From: Angel Gomez

To: <u>Purchasing Project Services</u>

Cc: <u>Dale Butler; Trenton Jacobs; Tom Stanfield; Jack Combs</u>
Subject: 355 Texas Avenue Health Dept - REQUEST FOR CONTRAT

Date: Thursday, April 29, 2021 5:20:21 PM

Good Afternoon,

Request to issue a short form contract to perform repairs and painting at 355 Texas Avenue, round Rock, TX.

Work is to make repairs resulting from the snow-storm event that damage the building.

Attached you will find a proposal from "The Drywall Company."

• Amount: \$76,600.00

• Funding Source: 100.0409.4987 (winter storm)

Please advice as to what additional steps or actions will be needed to proceed with purchase.

If you have any questions do not hesitate to call me directly.

Respectfully,

J. Angel Gomez, CTCM

Project Manager



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