

## 2021 Employee of the Year Nominations

### Do you know a Williamson County employee who:

- Exemplifies professionalism and commitment to Williamson County; or
- Has led a special project that is responsive to Wilco citizens and/or employee needs; or
- Demonstrated creative, responsible, and efficient leadership during the Pandemic by implementing solutions to successfully overcome obstacles

### Nominate them for a 2021 Employee of the Year award!

- Complete the attached form by April 30<sup>th</sup>
- Attach the employee's current job description to the email
- Submitted nominations must include a fully completed nomination form and job description by the deadline, to be accepted
- Nominees must be in good standing with the County to be considered

### Awards for each of the three categories will consist of:

- \$500 Cash\*
- Engraved award
- Newspaper Ad announcement of winners
- Public recognition ceremony

### What you need to know:

Any County employee may nominate another County employee

An employee may be nominated by more than one person in more than one category, but can only win one category

Receiving multiple nominations does not increase chances of winning

Nominees may be a County staff member in the nominating County employee's dept/office, or in another County dept/office

Employees may not nominate themselves, an elected official or dept head

A dept/office can have only one winner in any category

*\*IRS considers all cash awards to employees as taxable income.*

*Cash awards will be reported on the employee's W2 and the employee will be responsible for paying taxes on the award amount.*

## DATES TO REMEMBER

April 30

Nominations  
due

May – June

Review and  
selection  
process

TBD

Summer

Notifications  
and Awards  
Ceremony