	February 15, 2021
Good Friday	Friday	April 2, 2021
Memorial Day	Monday	May 31, 2021
Independence Holiday	Monday	July 5, 2021
Labor Day	Monday	September 6, 2021

See Addendum: The Williamson County Employee Policy Manual (March 3, 2020). Contains the policies for employee usage of paid holiday time as well as other policies affecting payroll related matters.

III. SUPPLEMENTAL PAY

Williamson County recognizes the following supplemental pay additives. The departments/offices are responsible for ensuring that the employees selected meet all of the requirements established by their offices.

1. Field Training Officer Pay (FTO) –Designated positions listed below will be paid \$150 per month.

Sheriff's Office – Maximum of 18 positions

Corrections – Maximum of 12 positions

Emergency Medical Services – Maximum of 20 positions

Mobile Outreach Team – Maximum of 2 positions

2. Crisis Intervention Team Supplemental Pay (CIT) - Designated positions will be paid \$250 per month.

Sheriff's Office – Maximum of 10 positions

3. Training Specialist Supplemental Pay - Designated positions will be paid \$100 per pay period.

Emergency Communications – Maximum of 16 positions

4. On – call Pay – Specific positions listed below are classified as eligible for on-call pay due to the demand for after hour services. All Corrections and Sheriff's Office positions are to be paid by the Sheriff Office's State and Local Forfeiture Fund and all District Attorney positions are to be paid by the District Attorney's Asset Forfeiture Funds.

District Attorney's Office – Maximum of 1 Asst. District Attorney, \$600 per week

Facilities Maintenance – Maximum of 2 non – exempt positions, \$100 per week

Technology Services – Maximum of 1 position, \$200 per week

Emergency Management – Maximum of 1 non-exempt position, \$100 per week

5. Board Certification by the Texas Board of Legal Specialization Supplemental Pay - This supplement is paid by the office listed below to all attorneys who maintain certification by the Texas Board of Legal Specialization.

District Attorney – Maximum of 18 positions, \$5,000 per employee to be paid equally over 26 pay periods out of the District Attorney Asset Forfeiture Fund

6. Board Supplements – Designated positions will be paid for serving on a specific board(s).

Juvenile Board – County Judge and District Judges (5), \$400 per month.

Judicial Board – Maximum of 1 position in the Magistrate Office, \$2500 per year, paid equally over 26 pay periods.

7. County Supplements – Williamson County portion of elected state positions.

District Attorney – 1 position, \$18,000, paid equally over 26 pay periods. For Fiscal Year 21 only, an additional \$4,667.00 will be paid from October 2020 to December 2020, divided equally per pay period.

District Judges – 5 positions, \$13,200 per year, paid equally over 26 pay periods.

8. Court Admin Supplement – Paid to the Court Admin of the presiding District Judge, for additional duties. 1 position, \$5,500 per year, paid equally over 26 pay periods.

9. Senior Associate Judge Stipend – A Judge, designated by the District and County Court at Law Judges, who oversees Pre-Trial Services shall receive a stipend of \$2,500, paid equally over 26 pay periods.

IV. CATASTROPHIC EVENT PAY

PURPOSE

Establish a policy for Williamson County setting forth the compensation of exempt and non-exempt employees for an activation of the Williamson County Emergency Operation Plan during a declared disaster, catastrophic event, or qualifying event. Nothing in this policy shall be construed as changing the "at will" status of any person employed by Williamson County.

BACKGROUND

Williamson County will compensate those essential employees who are required to work outside of their normal work schedule when assisting in the management of a local qualifying event, or when necessary to assist other agencies in managing events outside of the local jurisdiction. Examples of qualifying events include, but are not limited to, the following:

- A. Certain catastrophic local events including, but not limited to: floods, hurricanes, tornados, and other Acts of God, nuclear, chemical, and biological emergencies, terrorist attack(s), or any other emergency declared by a federal, state or local authority.
- B. When assigned to support an event, internal or external, to the County's jurisdiction; For personnel assigned and deployed to select teams, including, but not limited to: Williamson County Emergency Operations Center and Local, Regional, State and Federal Deployments.

POLICY

1. Non-exempt Compensation

Any non-exempt employee who is recalled to duty during a catastrophic event, who works in- excess of forty (40) hours in a work week, or 86-hours in the pay period for those on the law enforcement pay plan, will be paid overtime for additional hours worked. Note that the general rules of compensable time apply to work performed under the circumstances covered by this policy. Refer to the Williamson County Handbook or contact Human Resources if you have questions about what is considered compensable time.

2. Exempt Compensation

At the Commissioners Court discretion, any salaried exempt employee who is required to work hours in-excess of their normal work schedule (eighty hours in a pay period) during a declared disaster, Catastrophic Event, or qualifying event as outlined in this procedure may be compensated during the declaration period at a determined hourly rate. Only pay periods with hours worked that equal or exceed 88 hours and at least 8 hours for the event, should be submitted for possible compensation.

V. FINANCIAL POLICIES

1. **Fund Balance Policy:** Williamson County recognizes the financial importance of maintaining an appropriate level of Unassigned Fund Balance. A formalized Fund Balance Policy demonstrates to the taxpayer fiscal prudence and the ability to meet its obligations in a timely manner. Independent financial analysts rate the county's financial stability. The county's credit strength and strong management control reported by these analysts is, in part, a result of this Fund Balance Policy.

Williamson County will maintain reservations of Fund Balance, in accordance with Governmental Accounting and Financial Standards Board Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. This Policy shall only

apply to the County's governmental funds. Fund Balance shall be composed of non-spendable, restricted, committed, assigned and unassigned amounts.

2. **General Fund:** Unassigned Fund Balance represents the difference between assets and liabilities that is available for appropriation.

Williamson County will maintain an appropriate level of Unassigned Fund Balance in the General Fund to protect against a reduction of services due to temporary revenue shortfalls or unexpected one-time expenditures. It also helps to ensure stable tax rates. The level of Unassigned Fund Balance for the General Fund shall not be less than 35% of total General Fund budgeted expenditures.

The goal of each year's budget process will be to adopt a budget that maintains compliance with the General Fund Unassigned Fund Balance Policy. If it is determined there is a surplus (an amount exceeding the target limit), the funds may be designated or appropriated for the following, including, but not limited to:

- Tax rate stabilization.
- Only one-time, non-recurring expenditures, such as capital improvement needs.
- Address any shortfall in related funds, i.e. Road and Bridge Fund.
- Reduction of debt; to include capital leases.

If it is determined there is a deficit (an amount below the lower limit), the County must develop a plan to rebuild the Unassigned Fund Balance to 35%.

3. **Tobacco Fund:** The initial distribution of Williamson County's share of the settlement established the fund in 1999. Revenues to the fund consist of interest income and the annual distribution by the state of the state trust earnings. To ensure continuation of the fund, the Williamson County Commissioners Court has designated the portion of fund balance representing the amount of the original settlement (\$2.5M). Designation means that this amount, or "principal" balance, cannot be expended. In addition to the original settlement amount, each year, 20% of the revenues from both interest income and the annual distribution from the state will be added to the designated fund balance in order to allow the fund to grow over time. Only 80% of revenues earned from interest and the earnings distributed annually by the state will be budgeted and expended. When determining the next year's budget, the amount available to expend will be calculated using actual revenue and interest revenue amounts from May 1st of the previous year to April 30th of the current year. Any unspent funds at the end of the fiscal year will be available to budget in the next year. If Tobacco Fund expenditures are budgeted to offset expenditures in other funds, the actual program cost to the other Funds will be determined prior to transferring in any dollars from the Tobacco Fund. This available balance will be tracked annually by the County Auditor's office.

4. **Self-Insured Health Plan Fund Policy:** Unassigned Fund Balance represents the difference between assets and liabilities that is available for appropriation. Williamson County will maintain an appropriate level of Unassigned Fund Balance in the Benefits Fund to protect against an inability to pay for claims and administration associated with the self-insured health plan due to temporary revenue shortfalls. It also helps to ensure stable employer and employee contribution rates.

The Self-Funded Health Plan Fund currently has a “goal of reaching and maintaining 25% of expected claims”. The goal of each year’s budget process will be to endeavor to adopt a budget that maintains compliance with the Benefits Fund Unassigned Fund Balance Policy.

If it is determined there is a surplus (an amount exceeding the target limit), the funds may be designated or appropriated for contribution rate stabilization.

If it is determined there is a deficit (an amount below the lower limit), the County may develop a plan to rebuild the Unassigned Fund Balance to 25% of expected claims.

5. **Radio Communication Systems (RCS) Fund Policy:** Unassigned Fund Balance represents the difference between assets and liabilities that is available for appropriation. Williamson County will maintain an appropriate level of Unassigned Fund Balance in the Radio Communications Systems Fund to protect against unforeseen operating issues. These unforeseen issues can result from environmental or project related items. It also helps to ensure stable radio user fees for the user community.

The Radio Communication Systems Fund has a “goal of reaching and maintaining 30% of total Radio Communication Systems expenditure budget.

If it is determined there is a surplus (an amount exceeding the target limit), the funds may be designated or appropriated for:

- Only one-time, non-recurring expenditures, such as tower improvements
- Fee stabilization

If it is determined there is a deficit, the Radio Communication Systems Board will develop and recommend a plan to the County to rebuild the Unassigned Fund Balance to 30%.

Use and Distribution of Specific Special Revenue Funds and Accounts

6. **Child Safety Fund:** – This fund is used to deposit a \$1.50 fee collected on each vehicle registration and court costs collected by justice, county, or district courts for violations that occur within a school-crossing zone of \$25 per violation. This fund is used to provide a school crossing guard program and/or programs designed to enhance child safety, health, or nutrition. The Commissioners Court, by an order adopted in October 2010, has directed these funds to be distributed in the following manner: 10% of Total Collections less an administrative fee shall be distributed to the Williamson County’s Children’s Advocacy Center. The remainder shall be distributed to the school districts on a pro rata basis based on attendance. These funds will be distributed annually after the close of the prior fiscal year.

7. **School Fund:** Williamson County maintains a working interest ownership in two natural gas producing properties located on what was formerly county-owned property. The mineral rights that have been retained are designated to be distributed to school districts within the county based on the number of students who reside in the county. This distribution will occur annually at the close of each fiscal year and will coincide with the distribution of the Child Safety Fund proceeds.

8. **Employee Fund:** The Employee fund is proceeds collected from Williamson County's vending machine contract. Use of these funds must be **pre-approved** by the County Judge.

These funds may be used for the following purposes:

- a) To offset the cost of county employee events
- b) Flowers for the death of a county employee only
- c) An award or plaque upon retirement for employee recognition. All purchases must display (i.e. engraving) information regarding the purpose of the employee recognition. (Purchasing guidelines must be adhered to):
 - i. The employee must be vested (8 years of service)
 - ii. \$40.00 allowed for employees with up to 15 years of service
 - iii. \$80.00 allowed for employees with over 15 years of service
- d) Employee recognition events and programs
- e) Maximum of \$300.00 allowed towards a reception/light refreshments for the retirement or departure of an:
 - i. Elected Official serving in his/her capacity for at least 1 term
 - ii. Department Head who must be vested (8 years of service)
 - iii. Employee with 20 years of service or more

No reimbursement of sales tax will be allowed.

The amount allowed for use may never exceed the actual balance in the fund.

