

Grant Title/Project Name:	Williamson County Family Recovery Court
Department:	Williamson County District Courts
Requestor:	Ronald Morgan
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Start Date:	10/1/2021
End Date:	9/30/2022
Please select request category:	Personnel
Describe the purpose of the grant in detail to include all requirements.	<p>Williamson County is submitting a grant application to the Office of Governor in order to request funding to support creation of the Family Recovery Court. This grant does not require a match. These funds will allow for creation of the FRC through a novel approach to addressing child protection cases. A key element of this implementation is tracking the effectiveness and the impact of the program. We believe that, supported by the OOG grant, we will prove the effectiveness of the FRC model and make a significant positive impact on families in Williamson County. Our intent is to acquire full financial support for the program through this grant at inception and for as long as OOG Grant Funding may be available.</p> <p>Williamson County's Family Recovery Court is an alternative to the traditional processing of Child Protective Services (herein "CPS") cases involving substance abuse. Based on evidence and best practices, the Family Recovery Court will apply a non-adversarial, collaborative approach and utilize a multidisciplinary team including the presiding judge, Department of Family Protective Services (herein "DFPS")-, prosecutors, attorney and guardian ad litem, case-managers, treatment providers, and existing community resources, including faith-based providers (herein the "Family Recovery Collaborative Team" -FRCT). The Family Recovery Court will utilize incentives and graduated sanctions to reinforce positive behavior and hold parents and primary caregivers (herein "parents") accountable during their participation in the program.</p> <p>The Family Recovery Court will focus on cases of abuse or neglect involving parents suffering from substance abuse disorders and any other co-occurring disorders. These cases will focus on families where a removal of the child has occurred. The Family Recovery Court Team will help provide better outcomes for families involved in these cases by providing problem-solving court services to the child and parents. To graduate, participating parents must demonstrate continuous level of abstinence from drugs and alcohol for a sustainable long-term recovery, satisfy treatment and safety concerns, and demonstrate the establishment of a healthy household for their children.</p>
Select the type of grant your department is applying for:	State
What is the amount of the grant?	\$201,118.02
Please provide a breakdown of the total cost above.	<p>Personnel Costs: \$92,382.50 (.5 FTE Court Coordinator, 1 FTE Case Manager)</p> <p>Contract and Professional Services: \$95,600 (Inpatient Substance Abuse Treatment, Contract Residential Services, Transportation Services, Alcohol and Substance Abuse Monitoring)</p> <p>Travel and Training: \$5,981.52 (Team attendance at Texas Association of Specialty Courts Training)</p> <p>Equipment: \$4,320 (FF&amp;E for above personnel)</p>

	Supplies and Operating Expenses: \$2,834 (Office Supplies, Software Licenses)
Is there a match requirement?	No
What is the source of the match?	
Does the grant cover the cost of the request 100%?	Yes
If not, how much is left unpaid?	
What is the plan to obtain grants/funds for the remaining amount?	
List other similar assets in the County and/or region and if they are available for use?	
How is this asset request different from any similar assets currently in the County and/or region?	
What types of events/purpose would this asset be used for that cannot be accomplished with a current County asset?	
How often do these events occur?	
Identify the number of personnel required to operate this asset and/or be available for the function where it is to be used? How much time is required of those personnel? What is the cost of the personnel?	
Where will the asset be stored?	
What is the useful life of the asset?	
Will a replacement be requested from general funds when useful life has been exhausted?	
Will other agencies be billed for the use of this asset (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	
Does this asset require insurance coverage?	
If yes, what is the estimate of asset insurance coverage?	
Will this asset require on-going maintenance? Please describe the maintenance required along with an estimate for these costs.	
How will this asset be funded when the grant ends?	
What is the impact if the grant is not received?	
New Personnel position is:	Full Time
Where will this position office?	Justice Center
Who will this position report to?	Director of District Court Administration
What tasks will this position perform? Include the five primary functions and the percentage of time spent to be spent on each function.	<p>2 Positions</p> <ol style="list-style-type: none"> <li>Specialty Court Administrator (<i>this position is proposed to be funded 50% through this grant and 50% through the Mental Health Speciality Court Grant, thus the percentages total to 50%</i>) <ul style="list-style-type: none"> <li>Develop and administer program guidelines, policies and procedures; (10%)</li> <li>Schedules court hearings and staffings (10%)</li> </ul> </li> </ol>

