



OFFICE MEMORANDUM

Date: December 14, 2021

COORDINATION — ROUTING

Div.	Name	Initial	Date
Return To:			

To: Johnny Grimaldo, Sr. Purchasing Coord.
From: Russell Fishbeck, Parks Director
Subject: Miniature Train Ride & Concession
Re: Invitation for Bids
Number: RFP T4523

On June 15, 2021, the Purchasing Department was authorized to advertise and receive sealed bids for the Installation, Operation and Maintenance of a Miniature Train Ride Concession at the Southwest Williamson County Regional Park, under IFB T4523. One proposal was received in response to the RFP; from Cedar Rock Railroad on July 11, 2021.

Respondents were asked to submit:

- Business plan;
- Operations and maintenance plan;
- Revenue sharing plan;
- Indication of experience in the operation of a miniature train ride and concession operation;
- Criminal background checks on all employees;
- Three references; and
- Other items pertinent to the successful operation of said concession.

The Williamson County Parks Department reviewed and evaluated the proposal and conducted a follow-up interview with the applicant. It was determined that Cedar Rock Railroad satisfactorily met the minimum requirements and demonstrated the knowledge, ability and necessary experience to successfully operate the concession.

Williamson County Parks
Department
219 Perry Mayfield
Leander, Texas 78641
512-943-1920
<http://parks.wilco.org/>

Wilco Parks Mission: Our mission is to manage and operate a system of parks that will add quality to life, build community pride and spirit, promote physical fitness and self improvement, evoke an emotional and intellectual response to connections with nature, consider long term open space needs, preserve endangered species, and improve air quality.