9. **WM-City of Hutto and Hutto ISD Fund:** The WM-City of Hutto and Hutto ISD Fund consists of proceeds paid by Waste Management annually. Per the agreement, these funds represent 2% of the Tip Fee and are to be expended for the benefit of the City of Hutto and Hutto ISD. The expenditures are at the County's sole option. The annual distribution will be allocated 50% to the City of Hutto and 50% to Hutto ISD. Each entity is required to request any disbursements from the fund.

10. **Williamson County Community Facility Fund:** This fund consists of fees collected through the Williamson County Landfill. Community organizations, groups, and individuals may submit a funding request to the Williamson County Commissioners Court for the construction, improvement, or remodel of community facilities located in Williamson County that serve a public purpose.

11. **Use of Flex Funding Account for Mental Health Mobile Outreach Team:** In order to mitigate the incidence of public mental health crisis and save the taxpayers from spending additional funds on costs that could otherwise be limited for *public* health-related services, the Williamson County Commissioners Court finds there is compelling need to establish and authorize the use of a mental health Flex Funding Account by the Mobile Outreach Team.

Therefore, pursuant to the Texas Local Government Code, § 111.068(b) (citing the "interest of the tax payers" in budget matters), the Texas Health and Safety Code, § 121.003(a) (authorizing commissioners court to "enforce any law that is reasonably necessary to protect the public health."), and the common law granting the County authority to regulate the public health and safety, the Williamson County Commissioners Court approves the Mental Health Mobile Outreach Team Flex Funding Account. Typical Flex Funding expenditures may

include, but are not limited to transportation vouchers, payment for medical appointments, medication/pharmacy vouchers/payments, payment for therapy sessions (short to mid-term), food and motel vouchers, payment toward utility or other essential household bills. The Mobile Outreach Team has Policies and Procedures to ensure compliance with this policy. The fund is subject to further oversight, including, but not limited to, auditing by the Williamson County Auditor's Office.

12. **Financial – General Procedures**

- a) Any mailings sent by a county department or official using county funds must be in furtherance of legitimate county business and must comply with all state ethics rules and other laws and regulations.
- b) All county meetings should be held in county facilities whenever feasible and such facilities are available. If the county meeting space is not available, other publicly owned facilities, such as those owned by cities, utility districts, or school districts, should be utilized as the rental of these facilities is often at little or no cost.
- c) Transfer of funds **out** of the following line items will not be allowed:
 - i) Training
 - ii) Gasoline
 - iii) Cell Phones
 - iv) RCS Radio Fees
- d) Transfer of funds **into** any of the above line items may be allowed.
- e) Transfer of funds out of, within, or to the following line items will not be allowed, with the exception of line item 1107/Temp-Seasonal:
 - i) Salaries- This pertains to salary line items that are budgeted based on position control. This includes object codes 1100, 1101, and 1105. Line item transfers between 8000 accounts and salary lines for the purpose of merit money allocation/re-allocation are permissible and will be placed on the agenda for Commissioners Court approval/review.
 - ii) Fringe Benefits.
- f) All recruitment items purchased must comply with Article III, section 52 of the Texas Constitution. Thus, the predominant purpose of any expenditures on recruitment materials must be to accomplish a “direct” public purpose and be in compliance with the provisions of this policy in order to ensure that Williamson County receives a return of public benefit from said expenditures. Williamson County recognizes the need to identify, recruit and hire qualified employees.
 - i) Funds for recruitment items must be approved during the annual budget process.
 - ii) Items must not state the name of any individual, but instead the name of the county and/or department or office.
 - iii) “Give way” items such as pens, pencils, etc. should not exceed \$2.00 per item.

All purchases must follow procurement guidelines.

VI. PURCHASING – GENERAL PROCEDURES

1. Williamson County Purchasing and Procurement Card (P-Card) policies are intended to provide consistent procedures for the acquisition of materials, supplies, and services required by Williamson County. The responsibility to adhere to all Purchasing and P-Card policies rests with the employee, supervisor, department head, or elected officials who certifies conformance to them.
2. The Williamson County Purchasing Manual as well as other more detailed information directing specific purchasing procedures and processes can be located on the SharePoint Purchasing Portal at: <https://wilco365.sharepoint.com/purchasingportal>.

This site provides county departments access to:

- a. Policies, Procedures and Manuals
 - b. Training Materials
 - c. Forms
 - d. Guides and other tools to assist in the purchasing process
3. The County Auditor's Office will audit Expense Reports monthly. Cardholder infractions will be addressed and may result in disciplinary action as recommended by County Auditor's Office. Actions may include:
 - a. Retraining
 - b. Reduction of credit limits
 - c. Suspension of account

Theft, fraud or intentional policy violations may result in permanent closure of account or termination of employment, based on severity of violation.

4. Any questions related to compliance with intent of county Purchasing Policies should be directed to the Purchasing Department prior to making a purchase.

<http://www.wilco.org/CountyDepartments/Purchasing>

VII. COUNTY VEHICLES

1. It is prohibited by law to utilize county owned vehicles for personal use. Any county employee that resides outside the county and utilizes a county owned vehicle during their workday, is required to return that vehicle to their primary work location following their assigned work shift. Elected Officials or Senior Directors may grant an employee the ability to take a County vehicle home for a specific occasion or an event, if it is in the business interest of the County to do so.

The following is an all-inclusive list of positions that may be required to respond to emergencies outside of their normal work assignments, and may, with the concurrence of their department head or elected official, take a county vehicle to their residence, within Williamson County, at the end of their shift to allow them to respond as required.

- a) The Sheriff and paid law enforcement as follows: Sheriff's Patrol Deputies, Sheriff's Detectives, on call Crime Scene Technician, on call Animal Control Officers, Sergeants, Lieutenants, Commander and Chiefs
- b) Each Constable and Deputy Constables
- c) Investigators in the District Attorney and County Attorneys offices
- d) Two on call maintenance employees designated by the Maintenance Division Director
- e) Division Commanders, and Operation Commander(s) approved by EMS Director
- f) The Fire Marshal Special Operations Chief, Asst. Fire Marshal, Special Operations Asst. Chief, and On Call Hazmat Special Operations Captain, when on call
- g) The Assistant County Engineer for Maintenance Operations, the Director of Field Operations, (9) Senior Foremen and Foreman
- h) The Director of Emergency Management and the Deputy Director of Emergency Management
- i) The Wireless Communications Tower Technician

The Senior Director of Emergency Services and the Sheriff have the discretion to assign a vehicle to an appropriate member of their department to facilitate a specific response to emergency scenes or events, on a case by case basis, where the resources are requested and needed. This shall only be done in times of high risk, high probability events, or during scheduled special "large scale" events where response is likely. This assignment shall be tracked and reported to the Commissioners Court.

The following list has been grandfathered by the court, will not be expanded, unless approved by the Commissioners Court, and shall show significant decreases in each budget year until phased out.

Sheriff's Office

S. Zion
D. Garrett

Constable Office Pct. 2

S. Holt

Emergency Services

R. Williams
M. Reyna
H. Clark
T. Allen
I. Oyedokun

The following list has been exempted from the out of county policy for take home vehicles by the court.

Sheriff's Office

W. Steffen
R. Gauvin

J. Sapien
J. Helm
J. Guinn

County vehicles assigned to departments or individuals that are not take-home vehicles, shall be returned and parked at the end of each workday at the facility where the primary office is located. It is expressly forbidden under this order for any county vehicle to be used for personal use at any time.

2. A County Fleet Committee will review fleet policies and purchases and make recommendations for budgeting purposes. This committee will consist of one representative from each Constable's Office, the Budget Office, Emergency Services, Fleet Department, Human Resources, Infrastructure, Purchasing, and the Sheriff's Office. The Auditor's Office is a non-voting member.

All accidents involving County vehicles and equipment must be reported to the Risk and Safety Coordinator in Human Resources to ensure appropriate claims processing, including any corrective action taken. Vehicles removed from service are reported on the Court agenda and accident reports are sent to the court when applicable. Also, new vehicles, equipment, and buildings must be reported to the Risk and Safety Coordinator immediately in order to ensure that proper insurance coverage is in place.

VIII. CELL PHONE POLICY

Williamson County may purchase/lease cell phones for departments in the county that deal with sensitive data or for security reasons, example law enforcement, and provide cell phone service for individual use. The departments should have this money approved and budgeted in line item 004209. For the majority of County employees, a Stipend Policy has been implemented and is laid out below. These dollars are approved and budgeted in line item 001109.

Procedures for the Stipend Policy

1. Each department head or elected official will identify who they require to maintain a cell phone account in order to conduct official county business. Only regular full-time employees and department heads will be allowed a stipend. The funds for cell phone stipends must be submitted and approved as part of each department's annual budget process.

2. Seven levels of cell phone stipends will be established:

\$20.00 Per Month – (\$10.00 per pmt)
\$30.00 Per Month - (\$15.00 per pmt)
\$40.00 Per Month – (\$20.00 per pmt)
\$50.00 Per Month – (\$25.00 per pmt)
\$60.00 Per Month – (\$30.00 per pmt)
\$70.00 Per Month – (\$35.00 per pmt)
\$80.00 Per Month – (\$40.00 per pmt)

3. Stipends will be paid semi-monthly for each approved employee or department head (will not be included on the third paycheck that is received twice each year). The cell phone

stipend shall be removed by the department whenever an employee is on Administrative Leave with pay.

4. The cell phone stipend is considered supplemental income subject to IRS taxes and reporting requirements and will be processed through Payroll and will be included in the employee's gross income. Retirement contributions will also be deducted and matched in accordance with TCDRS.

5. Expenditures over the allowed stipend will not be reimbursed.

6. An approved cell phone stipend will not follow an employee if the employee changes positions.

7. Each department head or elected official is responsible for verifying and monitoring that their employees receiving a cell phone stipend has obtained the required service. Disciplinary action up to and including termination may result in an employee who receives a stipend and does not provide their department head or elected official with the proper documentation of cell phone service, if requested. Each department will maintain a list of cell phone numbers for those individuals with stipends for audit purposes.

8. To minimize the risk of incurring unpaid time worked, Offices and Departments should carefully monitor phone and e-mail access outside of scheduled time worked for non-exempt employees. Failure to comply with this policy may result in termination.

IX. COMMISSIONERS COURT

This order designates the Commissioners Court will meet on Tuesdays each month.

WHEREUPON MOTION MADE AND SECONDED, the ORDER ADOPTING THE AMENDED WILLIAMSON COUNTY BUDGET ORDER was passed on a vote of ____ for, and ____ against on the 15th of September 2020.

This ORDER being adopted, the County Judge is authorized to sign the ORDER and the County Clerk is instructed to record the ORDER and the Budget in the official minutes of the Commissioners Court.

Attest:

Bill Gravell, County Judge

Nancy E. Rister, County Clerk

Commissioners Court - Regular Session**10.****Meeting Date:** 09/22/2020

FY21 Special Revenue Funds Approve

Submitted By: Ashlie Koenig, Budget Office**Department:** Budget Office**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider and take appropriate action on the following 2020-2021 budgets:

0340 Tobacco Fund

0350 Law Library Fund

0364 Pretrial Intervention Fund

0374 County and District Court Technology Fund

0376 Surplus Elections Contracts Fund

0384 Records Archive Fund - County Clerk

0385 County Clerk Records Fund

0386 Records Management and Preservation Fund - District Clerk

0387 Records Technology Fund - District Clerk

0388 Court Records Preservation Fund

0390 Countywide Records Management and Preservation Fund

0507 Regional Communication System Fund

0545 Regional Animal Shelter Fund

0546 Regional Animal Shelter Donation Fund

0882 Fleet Maintenance Fund

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

Fund Summary

FY 21 Special Revenue Fund Approval

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Ashlie Koenig

Final Approval Date: 09/16/2020

Reviewed By

Andrea Schiele

Date

09/16/2020 02:30 PM

Started On: 09/14/2020 02:11 PM

**Williamson County
Active Fund Listing
As of September 2020**

Constitutional Funds

Fund 0100 General Fund – The main operating fund for Williamson County. It is used to account for all financial resources for the county except those required to be accounted in another fund.

