

Grant Title/Project Name:	Assistant District Attorney, Special Victims Unit
Department:	District Attorney's Office
Requestor:	Shawn Dick
Contact Email:	Shawn.Dick@wilco.org
Contact Phone Number:	512-943-1234
Start Date:	9/1/2021
End Date:	9/30/2022
Please select request category:	Personnel
Describe the purpose of the grant in detail to include all requirements.	The purpose of this grant position is to provide an additional prosecutor to our Special Victims Unit that will focus on vertical prosecution of sexual assault cases. Vertical prosecution involves handling a case from the investigative phase (in partnership with our law enforcement agencies) through disposition of the case. Vertical prosecution for sexual assaults is widely recognized as the best practice for handling these cases. It allows for better victim support, specialized case handling and an overall higher rate of successful prosecution for these violent offenses.
Select the type of grant your department is applying for:	Federal
What is the amount of the grant?	\$136,670.50
Please provide a breakdown of the total cost above.	Salary \$95,000; Insurance \$10,128; Benefits \$21,099.50; Membership dues \$900; Supplies \$6,543; Training \$3,000
Is there a match requirement?	Yes
What is the source of the match?	Williamson County
Does the grant cover the cost of the request 100%?	No
If not, how much is left unpaid?	\$34,167.63
What is the plan to obtain grants/funds for the remaining amount?	We will request that Williamson County cover the unpaid portion.
List other similar assets in the County and/or region and if they are available for use?	
How is this asset request different from any similar assets currently in the County and/or region?	
What types of events/purpose would this asset be used for that cannot be accomplished with a current County asset?	
How often do these events occur?	
Identify the number of personnel required to operate this asset and/or be available for the function where it is to be used? How much time is required of those personnel? What is the cost of the personnel?	
Where will the asset be stored?	
What is the useful life of the asset?	
Will a replacement be requested from general funds when useful life has been exhausted?	
Will other agencies be billed for the use of this asset (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	

Does this asset require insurance coverage?	
If yes, what is the estimate of asset insurance coverage?	
Will this asset require on-going maintenance? Please describe the maintenance required along with an estimate for these costs.	
How will this asset be funded when the grant ends?	
What is the impact if the grant is not received?	
New Personnel position is:	Full Time
Where will this position office?	Special Victims Unit, District Attorney's Office
Who will this position report to?	Chief of Child Abuse and Sex Crimes
What tasks will this position perform? Include the five primary functions and the percentage of time spent to be spent on each function.	Assist law enforcement with ongoing investigations (25%), review sexual assault cases sent to the D.A.'s Office (25%), law enforcement training (15%), victim contact (15%), and prepare for and conduct criminal trials (20%).
Will this position take over tasks from current County employee?	Yes
If yes, please explain the impact to current employee.	Not only will the position alleviate approximately 25% of the workload from the current Child Abuse and Sex Crimes intake prosecutor, it will allow for vertical prosecution of special victim cases.
How will this position be funded when the grant ends?	We will continue to seek grant funding, but should we not receive grant funds, we would request that Williamson County assume the cost of the position.
Does this position or a similar position currently exist within the department?	No
If "yes" how many of these similar positions exist	
Describe any alternatives considered to achieve desired outcome in lieu of a position (i.e. equipment, software, technology or change in business practice).	N/A
Describe how workload will be accomplished/re-allocated should grant not be approved.	Currently, our Child Abuse and Sex Crimes prosecutor handles all physical abuse of children, sexual abuse of children, sexual assaults of adults, and related felony family violence cases only at the intake/ investigations part of the prosecution process. This prosecutor also represents our office at all of the related monthly meetings, including, but not limited to, the Multidisciplinary Team meeting with the Children's Advocacy Center, the Child Fatality Review Team meeting, the Sexual Assault Response Team meeting with Hope Alliance, and the Human Trafficking Care Coordination meeting. Additionally, the current Child Abuse and Sex Crimes prosecutor assists all Trial Division prosecutors with trial preparation and holds law enforcement trainings throughout the year. If this grant position is not funded, there will not be vertical prosecution on any special victim cases in the District Attorney's Office, and the Child Abuse and Sex Crimes prosecutor will maintain the above-listed duties.
List other similar items in the County and/or region and if they available for use?	
How is this item request different from any similar assets currently in the County and/or region?	
What types of events/purpose would this item be used for that cannot be accomplished with a current County asset?	
Identify the number of personnel required to operate this item and/or be available for the	

function where it is to be used?	
Please explain how this item will create the need for more or less personnel (or mark n/a for no change)?	
Where will the item be stored?	
What is the useful life of the item?	
Will other agencies be billed for the use of this item (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	
Does this item require insurance coverage?	
Will this item require any form of licensing?	
Will this item require on-going maintenance? Please describe the maintenance required along with an estimate for these costs?	
How will this item be funded when the grant ends?	
What is the overall budgetary impact? (i.e. revenue generation, expense reduction, etc.)	N/A
Please identify any additional equipment needed/required (now or in the future) should the grant/asset is awarded.	N/A
What is the cost and frequency to maintain/update the additional equipment?	N/A
What is the impact of this grant application on other internal/county departments?	N/A
If yes, what is the estimate of that license fee?	
If yes, what is the estimate of insurance coverage?	
Will a replacement be requested from general funds when useful life has been exhausted? (OR)	
If yes, how much is the match amount?	25%
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Version	1.0
Attachments	False
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Created By	Jamie Felicia
Modified	1/21/2021 8:37 AM
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