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Grants Management Request Questionnaire

BackGround Information

Please note: The county's acceptance of a grant will generally form a contract and; therefore, the application for a grant must be considered and approved by the Commissioners Court prior to making such application.

DIRECTIONS

Please complete the answers to the best of your ability. If a question does not relate to your request, please mark it N/A (Not Applicable). If your answer requires further research, please mark it as N/R (Needing Research) and give an estimated date such information will be obtained. When finished, please print and upload the form to the Agenda.

Grant Title/Project Name: *

Assistant District Attorney, Special Victims Unit

Department: *

District Attorney's Office

Requestor: *

Shawn Dick x

Contact Email: *

Shawn.Dick@wilco.org

Contact Phone Number: *

512-943-1234

Start Date: *

9/1/2022



End Date: *

8/31/2023



Please select request category: *

☐ Asset

☒ Personnel

☐ Service

☐ Specify your own value:

If other, please specify category

Describe the purpose of the grant in detail to include all requirements.

The purpose of this grant position is to continue the vertical prosecution of adult sexual assault cases. Vertical prosecution involves handling a case from the investigative phase (in partnership with our law enforcement agencies) through disposition of the case. Vertical prosecution for sexual assaults is widely recognized as the best practice for handling these cases. It allows for better victim support, specialized case handling and an overall higher rate of

successful prosecution for these violent offenses. This position began as a result of a VAWA grant on September 1, 2021.

Select the type of grant your department is applying for:

- ☒ Federal
☐ State
☐ Local
☐ Federal Pass-thru
☐ Private Foundation

What is the amount of the grant?

\$111,290.90 (70%)

The value of this field is not a valid number.

Please provide a breakdown of the total cost above.

Salary \$109,639; FICA \$8,387; Retirement \$18,230; Insurance \$10,364; Work Comp \$880; Membership Dues \$990; Training \$3,300; Supplies \$7,197

TOTAL COST \$158,987

Is there a match requirement?

- ☒ Yes
☐ No

If yes, how much is the match amount?

\$47,696.10 (30%)

What is the source of the match?

Williamson County.

Does the grant cover the cost of the request 100%?

- ☐ Yes
☒ No

If not, how much is left unpaid?

\$47,696.10 (30%)

What is the plan to obtain grants/funds for the remaining amount?

We will request that Williamson County fund the remaining amount.

Personnel Request Questions Only

New Personnel position is:

- ☒ Full Time
☐ Part Time

Where will this position office?

District Attorney's Office

Who will this position report to?

Special Victims Unit Chief

What tasks will this position perform? Include the five primary functions and the percentage of time spent to be spent on each function.

Assist law enforcement with ongoing investigations (25%), review sexual assault cases sent to the D.A.'s Office (30%), law enforcement training (10%), victim contact (15%), and prepare for and conduct criminal trials (20%).

Will this position take over tasks from current County employee?

- ☒ Yes
☐ No

If yes, please explain the impact to current employee.

The adult sex crimes prosecutor has taken over all filed adult sex crimes cases from the Trial Division prosecutors.

How will this position be funded when the grant ends?

We will continue to seek grant funding, but should we not receive grant funds, we would request that Williamson County assume the cost of the position.

Does this position or a similar position currently exist within the department?

- ☒ Yes
☐ No

If "yes" how many of these similar positions exist

One Position. This position was approved last year with partial fundi

Describe any alternatives considered to achieve desired outcome in lieu of a position (i.e. equipment, software, technology or change in business practice).

N/A

Describe how workload will be accomplished/re-allocated should grant not be approved.

Prior to receiving the adult sex crimes prosecutor, our Special Victims Unit (SVU) Chief prosecutor handled all physical abuse of children, sexual abuse of children, sexual assaults of adults, and related felony family violence cases only at the intake/investigations part of the prosecution process. The SVU Chief prosecutor also represented our office at all of the related monthly meetings, including, but not limited to, the Multidisciplinary Team meeting with the Children's Advocacy Center, the Child Fatality Review Team meeting, the Sexual Assault Response Team meeting with Hope Alliance, and the Human Trafficking Care Coordination meeting. If this grant position is not funded, there will not be vertical prosecution of adult sex crimes in the District Attorney's Office, all of the adult sex crimes cases will be reassigned to the Trial Division prosecutors and added back to their respective case loads, and the SVU Chief prosecutor will take back responsibility for the work that was assumed by the adult sex crimes prosecutor.

Please attach or provide any metrics, data, etc. to substantiate this request to include an org chart for your department with request included

Budgetary Impact

What is the overall budgetary impact? (i.e. revenue generation, expense reduction, etc.)

N/A

Please identify any additional equipment needed/required (now or in the future) should the grant/asset is awarded.

N/A

What is the cost and frequency to maintain/update the additional equipment?

N/A

What is the impact of this grant application on other internal/county departments?

N/A

Save

Cancel

When finished, please print and upload the form to the Agenda.

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