Fund 0200 Road & Bridge Fund – Monies are collected from property taxes, vehicle registration and rebates from the State. The funds are used for maintenance and construction of County Roads and Bridges.

Fund 0600 Debt Service Fund – Monies collected, mainly property taxes, are used to pay long term debt expenditures.

Other Funds to be spent for Specific Purposes

Fund 0250 Pass-Through Funding Program – This fund is used to account for the reimbursements from Texas Department of Transportation (TXDOT) related to the Pass-Through Road Financing Program. The pass-through program allows the County to manage the improvements of state highways. Reimbursement from TXDOT is based on a rate after completion of these projects. The monies will be used for the payment of the debt related to these projects. Any remaining funds after the debt has been retired will be used for road projects.

Fund 0310 WM – Future Environmental Liability – Monies received from the Contractor of the Williamson County Landfill to pay for any environmental liability related to the Landfill beyond those costs covered by closure and post-closure trust funds. Contractor pays 2% of the total Tip Fees collected.

Fund 0311 WM – Master Site Development – Monies received from the Contractor of the Williamson County Landfill to pay for site development of the facility. Contractor pays 1% of the total Tip Fees collected.

Fund 0312 WM – Community Recreational Facility – Monies received from the Contractor of the Williamson County Landfill to pay for recreational facility use within Williamson County. Contractor pays 1% of the total Tip Fees collected

Fund 0313 WM – City of Hutto and Hutto ISD – Monies received from the Contractor of the Williamson County Landfill to be expended for the benefit of the City of Hutto and Hutto ISD. Contractor pays 2% of the total Tip Fees collected.

Fund 0314 Community Improvement Precinct 4 Fund – Donations received from Lealco, Inc. are to be expended for community improvement projects located in Precinct 4 of Williamson County. The donations are defined in the settlement agreement between Williamson County and Lealco, Inc. The agreement was approved by the Commissioners Court on August 18, 2020.

Fund 0340 Tobacco – Monies received by the County from the state as a pro rata distribution from the lump sum payment made by tobacco companies are accounted for through this fund. The money collected from the state is to be spent on health-related issues. In addition, monies received by the County for

Ambulance Uncompensated Care are accounted for in this fund. The Ambulance UC monies are used for the High Utilizer Group (HUG) program.

Fund 0350 Law Library – Monies collected through civil cases filed in the county or district court are accounted for through this fund. Monies collected are used to support the management and expenditures necessary to maintain law libraries throughout the County.

Fund 0353 JP #3 Teen Court Program – The purpose of this fund is to account for the receipt of fees from juveniles who are participating in the Teen Court Program.

Fund 0355 Court Reporter Service – The clerk of each court that has an official court reporter shall collect a court reporter service fee of \$15 as a court cost in each civil case filed with the clerk to maintain a court reporter who is available for assignment in the court.

Fund 0360 Courthouse Security – This fund is used to collect court costs of defendants convicted of felony and misdemeanor offenses. The clerks collect the costs and deposit them with the County Treasurer where it is designated for security purposes such as metal detectors, identification cards, and surveillance cameras.

Fund 0361 JP Courthouse Security – This fund is used to collect court costs of defendants convicted of misdemeanor offenses. The clerks collect the costs and deposit them with the County treasurer where it is designated for security purposes such as metal detectors, identification cards, and surveillance cameras for justice courts not housed in the county courthouse.

Fund 0364 Pretrial Intervention Programs – This fund is used to account for a fee not to exceed \$500. To be used to reimburse the county expenditures related to a defendant's participation in a pretrial intervention program.

Fund 0365 Child Safety – This fund is used to account for \$1.50 tax collected during the vehicle registration process. These funds are also collected by justice, county, or district courts for violations that occur within a school crossing zone up to \$25 per violation. This fund is used to provide a school crossing guard program and/or programs designed to enhance child safety, health, or nutrition.

Fund 0366 Child Abuse Prevention – This fund is used to account for the \$100 fee assessed in certain child sexual assault and related convictions. These funds are to be used for child abuse prevention programs.

Funds 0367 (JP#3), 0368 (JP#2), 0369 (JP#4), 0373 (JP #1) Truancy Program – This fund is used to account for the collection of fees allowed by the State of Texas and ordered by the Williamson County Commissioners Court to finance the salary and benefits of a juvenile case manager helping to administer the Truancy Program for the justice courts. The program has been established through cooperation with local governments, school districts and agencies to assist with local truancy cases.

Fund 0370 Alternate Dispute Resolution – This fund was set up to aid in a week long mass mediation session held annually to clear open cases and finalize documentation in question. The monies are spent on mailing notices and coordinating parties who wish to participate in the mediation process.

Fund 0371 Juvenile Delinquency Prevention – This fund is used to repair damage and reward the public for identifying and aiding in the apprehension of offenders who vandalize public and personal property. Funds are also used for recognition and recreation programs for teens; local teen court programs; local

juvenile probation department and educational and intervention programs to prevent juveniles from engaging in delinquent conduct.

Fund 0372 Justice Court Technology – This fund accounts for money charged to a defendant convicted of a misdemeanor in a justice court. It is designated for the purpose of financing the purchase of technological enhancements for a justice court.

Fund 0374 County and District Court Technology – This fund accounts for money charged to a defendant convicted of a criminal offense in a County or District Court. It is designated for the purpose of financing the purchase of technological enhancements for a county court, statutory court, or district court.

Fund 0375 Election Services Contract – This fund is used to support and contain costs generated from a contract election. Contracts between political parties and other entities are handled by the elections officer and paid by the contracting party for administering election services.

Fund 0376 Election Surplus Contract Fund– This fund accounts for the administrative fees collected from other entities the county has provided election services. The funds may not be used to fund the day to day operations of the office of the county election officer. The funds may only be used to defray expenses of the county election officer's office in connection with election-related duties or functions. The county election officer shall request in writing to the Commissioners Court use of these funds. Only the county election officer can request use of these funds.

Fund 0377 Election Chapter 19 Fund– The state allocates funding based on the number of new, cancelled and updated voter registrations processed in the preceding calendar year. These funds are only to be used for any activities designed to enhance the voter registration process.

Fund 0378 Election HAVA – The fund was created to account for the rental fees collected from the use of voter equipment purchased with funds from the HAVA grant. The use of these fee revenues includes but is not limited to the maintenance, license fees and upgrades for the voting equipment as well as new equipment, training, storage and other costs associated with the operation and maintenance of the voting systems.

Fund 0380 Probate Court – This fund accounts for fees from all probate court cases filed and used for training for County Courts at Law personnel.

Fund 0381 Guardianship – This fund is used to account for the collection of a \$20.00 "supplemental court-initiated guardianship fee" required by the State of Texas for support of judiciary guardianship initiated under Section 683 of the Texas Probate Code. The fees are to be used to supplement, not supplant, the compensation of a court-appointed guardian ad litem or attorney ad litem and to fund local guardianship programs for indigent, incapacitated persons who do not have a family member suitable and willing to serve in that capacity.

Fund 0382 Specialty Court – Section 121.00 of the Texas Government Code allows the creation of Specialty Court programs. Williamson County has two active programs, The DWI/Drug Court and Veterans Court. The programs are funded by collection of the court costs of a conviction for certain intoxication and drug related offenses. The fund retains 50% of the total fee to be used exclusively to develop and maintain drug court programs. A service fee of 10% is revenue deposited into the General Fund. The remaining 40% of the total fee is sent to the state.

Fund 0384 Records Archive – County Clerk – This fund was established specifically to support the preservation and restoration services performed by the County Clerk in connection with maintaining archived records. These monies support and will be dedicated to assisting County Clerks with maintaining public documents filed before January 1, 1990.

Fund 0385 Records Management and Preservation – County Clerk – This fund is compiled of the fees for records management and preservation services performed by the County Clerk. All records are documented, filed and must be paid for at the time the document is filed. This fee may be used for specific records preservation and automation projects.

Fund 0386 Records Management and Preservation – District Clerk – This fund is compiled of the fees for records management and preservation services performed by the District Clerk. All records are documented, filed and must be paid for at the time the document is filed. This fee may be used for specific records preservation and automation projects.

Fund 0387 Records Technology – District Clerk – This fund accounts for money charged when filing suit in a district court. It is designated for the purpose of preservation and restoration services performed in connection with maintaining a district court records archive.

Fund 0388 Court Records Preservation – This fund is used to account for monies collected from fees charged by the County and District Clerks. They are used only to digitize court records and preserve the records from natural disasters.

Fund 0390 Records Management County Wide – This fund is used to account for monies collected from fees charged by the County and District Clerk. These funds are used Countywide for records management, records management training and for the disposal of large quantities of outdated documents.

Fund 0405 County Attorney Drug Enforcement – This fund is used to account for monies received from Federal and State court cases dealing with illegal drug violations. Money is distributed to entities involved in the resolution of the drug case and used for education or equipment needed to enhance law enforcement activities.

Fund 0406 County Attorney Hot Check – This fund is used to account for monies received from fees collected on the payment of hot checks. Expenditures are made for the improvement of the operation of the County Attorney's office.

Fund 0407 District Attorney Welfare Fraud – This fund is used to account for monies received from fees collected from the Health and Human Services Commission for prosecuting welfare fraud cases. Expenditures are made for the prosecution of welfare fraud cases.

Fund 0408 District Attorney Drug Enforcement – This fund is used to account for monies received from Federal and State court cases dealing with illegal drug violations. Money is distributed to entities involved in the resolution of the drug case and used for education or equipment needed to enhance law enforcement activities.

Fund 0410 County Sheriff Drug Enforcement – This fund is used to account for monies received from Federal and State court cases dealing with illegal drug violations. Money is distributed to entities involved

in the resolution of the drug case and used for education or equipment needed to enhance law enforcement activities.

Fund 0490 Employee Fund – This fund is used to account for the proceeds collected from Williamson County's vending machine contract. The funds may be used to offset the cost of the County Christmas Party. Flowers for the death of an employee. An award or plaque upon retirement for employee recognition. Employee of the Year Awards.

Fund 0507 Regional Communication System (RCS) – This fund is used to account for money collected from governmental entities utilizing the countywide radio communication system. The funds are used for operations and maintenance of the system.

Fund 0508 Williamson County Conservation Fund – This fund was formed by the Williamson County Commissioners Court in December of 2002, as a pro-active approach to providing for conservation of the recovery of endangered species in the Williamson County area.

Fund 0512 School Fund – Royalties for mineral rights are received from the investments sold for the benefit of various county school districts. The funds are held in trust and distributed to the school districts as directed by the County Judge.

Fund 0515 Appellate Judicial Fund – Each county in the Third Court of Appeals is required to establish an Appellate Judicial Fund to assist the court of appeals in the processing of appeals and to defray costs incurred by the county. Fees are assessed for court cases filed in a county court, county court at law, probate court and district courts.

