

**DRAFT**  
**MEETING MINUTES**  
**NOTICE OF POSSIBLE QUORUM / MEETING**  
**OF THE**  
**WILLIAMSON COUNTY COMMISSIONER'S COURT**

Notice is hereby given that members of the Commissioner's Court of Williamson County, Texas, may assemble in numbers that constitute a quorum at a public meeting to be conducted / hosted by a quorum of the Williamson County Benefits Committee at the following location, date and time:

**Date & Time: October 2, 2020, 9:00 a.m.**  
**Williamson County Georgetown Annex**  
**Human Resources**  
**100 Wilco Way, Suite 101**  
**Georgetown, Texas 78626**

**NOTICE OF POSSIBLE QUORUM**  
**OF**  
**WILLIAMSON COUNTY COMMISSIONERS COURT**

Although the Williamson County Commissioners Court will take no action at the meeting, notice is hereby given, in accordance with the Texas Open Meetings Act, that a quorum of such members of the Williamson County Commissioners Court may be present at the meeting and such members may receive information from, give information to, ask questions of, or receive questions from any member of the Williamson County Benefits Committee or any third person, including an employee of Williamson County, about the public business or public policy over which the Williamson County Commissioners Court has supervision or control.

The Williamson County Benefits Committee will be conducting the Monthly Benefits Committee Meeting to discuss, deliberate, and take action upon the Williamson County Benefits Committee matters listed herein-below.

## **Agenda Items:**

**1. Roll Call.**

Present: Jay Schade, Committee Chair  
Bill Gravell, Jr., County Judge  
Cynthia Long, Committee Member  
Cathy Mendoza, Committee Member  
John Pelczar, Committee Member  
Laurie Palazzo MD, Health District

Absent: Terron Evertson, Committee Member

Others Present: Stan O. Springerley, Assistant General Counsel to Williamson County Commissioners' Court  
Shelley Loughrey, Director of Benefits Administration  
Julie Kiley, First Assistant County Auditor  
Suzanne Diaz, Benefits Specialist  
Tanya Haught, United Health Care Consultant  
Matt Nolte, United Health Care Consultant  
Laurie Macina, United Health Care Consultant  
Kaitylin Beard, Holmes Murphy, Benefit Broker Consultant  
David Gibson, Holmes Murphy, Benefit Broker Consultant  
Rebecca Clemons, Sr HR Director  
Dani Sims, Holmes Murphy, Benefit Broker Consultant

**2.** Review and approval of minutes from the May 28, 2020, 9:00 a.m. Benefits Committee Meeting.

Motion by: Committee Chair Jay Schade  
Second: Committee Member Cynthia Long

Motion to approve amended minutes from 5/28/2020 meeting

Aye: Committee Chair Jay Schade  
County Judge Bill Gravell, Jr.  
Committee Member Cynthia Long  
Committee Member Cathy Mendoza  
Committee Member John Pelczar  
Health District Laurie Palazzo MD

**3.** Discuss, consider and take appropriate action regarding Holmes Murphy & United Health Care Strategy:

- a. Disease Specific Baseline Reporting
- b. High Claims Review
- c. UHC Administrative Renewal and Stop Loss Renewal for Plan Year 2021
- d. Virgin Pulse Proposal Overview and Implementation Timeline
- e. Web Based Enrollment System RFP

Motion by: County Judge Bill Gravell, Jr.  
Second: Committee Member John Pelczar

Item 3C:

Motion to renew with UHC for Plan Year 2021:

- Medical Admin Fees +1.1%
- Stop Loss Renewal:
  - Individual stop Loss (ISL) +8%
  - Aggregate Stop Loss (ASL) -8.8%
  - Overall Stop Loss Renewal Premium +4.4%

Aye: Committee Chair Jay Schade  
County Judge Bill Gravell, Jr.  
Committee Member Cynthia Long  
Committee Member Cathy Mendoza  
Committee Member John Pelczar  
Health District Laurie Palazzo MD

Item 3D:

Virgin Pulse Proposal

No action taken

- Pending cost analysis in January 2021

Aye: Committee Chair Jay Schade  
County Judge Bill Gravell, Jr.  
Committee Member Cynthia Long  
Committee Member Cathy Mendoza  
Committee Member John Pelczar  
Health District Laurie Palazzo MD

Motion by: Committee Member Cynthia Long  
Second: Committee Member John Pelczar

Item 3E:

Motion to finalize Selection Committee for Web based enrollment system consists of:

- John Pelczar
- Commissioner Cynthia Long
- Alison Gleason
- Minnie Beteille
- Shelley Loughrey
- Rebecca Clemons
- Suzanne Diaz
- Myranda Carlson
- Stan Springerley
- David Gibson
- Kaitlyn Beard

Motion to Finalize RFP Committee

Aye: Committee Chair Jay Schade  
County Judge Bill Gravell, Jr.  
Committee Member Cynthia Long  
Committee Member Cathy Mendoza  
Committee Member John Pelczar  
Health District Laurie Palazzo MD

4. Discuss, consider and take appropriate action regarding Mental Health Inpatient Care Benefits.

No action taken at this time

Aye: Committee Chair Jay Schade  
County Judge Bill Gravell, Jr.  
Committee Member Cynthia Long  
Committee Member Cathy Mendoza  
Committee Member John Pelczar  
Health District Laurie Palazzo MD

5. Discuss, consider and take appropriate action regarding Benefit Committee Member Terms.

Motion by: Committee Member Cynthia Long

Second: County Judge Bill Gravell, Jr.

Motion to reappoint John Pelczar and Terron Evertson to Benefits Committee for 3yr term

Aye: Committee Chair Jay Schade  
County Judge Bill Gravell, Jr.  
Committee Member Cynthia Long  
Committee Member Cathy Mendoza  
Committee Member John Pelczar  
Health District Laurie Palazzo MD

6. Discuss, consider and take appropriate action regarding the Retiree Eligibility requirements.

No action taken at this time

Aye: Committee Chair Jay Schade  
County Judge Bill Gravell, Jr.  
Committee Member Cynthia Long  
Committee Member Cathy Mendoza  
Committee Member John Pelczar  
Health District Laurie Palazzo MD

7. Review the Human Resources Department Reports.  
a. Open Enrollment Communication Strategy, 2021 Communication Tools Guidespark "Cloud Communicate" and the 2021 Benefit Guide  
b. Financial Reports  
c. Benefit Committee Calendar Year Plan 2021

Next Meeting: January 20, 2021, 9:00 a.m.

**EXECUTIVE SESSION *"The Williamson County Employee Benefits Committee reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel matters) and Section 551.0785 (Deliberations Involving Medical or Psychiatric Records of Individuals for a benefit from the plan; or a matter that includes a consideration of information in the medical or psychiatric records of any individual applicant for a benefit from the plan)."***

Adjourn.

Minutes recorded by:

\_\_\_\_\_  
Suzanne Diaz

\_\_\_\_\_  
Date

Minutes reviewed by:

\_\_\_\_\_  
Shelley Loughrey

\_\_\_\_\_  
Date