

# Project #98: Application - Williamson County

Routing in Progress: Account Setup / Verification (Step 5 of 7)

## Application Summary

This form outlines all project details, including Scope of Work, all costs, and location worksheets.

**Title:** Williamson County

**Total Project Cost:** \$0.00

**Eligible Amount:** \$0.00

**Funding Sources:** Federal - \$0.00  
State - \$0.00  
Local - \$0.00

**FEMA Obligation Data:** Federal Number - < no value >

## Grant

### 2021 Emergency Management Performance Grant

Emergency Management Performance Grant

Declared: October 1, 2020

Closed: September 30, 2022

Work Deadline: June 30, 2022

## Applicant

### Williamson County

Williamson County (6 - Central Texas Region Region)

FIPS #: 491-99491-00

State #: 92614 FEIN #: 74-6000978

Vendor #: 17460009784

DUNS #: 076930049

Type: County

Physical/Mailing: 710 South Main Street, Suite 301  
Georgetown, TX, 78626

## Workflow Summary

**Current Step:** 5) Account Setup / Verification  
Extended Description: A) Enter the Direct Deposit Authorization Form or RTI information into the Applicant's GMS account page.

B) Verify subrecipient's Direct Deposit information in GMS matches USAS, if applicable.

C) Enter the FAMIS Vendor ID and Sub-Code on the Applicant Manage page or Account page, if needed.

**Recipients:** Finance (State)

**Last Advanced:** Mar 24, 2021 at 10:51 AM by Lisa Resendez

**Submission:** Mar 22, 2021 at 2:32 PM by Kyle McKnight

## Project

### F # S #98

Williamson County

EMPG EMPG

Project POP Deadline: June 30, 2022

Eligible: \$0.00

Un-Expended Eligible: \$0.00

# Introduction

## Summary Information

Grant: 2021 Emergency Management Performance Grant

CFDA Number: 97.042

Project Type: EMPG

Title: Williamson County

Used to help identify the Project. Ex: "Jurisdiction - Project Name".

## Contacts

Primary Contact: Shantelle Brannon - Deputy EMC/Deputy Director

[Edit](#)

Organization: Williamson County

Email Address: shantelle.brannon@wilco.org

Phone: 512-864-8205

Secondary Agent: Kyle McKnight - EM Specialist

[Edit](#)

Organization: Williamson County

Email Address: kmcknight@wilco.org

Phone: 512-864-8266

Primary Finance Contact: Jody Cook - Accountant II

[Edit](#)

Organization: Williamson County

Email Address: jody.cook@wilco.org

Phone: 512-943-1595

Certifying Official: Bill Gravell - County Judge

[Edit](#)

Organization: Williamson County

Email Address: bgravell@wilco.org

Phone: 512-943-1550

Emergency Management  
Coordinator:

Michael Shoe - Director / EMC Coordinator

[Edit](#)

Organization: Williamson County

Email Address: michael.shoe@wilco.org

Phone: 512-864-8267

Alternate Contacts:

Name	Title	Email	Phone	
Aubury Holmes	Emergency Management Specialist	aholmes@wilco.org	512-864- 8268	<a href="#">Edit</a>

\* indicates a contact whose information may not be current or correct.

Add Alternate Contact

## Applicant Information

Applicant:

**Williamson County**

**Location:** Williamson (Austin Region)

**Type:** County

**Mailing:** 710 South Main Street, Suite 301, Georgetown, TX 78626

**Physical:** 710 South Main Street, Suite 301, Georgetown, TX 78626

**FIPS:** 491-99491-00

**FEIN #:** 74-6000978

**DUNS #:** 076930049

**SAM Registration Expiration Date:** May 07, 2021

**SAM Registration Status:** Active

**Congressional District:** 31

**Applicant Fiscal Year Ending Month:** 09

**Applicant Participation Status:** Current EMPG Program Participant

**Jurisdiction Population:** 208,987

**Current SAM Registration will expire during the period of performance. SAM Registration must be renewed before May 07, 2021.**

Is all above information  
correct and current?

No

Please indicate what  
information needs to be  
updated:

Jurisdictional population needs to be updated to 224,156.

Applicant Participation Status: Current EMPG Program Participant

Applicant value

Travel Policy Certification

Select Travel policy option  
that applies to your  
organization regarding Travel:

This applicant has its own qualifying travel policy

EMPG participants requesting reimbursement for travel expenditures will do so in accordance with that policy.