Fund 0516 Unclaimed Juvenile Restitution Fund – Section 54.0482 of the Texas Family Code requires a separate fund to account for unclaimed juvenile restitution. The funds may be spent only for the same purposes as specified for juvenile state aid.

Fund 0545 Regional Animal Shelter (WCRAS) – This fund accounts for the County's percentage share of revenues collected as adoption fees, surrender fees, etc. at the WCRAS. Expenditures are made for the day-to-day operations of the facility. The other regional participants in the shelter share proportionately in the operation costs.

Fund 0546 Regional Animal Shelter Donations (WCRAS) – This fund accounts for WCRAS donations. Many donations are used for a specific purpose. This fund is set up to aid in accounting for the various donations.

Fund 0571 Juvenile Justice Alternative Education Program (JJAEP) Tier II – The Texas Probation Commission provides funding for costs that are reasonable, necessary and directly related to the creation and ongoing operation of a JJAEP to include the purchase of equipment, renovations, or construction. This program is designed to provide an educational setting for students that have been expelled from the public schools. The goal of the program is to reduce delinquency, increase offender accountability, and rehabilitate offenders through a comprehensive, coordinated community-based juvenile probation system.

Fund 0636 WC Historical Commission – The fund is used to account for the monies received from memorial brick sales and donations to the Williamson County Historical Commission. The funds can be used for county historic preservation.

Fund 0777 Project – These funds are set up to account for construction of major capital projects. The majority of the funds are received from Bond Proceeds.

Fund 0852 Avery Ranch Fund – Avery Ranch Road District #1 was formed by the Commissioners Court in 2001. The District issues unlimited tax bonds for the purpose of developing roads in the district. The District is governed by a Board comprised of the Williamson County Commissioners Court. The bonds are scheduled to be paid in full on August 15, 2025.

Fund 0853 Pearson Place Road District Operating Fund – Pearson Place Road District was formed by the Commissioners Court in 2010. The District issues unlimited tax bonds for the purpose of developing roads in the district. The fund is used to reimburse the developer for construction of the four-lane divided portion of Neenah Avenue within the District. The District is governed by a Board comprised of the Williamson County Commissioners Court.

Fund 0854 Pearson Place Road District Debt Service Fund – Pearson Place Road District was formed by the Commissioners Court in 2010. The fund is used to pay for the long-term debt expenditures for the district. The District is governed by a Board comprised of the Williamson County Commissioners Court. The bonds are scheduled to be paid in full on August 15, 2041.

Fund 0855 Northwoods Road District Operating Fund – Northwoods Road District was formed by the Commissioners Court in 2011. The District issues unlimited tax bonds for the purpose of developing roads in the district. The fund is used to reimburse the developer for construction of the four-lane divided portion of Staked Plains Boulevard within the District. The District is governed by a Board comprised of the Williamson County Commissioners Court.

Fund 0856 Northwoods Road District Debt Service Fund – Northwoods Road District was formed by the Commissioners Court in 2011. The fund is used to pay for the long-term debt expenditures for the district. The District is governed by a Board comprised of the Williamson County Commissioners Court. The bonds are scheduled to be paid in full on August 15, 2042.

Fund 0857 Somerset Hills #4 Road District Operating Fund – Somerset Hills #4 Road District was formed by the Commissioners Court in 2008. The District issues unlimited tax bonds for the purpose of developing roads in the district. The fund is used to reimburse the developer and Williamson County for its share of the costs associated with construction expenses and land dedication for Ronald Reagan Boulevard from Farm to Market Road 2338 to State Highway 195. The District is governed by a Board comprised of the Williamson County Commissioners Court.

Fund 0858 Somerset Hills #4 Road District Debt Service Fund – Somerset Hills Road District was formed by the Commissioners Court in 2008. The fund is used to pay for the long-term debt expenditures for the district. The District is governed by a Board comprised of the Williamson County Commissioners Court. The bonds are scheduled to be paid in full on August 15, 2045.

Fund 0875 County Sheriff – This fund is used to account for jail inmates' purchase of food and toiletry items or other supplies. Expenditures are for the purchase of these items. Any revenue generated may be used for the benefit of the inmate.

Fund 0876 Local Provider Participation Fund (LPPF) – Section 292B of the Texas Health & Safety Code allows Williamson County to create a Local Provider Participation Fund. The county annually sets

the rate associated with mandatory provider participation payments from local hospitals. These funds can be spent on certain intergovernmental transfers and indigent care programs as defined by the code.

Fund 0882 Fleet Maintenance – This fund is used to account for the maintenance and repair of motor vehicles and related costs.

Fund 0885 Williamson County Benefits Fund – The fund is used to account for the accumulation and allocation of costs associated with the self-funded medical and dental benefit plans.

Fund 0999 Grants – These funds are set up to account for federal, state and private monies provided for the enhancement of programs not fully funded by the County.

Other Funds

Fund 0205 Road & Bridge Special Projects – The fund is set up to account for private road reimbursements. In the early 1990s code allowed for citizens to request Commissioners Court to pay for private road repairs and the landowners along the road to repay thru an assessment. It is not current practice to finance private road repairs. The fund is used to account for the outstanding balances on the various road repairs.

Fund 0399 State Agency Fund – The fund is set up to account for fines and fees collected on behalf of the State. On a monthly and/or quarterly basis the monies are sent to the state. A portion of the fees collected are retained by the county and transferred to the appropriate fund.

Fund 0880 Payroll Fund – The fund is set up to account for payroll liabilities.

CAMPO

Fund 0231 CAMPO Personnel Fund – This fund is set up to account for payroll expenditures associated with CAMPO county employees.

Fund 0831 CAMPO Operating Fund – Effective 10/1/16, the County is the fiscal agent for CAMPO. The fund is set up to account for CAMPO operating activity.

Fund Number	Fund Name	Estimated Fund	2020-2021 Expense		2020-2021 Revenue	Excess (Deficiency) of	Projected Fund
		Balance Fiscal Year 2019-2020	Recommended Budget	Recommended Budget	Revenue/Expense	Balance Fiscal Year 2020-2021	
<i>Discuss, consider and take appropriate action on the approval of the following 2020-2021 Budgets:</i>							
0340	Tobacco Fund	\$ 5,749,056.00	\$ 528,408.55	\$ 436,000.00	\$ (92,408.55)	\$ 5,656,647.45	
0350	Law Library Fund	\$ 724,788.00	\$ 230,000.00	\$ 208,320.00	\$ (21,680.00)	\$ 703,108.00	
0364	Pretrial Intervention	\$ -	\$ 255,980.00	\$ 255,980.00	\$ -	\$ -	
0374	County and District Court Technology Fund	\$ 102,005.00	\$ -	\$ 5,100.00	\$ 5,100.00	\$ 107,105.00	
0376	Surplus Elections Contracts Fund	\$ 373,666.00	\$ 285,275.48	\$ -	\$ (285,275.48)	\$ 88,390.52	
0384	Records Archive - County Clerk	\$ 2,433,300.00	\$ 651,279.54	\$ 728,400.00	\$ 77,120.46	\$ 2,510,420.46	
0385	County Clerk Records	\$ 4,856,575.00	\$ 756,144.31	\$ 1,465,200.00	\$ 709,055.69	\$ 5,565,630.69	
0386	District Clerk - Records Mgmt and Preservation Fund	\$ 281,248.00	\$ 35,079.25	\$ 33,600.00	\$ (1,479.25)	\$ 279,768.75	
0387	Records Technology Fund - District Clerk	\$ 283,476.00	\$ 30,830.64	\$ 55,200.00	\$ 24,369.36	\$ 307,845.36	
0388	Court Records Preservation Fund	\$ 657,107.00	\$ 500.00	\$ 76,800.00	\$ 76,300.00	\$ 733,407.00	
0390	County Wide Records Mgmt and Preservation Fund	\$ 605,433.00	\$ 98,703.00	\$ 68,160.00	\$ (30,543.00)	\$ 574,890.00	
0507	Regional Communication System	\$ 702,048.00	\$ 1,513,629.62	\$ 1,447,316.00	\$ (66,313.62)	\$ 635,734.38	
0545	Regional Animal Shelter Fund	\$ -	\$ 2,449,513.02	\$ 2,449,513.02	\$ -	\$ -	
0546	Regional Animal Shelter Donation Fund	\$ 362,998.00	\$ 46,162.88		\$ (46,162.88)	\$ 316,835.12	
0882	Fleet Maintenance Fund	\$ 69,000.00	\$ 3,999,579.92	\$ 3,999,579.92	\$ -	\$ 69,000.00	

Commissioners Court - Regular Session**11.****Meeting Date:** 09/22/2020

FY21 Special Revenue Funds Acknowledge

Submitted By: Ashlie Koenig, Budget Office**Department:** Budget Office**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider and acknowledge the following 2020-2021 budgets:

0355 Court Reporter Service Fund

0360 Courthouse Security Fund

0361 Justice of the Peace Security Fund

0367 Justice of the Peace, Precinct #3 Truancy Program

0368 Justice of the Peace, Precinct #2 Truancy Program

0369 Justice of the Peace, Precinct #4 Truancy Program

0370 Alternate Dispute Fund

0372 Justice of the Peace Technology Fund

0373 Justice of the Peace, Precinct #1 Truancy Program

0380 Probate Court Fund

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

Fund Purpose

FY 21 Special Revenue Fund Acknowledge

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Ashlie Koenig

Final Approval Date: 09/16/2020

Reviewed By

Andrea Schiele

Date

09/16/2020 02:31 PM

Started On: 09/14/2020 02:28 PM

**Williamson County
Active Fund Listing
As of September 2020**

Constitutional Funds

Fund 0100 General Fund – The main operating fund for Williamson County. It is used to account for all financial resources for the county except those required to be accounted in another fund.

Fund 0200 Road & Bridge Fund – Monies are collected from property taxes, vehicle registration and rebates from the State. The funds are used for maintenance and construction of County Roads and Bridges.

Fund 0600 Debt Service Fund – Monies collected, mainly property taxes, are used to pay long term debt expenditures.

Other Funds to be spent for Specific Purposes

Fund 0250 Pass-Through Funding Program – This fund is used to account for the reimbursements from Texas Department of Transportation (TXDOT) related to the Pass-Through Road Financing Program. The pass-through program allows the County to manage the improvements of state highways. Reimbursement from TXDOT is based on a rate after completion of these projects. The monies will be used for the payment of the debt related to these projects. Any remaining funds after the debt has been retired will be used for road projects.

Fund 0310 WM – Future Environmental Liability – Monies received from the Contractor of the Williamson County Landfill to pay for any environmental liability related to the Landfill beyond those costs covered by closure and post-closure trust funds. Contractor pays 2% of the total Tip Fees collected.

Fund 0311 WM – Master Site Development – Monies received from the Contractor of the Williamson County Landfill to pay for site development of the facility. Contractor pays 1% of the total Tip Fees collected.

Fund 0312 WM – Community Recreational Facility – Monies received from the Contractor of the Williamson County Landfill to pay for recreational facility use within Williamson County. Contractor pays 1% of the total Tip Fees collected

Fund 0313 WM – City of Hutto and Hutto ISD – Monies received from the Contractor of the Williamson County Landfill to be expended for the benefit of the City of Hutto and Hutto ISD. Contractor pays 2% of the total Tip Fees collected.

