

TAYLOR PRESS
211 W. 3rd ST
Taylor, TX 76574

Invoice

Invoice #

4361

WILLIAMSON COUNTY PURCHASING DEPT
KERSTIN HANCOCI
100 WILCO WAY, SUITE P101
GEORGETOWN, TX 78626

Date

3/6/2022

APPROVED

By Kerstin Hancock at 1:49 pm, Mar 11, 2022

01.0100.0494.004310 \$ 189.00

Account #		P.O. No.		Rep		Terms
				CH		Net 10
Date	Tag Line	Width	Height	Qty	Rate	Amount
3/6/2022	SEEKING APPLICANTS FOR A PURCHASING SPECIALIST III POSITION	3	4.5	13.5	7.00	94.50

Total \$94.50

We Appreciate Your
Business!

512-352-8535

business@taylorpress.net

TAYLOR PRESS
211 W. 3rd ST
Taylor, TX 76574

Invoice #

4362

WILLIAMSON COUNTY PURCHASING DEPT
KERSTIN HANCOCI
100 WILCO WAY, SUITE P101
GEORGETOWN, TX 78626

Date

3/9/2022

		Account #	P.O. No.	Rep	Terms	
				CH	Net 10	
Date	Tag Line	Width	Height	Qty	Rate	Amount
3/9/2022	SEEKING APPLICANTS FOR A PURCHASING SPECIALIST III POSITION	3	4.5	13.5	7.00	94.50

Total \$94.50

We Appreciate Your
Business!

512-352-8535

business@taylorpress.net

Williamson County Purchasing Department is seeking applicants for a Purchasing Specialist III position

Minimum Requirements and skillsets: High school diploma or equivalent, Four (4) years of full-time experience in a Purchasing role as a Buyer or Purchasing Agent, where daily purchasing was the primary job duty, Excellent interpersonal, oral and written communication skills, Strong organizational skills and proven ability to maintain accurate, detailed records, Able to work under pressure in a high-volume office to meet departmental deadlines

**A Williamson County online application
(*resumes alone are not sufficient*)
must be received before the position is closed.
Positions are open until filled.**

**The Human Resources Department is located at
301 South/East Inner Loop, Suite 108,
Georgetown, TX 78626.**

**Phone (512) 943-1533 or visit our website at
[https://www.governmentjobs.com/careers/
williamsonco](https://www.governmentjobs.com/careers/williamsonco)**