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Grants Management Request Questionnaire

BackGround Information

Please note: The county's acceptance of a grant will generally form a contract and; therefore, the application for a grant must be considered and approved by the Commissioners Court prior to making such application.

DIRECTIONS

Please complete the answers to the best of your ability. If a question does not relate to your request, please mark it N/A (Not Applicable). If your answer requires further research, please mark it as N/R (Needing Research) and give an estimated date such information will be obtained. When finished, please print and upload the form to the Agenda.

Grant Title/Project Name:

TxDOT's FY2023 Selective Traffic Enforcement Program (STEP)

Department:

Sheriff's Office

Requestor:

Dana Foster

Contact Email:

dfoster@wilco.org

Contact Phone Number:

512-943-1168

Start Date:

10/1/2022

End Date:

9/30/2023

Please select request category:

Funding for overtime salaries

Describe the purpose of the grant in detail to include all requirements.

TxDOT's STEP grant provides funding for overtime costs associated with additional traffic enforcement activities within high-crash areas. For FY2023, Williamson County is eligible to be reimbursed for up to \$50,000.00 for these overtime costs. A twenty percent (20%) match is required and will be met through the administrative time to implement the grant.

Select the type of grant your department is applying for:

Federal Pass-thru

What is the amount of the grant?

\$62,386.50

Please provide a breakdown of the total cost above.

The grant total is approximately \$62,386.50. \$49,858.42 will be provided by TxDOT for overtime salary and fringe costs for traffic enforcement. The required match of \$12,528.08 will be met through administrative time needed to implement the grant (hourly salary, plus fringe).

Is there a match requirement?

Yes

If yes, how much is the match amount?

\$12,528.08

What is the source of the match?

Administrative time needed to implement the grant (hourly salary, plus fringe)

Does the grant cover the cost of the request 100%?

Yes

Other Request Questions Only

List other similar items in the County and/or region and if they available for use?

NA

How is this item request different from any similar assets currently in the County and/or region?

NA

What types of events/purpose would this item be used for that cannot be accomplished with a current County asset?

NA

Identify the number of personnel required to operate this item and/or be available for the function where it is to be used?

NA

Please explain how this item will create the need for more or less personnel (or mark n/a for no change)?

NA

Where will the item be stored?

N

What is the useful life of the item?

NA

Will a replacement be requested from general funds when useful life has been exhausted? (OR)

No

Does this item require insurance coverage?

No

Will this item require any form of licensing?

No

Will this item require on-going maintenance? Please describe the maintenance required along with an estimate for these costs?

NA

How will this item be funded when the grant ends?

NA

Budgetary Impact

What is the overall budgetary impact? (i.e. revenue generation, expense reduction, etc.)

Other than our required match, the only budgetary impact will be vehicle expenses. An average cost of 30 cents (\$0.30) per mile was calculated by averaging the cost to maintain 4 patrol vehicles in the previous year. To find the cost per mile, we divided the maintenance and fuel costs by the total mileage.

During the FY2021 STEP grant, the deputies averaged 13 miles per enforcement hour. The FY2023 grant budget will provide approximately 890 enforcement hours. Using these figures, the total vehicle cost will be approximately \$3,471.00.

Please identify any additional equipment needed/required (now or in the future) should the grant/asset is awarded.

NA

What is the cost and frequency to maintain/update the additional equipment?

NA

What is the impact of this grant application on other internal/county departments?

Required reporting and tracking of finances traditionally required for grants

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Close