Fund 0314 Community Improvement Precinct 4 Fund – Donations received from Lealco, Inc. are to be expended for community improvement projects located in Precinct 4 of Williamson County. The donations are defined in the settlement agreement between Williamson County and Lealco, Inc. The agreement was approved by the Commissioners Court on August 18, 2020.

Fund 0340 Tobacco – Monies received by the County from the state as a pro rata distribution from the lump sum payment made by tobacco companies are accounted for through this fund. The money collected from the state is to be spent on health-related issues. In addition, monies received by the County for

Ambulance Uncompensated Care are accounted for in this fund. The Ambulance UC monies are used for the High Utilizer Group (HUG) program.

Fund 0350 Law Library – Monies collected through civil cases filed in the county or district court are accounted for through this fund. Monies collected are used to support the management and expenditures necessary to maintain law libraries throughout the County.

Fund 0353 JP #3 Teen Court Program – The purpose of this fund is to account for the receipt of fees from juveniles who are participating in the Teen Court Program.

Fund 0355 Court Reporter Service – The clerk of each court that has an official court reporter shall collect a court reporter service fee of \$15 as a court cost in each civil case filed with the clerk to maintain a court reporter who is available for assignment in the court.

Fund 0360 Courthouse Security – This fund is used to collect court costs of defendants convicted of felony and misdemeanor offenses. The clerks collect the costs and deposit them with the County Treasurer where it is designated for security purposes such as metal detectors, identification cards, and surveillance cameras.

Fund 0361 JP Courthouse Security – This fund is used to collect court costs of defendants convicted of misdemeanor offenses. The clerks collect the costs and deposit them with the County treasurer where it is designated for security purposes such as metal detectors, identification cards, and surveillance cameras for justice courts not housed in the county courthouse.

Fund 0364 Pretrial Intervention Programs – This fund is used to account for a fee not to exceed \$500. To be used to reimburse the county expenditures related to a defendant's participation in a pretrial intervention program.

Fund 0365 Child Safety – This fund is used to account for \$1.50 tax collected during the vehicle registration process. These funds are also collected by justice, county, or district courts for violations that occur within a school crossing zone up to \$25 per violation. This fund is used to provide a school crossing guard program and/or programs designed to enhance child safety, health, or nutrition.

Fund 0366 Child Abuse Prevention – This fund is used to account for the \$100 fee assessed in certain child sexual assault and related convictions. These funds are to be used for child abuse prevention programs.

Funds 0367 (JP#3), 0368 (JP#2), 0369 (JP#4), 0373 (JP #1) Truancy Program – This fund is used to account for the collection of fees allowed by the State of Texas and ordered by the Williamson County Commissioners Court to finance the salary and benefits of a juvenile case manager helping to administer the Truancy Program for the justice courts. The program has been established through cooperation with local governments, school districts and agencies to assist with local truancy cases.

Fund 0370 Alternate Dispute Resolution – This fund was set up to aid in a week long mass mediation session held annually to clear open cases and finalize documentation in question. The monies are spent on mailing notices and coordinating parties who wish to participate in the mediation process.

Fund 0371 Juvenile Delinquency Prevention – This fund is used to repair damage and reward the public for identifying and aiding in the apprehension of offenders who vandalize public and personal property. Funds are also used for recognition and recreation programs for teens; local teen court programs; local

juvenile probation department and educational and intervention programs to prevent juveniles from engaging in delinquent conduct.

Fund 0372 Justice Court Technology – This fund accounts for money charged to a defendant convicted of a misdemeanor in a justice court. It is designated for the purpose of financing the purchase of technological enhancements for a justice court.

Fund 0374 County and District Court Technology – This fund accounts for money charged to a defendant convicted of a criminal offense in a County or District Court. It is designated for the purpose of financing the purchase of technological enhancements for a county court, statutory court, or district court.

Fund 0375 Election Services Contract – This fund is used to support and contain costs generated from a contract election. Contracts between political parties and other entities are handled by the elections officer and paid by the contracting party for administering election services.

Fund 0376 Election Surplus Contract Fund– This fund accounts for the administrative fees collected from other entities the county has provided election services. The funds may not be used to fund the day to day operations of the office of the county election officer. The funds may only be used to defray expenses of the county election officer's office in connection with election-related duties or functions. The county election officer shall request in writing to the Commissioners Court use of these funds. Only the county election officer can request use of these funds.

Fund 0377 Election Chapter 19 Fund– The state allocates funding based on the number of new, cancelled and updated voter registrations processed in the preceding calendar year. These funds are only to be used for any activities designed to enhance the voter registration process.

Fund 0378 Election HAVA – The fund was created to account for the rental fees collected from the use of voter equipment purchased with funds from the HAVA grant. The use of these fee revenues includes but is not limited to the maintenance, license fees and upgrades for the voting equipment as well as new equipment, training, storage and other costs associated with the operation and maintenance of the voting systems.

Fund 0380 Probate Court – This fund accounts for fees from all probate court cases filed and used for training for County Courts at Law personnel.

Fund 0381 Guardianship – This fund is used to account for the collection of a \$20.00 "supplemental court-initiated guardianship fee" required by the State of Texas for support of judiciary guardianship initiated under Section 683 of the Texas Probate Code. The fees are to be used to supplement, not supplant, the compensation of a court-appointed guardian ad litem or attorney ad litem and to fund local guardianship programs for indigent, incapacitated persons who do not have a family member suitable and willing to serve in that capacity.

Fund 0382 Specialty Court – Section 121.00 of the Texas Government Code allows the creation of Specialty Court programs. Williamson County has two active programs, The DWI/Drug Court and Veterans Court. The programs are funded by collection of the court costs of a conviction for certain intoxication and drug related offenses. The fund retains 50% of the total fee to be used exclusively to develop and maintain drug court programs. A service fee of 10% is revenue deposited into the General Fund. The remaining 40% of the total fee is sent to the state.

Fund 0384 Records Archive – County Clerk – This fund was established specifically to support the preservation and restoration services performed by the County Clerk in connection with maintaining archived records. These monies support and will be dedicated to assisting County Clerks with maintaining public documents filed before January 1, 1990.

Fund 0385 Records Management and Preservation – County Clerk – This fund is compiled of the fees for records management and preservation services performed by the County Clerk. All records are documented, filed and must be paid for at the time the document is filed. This fee may be used for specific records preservation and automation projects.

Fund 0386 Records Management and Preservation – District Clerk – This fund is compiled of the fees for records management and preservation services performed by the District Clerk. All records are documented, filed and must be paid for at the time the document is filed. This fee may be used for specific records preservation and automation projects.

Fund 0387 Records Technology – District Clerk – This fund accounts for money charged when filing suit in a district court. It is designated for the purpose of preservation and restoration services performed in connection with maintaining a district court records archive.

Fund 0388 Court Records Preservation – This fund is used to account for monies collected from fees charged by the County and District Clerks. They are used only to digitize court records and preserve the records from natural disasters.

Fund 0390 Records Management County Wide – This fund is used to account for monies collected from fees charged by the County and District Clerk. These funds are used Countywide for records management, records management training and for the disposal of large quantities of outdated documents.

Fund 0405 County Attorney Drug Enforcement – This fund is used to account for monies received from Federal and State court cases dealing with illegal drug violations. Money is distributed to entities involved in the resolution of the drug case and used for education or equipment needed to enhance law enforcement activities.

Fund 0406 County Attorney Hot Check – This fund is used to account for monies received from fees collected on the payment of hot checks. Expenditures are made for the improvement of the operation of the County Attorney's office.

Fund 0407 District Attorney Welfare Fraud – This fund is used to account for monies received from fees collected from the Health and Human Services Commission for prosecuting welfare fraud cases. Expenditures are made for the prosecution of welfare fraud cases.

Fund 0408 District Attorney Drug Enforcement – This fund is used to account for monies received from Federal and State court cases dealing with illegal drug violations. Money is distributed to entities involved in the resolution of the drug case and used for education or equipment needed to enhance law enforcement activities.

Fund 0410 County Sheriff Drug Enforcement – This fund is used to account for monies received from Federal and State court cases dealing with illegal drug violations. Money is distributed to entities involved

in the resolution of the drug case and used for education or equipment needed to enhance law enforcement activities.

Fund 0490 Employee Fund – This fund is used to account for the proceeds collected from Williamson County's vending machine contract. The funds may be used to offset the cost of the County Christmas Party. Flowers for the death of an employee. An award or plaque upon retirement for employee recognition. Employee of the Year Awards.

Fund 0507 Regional Communication System (RCS) – This fund is used to account for money collected from governmental entities utilizing the countywide radio communication system. The funds are used for operations and maintenance of the system.

Fund 0508 Williamson County Conservation Fund – This fund was formed by the Williamson County Commissioners Court in December of 2002, as a pro-active approach to providing for conservation of the recovery of endangered species in the Williamson County area.

Fund 0512 School Fund – Royalties for mineral rights are received from the investments sold for the benefit of various county school districts. The funds are held in trust and distributed to the school districts as directed by the County Judge.

Fund 0515 Appellate Judicial Fund – Each county in the Third Court of Appeals is required to establish an Appellate Judicial Fund to assist the court of appeals in the processing of appeals and to defray costs incurred by the county. Fees are assessed for court cases filed in a county court, county court at law, probate court and district courts.

Fund 0516 Unclaimed Juvenile Restitution Fund – Section 54.0482 of the Texas Family Code requires a separate fund to account for unclaimed juvenile restitution. The funds may be spent only for the same purposes as specified for juvenile state aid.

Fund 0545 Regional Animal Shelter (WCRAS) – This fund accounts for the County's percentage share of revenues collected as adoption fees, surrender fees, etc. at the WCRAS. Expenditures are made for the day-to-day operations of the facility. The other regional participants in the shelter share proportionately in the operation costs.

Fund 0546 Regional Animal Shelter Donations (WCRAS) – This fund accounts for WCRAS donations. Many donations are used for a specific purpose. This fund is set up to aid in accounting for the various donations.

Fund 0571 Juvenile Justice Alternative Education Program (JJAEP) Tier II – The Texas Probation Commission provides funding for costs that are reasonable, necessary and directly related to the creation and ongoing operation of a JJAEP to include the purchase of equipment, renovations, or construction. This program is designed to provide an educational setting for students that have been expelled from the public schools. The goal of the program is to reduce delinquency, increase offender accountability, and rehabilitate offenders through a comprehensive, coordinated community-based juvenile probation system.

Fund 0636 WC Historical Commission – The fund is used to account for the monies received from memorial brick sales and donations to the Williamson County Historical Commission. The funds can be used for county historic preservation.

Fund 0777 Project – These funds are set up to account for construction of major capital projects. The majority of the funds are received from Bond Proceeds.

Fund 0852 Avery Ranch Fund – Avery Ranch Road District #1 was formed by the Commissioners Court in 2001. The District issues unlimited tax bonds for the purpose of developing roads in the district. The District is governed by a Board comprised of the Williamson County Commissioners Court. The bonds are scheduled to be paid in full on August 15, 2025.

Fund 0853 Pearson Place Road District Operating Fund – Pearson Place Road District was formed by the Commissioners Court in 2010. The District issues unlimited tax bonds for the purpose of developing roads in the district. The fund is used to reimburse the developer for construction of the four-lane divided portion of Neenah Avenue within the District. The District is governed by a Board comprised of the Williamson County Commissioners Court.