Travel Policy:

	<a href="#">18_12_10_Travel Policy_mds</a> 1 MB	Mar 23, 2021
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# Personnel

## Staffing Pattern

Employee Details	Gross Annual Salary	Gross Annual Benefits	Total Hours Per Week	EM Hours Per Week	% EM Hours Per Week	EMPG Eligible Salary	EMPG Eligible Benefits	
Name: Aubury Holmes								
Title: Emergency Management								
Specialist	\$73,381.63	\$26,426.32	40	40	100.00%	\$73,381.63	\$26,426.32	<a href="#">View</a>
Type: Full-Time Employee								
Start Date: Sep 21, 2007								
Name: Kyle McKnight								
Title: Emergency Management								
Specialist	\$71,870.86	\$26,090.51	40	40	100.00%	\$71,870.86	\$26,090.51	<a href="#">View</a>
Type: Full-Time Employee								
Start Date: Jun 14, 2013								
Name: Michael Shoe								
Title: Emergency Management								
Coordinator	\$101,782.46	\$32,733.87	40	40	100.00%	\$101,782.46	\$32,733.87	<a href="#">View</a>
Type: Full-Time Employee								
Start Date: May 5, 2017								
Name: Shantelle Brannon								
Title: Deputy Emergency								
Management Coordinator	\$84,042.40	\$28,793.81	40	40	100.00%	\$84,042.40	\$28,793.81	<a href="#">View</a>
Type: Full-Time Employee								
Start Date: Jan 24, 2020								

[Add Employee](#)

## Costs

The eligible salaries & benefits amount of \$445,121.86 has already been added to the Project Cost. Please use below expense table to add any additional costs related to your EMPG project.

### Estimated Expenses

Classification	Description	Qty	Price	Total
Application Total				\$0.00
Salaries & Benefits Total				\$445,121.86
Grand Total				\$445,121.86

# Work Plan

## Work Plan - Documentation

### I. Emergency Management Program Appointment Notification

Is a current TDEM-147 form on file with the Texas State Operations Center?

Yes

### II. Legal Authorities for Emergency Management Program

Jurisdiction will maintain current legal documents establishing emergency management program with copies submitted to TDEM Preparedness Section.

Select option(s) that applies to your organization regarding Legal Authorities for Emergency Management Program:

☐

Jurisdiction will maintain current legal documents establishing emergency management program

☒

Legal documents are current and on file with TDEM; no additional action is required

☐

Jurisdiction will prepare and submit the legal documents establishing the local emergency program appropriate for the jurisdiction, to the TDEM Preparedness Section

### III. Public Education/Information

All Jurisdictions are required to conduct hazard awareness activities for local citizens.

Please provide a detailed description of the planned hazard awareness activities:

The Wilco Ready app will be used to push weekly preparedness tips as well as any incidents. The Everbridge platform via Warn Central Texas will be utilized for real-time hazard awareness activities for ongoing incidents.

### IV. Emergency Management Planning Documents

Jurisdiction is required to review for currency and NIMS compliance.

Is your Jurisdiction's  
Emergency Management  
Plan and all  
Annexes/Emergency Support  
Functions current and NIMS  
compliant?

Yes

Your Jurisdiction will develop, update or change the following planning documents (select all that apply):

### Annexes

- ☐ Basic Plan
- ☐ Transportation Annex
- ☐ Communications Annex
- ☐ Public Works and Engineering Annex
- ☐ Firefighting Annex
- ☒ Emergency Management Annex
- ☐ Mass Care Annex
- ☐ Logistics and Resource Management Annex
- ☒ Public Health and Medical Services Annex
- ☐ Search and Rescue Annex
- ☐ Oil and Hazardous Materials Response Annex
- ☐ Energy Annex
- ☐ Public Safety and Security Annex
- ☐ Public Information Annex
- ☐ Evacuation and Population Protection Annex
- ☐ Food and Water Annex
- ☒ Volunteer and Donations Management Annex
- ☐ Warning Annex
- ☐ Drought Annex
- ☐ Hurricane Annex
- ☒ Nuclear/RAD Annex
- ☐ Terrorism Annex
- ☐ Wildland Fire Annex

