



**OFFICE OF WILLIAMSON
COUNTY JUDGE**

710 MAIN STREET, SUITE 200
GEORGETOWN, TEXAS 78626
(512) 943-1550 PHONE ♦ (512) 943-1662 FAX

August 9, 2022

Via certified United States Mail

Michael Leonard, Branch Gov't Account Executive
SHARP Business Systems
14400 The Lakes Blvd
Austin, TX 78660

***In re: Notice of Contract Termination with Williamson County, Texas for Sharp Unit Model
MX-M5070 (Serial No. 85016789)***

Dear Mr. Leonard,

The Williamson County Mobile Outreach Team no longer needs the above-referenced Sharp unit. The Williamson County Commissioners Court has decided and approved changes in this department, including the present contract. Pursuant to the terms and conditions set forth in the contract, the county may cancel a unit at any time with notice.

Therefore, the purpose of this letter is to give you official notice that Williamson County elects to terminate the contract only as to Sharp Unit Model MX-M5070 (Serial No. 85016789) and we will have someone call you in the near future to coordinate actual removal.

Thank you for your prompt attention and assistance in this regard.

Sincerely,

**Hon. Bill Gravell
Williamson County Judge**

cc: Williamson County Auditor's Office
Williamson County Purchasing Office

BG/me