



July 20, 2021

Via U.S. First Class Certified Mail and Via e-mail to: kyle.keene@thomsonreuters.com

Thomson Reuters
Customer Service
610 Opperman Drive
P.O. Box 64833
Eagan, MN 55123

***In re: 30-Day Notice of Termination of Agreement and Cancellation of
Licenses for Williamson County Sheriff's Department (Effective
September 30, 2021) (West CLEAR ProFlex Account
#1000669672)***

To Whom It May Concern:

As you are aware, the Williamson County Sheriff's Department is currently in a contract with your company as referenced above for a 36-month term that began on October 1, 2018 and ends on September 30, 2021. The Williamson County Commissioners Court has approved changes in this category of services, including the present contract *for the sheriff's department*. Pursuant to the terms and conditions set forth in the contract documents, page 2 of the incorporated West Order Form authorizes cancellation of upcoming month-to-month services and states in relevant part:

**Post Minimum Term for Government Subscribers. Your
subscription will change to a month-to-month status at the end of**

the Minimum Term, and ... [Customer] may cancel the month-to-month subscription by sending at least 30 days written notice.

Please note that Williamson County intends to maintain the agreement and good working relationship between the parties for other departments and *this notice only pertains to the sheriff's department.*

The purpose of this letter is to give you official and sufficient notice that Williamson County Sheriff's Department elects to terminate the agreement between the parties and cancel related licenses, and such termination will be effective at the end of business on September 30, 2021. Please update your records and cancel all future invoicing relevant to this cancellation notice.

Thank you for your prompt attention and assistance in this regard.

Sincerely,

Hon. Bill Gravell
Williamson County Judge

cc: Williamson County Auditor's Office
Williamson County Purchasing Department
Williamson County Sheriff's Department

BG/me