Fund 0854 Pearson Place Road District Debt Service Fund – Pearson Place Road District was formed by the Commissioners Court in 2010. The fund is used to pay for the long-term debt expenditures for the district. The District is governed by a Board comprised of the Williamson County Commissioners Court. The bonds are scheduled to be paid in full on August 15, 2041.

Fund 0855 Northwoods Road District Operating Fund – Northwoods Road District was formed by the Commissioners Court in 2011. The District issues unlimited tax bonds for the purpose of developing roads in the district. The fund is used to reimburse the developer for construction of the four-lane divided portion of Staked Plains Boulevard within the District. The District is governed by a Board comprised of the Williamson County Commissioners Court.

Fund 0856 Northwoods Road District Debt Service Fund – Northwoods Road District was formed by the Commissioners Court in 2011. The fund is used to pay for the long-term debt expenditures for the district. The District is governed by a Board comprised of the Williamson County Commissioners Court. The bonds are scheduled to be paid in full on August 15, 2042.

Fund 0857 Somerset Hills #4 Road District Operating Fund – Somerset Hills #4 Road District was formed by the Commissioners Court in 2008. The District issues unlimited tax bonds for the purpose of developing roads in the district. The fund is used to reimburse the developer and Williamson County for its share of the costs associated with construction expenses and land dedication for Ronald Reagan Boulevard from Farm to Market Road 2338 to State Highway 195. The District is governed by a Board comprised of the Williamson County Commissioners Court.

Fund 0858 Somerset Hills #4 Road District Debt Service Fund – Somerset Hills Road District was formed by the Commissioners Court in 2008. The fund is used to pay for the long-term debt expenditures for the district. The District is governed by a Board comprised of the Williamson County Commissioners Court. The bonds are scheduled to be paid in full on August 15, 2045.

Fund 0875 County Sheriff – This fund is used to account for jail inmates' purchase of food and toiletry items or other supplies. Expenditures are for the purchase of these items. Any revenue generated may be used for the benefit of the inmate.

Fund 0876 Local Provider Participation Fund (LPPF) – Section 292B of the Texas Health & Safety Code allows Williamson County to create a Local Provider Participation Fund. The county annually sets

the rate associated with mandatory provider participation payments from local hospitals. These funds can be spent on certain intergovernmental transfers and indigent care programs as defined by the code.

Fund 0882 Fleet Maintenance – This fund is used to account for the maintenance and repair of motor vehicles and related costs.

Fund 0885 Williamson County Benefits Fund – The fund is used to account for the accumulation and allocation of costs associated with the self-funded medical and dental benefit plans.

Fund 0999 Grants – These funds are set up to account for federal, state and private monies provided for the enhancement of programs not fully funded by the County.

Other Funds

Fund 0205 Road & Bridge Special Projects – The fund is set up to account for private road reimbursements. In the early 1990s code allowed for citizens to request Commissioners Court to pay for private road repairs and the landowners along the road to repay thru an assessment. It is not current practice to finance private road repairs. The fund is used to account for the outstanding balances on the various road repairs.

Fund 0399 State Agency Fund – The fund is set up to account for fines and fees collected on behalf of the State. On a monthly and/or quarterly basis the monies are sent to the state. A portion of the fees collected are retained by the county and transferred to the appropriate fund.

Fund 0880 Payroll Fund – The fund is set up to account for payroll liabilities.

CAMPO

Fund 0231 CAMPO Personnel Fund – This fund is set up to account for payroll expenditures associated with CAMPO county employees.

Fund 0831 CAMPO Operating Fund – Effective 10/1/16, the County is the fiscal agent for CAMPO. The fund is set up to account for CAMPO operating activity.

Fund Number	Fund Name	Estimated Fund		2020-2021 Expense	2020-2021 Revenue	Excess (Deficiency) of	Projected Fund				
		Balance Fiscal Year	2019-2020				Balance Fiscal Year	2020-2021			
				Recommended Budget	Recommended Budget	Revenue/Expense					
<i>Discuss, consider and acknowledge the following 2020-2021 Budgets:</i>											
0355	Court Reporter Service Fund	\$	347,051.00	\$	54,480.00	\$	110,880.00	\$	56,400.00	\$	403,451.00
0360	Courthouse Security Fund	\$	421,412.00	\$	216,281.55	\$	227,100.00	\$	10,818.45	\$	432,230.45
0361	JP Security Fund	\$	178,555.00	\$	17,558.00	\$	31,000.00	\$	13,442.00	\$	191,997.00
0367	JP#3 Truancy Program	\$	126,040.00	\$	66,986.54	\$	34,140.00	\$	(32,846.54)	\$	93,193.46
0368	JP#2 Truancy Program	\$	98,275.00	\$	37,946.49	\$	4,800.00	\$	(33,146.49)	\$	65,128.51
0369	JP#4 Truancy Program	\$	90,245.00	\$	32,355.40	\$	1,800.00	\$	(30,555.40)	\$	59,689.60
0370	Alternate Dispute Fund	\$	377,451.00	\$	8,061.65	\$	20,840.00	\$	12,778.35	\$	390,229.35
0372	JP Technology Fund	\$	333,491.00	\$	124,814.50	\$	31,920.00	\$	(92,894.50)	\$	240,596.50
0373	JP#1 Truancy Program	\$	53,012.00	\$	-	\$	8,100.00	\$	8,100.00	\$	61,112.00
0380	Probate Court Fund	\$	65,843.00	\$	4,000.00	\$	7,200.00	\$	3,200.00	\$	69,043.00

Commissioners Court - Regular Session**12.****Meeting Date:** 09/22/2020

FY21 Capital Improvement Program

Submitted By: Emmeline Hawkins, County Auditor**Department:** County Auditor**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider and take appropriate action to approve the projects and budgets for the 2017, 2018, 2019, 2020 and 2021 Capital Improvement Programs; the 2013 Park Bonds; 2019 Park Bonds and the 2015 Certificate of Obligation.

Background

In the FY 21 General Fund Budget \$7,125,000 was funded for the Capital Improvement Plan from cash ending. Remaining balances from FY 17, FY 18, FY 19 and FY 20 projects total \$1,726,126.50. Attached are the financial reports that provide the details for the CIP program along with the 2013 Park Bond, 2019 Park Bond and 2015 Certificate of Obligation to facilitate the discussion. Also, attached is the CIP Request List.

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

Financial Reports

CIP Summary

Form Review**Inbox**

County Judge Exec Asst.

Reviewed By

Andrea Schiele

Date

09/16/2020 02:42 PM

Form Started By: Emmeline Hawkins

Started On: 09/15/2020 04:14 PM

Final Approval Date: 09/16/2020

Unallocated September 15, 2020 (monies available to be assigned to projects)

2018 CIP	\$	182,484.98
2019 CIP	\$	187,393.93
2020 CIP	\$	1,356,247.59
2021 CIP	\$	7,125,000.00
		<hr/>
		\$ 8,851,126.50

2017 CIP September 15, 2020								
P515	Justice Center - Court Room	\$ 257,274.19	\$ 390,018.27	\$ 257,274.19	\$ 123,725.81	\$ 381,000.00	\$ 9,018.27	
2018 CIP September 15, 2020								
P469	Justice Center Expansion	\$ 212,511.77	\$ 650,000.00	\$ 212,511.77	\$ 29,443.42	\$ 241,955.19	\$ 408,044.81	
P471	FLORENCE TOWER SITE	\$ 2,027,807.21	\$ 2,200,000.00	\$ 2,027,807.21	\$ -	\$ 2,027,807.21	\$ 172,192.79	Can be released
P473	Public Safety Vehicle/Body Cams	\$ 1,188,780.74	\$ 1,190,127.54	\$ 1,188,780.74	\$ -	\$ 1,188,780.74	\$ 1,346.80	Can be released
P475	Expo Concession & Restrooms	\$ 573,547.33	\$ 819,000.00	\$ 573,547.33	\$ 245,452.67	\$ 819,000.00	\$ -	
P476	Jail Security	\$ 1,291.00	\$ 400,000.00	\$ 1,291.00	\$ 20,000.00	\$ 21,291.00	\$ 378,709.00	
P509	ESOC Training Room Remodel	\$ 741,054.61	\$ 750,000.00	\$ 741,054.61	\$ -	\$ 741,054.61	\$ 8,945.39	Can be released
P515	Justice Center - Court Room	\$ -	\$ 909,981.73	\$ -	\$ -	\$ -	\$ 909,981.73	
P518	SOTC Range Wall Replacement	\$ 21,138.41	\$ 23,523.26	\$ 21,138.41	\$ 2,384.85	\$ 23,523.26	\$ -	
2019 CIP September 15, 2020								
P411	JAIL PLUMBING	\$ 299,099.93	\$ 457,155.73	\$ 301,447.85	\$ 1,352.08	\$ 302,799.93	\$ 154,355.80	Can be released.
P432	Jail Master Plan	\$ -	\$ 215,000.00	\$ -	\$ 200,000.00	\$ 200,000.00	\$ 15,000.00	
P433	Historic Court House Boiler	\$ 126,022.00	\$ 250,000.00	\$ 126,022.00	\$ -	\$ 126,022.00	\$ 123,978.00	
P508	SO - Lott Building Remodel	\$ -	\$ 14,334.27	\$ -	\$ -	\$ -	\$ 14,334.27	Can be released.
P514	Granger CTTC Shower Remodel	\$ 209,426.18	\$ 250,000.00	\$ 209,426.18	\$ 39,023.82	\$ 248,450.00	\$ 1,550.00	
P518	SOTC Range Wall Replacement	\$ -	\$ 321,476.74	\$ -	\$ 321,476.74	\$ 321,476.74	\$ -	
P519	JJC - Smith Branch Mitigation	\$ 128,595.65	\$ 5,000,000.00	\$ 137,210.65	\$ 9,930.50	\$ 147,141.15	\$ 4,852,858.85	
P520	Audio/Visual Updates CO Crt	\$ 605,531.67	\$ 609,000.00	\$ 605,531.67	\$ 3,032.12	\$ 608,563.79	\$ 436.21	
P521	Audio/Visual Updates Dist Crt	\$ 573,767.27	\$ 577,000.00	\$ 574,455.01	\$ 1,895.00	\$ 576,350.01	\$ 649.99	
P523	JP4 Technology Upgrade	\$ 459,711.12	\$ 500,000.00	\$ 459,711.12	\$ 13,517.88	\$ 473,229.00	\$ 26,771.00	
P524	Parking Garage Assessment	\$ 31,296.14	\$ 50,000.00	\$ 31,296.14	\$ -	\$ 31,296.14	\$ 18,703.86	Can be released.
P526	Jail Boiler	\$ 500,328.90	\$ 750,000.00	\$ 500,328.90	\$ -	\$ 500,328.90	\$ 249,671.10	
P529	Prime Site #2	\$ 946,647.00	\$ 1,306,247.59	\$ 946,647.00	\$ 184,600.59	\$ 1,131,247.59	\$ 175,000.00	
P531	AV Updates Historic Courthouse	\$ 50,431.00	\$ 60,000.00	\$ 50,431.00	\$ -	\$ 50,431.00	\$ 9,569.00	
P532	Audio/Visual Grand Jury	\$ 50,636.94	\$ 54,000.00	\$ 50,636.94	\$ -	\$ 50,636.94	\$ 3,363.06	
P534	COMM PCT 4 OFFICE	\$ 314,999.78	\$ 319,926.00	\$ 314,999.78	\$ 4,926.22	\$ 319,926.00	\$ -	
	Justice Center Remodel	\$ -	\$ 2,250,000.00	\$ -	\$ -	\$ -	\$ 2,250,000.00	
2020 CIP September 15, 2020								
P529	Prime Site #2	\$ -	\$ 943,752.41	\$ -	\$ 762,046.41	\$ 762,046.41	\$ 181,706.00	
P530	Children's Advocacy Center	\$ 444.72	\$ 5,500,000.00	\$ 444.72	\$ 736,556.00	\$ 737,000.72	\$ 4,762,999.28	
P533	JJC - HVAC System Replacement	\$ -	\$ 2,000,000.00	\$ -	\$ 240,225.00	\$ 240,225.00	\$ 1,759,775.00	
		\$ 9,320,343.56	\$ 28,760,543.54	\$ 9,331,994.22	\$ 2,939,589.11	\$ 12,271,583.33	\$ 16,488,960.21	

