

DRAFT

MEETING MINUTES

NOTICE OF POSSIBLE QUORUM / MEETING OF THE WILLIAMSON COUNTY COMMISSIONER'S COURT

Notice is hereby given that members of the Commissioner's Court of Williamson County, Texas, may assemble in numbers that constitute a quorum at a public meeting to be conducted / hosted by a quorum of the Williamson County Benefits Committee at the following location, date and time:

Date & Time: October 1, 2021, 9:00 a.m.
Williamson County Georgetown Annex
Human Resources
100 Wilco Way, Suite 101
Georgetown, Texas 78626

NOTICE OF POSSIBLE QUORUM OF WILLIAMSON COUNTY COMMISSIONERS COURT

Although the Williamson County Commissioners Court will take no action at the meeting, notice is hereby given, in accordance with the Texas Open Meetings Act, that a quorum of such members of the Williamson County Commissioners Court may be present at the meeting and such members may receive information from, give information to, ask questions of, or receive questions from any member of the Williamson County Benefits Committee or any third person, including an employee of Williamson County, about the public business or public policy over which the Williamson County Commissioners Court has supervision or control.

The Williamson County Benefits Committee will be conducting the Monthly Benefits Committee Meeting to discuss, deliberate, and take action upon the Williamson County Benefits Committee matters listed herein-below.

Agenda Items:

1. Roll Call.

Present: Bill Gravel, Jr., County Judge
Cynthia Long, Committee Member
John Pelczar, Committee Member
Mike Knipstein, Committee Member
James Carmona, Committee Member

Absent: Terron Evertson, Committee Member
Cathy Mendoza, Committee Member

Others Present: Shelley Loughrey, Director of Benefits Administration
Julie Kiley, First Assistant County Auditor
Tanya Haught, United Health Care Consultant
Matt Nolte, United Health Care Consultant
Laurie Macina, United Health Care Consultant

Kaitlyn Beard, Holmes Murphy, Benefit Broker Consultant
David Gibson, Holmes Murphy, Benefit Broker Consultant
Myranda Carlson, SR Benefit Analyst
Rebecca Clemons, SR Human Resources Director
Jazzmin Myers, SR Benefit Specialist
Stan Springerly, Asst to General Counsel

2. Review and approval of minutes from the May, 26, 2021, 9:00 a.m. Benefits Committee Meeting.

Motion by: Committee Member Cynthia Long
Second: Committee Member James Carmona

Aye: County Judge Bill Gravell, Jr.
Committee Member Cynthia Long
Committee Member John Pelczar
Committee Member Mike Knipstein
Committee Member James Carmona

3. Discuss, consider and take appropriate action on RFP #T4960 for the Benefits Broker Consultant.

Motion by: Committee Member Mike Knipstein
Second: Committee Member James Carmona

Benefits Committee recommended renewing Holmes Murphy as Benefits Broker Consultant.

Aye: County Judge Bill Gravell, Jr.
Committee Member Cynthia Long
Committee Member John Pelczar
Committee Member Mike Knipstein
Committee Member James Carmona

4. Discuss, consider and take appropriate action on RFP# 21RFP3 Employee Assistance Program.

Motion by: Committee Member Mike Knipstein
Second: Committee Member James Carmona

Benefit Committee approved the vendor, Optum, to provide EAP services.

Aye: County Judge Bill Gravell, Jr.
Committee Member Cynthia Long
Committee Member John Pelczar
Committee Member Mike Knipstein
Committee Member James Carmona

5. Discuss, consider and take appropriate action regarding Holmes Murphy & United Health Care Strategy:

- Trend Update
- High Claims Review
- Holmes Murphy Financial Report
- 2022 Renewal Administrative Fees

Motion by: Committee Member Cynthia Long
Second: County Judge Bill Gravell, Jr.

Committee agreed to approve recommendations for 2022 Benefits strategies in coordination with UHC and Holmes Murphy to execute.

Aye: County Judge Bill Gravell, Jr.
Committee Member Cynthia Long
Committee Member John Pelczar
Committee Member Mike Knipstein
Committee Member James Carmona

6. Discuss, consider and take appropriate action regarding the United Health Care renewals for the administrative fees for plan year 2022 and the Stop Loss Renewal administrative fees for (ISL) Individual Stop Loss, and (ASL) Aggregate Stop Loss.

Motion by: Committee Member Cynthia Long
Second: County Judge Bill Gravell, Jr.

Committee approved to finalize the 2022 Stop Loss Renewal.

Aye: County Judge Bill Gravell, Jr.
Committee Member Cynthia Long
Committee Member John Pelczar
Committee Member Mike Knipstein
Committee Member James Carmona

7. Review the Human Resources Department Reports.
 - Financial Reports
 - 2022 Open Enrollment Communication Strategy
 - Key Date Reminders: Oct. 4th - Oct. 15th, Virtual Benefit Fair and October 18th - October 31st, Open Enrollment Period
 - 2022 Williamson County Benefit Guide

Next Meeting: January 19, 2022.

EXECUTIVE SESSION *"The Williamson County Employee Benefits Committee reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel matters) and Section 551.0785 (Deliberations Involving Medical or Psychiatric Records of Individuals for a benefit from the plan; or a matter that includes a consideration of information in the medical or psychiatric records of any individual applicant for a benefit from the plan)."*

Adjourn.

Minutes recorded by:

Suzanne Diaz

Date

Minutes reviewed by:

Shelley Loughrey

Date