### Essential Support Functions

- ☐ Transportation
- ☐ Communications
- ☐ Public Works & Engineering
- ☐ Firefighting
- ☒ Information & Planning
- ☐ Mass Care, Emergency Assistance, Temporary Housing, & Human Assistance
- ☐ Logistics
- ☒ Public Health & Medical Services
- ☐ Search & Rescue
- ☐ Oil & Hazardous Materials Response
- ☐ Agriculture & Natural Resources
- ☐ Energy
- ☐ Public Safety & Security
- ☐ Cross-Sector Business and Infrastructure
- ☐ External Affairs

### Other

- ☐ Has Other Documents



## Work Plan - Exercise & Training

### V. Integrated Preparedness Planning Workshop (IPPW)

#### EXERCISE:

Jurisdictions are to conduct an annual Integrated Preparedness Planning Workshop (IPPW) (formerly known as the Training and Exercise Planning Workshop) to develop a 3-year Integrated Preparedness Plan (IPP). Each fiscal year, jurisdictions can conduct and evaluate as many or as few exercises to address any four of the thirty-two core capabilities. A triennial full-scale exercise is still required as in previous years. We are giving full-scale or triennial exercise credit for large-scale, real-world Incident responses on a case-by-case basis.

#### Planned Exercise

Please use below table to provide your Jurisdiction's planned exercise schedule for this Grant's Period of Performance: Oct 01, 2020 - Jun 30, 2022

Exercise Type	Exercise Name	Planned Exercise Date
Discussion Based (EMPG Funded)	Williamson County EOC Team Training	Oct 15, 2020
Discussion Based (EMPG Funded)	Williamson County EOC Team Training	Jan 21, 2021
Discussion Based (EMPG Funded)	Williamson County EOC Team Training	Apr 15, 2021
Discussion Based (EMPG Funded)	Williamson County EOC Team Training	Jul 15, 2021
Operational Based (Non-Funded)	PER-213 Wide Area Search	Oct 13, 2020

Date last Full-Scale Exercise  
was Conducted:

Feb 5, 2020

### VI. Training for Emergency Management Personnel

All EMPG funded emergency management personnel and the local elected official or their designee will participate in the following training during grant year.

## Planned Training for Emergency Management Personnel

Certificate Date	Employee	Course Name or Number	Certificate
	Michael Shoe	IS-26 - Guide to Points of Distribution	
	Shantelle Brannon	IS-559 - Local Damage Assessment	
	Aubury Holmes	IS-2200 - Basic EOC Functions	
	Kyle McKnight	IS-1027 - Fire Management Assistance Grants	

Certificate Date and Upload are not required at time of Application.

## VII. Emergency Management Training for Other Personnel

Jurisdiction will conduct or arrange emergency management related training for elected officials, other local officials, and support agencies.

### Planned Training for Other Emergency Management Personnel

Please list all planned Training for Other Emergency Management Personnel to be completed during this grant year.

Description of Attendees	Course Name or Number	Planned Training Date	Supporting Doc
EMD Bill Gravell	V-402 National Incident Management System Overview for Senior Officials (Executives, Elected, & Appointed)	2021-04-29 00:00:(	

Upload is not required at time of Application.

## VIII. Emergency Management Organization Development

Organizational Development:

- A) You must describe your process on how to submit a STAR request.
- B) You must provide proof of access to the National Weather Service Information.
- C) Include any participation in emergency management or disaster preparedness webinars, workshops, seminars, and conferences, such as the Texas Emergency Management

Conference, Regional Local Emergency Planning Committee workshops, emergency-related professional organizations, such as mutual aid groups, regional planning, and response groups or similar activities.

Provide a detailed description of any organizational development activity.

Provide a detailed description of all the Emergency Management Organizational Development Activities that your Jurisdiction will participate in:

Williamson County will provide evidence of a STAR submission and documented communication with the NWS. EMPG funded staff will attend the following conferences: TDEM EM Conference, EMAT Conference, IAEM Conference. EMPG funded staff will also participate in Williamson County HSEPC Meetings, LEPC Meetings, EMC Meetings, and the CAPCOG HSTF.

## Documentation

Please provide the following documents. [Download Forms here.](#)

**Document Name:****Actions:**

Grant Terms and Conditions:

	<a href="#">Grant-Terms-and-Conditions-1075126-75545</a> 516 KB	Mar 23, 2021
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Direct Deposit Authorization  
Form:

	<a href="#">direct deposit</a> 83 KB	Mar 10, 2021
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