



**OFFICE OF WILLIAMSON
COUNTY JUDGE**

710 MAIN STREET, SUITE 200
GEORGETOWN, TEXAS 78626
(512) 943-1550 PHONE ♦ (512) 943-1662 FAX

October 5, 2021

Via E-Mail: DEContracts@twc.state.tx.us

M. Sonja Elizondo
External Data Exchange Contracts (EDE)
Procurement and Services Contract Department
Texas Workforce Commission
1117 Trinity St., Rm 342T
Austin, TX 78701

***In re: Notice of Contract Termination for TWC Contract #2921PEN023
(Williamson County, TX for Constable, Pct. 1)***

To Whom It May Concern:

As you are aware, the Williamson County Constable Precinct 1 Office has been in a contract with your entity as referenced above. The department has requested that the county commissioners approve changes in this category of services, including the present contract. Pursuant to the terms and conditions set forth in the contract, Section 2.2, which allows for termination, the relevant provision states as follows:

2.2 Either party may suspend or terminate this Contract at any time, on written notice to the other Party specifying a termination date at least thirty (30) calendar days after the date of notice.

Therefore, the purpose of this letter is to give you the required thirty (30) days written notice that the Williamson County Constable Precinct 1 Office is terminating this agreement for this office effective November 5, 2021. **Please note that this notice does not apply to any other constable's office other than Precinct 1.**

Thank you for your prompt attention and assistance in this regard.

Sincerely,

Hon. Bill Gravell
Williamson County Judge

cc: Williamson County Auditor's Office
Williamson County Budget Office
Williamson County Constable Precinct 1 Office

BG/me