2013 Park Bond September 15, 2020								
Project	Project Name	Revenue	Budget	Actual Cost	Commitment Amount	Total Cost	Available Balance	Notes
P315	RIVER RANCH COUNTY PARK	\$ 11,859,104.38	\$ 11,859,104.38	\$ 10,173,012.28	\$ 1,337,708.93	\$ 11,510,721.21	\$ 348,383.17	
P316	BLACKLAND HERITAGE PHASE	\$ 25,058.07	\$ 25,058.07	\$ 3,537.50	\$ -	\$ 3,537.50	\$ 21,520.57	
P321	Champion Park Ph 2	\$ 373,393.23	\$ 373,393.23	\$ 366,969.47	\$ 3,543.73	\$ 370,513.20	\$ 2,880.03	
P419	Brushy Creek Trail PH V	\$ 4,104,669.24	\$ 4,104,669.24	\$ 3,802,676.88	\$ 278,668.19	\$ 4,081,345.07	\$ 23,324.17	
P444	Park Land Acquisition	\$ 3,353,185.09	\$ 3,353,185.09	\$ 2,023,836.53	\$ -	\$ 2,023,836.53	\$ 1,329,348.56	
P447	Hike & Bike Trail Pct. 2	\$ 406,827.62	\$ 406,827.62	\$ -	\$ -	\$ -	\$ 406,827.62	
P448	Hike & Bike Trail Pct. 3	\$ 2,926,480.00	\$ 2,926,480.00	\$ 27,543.45	\$ 6,359.55	\$ 33,903.00	\$ 2,892,577.00	
P454	Bagdad Trail	\$ 400,000.00	\$ 400,000.00	\$ 319,520.27	\$ 75,111.73	\$ 394,632.00	\$ 5,368.00	
P465	Interpretive Center	\$ 1,163,254.00	\$ 1,163,254.00	\$ 353,285.02	\$ 711,834.84	\$ 1,065,119.86	\$ 98,134.14	
P474	Expo Horse Stall Barn	\$ 2,845,523.30	\$ 2,845,523.30	\$ 2,335,965.50	\$ 399,825.78	\$ 2,735,791.28	\$ 109,732.02	
P475	Expo Concession & Restrooms	\$ 72,426.70	\$ 72,426.70	\$ -	\$ 72,426.70	\$ 72,426.70	\$ -	
P500	2013 PARK NON-DEPARTMENTA	\$ 1,047,491.25	\$ 1,047,491.25	\$ 632,237.15	\$ -	\$ 632,237.15	\$ 415,254.10	Unallocated
<i>Closed Projects</i>								
P207	TWIN LAKES OVERNIGHT CAMF	\$ 1,351,500.00	\$ 1,351,500.00	\$ 1,351,500.00	\$ -	\$ 1,351,500.00	\$ -	
P320	SW REG PARK PAVILION	\$ 922,413.93	\$ 922,413.93	\$ 922,413.93	\$ -	\$ 922,413.93	\$ -	
P418	Wilco Expo Center	\$ 10,717,423.37	\$ 10,717,423.37	\$ 10,717,423.37	\$ -	\$ 10,717,423.37	\$ -	
P445	Comprehensive Park Master Plan	\$ 98,887.06	\$ 98,887.06	\$ 98,887.06	\$ -	\$ 98,887.06	\$ -	
P464	Expo RV Park Site	\$ 1,446,851.23	\$ 1,446,851.23	\$ 1,446,851.23	\$ -	\$ 1,446,851.23	\$ -	
				\$ 34,575,659.64	\$ 2,885,479.45	\$ 37,461,139.09	\$ 5,653,349.38	

2019 Park Bond September 15, 2020								
Project	Project Name	Revenue	Budget	Actual Cost	Commitment Amount	Total Cost	Available Balance	Notes
P551	Brushy Creek Trl/Hairy Man Rd	\$ 582,000.00	\$ 582,000.00	\$ 191.43	\$ 539,184.00	\$ 539,375.43	\$ 42,624.57	
P552	Champion Park Parking Lot	\$ 151,571.00	\$ 151,571.00	\$ 14,474.34	\$ 137,096.66	\$ 151,571.00	\$ -	
P553	SW Reg Park to BCRT	\$ 72,000.00	\$ 72,000.00	\$ -	\$ 68,781.00	\$ 68,781.00	\$ 3,219.00	
P554	ILA Cedar Park Lakeline Park	\$ -	\$ 10,000.00	\$ 147.00	\$ -	\$ 147.00	\$ 9,853.00	
P555	YMCA Pedestrian Bridge	\$ -	\$ 10,000.00	\$ 536.00	\$ -	\$ 536.00	\$ 9,464.00	
P558	SWRP towards Lake Georgetown	\$ 93,000.00	\$ 93,000.00	\$ -	\$ 89,183.00	\$ 89,183.00	\$ 3,817.00	
P559	Berry Springs Amenities	\$ 71,000.00	\$ 71,000.00	\$ -	\$ 68,075.00	\$ 68,075.00	\$ 2,925.00	
P560	SW Regional Park Restrooms	\$ 88,567.00	\$ 88,567.00	\$ 9,713.53	\$ 78,853.47	\$ 88,567.00	\$ -	
P561	Brushy Creek Trail/Redbud Ln	\$ 66,000.00	\$ 66,000.00	\$ -	\$ 63,211.00	\$ 63,211.00	\$ 2,789.00	
P562	Expo Center Support Amenities	\$ 641,000.00	\$ 641,000.00	\$ -	\$ 587,202.00	\$ 587,202.00	\$ 53,798.00	
P550	2019 Park Non-Departmental	\$ 33,723,398.60	\$ 33,703,398.60	\$ 295,786.60	\$ -	\$ 295,786.60	\$ 33,407,612.00	Unallocated
				\$ 320,848.90	\$ 1,631,586.13	\$ 1,952,435.03	\$ 33,536,101.57	

2015 CO September 15, 2020								
Project	Project Name	Revenue	Budget	Actual Cost	Commitment Amount	Total Cost	Available Balance	Notes
P323	SO Training Building	\$ 9,120,000.00	\$ 9,120,000.00	\$ 8,692,302.07	\$ -	\$ 8,692,302.07	\$ 427,697.93	Vehicle Storage?
P324	North Campus Improvements	\$ 24,829,628.00	\$ 24,829,628.00	\$ 23,973,249.00	\$ 554,299.30	\$ 24,527,548.30	\$ 302,079.70	Projected completion Sep-2020.
P325	Georgetown Annex Building	\$ 17,363,380.67	\$ 17,363,380.67	\$ 17,253,442.42	\$ 86,859.60	\$ 17,340,302.02	\$ 23,078.65	Can be released.
P356	2015 CO NON-DEPARTMENTAL	\$ 1,134,367.17	\$ 1,134,367.17	\$ 678,168.35	\$ -	\$ 678,168.35	\$ 456,198.82	Unallocated
P431	JP 4 Repairs and Modifications	\$ 650,000.00	\$ 650,000.00	\$ 304.10	\$ 46,850.00	\$ 47,154.10	\$ 602,845.90	
P434	Inner Loop Annex Modifications	\$ 4,944,382.85	\$ 4,944,382.85	\$ 3,228,047.53	\$ 1,369,796.68	\$ 4,597,844.21	\$ 346,538.64	
P435	Animal Shelter Expansion Ph I	\$ 3,043,142.00	\$ 3,043,142.00	\$ 2,393,487.51	\$ 265,731.70	\$ 2,659,219.21	\$ 383,922.79	
P470	SO Gun Range Ammo Building	\$ 150,000.00	\$ 150,000.00	\$ 128,152.34	\$ -	\$ 128,152.34	\$ 21,847.66	Can be released.
P512	M11 Ambulance Station	\$ 175,000.00	\$ 175,000.00	\$ 89,380.23	\$ 18,878.09	\$ 108,258.32	\$ 66,741.68	
P518	SOTC Range Wall Replacement	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 70,167.13	\$ 70,167.13	\$ 29,832.87	Bidding for Construction.
P528	JJC - Restroom/Water Fountain	\$ 200,000.00	\$ 200,000.00	\$ -	\$ -	\$ -	\$ 200,000.00	
P534	COMM PCT 4 OFFICE	\$ 216,374.00	\$ 216,374.00	\$ 182,985.48	\$ -	\$ 182,985.48	\$ 33,388.52	Need road signage. Keep open.
P535	WIC Remodel at 355 Texas Ave	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 50,000.00	
<i>Closed Projects</i>								
P322	RR Building/WCHD/355 Tx Ave	\$ 3,775,617.15	\$ 3,775,617.15	\$ 3,775,617.15	\$ -	\$ 3,775,617.15	\$ -	
P436	Granger Simulcast Upgrade	\$ 1,900,000.00	\$ 1,900,000.00	\$ 1,900,000.00	\$ -	\$ 1,900,000.00	\$ -	
P525	ESOC - Chiller	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ -	\$ 130,000.00	\$ -	
		\$ 67,781,891.84	\$ 67,781,891.84	\$ 62,425,136.18	\$ 2,412,582.50	\$ 64,837,718.68	\$ 2,944,173.16	

