

Department Name:	Budget Office	<div style="background-color: #90EE90; padding: 5px; text-align: center; font-weight: bold; color: black;"> COMPUTER COUNT CORRECT </div>
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** exceptions must request & receive approval via exception policy form*
** Message will turn green when form is complete*

Instructions: Enter Data to Gray Cells Only

Budget Request - Computers:				List all computer/laptop ST/SN to Replace OR Indicate if New	
	Request Quantity	Unit Cost	Total	Position	Employee Name
DELL ITEMS				206777	Rodney Blackmon
Laptop - comes with dock, wireless k/m, case				206778	James Thomas
• Standard Size - 15"			\$ -		
• Smaller 2n1 - 13" touchscreen			\$ -		
• Exception – GIS/CAD *			\$ -		
Desktop comes with wireless k/m					
• Standard			\$ -		
• Exception - GIS/CAD *			\$ -		
All-In-One comes with wireless k/m					
• Standard			\$ -		
Monitors					
• 24"			\$ -		
• 27"			\$ -		
• 32"			\$ -		
• 34" Curved			\$ -		
Dell Accessories					
• Soundbar			\$ -		
• Wired K/M			\$ -		
• Wireless K/M			\$ -		
• USB-C Adapter			\$ -		
• Keyboard			\$ -		
• Mouse			\$ -		
• Carry Case			\$ -		
PANASONIC ITEMS					
Toughbook					
• CF-33			\$ -		
• CF-33 Keyboard			\$ -		
• CF-33 desktop dock			\$ -		
• CF-20			\$ -		
• FZ-55	2	\$ 3,880.00	\$ 7,760.00		
Panasonic Accessories					
• Pen			\$ -		
• Tether			\$ -		
• Battery			\$ -		
• 4th Year Warranty – Standard					

Budget Request - Computers:				List all computer/laptop ST/SN to Replace OR Indicate if New	
	Request Quantity	Unit Cost	Total	Position	Employee Name
APPLE ITEMS					
iPad - 32GB - 10.2" - 8th gen					
• iPad – wifi			\$ -		
• iPad – wi-fi+ cellular			\$ -		
iPad - 128GB - 10.2" - 8th gen					
• iPad – wifi			\$ -		
• iPad – wi-fi+ cellular			\$ -		
iPad Air - 128GB - 10.9" - 4th gen					
• iPad Air – wifi			\$ -		
• iPad Air – wi-fi+cellular			\$ -		
iPad Pro - 256GB - 11" - 4th gen					
• iPad Pro – wifi			\$ -		
• iPad Pro – wi-fi+cellular			\$ -		
Apple Accessories/Warranties					
• AppleCare+ Warranty - Standard			\$ -		
• Apple Pencil			\$ -		
• Rugged Case with Keyboard			\$ -		
• Rugged Case - no Keyboard			\$ -		
			\$ 7,760.00	2	
Dell Computer Total:	0				
Panasonic Computer Total:	2				
Apple iPad Computer Total:	0				
TOTAL Request Count of Computers:	2				

* Apple products with cellular require budgetting for monthly cell plan with a cell provider