

# **DRAFT**

## **MEETING MINUTES**

### **NOTICE OF POSSIBLE QUORUM / MEETING OF THE WILLIAMSON COUNTY COMMISSIONER'S COURT**

Notice is hereby given that members of the Commissioner's Court of Williamson County, Texas, may assemble in numbers that constitute a quorum at a public meeting to be conducted / hosted by a quorum of the Williamson County Benefits Committee at the following location, date and time:

**Date & Time: May 3, 2023, 9:00 a.m.**  
**Williamson County Georgetown Annex**  
**Human Resources**  
**100 Wilco Way, Suite 101**  
**Georgetown, Texas 78626**

### **NOTICE OF POSSIBLE QUORUM OF WILLIAMSON COUNTY COMMISSIONERS COURT**

Although the Williamson County Commissioners Court will take no action at the meeting, notice is hereby given, in accordance with the Texas Open Meetings Act, that a quorum of such members of the Williamson County Commissioners Court may be present at the meeting and such members may receive information from, give information to, ask questions of, or receive questions from any member of the Williamson County Benefits Committee or any third person, including an employee of Williamson County, about the public business or public policy over which the Williamson County Commissioners Court has supervision or control.

**The Williamson County Benefits Committee will be conducting the Monthly Benefits Committee Meeting to discuss, deliberate, and take action upon the Williamson County Benefits Committee matters listed herein-below.**

## **Agenda Items:**

### **1. Roll Call.**

Present: Bill Gravell, Jr., County Judge  
Cynthia Long, Committee Member  
John Pelczar, Committee Member  
Cathy Mendoza, Committee Member  
Mike Knipstein, Committee Member

Absent: Terron Evertson, Committee Member  
James Carmona, Committee Member

Others Present: Rebecca Clemons, Sr Human Resources Director  
Shelley Loughrey, Director of Benefits Administration  
Melanie Denny, Auditor  
Shannon Francis, Legal Counsel  
Matt Williamson, Accounting Engineering

Mercades Duhon, Benefits Specialist  
Angela Collins, Wellness Coordinator  
Matt Nolte, United Health Care Consultant  
Laurie Macina, United Health Care Consultant  
Austin Schenkel, United Health Care Consultant  
Chhaya Shah, United Health Care Consultant  
Amy Heidbrink, United Health Care Consultant  
Kaitylin Beard, Holmes Murphy, Benefit Broker Consultant  
David Gibson, Holmes Murphy, Benefit Broker Consultant  
Katherine Holmes, Holmes Murphy, Benefit Broker Consultant

Attendees:

2. Review and approval of minutes from the January 18, 2023 9:00 a.m. Benefits Committee Meeting.

Motion by: Committee Member Mike Knipstein

Second: Committee Member Cynthia Long

Aye: County Judge Bill Gravell, Jr.

Committee Member Cynthia Long

Committee Member John Pelczar

Committee Member Cathy Mendoza

Committee Member Mike Knipstein

3. Discuss, consider, and take appropriate action to accept the resignation of Benefit Committee Member, Terron Evertson.

Motion by: Committee Member Cynthia Long

Second: Committee Member John Pelczar

Aye: County Judge Bill Gravell, Jr.

Committee Member Cynthia Long

Committee Member John Pelczar

Committee Member Cathy Mendoza

Committee Member Mike Knipstein

4. Discuss, consider, and take appropriate action to approve the recommended changes to the Benefits Committee Bylaws and then proceed with placement for final approval by the Commissioners Court.

Motion by: Committee Member Cynthia Long

Second: Committee Member Cathy Mendoza

Aye: County Judge Bill Gravell, Jr.

Committee Member Cynthia Long

Committee Member John Pelczar

Committee Member Cathy Mendoza

Committee Member Mike Knipstein

5. Discuss, consider and take appropriate action regarding Holmes Murphy & United Health Care Strategy:
  - UHC Health Plan Performance
  - Hearing Aid Analysis
  - Nox Health Sleep Review
  - Holmes Murphy Financial Plan Performance
  - 2024 Working Budget Model Session
  
6. Review the Human Resources Department Reports.
  - Financial Reports
  - Bexa Results April Kick Off

Next Meeting: May 17, 2023 11:00 a.m.

**EXECUTIVE SESSION *"The Williamson County Employee Benefits Committee reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel matters) and Section 551.0785 (Deliberations Involving Medical or Psychiatric Records of Individuals for a benefit from the plan; or a matter that includes a consideration of information in the medical or psychiatric records of any individual applicant for a benefit from the plan)."***

Adjourn.

Minutes recorded by:

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Suzanne Diaz

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Date

Minutes reviewed by:

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Shelley Loughrey

\_\_\_\_\_  
Date