CAPITAL IMPROVEMENT PLAN 2021

Item #	Reference #	Year Proj. needs Funding	PROJECT	Total Cost
EMERGENCY SERVICES				\$ 10,250,000
0120	1015-15-0120	2015	M42 Taylor Ambulance Station (Move to possible different location out of flood plain)	\$ 1,250,000
0192	0587-20-0192	2021	ESOC - Dynamic System Resilience (Motorola) / New Wilco Building or ESOC Expansion	\$ 4,000,000
0193	0541-22-0193	2022	Comprehensive Flood Monitoring System	\$ 5,000,000
INFORMATION TECHNOLOGY SERVICES				\$ 7,400,000
0220	0503-19-0220	2025	ERP Purchase/Upgrade	\$ 5,000,000
0221	0503-21-0221	2021	Enterprise Storage	\$ 1,700,000
0222	0503-21-0222	2021	Fiber Replacement and Addition	\$ 700,000
PARKS				\$ 2,559,000
0385	0560-20-0385	2020	SO - Park Patrol Headquarters Bldg in River Ranch	\$ 400,000
0386	0510-21-0386	2021	Champion Park Restroom Renovation	\$ 62,000
0387	0510-21-0387	2021	Regional Park - One Restroom Renovation	\$ 62,000
0388	0510-21-0388	2021	Quarry Splash Pad Water Slide Renovation	\$ 90,000
0389	0510-21-0389	2021	Berry Springs RV Sites - Water and Electric Services	\$ 300,000
0390	0510-21-0390	2021	SW Regional Parking Lot Fog Seal	\$ 920,000
0382	1047-18-0382	2018	EXPO - Electronic Events Sign	\$ 325,000
0384	1047-19-0384	2019	EXPO - North Access Road from Bill Pickett Trail	\$ 400,000
CENTRAL MAINTENANCE				\$ 3,212,486
4011	1026-19-4011	2019	Fleet Parts Room expansion	\$ 400,000
4029	1026-19-4029	2019	Fleet Heavy Equipment Shop	\$ 2,300,000
4093	1026-21-4093	2021	Auction Yard Fencing	\$ 50,600
4101	1026-21-4101	2021	Illumination Poles - Driveway and Parking Lot	\$ 56,693
4102	1026-21-4102	2021	Service Road Reconstruction	\$ 405,193
BUILDINGS				\$ 57,671,000
0485	0509-18-0485	2018	New Space - New Administration Building	\$ 30,000,000
4016	0509-19-4016	2019	New Space - County Records Building	\$ 5,000,000
4087	1006-20-4087	2020	New Space - WCCHD Round Rock Texas Ave Annex Building: 25,000sqft New Building	\$ 7,500,000
0435	1051-15-0435	2015	Remodel - Carquest space - County owned bldg. into offices and large meeting room	\$ 600,000
0402	1005-15-0402	2020	Remodel - Round Rock Annex Building A: Remodel to bring up to standards	\$ 2,525,000
0405	1006-15-0405	2020	Remodel - Round Rock Annex Building B: Remodel to bring up to standards	\$ 2,525,000
0407	1000-15-0407	2020	Remodel - Repair Historic Court House Terracotta: replace all blocks banding balconies	\$ 1,000,000
0412	1032-15-0412	2024	Remodel - Pct. 2 Cedar Park Annex 2-Story addition on back	\$ 3,000,000
4095	1022-21-4095	2021	New Roof at Historic Jail	\$ 700,000
4096	1022-21-4096	2021	New Roof at Historic Jail North Addition Structure (or Demo - see #4097)	\$ 700,000
4097	1022-21-4097	2021	Demo of North Addition Structure at Historic Jail (cancels #4096)	\$ 850,000
4103	1008-21-4103	2021	Magistrate Court/Intake Remodel	\$ 1,641,000
4104	1008-21-4104	2021	Pretrial Services Remodel Option A (New Office Space 4th Floor Jail) <i>must include #4086 & #4106</i>	\$ 1,359,000
4105	1008-21-4105	2021	Pretrial Services Remodel Option B (CJC Temporary Office Space and Breakroom)	\$ 271,000
SHERIFF'S OFFICE / CORRECTIONS				\$ 23,452,308
			SO/Jail MasterPlan currently in review:	
4094	1008-21-4094	2021	SO - Placeholder for SO HQ Expansion TBD after MasterPlan is complete	\$ 4,000,000
0459	1008-18-0459	2018	SO - Secure HQ parking with new gates / window screens	\$ 500,000
0475	1008-18-0475	2018	SO - Gym - Improve Air Quality	\$ 300,000
4024	1008-19-4024	2019	SO - East Side Parking Lot Expansion	\$ 500,000
4030	1008-19-4030	2019	SO - Front Reception Windows - Data	\$ 65,000

CAPITAL IMPROVEMENT PLAN 2021

Item #	Reference #	Year Proj. needs Funding	PROJECT	Total Cost
4031	1008-19-4031	2019	SO - Front Reception Windows - Warrants	\$ 65,000
4080	0560-20-4080	2020	SO - Upgrade Evidence Intake Room	\$ 100,000
0449	1008-18-0449	2018	Jail - Jail Privacy Wall to Separate Booking Area	\$ 55,000
0455	1008-18-0455	2018	Jail - Jail Headquarters Expansion (where handicap parking is) - more space (Design,	\$ 500,000
4033	1008-19-4033	2019	Jail - Jail Design and Construction - fourth floor buildout	\$ 12,000,000
4082	1008-20-4082	2020	Jail - Covering Recreational Yards	\$ 250,000
0471	0560-18-0471	2018	SOTC - Training Center Perimeter Wall and Fence	\$ 375,000
0468	0560-18-0468	2018	SOTC - Driving Track and Skid Pad at Firearms Range for training	\$ 1,500,000
4025	0560-19-4025	2019	SOTC - Bullet Trap	\$ 131,000
4014	0560-19-4014	2019	SOTC - Obstacle Course at SOTC by landfill	\$ 130,000
4023	0560-19-4023	2019	SOTC - Shoot House	\$ 900,000
4084	1008-20-4084	2020	Jail - Replace Flooring	\$ 379,942
4085	1008-20-4085	2020	Jail - Security Camera Addition and Upgrade	\$ 400,000
4086	1008-20-4086	2020	Jail - Add Additional Elevator - North Side	\$ 500,000
4092	1008-21-4092	2021	Jail - North & South Generators for Docking Stations	\$ 122,866
4098	1008-21-4098	2021	Jail - South Jail Boiler Room Renovation	\$ 678,500
4106	1008-21-4106	2021	Jail - Additional Chiller	\$ 300,000
JUSTICE CENTER				\$ 5,619,112
4004	1009-19-4004	2019	Justice Center - Remodel Second floor into County Courts	\$ 3,700,000
4048	1009-19-4048	2019	Justice Center - Remodel Basement - Vacated Space into CA/other offices	\$ 850,000
			Justice Center - Security Assessment:	
4078	1009-20-4078	2020	Justice Center - S.O. Security Improvements: Glass Turnstiles	\$ 96,898
4079	1009-20-4079	2020	Justice Center - S.O. Command Center	\$ 72,215
4089	1009-20-4089	2020	Justice Center - Body Scanners (\$300k ea.)	\$ 900,000
JUVENILE JUSTICE CENTER				\$ 92,793,000
4007	1045-19-4007	2019	Juvenile Justice Center - Additional Detention Capacity	\$ 60,000,000
4008	1045-19-4008	2019	Juvenile Justice Center - Additional Residential Capacity	\$ 18,000,000
4049	1045-19-4049	2019	Juvenile Justice Center - Construct Family Court	\$ 14,000,000
4052	1045-21-4052	2021	Juvenile Justice Center - Records Room Remodel	\$ 68,000
4100	1045-21-4100	2021	Juvenile Justice Center - Door, Intercom and Camera System Replacement	\$ 725,000
EXISTING PROJECTS / UNFUNDED COMPONENTS				\$ -

Notes: This is a continually growing document with estimated costs at time of request.
Reported as of September 10, 2020

TOTAL COUNT 65 \$ 202,956,906

Commissioners Court - Regular Session

14.

Meeting Date: 09/22/2020

Executive Session

Submitted For: Charlie Crossfield

Submitted By: Charlie Crossfield, Road Bond

Department: Road Bond

Agenda Category: Executive Session

Information

Agenda Item

Discuss real estate matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.072 Deliberation Regarding Real Estate Property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with third person.)

A. Real Estate Owned by Third Parties

Preliminary discussions relating to proposed or potential purchase or lease of property owned by third parties

- a) Discuss the acquisition of real property for SW 183 and SH 29 Loop.
- b) Discuss the acquisition of real property for CR 176 at RM 2243
- c) Discuss the acquisition of real property: O'Connor Signal Project
- d) Discuss the acquisition of real property: CR 278
- e) Discuss the acquisition of real property for County Facilities.
- f) Discuss the acquisition of real property for Seward Junction SE and SW Loop.
- g) Discuss the acquisition of real property for SH 29 @ DB Wood.
- h) Discuss the acquisition of real property for CR 366.
- i) Discuss the acquisition of real property for N. Mays.
- j) Discuss Somerset Road Districts No. 3 & 4 reimbursements for acquisition & construction of Reagan Blvd.
- k) Discuss the acquisition of real property for CR 111.
- l) Discuss the acquisition of real property for Corridor H
- m) Discuss the acquisition of real property for future SH 29 corridor.
- n) Discuss the acquisition of real property for the expansion of Ronald Reagan at IH 35.
- o) Discuss the acquisition of right-of-way for Corridor C.
- p) Discuss the acquisition of right-of-way for Corridor F.
- q) Discuss the acquisition of right-of-way for Corridor D.
- r) Discuss the acquisition of right-of-way for SE Loop/Corridor A.
- s) Discuss the acquisition of right-of-way for Reagan extension.
- t) Discuss the acquisition of right of way for the Great Oaks Bridge Project.
- u) Discuss the acquisition of real property for the Brushy Creek Trail Project.
- v) Discuss the acquisition of real property in conjunction with WCCF for potential parkland/bird habitat.
- x) Discuss the acquisition of drainage/detention easements for real property North of WMCO Juvenile Detention Center

y) Discuss the acquisition of the MKT Right of Way

B. Property or Real Estate owned by Williamson County

Preliminary discussions relating to proposed or potential sale or lease of property owned by the County

- a) Discuss County owned real estate containing underground water rights and interests.

- b) Discuss possible sale of +/- 10 acres located on Chandler Road near the County Sheriff's Office Training Facility
- c) Potential governmental uses for 8th Street downtown parking lot
- d) Discuss possible uses of property owned by Williamson County on Main St. between 3rd and 4th Streets. (formerly occupied by WCCHD)
- e) Discuss property usage at Longhorn Junction
- f) Discuss sale of excess 183A right of way to abutting property owner.
- g) Discuss the sale of excess ROW at San Gabriel Parkway and Mel Mathis Ave.
- h) Discuss Blue Springs Boulevard
- i) Discuss county owned property located at Ed Schmidt Boulevard Hutto, Texas
- C. Consider intervention in lawsuit regarding de-listing of Bone Cave harvestman.
- D. Discuss the possible placement of agricultural-related monuments at the Williamson County Exposition Center with the participation of third parties.
- E. Discuss the Williamson County Reimbursement Agreement for Construction of San Gabriel Blvd. and New Hope Road with the City of Leander and TIRZ #1.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

No file(s) attached.

Form Review

Inbox

County Judge Exec Asst.

Form Started By: Charlie Crossfield

Final Approval Date: 09/17/2020

Reviewed By

Andrea Schiele

Date

09/17/2020 10:32 AM

Started On: 09/17/2020 10:29 AM

Commissioners Court - Regular Session**15.****Meeting Date:** 09/22/2020

Economic Development

Submitted For: Charlie Crossfield**Submitted By:** Charlie Crossfield, Road Bond**Department:** Road Bond**Agenda Category:** Executive Session

Information**Agenda Item**

Discussion regarding economic development negotiations pursuant to Texas Government Code, Section 551.087:

- a) Business prospect(s) that may locate or expand within Williamson County.
- b) Wolf Lakes
- c) Flint Hill Resources-Taylor Fuel Storage Terminal on CR 366
- d) Project Deliver
- e) Project Advantage
- f) Project Cedar
- g) Project Expansion
- h) Project Arcos
- i) Project Woods
- j) Project Co-Op
- k) Project Liberty
- l) Project Long Haul
- m) Project Bon Jovi

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

Attachments

No file(s) attached.

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Charlie Crossfield

Final Approval Date: 09/17/2020

Reviewed By

Andrea Schiele

Date

09/17/2020 10:33 AM

Started On: 09/17/2020 10:30 AM