

DRAFT
MEETING MINUTES
NOTICE OF POSSIBLE QUORUM / MEETING
OF THE
WILLIAMSON COUNTY COMMISSIONER'S COURT

Notice is hereby given that members of the Commissioner's Court of Williamson County, Texas, may assemble in numbers that constitute a quorum at a public meeting to be conducted / hosted by a quorum of the Williamson County Benefits Committee at the following location, date and time:

Date & Time: March 8, 2021, 9:00 a.m.
Williamson County Georgetown Annex
Human Resources
100 Wilco Way, Suite 101
Georgetown, Texas 78626

NOTICE OF POSSIBLE QUORUM
OF
WILLIAMSON COUNTY COMMISSIONERS COURT

Although the Williamson County Commissioners Court will take no action at the meeting, notice is hereby given, in accordance with the Texas Open Meetings Act, that a quorum of such members of the Williamson County Commissioners Court may be present at the meeting and such members may receive information from, give information to, ask questions of, or receive questions from any member of the Williamson County Benefits Committee or any third person, including an employee of Williamson County, about the public business or public policy over which the Williamson County Commissioners Court has supervision or control.

The Williamson County Benefits Committee will be conducting the Monthly Benefits Committee Meeting to discuss, deliberate, and take action upon the Williamson County Benefits Committee matters listed herein-below.

Agenda Items:

1. Roll Call.

Present: Bill Gravell, Jr., County Judge
Cynthia Long, Committee Member
Cathy Mendoza, Committee Member
Mike Knipstein, Committee Member
James Carmona, Committee Member
John Pelczar, Committee Member

Absent: Terron Evertson, Committee Member

Others Present: Stan O. Springerley, Assistant General Counsel to Williamson County Commissioners' Court
Shelley Loughrey, Director of Benefits Administration
Suzanne Diaz, HR Analyst - Benefits
Kaitlyn Beard, Holmes Murphy, Benefit Broker Consultant
David Gibson, Holmes Murphy, Benefit Broker Consultant
Angela Collins, Wellness Coordinator - Benefits
Rebecca Clemons, SR Human Resources Director
Johnny Grimaldi, Purchasing

2. Review and approval of minutes from the January 20th, 2021, 9:00 a.m. Benefits Committee Meeting.

Motion by: Committee Member Cynthia Long

Second: Committee Member John Pelczar

Motion to approve meeting minutes from January 20, 2021

Aye: County Judge Bill Gravell, Jr.

Committee Member Cynthia Long

Committee Member Cathy Mendoza

Committee Member John Pelczar

Committee Member Mike Knipstein

3. Discuss, consider and take appropriate action regarding RFP #T250 Web Based Enrollment System to assist with formulating final recommendation to commissioners court.

Motion by: County Judge Bill Gravell, Jr.

Second: Committee Member John Pelczar

Motion to approve and move forward with Benefit Focus Enrollment System to present to Commissioners Court

Aye: County Judge Bill Gravell, Jr.

Committee Member Cynthia Long

Committee Member Cathy Mendoza

Committee Member John Pelczar

Committee Member Mike Knipstein

4. Discuss, consider and take appropriate action to appoint Voting Benefit Committee Members to the Employee Wellness Subcommittee.

Motion by: County Judge Bill Gravell, Jr.

Second: Committee Member Mike Knipstein

Motion to appoint Cathy Mendoza to the Employee Wellness Subcommittee

Aye: County Judge Bill Gravell, Jr.

Committee Member Cynthia Long

Committee Member Cathy Mendoza

Committee Member John Pelczar

Committee Member Mike Knipstein

5. Introduction and welcome Angela Collins, Wellness Coordinator to the Benefits Team.

6. Discuss, consider and take appropriate action on upcoming Wellness Initiatives.

No motion required

Aye: County Judge Bill Gravell, Jr.

Committee Member Cynthia Long

Committee Member Cathy Mendoza

Committee Member John Pelczar
Committee Member Mike Knipstein

Next Meeting: May 5, 2021, 9:00 a.m.

EXECUTIVE SESSION *"The Williamson County Employee Benefits Committee reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel matters) and Section 551.0785 (Deliberations Involving Medical or Psychiatric Records of Individuals for a benefit from the plan; or a matter that includes a consideration of information in the medical or psychiatric records of any individual applicant for a benefit from the plan)."*

Adjourn.

Minutes recorded by:

Suzanne Diaz

Date

Minutes reviewed by:

Shelley Loughrey

Date