

March 3, 2022

Clients of Jones & Carter, Inc.

Re: Recent Changes

Dear Clients:

Jones & Carter, Inc., (now Quiddity), very much appreciates the opportunity to provide our professional services to you. As you are hopefully already aware, Jones & Carter has undergone a rebranding and name change effort and we are now known as Quiddity Engineering, LLC. We successfully completed the necessary filings with the Texas Secretary of State's Office and will be pleased to provide you those additional documents should you desire them. However, please know that Quiddity Engineering, LLC will maintain a Doing Business As (DBA) – Jones & Carter, Inc. status for a short window while we complete the novation and assignments of our existing contracts. Our desire is to immediately begin processing invoices and receiving payments under our Quiddity Engineering, LLC name and EIN numbers noted below. However, to avoid unnecessary delays in the payment of this attached invoice, we ask that you contact us immediately should you have a need to process this invoice under our existing Jones & Carter, Inc. name and EIN. In this case, we will work with you in the coming month to ensure that you have all necessary documentation in place to facilitate a Quiddity Engineering, LLC invoice and payment for next month.

Please update your records to refer to the new name and Federal EIN of Quiddity Engineering, LLC (EIN: ).

To facilitate payments for the work performed, please use the following: (We have attached a new updated W-9 form with the new name and tax ID)

## Payments by Automated Clearing House (ACH):

Account Name: Quiddity Engineering, LLC
Account #
ABA #

## Payments by Check:

Please make all checks payable to Quiddity Engineering, LLC, and mail to the lockbox address below. P.O. Box 95562
Grapevine, TX 76099-9708

## **Payments by Credit Card:**

We accept all types of credit card payments. To process a payment by credit card payment please reach out to accounts receivable via email at <a href="mailto:Accountsreceivable@jonescarter.com">Accountsreceivable@jonescarter.com</a> or by phone at (713) 777-5337.



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All other invoice related questions should be directed to the project accountant that handles your

account.

Tobin Synatschk, FE
Chief Operations Officer

TS/cgj