	<ul style="list-style-type: none"> <li>o Serves as point of contact for coordination between collaborative team members, including Court, County Attorney's Office, appointed counsel, treatment providers, and other service providers; (10%)</li> <li>o Prepares and disseminates information on participant progress project team staffings, court proceedings and graduations; (10%)</li> <li>o coordinates with Auditor's office to prepare required grant reports, compiles statistics, monitors grant budgets and grant compliance. (10%)</li> </ul> <p>2. Case Manager</p> <ul style="list-style-type: none"> <li>o Provides person-centered care coordination and case management services; (30%)</li> <li>o Gathers, organizes, and shares information appropriately with legal stakeholders and project team to ensure coordination and continuity of care; (10%)</li> <li>o Facilitates participant success by linking them with appropriate services to address substance abuse needs and reduce risk of future involvement in CPS system; (20%)</li> <li>o Meets regularly with program participants in office and/or at their homes; (20%)</li> <li>o Increases participants awareness and participation in community supports; (20%)</li> </ul>
Will this position take over tasks from current County employee?	Yes
If yes, please explain the impact to current employee.	<p>Currently, the Specialty Court Coordinator duties are being performed as an "additional duties as assigned" by the Office Administrator for the District Courts, diverting her attention from her primary tasks. In order for this program to function at full capacity, it is necessary to have a dedicated resource to perform the duties of Specialty Court Coordinator. Additional program support and coordination is provided by the Director of District Court Administration.</p> <p>The Case Manager duties are not currently performed.</p>
How will this position be funded when the grant ends?	We will continue to seek grant funding for the continuation of this program, however should we not receive grant funds, we would request County support.
Does this position or a similar position currently exist within the department?	No
If "yes" how many of these similar positions exist	
Describe any alternatives considered to achieve desired outcome in lieu of a position (i.e. equipment, software, technology or change in business practice).	The program is unique in Williamson County and we have attempted to reduce the position request to an absolute minimum through leveraging partnerships with other team members and community entities. The workload for both positions sought are both "personal-contact" in nature, and so there are no technological alternatives. We have worked to utilize existing staff in order to provide the services that these two positions are designed to fill, however they are capacity limited and we are unable to fully implement the program without the staff requested.
Describe how workload will be accomplished/re-allocated should grant not be approved.	The status quo, program support and coordination as provided by the Office Administrator and the Director of District Court Administration will have to continue, and we will investigate the availability of other funding streams to support the program. While we are attempting to build the program at present with highly limited resources, we would be unable to expand and fully implement the program without the grant support.

List other similar items in the County and/or region and if they available for use?	
How is this item request different from any similar assets currently in the County and/or region?	
What types of events/purpose would this item be used for that cannot be accomplished with a current County asset?	
Identify the number of personnel required to operate this item and/or be available for the function where it is to be used?	
Please explain how this item will create the need for more or less personnel (or mark n/a for no change)?	
Where will the item be stored?	
What is the useful life of the item?	
Will other agencies be billed for the use of this item (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	
Does this item require insurance coverage?	
Will this item require any form of licensing?	
Will this item require on-going maintenance? Please describe the maintenance required along with an estimate for these costs?	
How will this item be funded when the grant ends?	
What is the overall budgetary impact? (i.e. revenue generation, expense reduction, etc.)	N/A
Please identify any additional equipment needed/required (now or in the future) should the grant/asset is awarded.	Equipment related to added personnel (computers, office furnishings) and funds to support program operations (drug testing equipment, alcohol monitoring equipment, treatment resources) will be required, and this is outlined above.
What is the cost and frequency to maintain/update the additional equipment?	n/a
What is the impact of this grant application on other internal/county departments?	There will be grant reporting requirements through the Auditor's Office, and other internal departments participating in this program include: County Attorney's Office, District Court Administration, and the 425th District Court, 395th District Court, and County Court at Law #1. All of these courts are committed to working to develop this program in order to improve the provision of services and the successful conclusion of CPS cases in Williamson County.
If yes, what is the estimate of that license fee?	
If yes, what is the estimate of insurance coverage?	
Will a replacement be requested from general funds when useful life has been exhausted? (OR)	
If yes, how much is the match amount?	
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