



Ref # 0000067

Sole Source Purchase

Definition of a Sole Source Purchase

Sole Source Item – goods and/or services which can only be obtained from ONLY ONE source, including:

- Items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies.
- Films, manuscripts, or books.
- Electric power, gas, water, and other utility services.
- Captive replacement parts or components for equipment which there is no commercially available substitute, and which can be obtained only from the manufacturer and/or manufacturer's distributor; item where compatibility is the overriding consideration, such as computer operating software enhancements for an existing system, continuation of an existing contract when work is so closely related to that of the uncompleted basic contract that it would not be feasible to consider another potential contractor.

This Sole Source justification requires additional documentation and requirements as listed below. One of these steps may require placing a public notice in Negometrix for 14 days, in order to allow any possible competitors to come forward with equivalent goods or services. This step will be completed by the Purchasing Team that supports your office or county department after all required documents have been submitted. In addition, all Sole Source Justifications must be approved in Commissioners Court.

Requestor Information

Name	* Jay Schade
Department	* Technology Services
Title	* Sr Director
Phone Number	* 5129431460
Email	* jay.schade@wilco.org

Sole Source Supplier Information

Company Name	* Central Square
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Contact Name	* Matija Markovic
Address	* 4161 Piedmont Parkway, Suite 270 Greensboro, NC 27410
Phone Number	* 336-878-1642
Email	* matija.markovic@centralsquare.com
Website	* https://www.centralsquare.com/
Is the recommended supplier the manufacturer?	* Yes
Does the manufacturer sell the item(s) through distributors?	* No
Description of the Product or Service Describe the full scope of work, including installation if required; items should include brand, model and part number if applicable.	* We own, and have been utilizing, Central Square's Public Safety software which includes, among other products, CAD (computer-aided dispatch) and RMS (records management system). There are a number of products associated with the public safety technology systems we have. They include OneSolution, TriTech, CryWolf, and Tellus brand software. The original products were from OSSSI Sungard Public Sector. They rebranded in 2017 as Superion, then in 2018, merged with TriTech and a couple other companies to form Central Square.
Schedule Identify the date items are needed to be delivered, or month work is to be performed. Please be specific and do not use "ASAP".	* May 1, 2020
Estimated Cost	* \$ 5,000.00
Sole Source Rationale	
The requested supplier is the only source of required item(s) or service(s) because: (Check all that apply)	* The required item or service is proprietary to the supplier The recommended supplier holds the patent on the requested item(s) The recommended supplier is the only supplier capable of performing the requested service A specific item is needed to be compatible or interchangeable with existing hardware
Have there been any prior attempts to obtain competitive bids or proposals for the items or services that failed?	* No

Is there is a substantial risk in selecting another product or service provider? * Yes

Please describe the risk. * There are no other providers who are authorized to work on these systems.

Is it possible to obtain competitive bids for consideration? * No

Please describe why this is not possible. * There are no other providers authorized to modify this software.

Are there any other companies who can provide the services or needed items? * No

List any other sources, suppliers, products or service providers that you reviewed in your selection process. * We already own these systems and they are proprietary to Central Square.

List all research methods that you reviewed in your selection process (i.e.: specific internet searches, trade publications, references, etc.) * None. The systems we are needing modified are proprietary to Central Square. We would need to replace the entire system to have other options. That would cost probably over \$10 million.

Acknowledgement

I affirm and acknowledge Williamson County's requirements, justification and criteria for Sole Source purchases. I have gathered the required technical information, provided all required documentation, have made a concerted effort to review comparable / equal equipment or services to the best of my ability, and further affirm that there is no conflict of interest in my recommendation of the selected item(s), service(s) or supplier. * Yes

I also acknowledge and understand that I may be subject to criminal prosecution for the willful falsification of information in this document. I, by the act of signing or typing my name below, hereby certify under penalty of perjury, under the laws of the State of Texas, the foregoing is true and correct. * Yes

Date of Acknowledgement * Apr 9, 2020

Name

✱ Jay Schade

By typing your name, this is equivalent to a legal signature.

NOTE: After a passage of time, an item or service may no longer qualify as a sole source purchase due to other similar items or services becoming available from other suppliers. Thus, all prior sole source determinations must be re-approved by the Williamson County Purchasing Department following completion of a new Sole Source Justification Request Process and satisfactory completion of such process must be noted on requisitions and purchase orders. The sole source term is generally aligned with the contract term. In certain cases, the Purchasing Agent may determine that the 14-day public posting in Negometrix is not necessary. This depends on the circumstance of the particular item/service and the type of sole source.

Required Documentation

**** Please note you must save this form before uploading any documents**

A written quote from the supplier, listing the ✱ goods/services and pricing.

📎 Mugshot Interface Migration Williamson County.pdf (551 KB)

📎 New Payment Vendor for CryWolf Payment Portal Williamson County.pdf (570 KB)

Letter of justification from the supplier (on ✱ company letterhead and signed by an authorized representative) establishing why they are the Sole Source provider of the service or item needed.

📎 SIGNED Sole Source FORM - WILLIAMSON COUNTY TX SHERIFF.pdf (217 KB)

Notarized Sole Source affidavit completed by ✱ the supplier.

(Form can be downloaded below)

Sole Source Affidavit 📎 Notarized Sole Source Affidavit.pdf (159 KB)

Signed letter of recommendation from the ✱ Elected Official or County Department Head. Must provide a detailed written explanation as to why competitively bidding the product or service would be impracticable and that the cost charged by the supplier is reasonable and customary.

📎 Central Square - Sole Source 2020.pdf (86 KB)