



## **OpenRoads Designer Training Agreement/Proposal**

07/26/2022

### **Prepared For:**

Kon Kwan, PE  
Williamson County Engineering (WILCO)  
3151 SE Inner Loop.  
Georgetown, TX 78626  
512-943-1940

### **Prepared By:**

John J. Mora  
Mesa Integrated Solutions, Inc. (Mesa)  
6000 N. Lamar Blvd., Suite 220  
Austin, TX 78752  
512-663-0433

Kon,

Per our conversation, the following bulleted items were used to prepare this Agreement/Proposal:

- OpenRoads Designer (ORD) Training
- 4 WILCO Employees
- 4 Training Manuals
- 2 Mesa Instructors
- Training Dates:
  - Week 1: Mon. 08/01 – Tue. 08/02
  - Week 2: Mon. 08/08 – Tue. 08/09
- Training to be done Virtually via Teams

### **Scope of Work**

Mesa Integrated Solutions, Inc. (Mesa) will provide Williamson County Engineering (WILCO) with their Standard OpenRoads Designer (ORD) training.

### **Training Schedule**

**NOTE:** All times shown below are on Central Standard Time. Training Schedule is as follows:

- **Standard ORD Training**
  - **Week 1:** Mon. 08/01 – Tue. 08/02 & **Week 2:** Mon. 08/08 – Tue. 08/09
    - Start Time: 8:00am
    - Lunch Break: Varies but typically Noon – 1:00pm
    - End Time: 5:00pm

### **Terms of Service**

- Mesa MicroStation Instructors will use Mesa laptops to provide this training.
- WILCO personnel will use PCs/Laptops provided by WILCO.
- Mesa will setup and schedule the Zoom Meeting Notices using Mesa's Zoom account.
- For the various training services rendered by Mesa as required by this Agreement/Proposal, WILCO will provide compensation to Mesa in accordance with the rates outlined in the ***Proposed Training Services Costs*** section of this document.
- Mesa will provide WILCO a Final Invoice prior to the beginning of class.



- Payment for Final Invoices is due upon completion of training class, **Tuesday, 08/09/2022**.

## Proposed Training Services Cost

The total proposed cost\*\* for the training services outlined in this proposal is:

- **Standard ORD Training: \$11,200.00**
- **Shared Training Discount: \$3,200.00**
- **4 – Color Mesa ORD Training Manuals: \$500.00**
- **Shipping Costs: \$50.00**
- **Total Costs = \$8,550.00**

**\*\*NOTE:** The total proposed training costs listed in this proposal are based on the number of Students provided during latest discussions. It is possible WILCO may decide to add other student(s) to attend the training. If so, the training costs will be adjusted on the Final Invoices to reflect the final number of students attending the training.

| Williamson County Engineering Department (Georgetown, TX) - Proposal |                          |                                |                    |              |             |                 |                               |                           |                                      |
|--|--------------------------|--------------------------------|--------------------|--------------|-------------|-----------------|-------------------------------|---------------------------|--------------------------------------|
| OpenRoads Designer (ORD) Training Proposal                           |                          |                                |                    |              |             |                 |                               |                           |                                      |
| Proposed Virtual Training Costs                                      |                          |                                |                    |              |             |                 |                               |                           |                                      |
| Option   | Training Type            | Instructor(s) # of Instructors | Rate/Hr. Rate/Hour | Options Days | Hours Hours | Rate Rate X Hrs | Manual \$125/Student Students | Shipping Approximate Cost | Training Costs Total Training Totals |
| 1  | Standard ORD Training    | 2                              | \$350.00           | 4            | 32          | \$11,200.00     | 4                             | \$500.00                  | \$11,750.00                          |
|  | Shared Training Discount |                                | -\$100.00          | 4            | 32          | -\$3,200.00     |                               |                           | -\$3,200.00                          |
|  |                          |                                |                    |              |             |                 |                               | Total Cost                | \$8,550.00                           |

## Texas Prompt Payment Act Compliance

Payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date Customer receives the goods under the contract; (2) the date the performance of the service under the contract is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by Customer in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of Customer's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

## Termination for Convenience

This agreement may be terminated at any time at the option of either party, without future or prospective liability for performance upon giving ten (10) days written notice thereof. In the event of termination, Williamson County will only be liable for its pro rata share of services rendered and goods actually received.



Once acceptance of this proposal has been confirmed, Mesa will submit a final invoice to WILCO for the training outlined above, and for compensation in accordance with the **Terms of Service** section of this document.

## Acceptance Signatures

Client: \_\_\_\_\_  
Bill Gravell, County Judge

Date: \_\_\_\_\_

Consultant: \_\_\_\_\_  
John J. Mora, President, Mesa Integrated Solutions, Inc.

Date: 07/26/2022